

PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES.

December 17, 1925.

The Board was called to order at 11:00 A.M. The Secretary was instructed to call the roll.

The following were present:-

Col. Alan Johnstone, Chairman; Messrs - Wannamaker, Manning, Lever, Timmerman, Evans, Mauldin and Barnett.

At the request of President Sikes, the Secretary presented in detail the Legislative Appropriations for the Year 1926, namely:-

For Collegiate Expenses -----	\$ 123,657.36
For the New Dormitory -----	100,000.00
For Rebuilding & Re-equip Agri'l Hall-	76,436.42
Public Service Work -	
For Live Stock Sanitary Work -----	\$ 73,000.00
For Crop-Pest & Diseases -----	10,000.00
For Agri'l & Cotton Research -----	75,000.00
For Smith-Lever Extension -----	110,862.85

*Legislative
Appropriations*

Moved by Mr Wannamaker:- That the budget be approved.

Motion Adopted.

Mr Wannamaker discussed the matter of electrification for the rural districts of South Carolina and stated to the Board that he had requested Dr Sikes to appoint a Committee from the faculty of the College to investigate this project.

*Discussion
of rural
electrification*

The Board expressed its approval of this matter.

The President presented request from Mr W.L. Wylie seeking the Board's endorsement on the proposed legislation in regard to uniform tare on cotton and the inspection of Cotton gins in South Carolina.

*In re
inspection
of cotton
gins in
S.C.*

The Board expressed its general approval of the matter but took no official action.

Moved by Mr Evans:- That a Committee be appointed to investigate the Athletic situation at the College.

*Com. to investigate
athletic
situation.*

Motion Adopted.

The Chairman appointed Messrs - Barnett, Evans, Tillman, Mauldin and Dr Sikes to serve on this committee.

President Sikes presented his report.

Moved by Mr Manning:- That the report be received as information.

Motion Adopted.

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Food for
Mess Hall
from
College Farm

At the suggestion of Professor Barre, Professor Newman and Mr Harcombe, the President requested that he be authorized to devise some system by which the College farm may be used to supply food for the Mess Hall.

Moved by Mr Evans:- That the recommendation be approved.

Motion Adopted.

The President presented the following recommendations, all of which fall under the authority of the By-laws, namely:-

Resignations
RESIGNATIONS:

Jeter
Academic Department:

D.D. Jeter, "Instructor in Academic Work," Salary \$1,200 for nine months. Effective September 26, 1925. (Mr Jeter found that he could not do the work in Mathematics, so we allowed him to resign.)

Engineering Department:

Watkins
W.W. Watkins, "Instructor in Electrical Engineering," Salary \$1,800. Effective September 1, 1925.

Live Stock Sanitary Work: (Columbia)

Reitz
J.H. Reitz, "Assistant State Veterinarian," Salary \$3,250. Effective October 31, 1925.

Miscellaneous:

Heath
G.D. Heath, "College Surgeon," Salary \$3,600. Effective September 26, 1925.

Moved by Mr Wannamaker: That the resignations be accepted.

Motion Adopted.

Appointments

APPOINTMENTS:

Academic Department:

Reed
A.R. Reed, "Instructor in Mathematics and Physics," Salary \$1,500. Effective September 1, 1925. (To succeed H.D. Rankin, transferred to "Instructor in English.")

Davis
H.M. Davis, "Instructor in Physics," Salary \$1,800; Effective September 1, 1925. (To succeed W.E. Muntz, not reelected.)

Epting
C.L. Epting, "Instructor in Academic Work," Salary \$1,500. Effective September 1, 1925. (To succeed E.L. Setzler, resigned)

Phebus
W.C. Phebus, "Assistant Professor of Physics," Salary \$1,800 Effective September 1, 1925. (to succeed O.P. Hart, resigned)

Jeter
D.D. Jeter, "Instructor in Academic Work," Salary \$1,200. for nine months. Effective September 8, 1925. (New position)

Mrs G.H. Aull
Mrs G.H. Aull, "Instructor in French," Salary \$280.00. Effective October 26, 1925 to June 1, 1926. (To teach French of Position "Instructor in Academic Work" left vacant by resignation of Mr Jeter.)

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Mrs W.W. Fitzpatrick, "Instructor in Mathematics." Salary \$800. September 28, 1925 to June 1, 1926. (To teach mathematics of position "Instructor in Academic Work" left vacant by resignation of Mr Jeter.) *Mrs Fitzpatrick*

H.A. Rankin, transferred to position of "Instructor in English." Salary \$2,200. Effective September 1, 1925. (To succeed L.G. Moffatt, on years leave of absence.) *Rankin*

Agricultural Department:

E.J. Anderson, "Assistant Professor of Entomology & Zoology," Salary \$1,800. Effective September 1, 1925. (To succeed W.D. Reed, resigned.) *Anderson*

J.E. McLean, "Assistant Professor of Education" (Central) Salary \$2,400. Effective September 1, 1925. (New Position) *McLean*

H.S. Tate, "Assistant Professor Industrial Education," Salary \$1,500. Effective September 1, 1925. (New Position) *Tate*

J.H. Hunter, "Instructor in Botany," Salary \$1,800. Effective September 1, 1925. (To succeed Mrs W.B. Aull, resigned.) *Hunter*

Franklin Sherman, "Chief Entomology Division," Salary \$4,000. Effective September 10, 1925 (To succeed F.H. Lathrop, resigned) *Sherman*

T.S. Buie, "Acting Head Agronomy Division and Acting Professor of Agronomy," Salary \$3,200. Effective July 1, 1925. (To succeed C.P. Blackwell, resigned.) *Buie*

Experiment Station:

O.L. Cartwright, "Assistant Entomologist," Salary \$1,800. Effective July 23, 1925. (New Position) *Cartwright*

K.S. Morrow, "Assistant Dairyman," Salary \$2,200. Effective September 1, 1925. (To succeed J.E. Ross, resigned.) *Morrow*

Chemistry Department:

L.E. Myers, Jr., "Temporary Instructor in General Chemistry," Salary \$150.00 per month from October 17, 1925 to June 1, 1926. (New Position authorized by President.) *Myers*

Textile Department:

Author E. McKenna, "Instructor in Weaving & Designing," Salary \$1,600. Effective September 1, 1925. (To succeed R.J. Cheatham, transferred.) *McKenna*

Engineering Department:

J.P. Crowgey, "Assistant Professor of Architecture," Salary \$2,100. Effective September 1, 1925. (To succeed R G. Allen, resigned.) *Crowgey*

W.B. Wilson, "Instructor in Electrical Engineering," Salary \$1,800. Effective September 15, 1925. (To succeed W.W. Watkins, resigned.) *Wilson*

* Dennis Kavanaugh, "Professor of Mechanics," Salary \$2,700. Effective September 1, 1925. (New Position) *Kavanaugh*

*(Mr Kavanaugh is in this position for his second year, having taught in 1924-25 while Professor Earle was Acting President.)

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Military Department:*Balcar*

P.G. Balcar, "Assitant Cammandant," Salary \$325.00, "Effective September 21, 1925. (To succeed Capt. T.E. May, resigned.)"

Micellaneous:*Parker*

E.G. Parker, "Alumni Secretary and Director of Publicity," Salary \$1,500 Effective July 1, 1925. (New Position).

Moved by Mr Wannamaker: That appointments be approved.

Motion Adopted.

New Position

NEW POSITIONS: Under authority given in the By-laws, the President reported the creation of the following positions, and asked the Boards approval of the same, namely:-

Academic Department:*Instr. in Academic Work*

"Instructor in Academic Work," Salary \$1,200, Effective September 1, 1925. (This session being held jointly by Mrs W.W. Fitzpatrick as Insturctor in Mathematics, and Mrs G.H. Aull, Instructor in French.)

Chemistry Department:*Temporary Instructorship in Genl Chem.*

"Temporary Instructorship in General Chemistry," Salary \$150.00 per month from October 17, 1925 to June 1, 1926.

Miscellaneous:*Alumni Sec & Dir of Pub.*

"Alumni Secretary and Director of Publicity," Salary \$1,500. Effective July 1, 1925.

Steno. Alumni Sec

"Stenographer, Alumni Secretary and Director of Publicity," Salary \$900.00. Effective July 1, 1925.

Steno. Hort. Div.

"Stenographer, Horticultural Division," Salary \$900.00, to be paid equally from College, research and extension funds.

Moved by Mr Manning: That the recommendations be approved. The eight members present agreed to the recommendation subject to approval of nine or more members at the next meeting.

Salary Increases

SALARY CHANGES: Upon the request of the directors concerned, the President recommended the following changes in salary -

By Director Barre. Experiment Station:*Armstrong*

G.M. Armstrong, "Head Division of Boll Weevil Control," from \$3,600 to \$4,000/ (This will mean an increase from Experiment Station funds of only \$200.00 an equal amount being available from Federal funds.) Increase effective January 1, 1926.

Aull

G.H. Aull, "Assistant to the Director of Research," from \$2,100 to \$2,400. Effective January 1, 1926.

Rogers

W.B. Rogers, "Assistant Agronomist," from \$1,600. to \$1,800. Effective January 1, 1926.

Berley

J.A. Berley, "Assistant State Entomologist," from \$2,200 to \$2,400. Effective January 1, 1926.

By Dr W.K. Lewis, State Veterinarian:*Boyd*

M.L. Boyd, "Assistant State Veterinarian," from \$2,250. to \$2,400. Effective January 1, 1926.

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E.T. Fisher, "Assistant State Veterinarian," from \$2,250. to \$2,400. Effective January 1, 1926.

Fisher

H.B. Hook, "Assistant State Veterinarian," from \$2,250. to \$2,400. Effective January 1, 1926.

Hook

F.K. Peterson, "Assistant State Veterinarian," from \$2,250. to \$2,400. Effective January 1, 1926.

Peterson

R.A. Mays, "Assistant State Veterinarian," from \$2,250 to \$2,600. Effective January 1, 1926.

Mays

R.K. Donly, "Clerk," from \$1,750. to \$1,920. Effective January 1, 1926.

Donly

J.E. Wilson, "Clerk," from \$1,800 to \$1,920. Effective January 1, 1926.

Wilson

J.M. Leophart, "Clerk," from \$1,200 to \$1,320. Effective January 1, 1926.

Leophart

(The increase in Dr Lewis' office will not necessitate his asking for an increased State appropriation.)

Moved by Mr Evans: That the recommendation be approved, subject to ratification by vote of nine or more members at the next meeting.

Motion Adopted.

CHANGES IN TITLE: Upon the request of Dr Calhoun, Director of the Agricultural Department, the President recommended the following changes in title, with no change in salary -

Changes in title

J.T. McAlister, "Associate Professor of Agronomy and Farm Machinery," to "Associate Professor of Agricultural Engineering."

McAlister

F.H. Robinson, "Assistant Professor of Agronomy and Soils," to "Assistant Professor of Agricultural Economics."

Robinson

Moved by Mr Wannamaker: That the recommendation be approved.

Motion Adopted.

The Following additional recommendations were made by the President, namely:-

The creation of "The Division of Modern Languages," with the understanding that for the present we elect an Assistant Professor in this division who can give to the English or the History Division, any extra time he may have until the Modern Language Division requires full time.

New position
Div. of
Modern
Languages

Moved by MR Wannamaker: That the recommendation be approved.

Motion Adopted.

That my action in authorizing the Treasurer to use the insurance money collected on the burned agricultural hall for the rebuilding of this structure, be approved.

Ins. collected
on burned
ag. hall
to be used
for re-
building

(At the July meeting a motion was adopted authorizing the ex-

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penditure of insurance money collected for equipment in the burned hall, for new equipment and supplies. No action was taken as to the expenditure of insurance money collected on the building itself.

I therefore gave the Treasurer authority to use the building insurance, and report my action to you at this time.)

Moved by Mr Manning: That the recommendation be approved.

Motion Adopted.

Special Quarantine Order That the Board approve the Special Quarantine Order in regard to foot-and-mouth disease, and Amendment NO. 1 to same, voted on by the members by letters on October 7th.

Moved by Mr Wannamaker: That the recommendation be approved.

Motion Adopted.

That the following emergency appropriations be authorized for the C. & R. Division:-

Emergency appropriation for C & R Div.

New gutters on power house -----	\$ 110.00
Main Building -----	181.00
Machine Shop -----	106.00
New Machine Lab. -----	189.00
Foundry -----	108.00
Wood Shop -----	105.00

Moved by Mr Manning: That the appropriation be made. Subject to approval of nine or more members at the next meeting.

Motion Adopted.

Miss Trescot to be kept on pay roll That Miss K.B. Trescot, Retired Librarian, be kept on the salary roll indefinitely at her present salary, \$750.00 per year.

Moved by Mr Wannamaker: That action on this matter be deferred.

Motion Adopted.

Memorial tablet for Dr. Redfern That the merorial tablet for Dr A.M. Redfern be installed in the College Chapel rather than in the hospital.

Moved By Mr Evans: That the recommendation be approved.

Motion Adopted.

That the following members of the Faculty be elected members of the Clemson College Board of Health, effective from this date.

Clemson College Bd. of Health

College Surgeon	
Chief Chemist	Dr R.N. Brackett
Professor of Vet. Med.	Dr R.O. Feeley
Professor of Entomology	Prof. Franklin Sherman
Bacteriologist	Prof. W.B. Aull

Moved by Mr Wannamaker: That the above named parties be elected as members of the Clemson College Board of Health.

Motion Adopted.

That the Board approve the following changes in the Cadet Regulations which have been

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authorized, and which are now in effect -

*Changes in
Cadet Regulations*

- (a) Abolition of extras and confinements.
- (b) Allowing cadets to retire when they wish to do so.
- (c) Visiting in barracks.
- (d) Extending limits.
- (e) Liberalizing week-end permits.

Moved by Mr Wannamaker: That the changes be approved.

Motion Adopted.

*Clemson College
Library*

Effective when the agricultural building is complete and the Library moved into this building, that the General Library & the Experiment Station Library be combined under the name "The Clemson College Library," with the following organizations of "Chief Librarian and Assistants."

Moved by Mr Wannamaker: That the recommendation be approved.

Motion Adopted.

That the President be authorized to make preparations for holding a suitable Memorial Service for the late President Riggs, at which exercises the memorial tablet lately erected in the chapel be unveiled; also that a suitable marker be secured for his grave.

*Memorial
services
for Dr.
Riggs*

Moved by Mr Manning: That the recommendation be approved and that Dr Sikes be authorized to look after the marker.

Motion Adopted.

The President presented for discussion again at this meeting the request of Prof. Lee that his architectural fee be increased from one to two percent, and asked the pleasure of the Board in this matter.

*discussion
of increase
of Arch.
fee*

Moved by Dr Timmerman: That the action on this matter be deferred

Motion Adopted.

The President presented again for discussion Dr Long's request that we be allowed to sell the radio outfits furnished to the County Agents throughout the State. This matter has been brought to your attention on two previous occasions, but no action taken.

*Sale of
radio
outfits
to Co. Agts.*

Moved by Mr Wannamaker: That the sale be authorized.

Motion Adopted.

That the college be authorized to draw up a suitable resolution regarding the Purnell Funds available for the Experiment Station, to be introduced at the next meeting of the legislature. The President read draft of resolution proposed by Director Barre on this matter. This draft was approved by the Board and Col Johnstone was requested to introduce the same into the General Assembly.

*In re
resolution
concerning
Purnell
Funds*

The President asked the Board's opinion of the plan to have

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some one vitally interested in the College to be on hand in Columbia during the session of the legislature, to keep in touch with all legislation affecting our interest and to notify those officers of the College concerned therein.

Moved By Mr Evans; That Col Johnstone be authorized to deal with this situation.

Motion Adopted.

*Establishment
of Sand
Hill Exp.
Station*

That we be authorized to make a beginning for the establishment of the Sand Hill Experiment Station, with the understanding that Prof. Barre can furnish \$10,000 towards this project from the combined agricultural research and boll weevil control items; this money to be used in erecting necessary buildings and purchasing supplies and equipment during the fall of 1926 & with the idea of beginning real work at the Station during the growing season of 1927.

Moved by Mr Wannmaker: That the recommendation be approved and that the original Committee on this matter be continued to carry out the plans of the Board.

Motion Adopted.

*Leave of
absence to
Moore*

the President
Upon Dr Long's recommendation that Dr W. D. Moore, Assistant State Pathologist, be given a year's leave of absence, without pay, from August 15th. 1925 to August 15, 1926.

Moved by Mr Manning: That the recommendation be approved.

Motion Adopted.

*Two classes
of
stenographers*

That we have two classes of stenographers, - and that one group be known as "Executive Assistants," with a maximum salary of \$1,500, and that the other be known as "Stenographers," with a maximum salary of \$1,200; and that the President be authorized to increase to the maximum at his discretion.

Moved by Mr Evans: That the recommendation be approved subject to ratification by vote of nine or more members at the next meeting.

Motion Adopted.

*Changes &
additions
to Eaton's
residence*

Upon Prof. Eaton's request the President recommended that \$366.00 be appropriated to cover certain changes & additions to his residence estimate for same having been made by Prof. Lee.

Action on this recommendation was deferred until the next meeting of the Board.

Upon Dr Long's request the President recommended that \$500.00 be appropriated from his Interest Fund to reimburse the salary of Mr

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S.M. Byars, County Agent in Anderson County, by the same amount. *Byars-
Salary
reimburse-
ment*
For political reasons the Anderson County Delegation failed to pay this portion of Mr Byar's salary last spring, and the same was made up by business men and farmers in the County.

Also, that Mr C.B. Cannon, County Agent in Lee County, be paid *Cannon
pd. from
Int. Fund
\$197.88* from the Interest Fund \$197.88 for salary which his County failed to pay him, after assuring us that they could meet their part of Mr Cannon's Salary.

Moved by Mr Evans: That the recommendations be approved subject to satisfaction by vote of nine or more members at the next meeting.

Motion Adopted.

That Mr E.G. Godby, Extension Animal Husbandman, be reimbursed *Reimburse
Godby
for freight* from the Interest Fund \$54.26, this *amount* representing freight and other charges incidental to his having shipment of rams made to South Carolina. Mr Godby was sent out from the Extension Division to purchase a carload of rams for farmers in the State. Being unable to purchase the rams at the Farmer's figures and rather than disappoint them, he paid the above amount in freight, etc. from his own funds.

Moved by Mr Wannamaker: That the recommendation be approved subject to ratification by vote of nine or more members at the next meeting.

That an appropriation of \$750.00 be made for the purchase of *new
entrance
for Ag. Hall* a new entrance for the Agricultural Hall, and that this entrance be of limestone so as to be in keeping with the limestone columns across the portico. (The original door was so badly blackened by fire that it has been impossible to restore it to a condition suitable for use in the new building.

Moved by Mr Wannamaker; That the appropriation be made subject to ratification by vote of nine or more members at the next meeting.

Motion Adopted.

That an appropriation of \$900.00 be made to pay the salary of *appropriation
to pay
myers* Mr L.E. Myers, Emergency Assistant in the Chemistry Department, and that the item for fellowship, \$500.00, be used to *ment* supply this amount, bringing the salary up to \$1,400.

Moved by Mr Evans: That the appropriation be made subject to ratification by vote of nine or more members at the next meeting.

Motion Adopted.

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Appropriation
for student
lockers in
Chem. dept.

That \$100.00 be appropriated to cover the cost of student lockers in the Chemical Department. (The amount requested at the July meeting for this purpose was \$250.00, but through error the figure was reduced to \$150.00, making necessary the additional appropriation of \$100.00.

Moved by Mr Evans: That the recommendation be approved subject to ratification by vote of nine or more members at the next meeting.

Motion Adopted.

Application for
membership in
Sou. Assn. of
Colleges

That the President authorized to apply for membership in the Southern Association of Colleges and High Schools, or other accrediting agencies whenever he sees fit.

Moved by Mr Wannamaker: That the recommendation be approved.

Motion Adopted.

Allowance of
8 cts per mile
for Exp. Sta
workers

That a mileage allowance of eight cents for use of private cars be allowed to the experiment station forces and to the college forces in order to conform to the allowance made to the extension forces.

Moved by Mr Evans: That the recommendation be approved.

Motion Adopted.

J. H. Hunter
resigned

Upon the advice of Directors Barre and Calhoun, the President recommended the acceptance of the resignation of Mr J.H. Hunter, Instructor in Botany, to take effect at the end of the present semester.

Moved by Mr Manning: That the resignation be accepted.

Motion Adopted.

Com. on
housing
situation

That the Board give attention to the housing problem of teachers and employees at the College, and that a special committee be appointed to take this matter under advisement.

Moved by Mr Bennett: That this matter be referred to the Executive Committee, Chairman of the Finance Committee and the President of the College. The President was authorized to appoint a committee from the teachers and officers of the College to formulate plans dealing with the situation.

Motion Adopted.

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That chickens, pigeons and other fowls be not allowed to run at large on the campus; and that this ordinance be effective thirty days after its publication.

Chickens etc. not to run at large on Campus

Moved by Mr Lever: That this recommendation be approved.

Motion Adopted.

President Sikes read the following telegram from Mr W.W. Long:-

"New York, N.Y.
Dec. 17, 1925.

President E.W. Sikes, President,
Jefferson Hotel, Columbia, S.C.

Telegram in re Gen. Ed. Bd.

Just had a conference with Mr Shepardson of the General Education Board. He is interested in our situation. The Board widened its policy. Now investigates and makes donations to state Institutions. They have appointed a special man to investigate Agricultural needs. While not entirely sure feel we have a good chance. A committee should be appointed to approach the General Education Board.

(Signed)

W.W. Long"

Moved by Mr Manning: That Dr Sikes be authorized to call on any members of the Board to assist him in securing help from the General Educational Board.

Motion Adopted.

The President recommended that the President of the College and the Directors concerned be authorized to expend any unexpended balances remaining on the Legislative and Federal appropriations.

Expenditure of unexpended balances

This recommendation, was approved by the eight members present. The Chairman requested the Secretary to secure letters vote from one of the absent members in order to validate this action.

In compliance with this request, the Secretary secured affirmative vote from Mr W.W. Bradley. (See attached letter from Mr Bradley)

Moved by Mr Mauldin: That we adjourn

Motion Adopted and the Board adjourned at 2:00 P.M.

Approved:

Correct:

Alvin J. Huston
Chairman.

S. W. Evans
Secretary.

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NIGHT MESSAGE	
NIGHT LETTER	
Senders should mark an X opposite the class of service desired; OTHERWISE THE MESSAGE WILL BE TRANSMITTED AS A FULL-RATE TELEGRAM.	



NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CHECK
TIME FILED

Send the following message, subject to the terms on back hereof, which are hereby agreed to

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To _____

Street and No. (or Telephone Number) _____

Place *Greenville, S.C.*

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SW Evans Secretary, Chatham College, S.C.

This is to authorize you to record me as voting yes on the resolution of the Board authorizing the President and Directors concerned to expend any unexpended balances on Federal and Legislative budgets.

W. W. Bradley

SENDER'S ADDRESS FOR REFERENCE

SENDER'S TELEPHONE NUMBER