The Board convened at 9:15 a.m. with the following members present: Messrs. R. M. Cooper, Chairman; W. A. Barnette, F. E. Cope, Charles E. Daniel, J. B. Douthit, J. F. McLaurin, Paul Sanders, Winchester Smith, T. Wilbur Thornhill, and T. B. Young. Others present were R. F. Poole, F. M. Kinard, Walter T. Cox, Melford A. Wilson, G. E. Metz, and E. J. Bofferding.

Item 1. The Chairman asked if there were any corrections to the minutes of the meeting of August 17. There were no corrections or additions and the minutes were approved.

Item 2. With the use of demonstrator charts, Dr. Poole introduced a "Progress Report on Survey Recommendations," and detailed reports were made by Dr. Kinard, Mr. Cox, and Mr. Wilson. Dr. Poole outlined the areas to be covered in the presentation and reported upon the progress which had been made in implementing the new organization. Progress in the area of Educational Affairs was reported upon by Dr. Kinard, Student Affairs by Mr. Cox, and Business and Financial Affairs by Mr. Wilson, who also concluded the report with a general summary of progress.

The Chairman commented on the "magnificent" report presented and said that the information given was the kind of information which the Board needed to fulfill its functions. There was a unanimous vote of appreciation to the top administrative staff for the excellent job done in presenting the report.

Item 3. The President reported upon a proposed entrance examination plan as follows:

"At the July 18 meeting the Board approved the raising of admission standards through the use of entrance examinations and asked the administration to work out plans for this requirement to be submitted to the Board for consideration and approval. Such plans have been worked out and have been endorsed by the Educational Council. Upon approval by the Board, this requirement can be announced and placed in effect.

"Under the plan endorsed by the Educational Council, the entrance examination requirement will become effective immediately except for applicants already accepted for admission in February 1956, and except for the few foreign students admitted each year. Undergraduate applicants will be required to stand either the Academic Aptitude Test of the South Carolina College Entrance Examination Service or the Scholastic Aptitude Test of the College Entrance Examination Board, at the choice of the applicant. Graduate students will be required to stand either the Graduate Record Examination or the National Teachers Examination, at the choice of the applicant.

"The South Carolina College Entrance Examination Service is a program in which the University and Winthrop are currently cooperating and in which Clemson can also cooperate if authorized by the Board. The tests are professionally constructed with protected material which is being used for this purpose and this purpose only. The cost of the program will amount to approximately $9000, if borne by the College, but authority is requested to finance this program, if deemed advisable, by charging each applicant a special fee, not to exceed $6.00. The University and Winthrop are currently charging this fee..."
of certain applicants, and it is felt that the three institutions can get together and charge the fee of all applicants when Clemson goes into the program. The six-dollar fee is the same as charged by the College Entrance Examination Board for the Scholastic Aptitude Test which will be chosen by most of the out-of-state applicants.

"So far as the qualifying score or "passing mark" is concerned, the plan provides that the exact score be set by the Educational Council, provided that this qualifying score not exclude more than the "lowest ten per cent," based upon the quality of high school graduates entering Clemson during the past three years. For students who have attended other colleges for at least one full semester, a higher score will be set, but not higher than would have excluded twenty per cent of students entering in the past three years. For graduate students, the qualifying score will be set at a point comparable to the minimum score for a "B" under the South Carolina Teachers Examination requirements.

"The plan as endorsed by the Educational Council proposes that the entrance examination requirement be established in addition to other requirements for admission already in effect."

The President recommended that the entrance examination plan as described above be approved by the Board and that the administration be authorized to place the entrance examination requirement in effect.

Moved by Mr. Young and seconded by Dr. Barnette that the recommendation be approved.

APPROVED

To clarify the question of financing the entrance examinations, it was moved by Mr. Thornhill and seconded by Mr. Douthit that each applicant be charged the special fee, not to exceed $5.00.

APPROVED

Item 4. The President recommended that the following policies concerning academic requirements for continuing enrollment, as endorsed by the Educational Council, be made effective beginning with all students enrolled at Clemson in 1956-1957:

"All students are expected to maintain a quality of academic work at least comparable to the minimum quality requirement for graduation. Students who do not maintain this quality at the beginning of their college work are expected to improve progressively to be eligible to continue their enrollment in the institution.

"The records of all students are regularly checked for quality at least once each year, usually at the end of the regular session, and those who do not meet certain minimum standards will not be permitted to return for the following session. Such students may attend summer school but cannot qualify to return by summer school attendance unless they meet the requirement of progressive improvement indicated in the minimum standards given below:

(a) A student who has taken a total of 30 to 59 credit hours at Clemson must have a cumulative grade-point ratio of 0.8 or above to be eligible to continue his enrollment.

(b) A student who has taken a total of 60 to 89 credit hours at Clemson must have a cumulative grade-point ratio of 1.2 or above to be eligible to continue his enrollment.

(c) A student who has taken a total of 90 or more credit hours at Clemson must have a cumulative grade-point ratio of 1.4 or above to be eligible to continue his enrollment."
A Student who fails to meet the required grade-point ratio of 0.8 or 1.2, respectively, as indicated above may apply for readmission after a minimum of one semester has elapsed. A student who fails to meet the required grade-point ratio of 1.4 or above after having taken 90 or more credit hours is permanently ineligible for readmission.

APPROVED

Item 5. The President recommended that beginning in 1960 the quality requirement for graduation be set at a minimum cumulative grade-point ratio of 1.8.

APPROVED

Item 6. The President recommended

(1) That the School of Education be continued as a School with the Dean of the School responsible to the Dean of the College the same as other deans, and

(2) That the Dean of the School of Education be expected to carry a teaching load comparable with the heads of departments.

The recommendations were DISAPPROVED

Item 7. It was MOVED AND PASSED

(1) That the Department of Agricultural Education be placed under the School of Agriculture,

(2) That the remainder of the teacher-training work be established as a Department of Secondary Education under the School of Arts and Sciences, and

(3) That the President and the Dean of the College be granted authority to determine the status of the personnel and to allocate the staff of the present School of Education.

APPROVED

Item 8. The President recommended the following CHANGES IN TITLES effective at this time:

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Title</th>
<th>Title Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. H. Bonnette</td>
<td>Chief Clerk and Accountant</td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>G. H. Collings</td>
<td>Professor of Soils and Head of Agronomy Department</td>
<td>Professor of Soils, Agronomist, and Head of Agronomy Department</td>
</tr>
<tr>
<td>G. H. Dunkelberg</td>
<td>Associate Professor of Agrl. Engineering and Associate Agrl. Engineer</td>
<td>Professor of Agrl. Engineering and Agrl. Engineer</td>
</tr>
<tr>
<td>W. J. Goodwin</td>
<td>Associate Entomologist</td>
<td>Assoc. Professor of Entomology and Zoology and Associate Entomologist</td>
</tr>
<tr>
<td>Koloman Lehotsky</td>
<td>Assoc. Prof. of Forestry</td>
<td>Professor of Forestry</td>
</tr>
<tr>
<td>J. B. Whitney, Jr.</td>
<td>Assoc. Professor of Botany</td>
<td>Professor of Botany</td>
</tr>
<tr>
<td>Name</td>
<td>Present Title</td>
<td>Title Recommended</td>
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<tr>
<td>--------------------</td>
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</tr>
<tr>
<td>G. E. Bair</td>
<td>Asst. Professor of English</td>
<td>Assoc. Professor of English</td>
</tr>
<tr>
<td>C. Q. Brown</td>
<td>Instructor in Geology</td>
<td>Asst. Professor of Geology</td>
</tr>
<tr>
<td>E. Park</td>
<td>Asst. Professor of Mathematics</td>
<td>Assoc. Prof. of Mathematics</td>
</tr>
<tr>
<td>H. T. Polk</td>
<td>Assoc. Professor Chemistry</td>
<td>Professor of Chemistry</td>
</tr>
<tr>
<td>J. R. Salley</td>
<td>Instructor in Chemistry</td>
<td>Asst. Prof. of Chemistry</td>
</tr>
<tr>
<td>W. E. Webb</td>
<td>Asst. Prof. History and Government</td>
<td>Assoc. Prof. History and Government</td>
</tr>
<tr>
<td>J. K. Williams</td>
<td>Assoc. Prof. History and Government</td>
<td>Professor of History and Government</td>
</tr>
<tr>
<td>J. C. Cook</td>
<td>Professor and Acting Head of Mechanical Engineering</td>
<td>Professor and Head of Dept. of Mechanical Engineering</td>
</tr>
<tr>
<td>R. H. Doyle</td>
<td>Instr. Drawing and Design</td>
<td>Asst. Prof. Drawing and Design</td>
</tr>
<tr>
<td>Alvon C. Elrod</td>
<td>Instr. in Mechanics</td>
<td>Asst. Prof. Mechanical Engr.</td>
</tr>
<tr>
<td>E. A. Gunnin</td>
<td>Asst. Prof. Architecture</td>
<td>Assoc. Prof. of Architecture</td>
</tr>
<tr>
<td>R. J. Breazeale</td>
<td>Instr. Textile Chemistry &amp; Dyeing</td>
<td>Asst. Prof. Textile Chemistry &amp; Dyeing</td>
</tr>
<tr>
<td>T. D. Efland</td>
<td>Asst. Prof. Knitting</td>
<td>Assoc. Prof. Knitting</td>
</tr>
<tr>
<td>John B. Howell, Jr.</td>
<td>Circulation Librarian</td>
<td>Asst. Librarian in Charge of Social Sciences and Humanities Division</td>
</tr>
<tr>
<td>J. R. R. Cooper</td>
<td>Assoc. YMCA Secretary</td>
<td>Director of Student Center &amp; Assoc. YMCA Secretary</td>
</tr>
<tr>
<td>R. E. Lovett</td>
<td>Assoc. Prof. of Music</td>
<td>Director of Bands</td>
</tr>
<tr>
<td>L. W. Milford</td>
<td>College Surgeon</td>
<td>Director of Student Health Service</td>
</tr>
</tbody>
</table>

Moved by Mr. Cooper and seconded by Mr. Sanders that the recommendation be approved.
Item 9. Upon the recommendation of Dr. M. D. Farrar and Mr. G. B. Nutt, the President recommended that Mr. A. W. Snell be made Head of the Department of Agricultural Engineering.

APPROVED

Item 10. Upon the request of Mr. S. N. Pearman, State Highway Engineer, and the recommendations of Dean M. D. Farrar, Dr. O. B. Garrison, Director of the Agricultural Experiment Station, and Mr. H. E. Glenn, Vice-Director of the Engineering Experiment Station, the President requested the Board of Trustees to grant approval of a right-of-way easement through properties of the Truck Experiment Station in Charleston County described as follows: A parcel of Truck Experiment Station land 4854.5 feet in length and 65 feet in width, bordering on the present right-of-way of U. S. Highway #17.

APPROVED

Item 11. The President recommended that the proposed revised budget for the fiscal year 1955-1956 as mailed to the Board on October 17 be approved.

APPROVED

Item 12. The President recommended further that the salary changes in the revised budget for 1955-1956 be made effective on September 1, 1955 for academic personnel and on November 1, 1955 for non-academic personnel.

APPROVED

Item 13. The President reported that the upward adjustments in salaries had been held to a minimum and all salaries shown on a yearly basis in order to take reasonable precautions against deficits this year and ensuing years. The President reported further that due to the lag in the effective date of salary adjustments and in the filling of a number of positions there would be certain lapses of funds available for non-recurring expenditures. The President recommended that the administration be given approval to use these and any other lapsed funds to purchase some of the needed equipment, to make some needed repairs to buildings and premises, and to meet unforeseen contingencies.

The recommendation was APPROVED with the addition of the words "including merited salary increases" after the word "contingencies."

APPROVED

Item 14. The President reported that recent studies indicate that the cost for student dry cleaning is greater than rates charged. In accordance with the proposal made by the CMP Report, he recommended that the following increased rates be established and that they become effective the beginning of the second semester:

<table>
<thead>
<tr>
<th>Present Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suits</td>
<td>$0.50</td>
</tr>
<tr>
<td>Trousers</td>
<td>$0.25</td>
</tr>
<tr>
<td>Costs</td>
<td>$0.25</td>
</tr>
<tr>
<td>Sport Shirts</td>
<td>$0.10</td>
</tr>
<tr>
<td>Sweaters</td>
<td>$0.25</td>
</tr>
</tbody>
</table>

APPROVED

Item 15. The President recommended that the wooden school at Fant's Grove which has deteriorated beyond economical repair be sold and dismantled.

APPROVED
Item 16. The President recommended that two dwellings in the Land Use Area which have deteriorated beyond economical repair be razed.

APPROVED

Item 17. The President reported that the Housing Office currently allows married students who have been suspended from College for one semester, due to failure to pass their required academic work, to remain in Pre-Fab units only if:

1. There are no other married students desiring such housing, and
2. The suspended students agree to pay the non-student rental rate during their period of suspension.

The President recommended that the Board approve this practice as a continuing policy.

APPROVED

Item 18. The President recommended that the basement of the old Fertilizer Analysis Building be made available to the Clemson Fellowship Club Health Clinic at the rental rate of $25.00 per month.

The recommendation was APPROVED with the provision that the question of "whether or not rent be charged and if so how much" be left in the hands of the President.

Item 19. The President presented a series of recommendations on personnel changes at the Clemson House as follows:

"The CMP Report recommends the employment of a full-time Assistant Manager for Sales and Promotion work in the Clemson House. I recommend that Mr. C. D. Plyler be transferred to this position effective November 1, 1955 on a trial basis. Mr. Plyler is a native of South Carolina, personally acquainted with numerous groups and associations which hold annual meetings, conventions, and conferences in hotels. He is a graduate of Clemson, a valuable qualification when contacting groups of this type in South Carolina.

I further recommend that the salary of Mr. Plyler be $5800 per year with no maintenance. His present salary is $300 per month plus full maintenance which is equivalent to around $5500 per year.

I recommend that Mr. J. R. Yarbrough, the present Assistant Manager of the Clemson House be given a salary of $3900 per year plus meals, effective November 1, 1955.

Permission is also requested to recruit and hire another Assistant to the Manager at the entrance salary of $300 per month with no maintenance."

The Board (1) refused the request to hire another Assistant to the Manager, (2) referred the matter of public relations for the Clemson House to the Public Relations Department, and (3) referred the matter of remuneration of the personnel to the Executive Committee of the Board.

Item 20. It was MOVED AND PASSED

1. That Mr. Joe Sherman be appointed Director of Public and Alumni Relations at the entrance salary of $7200 per annum effective at the earliest practicable date,
2. That he be extended authority to set policies and recommend assistants, and
3. That he be given authority over all public relations, including the public relations of athletics, The Clemson House, Student Publications, and all phases of the public relations of the institution.

APPROVED
Item 21. It was MOVED AND PASSED that the Chairman appoint a committee of three to make a diligent search for an appropriate man for the position of Vice President for Development. The Chairman appointed Messrs. Charles E. Daniel, Frank J. Jervey, and R. F. Poole.

Item 22. The President recommended that the proposed organizational chart for the School of Agriculture, as recommended by the Dean of Agriculture and submitted with the President's Report of October 17, be adopted.

The recommendation was NOT APPROVED.

Item 23. The President recommended that the proposed organizational chart for the Extension Service, as recommended by the Dean of Agriculture and submitted with the President's Report of October 17, be adopted.

The recommendation was NOT APPROVED.

Item 24. The President recommended that the "Recommendations for Reorganization of Extension Service in Districts and Counties of South Carolina" and the "Recommendations for Naming District and County Leaders of Extension Work," as recommended by the Dean of Agriculture and the Director of Extension and submitted with the President's Report of October 17, be approved.

No action was taken on these recommendations except that the Board

(1) APPROVED having the "Negro Agricultural Agents" responsible to the "County Agents,"

(2) Recommended to the Director of Extension that the Negro County Agent titles remain as they are and that they report to a "County Agent Director" in each respective county, and

(3) Gave the Dean of Agriculture and the Director of Extension some leeway in establishing the exact titles to be used.

APPROVED

Item 25. It was MOVED AND PASSED

(1) That all Home Demonstration Extension personnel at Rock Hill be transferred to Clemson,

(2) That the three Extension District Agents at Spartanburg, Florence, and Aiken be transferred to Clemson, and

(3) That these transfers be made as soon as practicable and not later than January 1, 1956.

APPROVED

Item 26. In conformity with the wishes of the Dean of Agriculture and the Director of Extension, the President recommended that final action concerning the number of Extension workers be delayed until further study can be made of the overall needs.

APPROVED

Item 27. In conformity with the wishes of the Dean of Agriculture and the Director of Extension, the President recommended that the "Basis for the Employment and Distribution of County Extension Workers in South Carolina Counties," as submitted with his report of October 17, be received as information at this time.

APPROVED
Item 28. Upon the recommendation of Dean Farrar and his staff, the President recommended:

1. That the Sandhill Branch Experiment Station be retained for experimental and demonstration projects in livestock sanitation, horticulture, agronomy, entomology, and plant pathology.

2. That the Coast Branch Experiment Station be retained until further study can show that we are in position to make a wise decision relative to the status of this station, and

3. That the operation of the Coast Station be reduced to a minimum level unless research requirements demand otherwise.

Recommendation number "3" was APPROVED as a move in the direction of eliminating the Coast Station; and the Agricultural Committee of the Board was asked to give very careful study to recommendations "1" and "2" with a view toward consolidating the activities of these stations at Clemson, and to report on this study at the June meeting of the Board with a view toward action being taken on or before June 30, 1956.

Item 29. The President recommended that Mr. L. F. Cato, Extension Livestock Specialist, now located at Spartanburg, be transferred to headquarters at Clemson.

APPROVED

Item 30. The President recommended that the research section in Home Economics, to include Miss Elizabeth S. Watson, Head of Home Economics Research Department, and Miss Phyllis Drake, Assistant Home Economist, now located at Rock Hill, be transferred to headquarters at Clemson.

APPROVED

Item 31. The President recommended that the recommendations contained in the "Report to Fertilizer Board of Control," as submitted with his report of October 17, be approved.

APPROVED

Item 32. The President recommended that the budget requests for 1956-1957 as outlined in the material sent to the Board on October 19, 1955 serve as the basis for a detailed budget presentation to the State Budget and Control Board.

It was MOVED AND PASSED that the recommendation be approved with the conditions

1. That the total increases requested for all activities of the college, including Collegiate Activities and Public Service Activities, not exceed $350,000,

2. That the adjustments to reduce the total of the increases to $350,000 or less be left with the administration, and

3. That none of the funds for buildings be requested.

APPROVED

Item 33. It was MOVED AND PASSED that as vacancies occur in the Extension Service the funds previously used for the positions vacated be devoted to and used for the employment of a livestock specialist, a sheep specialist, and a dairy specialist.

APPROVED
Item 34. The President recommended that Mr. A. E. Schilletter, Associate Horticulturist, be retired effective January 1, 1956.

APPROVED

Item 35. The President reported that on October 21, 1955, the Registrar's Office received an application from William Edward Green who stated on his application blank that his race is "Negro" and that he is currently attending "State College, Orangeburg, S. C."

It was MOVED, SECONDED, AND PASSED that the application from William Edward Green be rejected and that the College Attorney be consulted in handling this matter.

APPROVED

Item 36. The President presented an appeal from Robert B. Lisenby to be permitted to continue to operate the cafeteria in the Y.M.C.A. Building until his graduation in June 1956.

It was MOVED, SECONDED, AND PASSED that Mr. Lisenby be permitted to continue to operate the cafeteria until such time as the remodeling of the Y.M.C.A. takes place but in no case after June 30, 1956.

Item 37. The President presented the following recommendations to the Executive Group of the Land Use Area Committee:

(1) That a special attorney be designated by the college to advise in legal matters arising from dealings with the Corps of U.S. Army Engineers, and also in matters pertaining to the sale and leasing of land, and

(2) That the college request that the Corps of U.S. Army Engineers, in accordance with its verbal commitments, provide the funds for a private consulting engineering firm whose services would be available to the College in meeting the technical and physical problems arising from the Hartwell Dam.

It was MOVED AND PASSED that the Chairman of the Board appoint a committee of three to select a special attorney and secure an engineering firm as recommended.

APPROVED

Item 38. The President referred to a letter of September 28, 1955 from Mr. R. C. Edwards, President of IPTAY, which had been distributed to the members of the Board.

It was MOVED AND PASSED that Mr. Edwards be invited to appear before the Board at the next meeting.

APPROVED

Item 39. It was MOVED AND PASSED that a committee consisting of the Executive Committee of the Board, the President of the College, and representatives of textile mills study the School of Textiles and report the results of this study to the Board.

APPROVED

Item 40. The following recommendations as approved by the Agricultural Committee were adopted by the Board:

(1) That necessary laws be passed by the South Carolina General Assembly:
(a) To give Clemson College Board of Trustees the authority to promulgate rules and regulations providing for the licensing of all packers and slaughterers of livestock intended for human consumption who maintain an inspection service to stamp such products as having been inspected and passed, and to permit these packers to properly label all meat and meat products so inspected and passed as "S. C. Inspected and Passed."

(b) To permit the Clemson College Board of Trustees the right to promulgate rules and regulations providing for anti mortem and post mortem inspection of all cattle, swine, sheep, goats, and poultry and parts thereof intended for human consumption, to insure that they be sound, healthful, wholesome and fit for human food.

(2) That the following principles be used as guides in establishing the rules, regulations, and procedures referred to in (b) above.

(a) The Federal Meat Inspection regulations shall serve as a guide.

(b) Inspections shall be by practicing veterinarians, approved and supervised by the Clemson College Livestock Sanitary Department.

(c) Inspection service is offered only and not mandatory.

(d) Regulations to be minimal at first and will be progressively intensified following period of education and adjustment.

(e) Inspection service to be realistic with decision of inspector final.

(3) That "Health Requirements Governing Admission of Livestock Into South Carolina" be adopted as simplified and clarified by Dr. R. W. Carter, Director of the Livestock Sanitary Department.

(4) That steps be taken toward out-lawing the use of live virus in the inoculation of hogs against Hog Cholera.

APPROVED

Item 41. RESOLVED that all measures and recommendations made at this the October 26, 1955 meeting, which according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed and that the Comptroller be authorized to issue his checks for all expenditures authorized at this meeting.

The resolution was unanimously ADOPTED on roll call vote, ten members voting "aye."

Item 42. There being no further business, the Chairman declared the meeting adjourned — 5:30 p. m.

CORRECT: APPROVED:

G. E. Metz, Secretary

R. H. Cooper, Chairman