MINUTES OF THE SPECIAL MEETING OF THE CLEMSON AGRICULTURAL COLLEGE BOARD OF TRUSTEES HELD AT THE CLEMSON HOUSE ON
June 6, 1955

The Board convened in executive session at 9:00 A.M. with eleven members present. Messrs. Byrnes and Thornhill were unable to attend the meeting due to previous engagements.

In addition to other matters considered, the Board heard representatives of the Engineering Advisory Council - Messrs. Frank M. Gunby, Alex M. Quattlebaum and H. Morgan Rogers. Mr. Quattlebaum, as spokesman, presented information regarding needs of the School of Engineering.

Dean F. M. Kinard was also heard on matters concerning the morale of the Faculty.

After a recess for lunch, the Board reconvened in regular session and the President presented his recommendations and the Budget for the fiscal year 1955-56.

The President's Recommendations (Held over from the March 18 meeting)

Item 1. Having successfully completed one of the regularly prescribed courses of study and upon approval of the faculty and by authority of the President and the Board of Trustees, the Bachelor's degree was conferred upon 132 men and the Master's degree upon 6 men and a woman on January 30, 1955. The list of individuals awarded degrees is given below:

CANDIDATES FOR BACHELORS' DEGREES

SCHOOL OF AGRICULTURE

Agriculture-Agricultural Economics Major
Julian Juan Carlile
Henry Walter Kalinowski
Barrett Swayne Lawrimore

Agriculture-Agronomy Major
Walter Marvin Brigman, Jr.
Marion Dargan Hawkins, Jr.

Agriculture-Animal Husbandry Major
Herbert Sloan Anderson, Jr.
Harold Austin Breqzeale
Robert English Cousar
Leon Allison Davis, Jr.
Madison Keith Dennis
Bobby Mendel Dill
Joseph Hyde Easley, Jr.
Joseph Bruno Gentile
Rupert Adrian Greshally, Jr.
James Cecil Greene, Jr.
Nolten Augustus Hildebrand, Jr.
Francis Asbury Hipp

Agriculture-Dairy Major
Bayly Ringold Ebner
James Kermit Henderson

Agriculture-Entomology Major
Richard Carlton Everts

With Honor
With High Honor
Agriculture-Horticulture Major
Francis Berwick Cates
Robert James Donaldson, Jr.
Edward William Eaton, Jr.

Agriculture-Poultry Major
William Aaron Radcliff
Elliott Tilman Wooten

SCHOOL OF ARTS AND SCIENCES
Bachelor of Science Degree
Arts and Sciences
Alan York Cannon
Robert William Gravlee
James Travis Greene

Industrial Physics
Harry Carroll
George Edwin Prince, Jr.

Pre-Medicine
William Fitzgerald Rutherford
John Rutherford Smith

SCHOOL OF EDUCATION
Bachelor of Science Degree
Education
Gerald Dale Gantt
James Carroll Hudson
Mark Anthony Kane

Industrial Education
Thomas Pickens
Lloyd Adrian Payne

Vocational Agricultural Education
Henry Mack Cox
Francis Patrick Hodges
John Rhodes Millsap
Ralph Ruppert Stone

SCHOOL OF ENGINEERING
Bachelor of Science Degree
Agricultural Engineering
Guy Mobley Godwin
Tracy White Hinson
Jesse George McElmurray, Jr.

Architectural Engineering
James Hiram Keller
William Ronald Major

Architecture
Grayson Junior Annas
Carl Napier Atkinson, Jr.
Thomas Cleveland Bass

Bachelor of Ceramic Engineering Degree
Robert Murdoch Bethune, Jr.
Clifford Gray Brittain

*With Honor
Bachelor of Civil Engineering Degree

Donald Kenneth McLaurin
Robert Harris Nott

Bachelor of Electrical Engineering Degree

Benjamin Eugene Brooks
Roger Joseph Lorille
Jack Gwyn McEachern
Carlyle Wesley Merritt

Bachelor of Mechanical Engineering Degree

George Coulter Earle
Benjamin Eugene Brooks
Nathan Wiley Holbrook
Carlyle Wesley Merritt

SCHOOL OF TEXTILES

Bachelor of Science Degree

Textile Chemistry

Maung Maung Aye
James Jeter Easley
Charles Vardell Gage

Textile Engineering

Andrew David Mitchell
James Wideman Phillips, Jr.

Textile Manufacturing

Robert Frank Compton
Barry Dean Crocker
Ambrose Henry Easterby, Jr.
Creighton David Griggs, Jr.
William Clarence Higginbotham, Jr.
William Houston Jones
Robert Jefferson Lowery
Donald Ray Massey
Morton A. Mihlatin

SCHOOL OF AGRICULTURE

Master of Science Degree

Dairy

Glen Lewitt O'Dell

Horticulture

Nancy Craig McLees

SCHOOL OF ARTS AND SCIENCES

Master of Science Degree

Physics

Richard Austin Branham

SCHOOL OF EDUCATION

Master of Science Degree

Industrial Education

Joseph Roberts Austell

CANDIDATES FOR MASTERS' DEGREES

With Honor
Item 2. The President recommended that the Board approve the personnel changes including Resignations, Leaves of Absence, Transfers, Appointments, Changes in Title, Changes in Salaries, Pay for Extra Work and Recommendations required by the South Carolina Retirement Act.

Item 3. Upon authority of the By-Laws the President accepted the following RESIGNATIONS and asked approval of his actions:

### Agricultural Division

**School of Agriculture**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>D. C. Price</td>
<td>Instructor in Dairying and Assistant in Dairying</td>
<td>Feb. 28, 1955</td>
</tr>
</tbody>
</table>

**Experiment Station**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. A. Fennell</td>
<td>Assistant Agronomist</td>
<td>Feb. 15, 1955</td>
</tr>
<tr>
<td>W. P. Law, Jr.</td>
<td>Associate Agricultural Engineer</td>
<td>Jan. 15, 1955</td>
</tr>
</tbody>
</table>

### Extension Service

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. M. Asbill</td>
<td>Extension Marketing Specialist</td>
<td>Feb. 28, 1955</td>
</tr>
<tr>
<td>J. W. Brunson</td>
<td>Assistant County Agent, Florence County</td>
<td>Dec. 15, 1955</td>
</tr>
<tr>
<td>C. T. Rogers</td>
<td>Assistant County Agent, Marlboro County</td>
<td>Feb. 15, 1955</td>
</tr>
</tbody>
</table>

### Livestock Sanitary Department

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. C. Cornwell</td>
<td>Assistant State Veterinarian</td>
<td>Oct. 31, 1955</td>
</tr>
<tr>
<td>Patricia B. Moore</td>
<td>Laboratory Technician</td>
<td>Jan. 15, 1955</td>
</tr>
</tbody>
</table>

### School of Arts and Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. F. Masters</td>
<td>Physics Laboratory Technician</td>
<td>March 8, 1955</td>
</tr>
</tbody>
</table>

### School of Engineering

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
</table>

### School of Textiles

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. G. Carson, Jr.</td>
<td>Associate Professor of Textiles</td>
<td>Jan. 31, 1955</td>
</tr>
</tbody>
</table>

### Military Department

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>M/Sgt. C. C. Oliver</td>
<td>Sergeant Major</td>
<td>Jan. 18, 1955</td>
</tr>
</tbody>
</table>
RESIGNATIONS (Continued)

Miscellaneous

Name Title Effective
H. R. Cohen Coach, Part-time Nov. 30, 1954
D. G. Curtis Filter Plant Operator Jan. 15, 1955

APPROVED

Item 4. TERMINATION OF SERVICES

Name Title Date Reason
R. C. Campbell Assistant in Agronomy June 30, 1954 Retired

APPROVED

Item 5. The President has granted the following LEAVES OF ABSENCE without pay and asked the Board's approval of his actions:

J. H. Anderson, Assistant Agricultural Engineer; from January 12, 1955 to January 12, 1956; for graduate work at Iowa State College.

J. J. Floyd, Assistant Agricultural Engineer; effective December 28, 1954; for military leave.

W. E. Seigler, Assistant Agricultural Engineer; effective December 1, 1954; for military leave.

APPROVED

Item 6. The President made the following TRANSFERS and asked approval of the same:

J. C. Martin from Assistant Professor of Physics to Assistant Professor of Electrical Engineering; salary $4,200; effective July 1, 1955.

S. G. Woods from Assistant Animal Husbandryman, Coast Station to Assistant Animal Husbandman, Edisto Station; salary $4,200; effective March 1, 1955.

F. M. Fleming from Assistant County Agent, Florence County to Assistant County Agent, Pickens County; salary $4,380; effective November 1, 1954.

APPROVED

Item 7. Under authority given my in the By-Laws, the President made the following APPOINTMENTS and asked approval of his actions:

Agricultural Division

School of Agriculture

Name Title Salary Effective
G. D. O'Dell Instructor in Dairying $4,116 March 1, 1955
and Assistant in Dairying

J. C. Whitesides Instructor in Agricultural Engineering 3,800 Feb. 1, 1955

Experiment Station

Name Title Salary Effective
R. W. Earhart Plant Pathologist $6,000 Jan. 1, 1955
C. A. Tuzts Junior Statistician, Columbus 3,720 Feb. 1, 1955
J. H. Smith Soil Microbiologist 5,060 March 1, 1955
J. R. Smith Graduate Assistant 1,800 Feb. 1, 1955
APPOINTMENTS (Continued)

Experiment Station (Continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. D. Taylor</td>
<td>Assoc. Horticulturist, Edisto Station</td>
<td>$4,800</td>
<td>Jan 1, 1955</td>
</tr>
<tr>
<td>W. H. Thomas</td>
<td>Graduate Research Assist.</td>
<td>100.00</td>
<td>Feb. 1, 1955</td>
</tr>
<tr>
<td>H. O. Vaigueur</td>
<td>Assistant Agr. Engineer</td>
<td>3,996</td>
<td>Feb. 4, 1955</td>
</tr>
<tr>
<td>H. M. White</td>
<td>Laboratory Assistant</td>
<td>3,800</td>
<td>Jan. 1, 1955</td>
</tr>
</tbody>
</table>

Extension Service

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. C. Altman</td>
<td>Asst. Co. Agent, Marion Co.</td>
<td>$3,840</td>
<td>Nov. 11, 1954</td>
</tr>
</tbody>
</table>

Livestock Sanitary Department

Dorothy J. Hitchcock Assistant Parasitologist $5,700 Jan. 1, 1955

School of Chemistry and Geology

E. G. Hardin Instr. in Chemistry (Temp.) $1,600 Feb. 1, 1955

School of Engineering

W. D. Ashcraft Student Asst. in Electrical Engineering $60 mo. Feb. 1, 1955

Jessie G. Bryan Instr. in Ceramic Arts (Part-time) $75 mo. Feb. 1, 1955

J. C. Von Kaenel Instr. in Mechanical Engr. 3,900 Feb. 1, 1955

School of Textiles

J. C. Shell Asst. Professor of Textiles $4,000 Feb. 1, 1955

Military Department

W. T. Davis Asst. Class Attendance and Provost Officer $3,600 Jan. 17, 1955

Col. G. A. Douglass Associate Commandant 800 Jan. 19, 1955


Capt. J. L. Kennedy, Jr. Assistant Adjutant-Commandant 100 Sept. 1, 1955

Miscellaneous

Margaret H. Cole Hostess, Student Center (Temporary) $3,000 Nov. 27, 1954

Betty Faye Edwards Library Assistant (Temp.) 800 March 11, 1955

W. A. Gaines Law Enforcement Officer 3,000 Oct. 15, 1954

Virginia S. Gravely PBX Operator 3,300 Jan. 3, 1955

L. L. Law Internal Auditor 6,000 Jan. 6, 1955


C. E. Reynal, Jr. Chaplain 1,000 Nov. 22, 1954

W. A. Simpson Asst. to Mess Officer 2,520 Dec. 1, 1954

C. W. Wise Backfield Coach 7,500 Feb. 1, 1955

APPROVED

Item 8.

The President recommended the following CHANGES IN TITLE.

C. J. Cruz from Graduate Assistant, School of Chemistry to Research Assistant, School of Chemistry; salary $1600; effective February 1, 1955.

Roberta N. Morton from Clerk, Experiment Station to Assistant Bookkeeper, Experiment Station; salary $2760; effective February 1, 1955.

M. M. Phillippe from Associate Agronomist to Chemist; salary $5832; effective October 1, 1954.
CHANGES IN TITLE (Continued)

W. H. Rhodes from Associate Horticulturist, Sandhill Station to Acting Superintendent, Sandhill Station; salary $5,004; effective December 1, 1954.

A. W. Snell from Associate Professor of Agricultural Engineering to Associate Professor of Agricultural Engineering and Associate Agricultural Engineer; salary $5268; effective February 1, 1955.

L. H. Tull from Associate Commandant to Commandant; salary $880; effective January 19, 1955.

The following changes in title are temporary and apply from February 1, 1955 to May 31, 1955.

W. F. Chamberlain from Associate Entomologist to Associate Entomologist and Associate Professor of Entomology.

J. F. Chaplin from Assistant Agronomist, Pee Dee Station to Assistant Agronomist and Assistant Professor of Agronomy.

W. J. Goodwin from Associate Entomologist to Associate Entomologist and Associate Professor of Entomology and Zoology.

V. M. Kirk from Associate Entomologist, Pee Dee Station to Associate Entomologist and Associate Professor of Entomology.

H. D. Taylor from Associate Horticulturist to Associate Horticulturist and Associate Professor of Horticulture.

J. E. Pennell from Graduate Assistant in Chemistry to Graduate Assistant in Agricultural Chemistry Research.

E. H. Warnhoff from Associate Professor of Entomology and Zoology to Associate Entomologist and Associate Professor of Entomology and Zoology.

J. G. Watts from Entomologist, Edisto Station to Entomologist and Associate Professor of Entomology.

APPROVED

Item 9. Since the last meeting of the Board, it has been necessary to make certain CHANGES IN SALARIES. Under the current Appropriation Act all such changes must be approved by the Budget Commission before they become effective.

Quincy Benbow, Assistant Negro Agricultural Agent, Colleton County; from $3540 to $3600; effective August 10, 1954.

J. G. Bowman, Jr., Assistant Negro Agricultural Agent, York County; from $3540 to $3720; effective August 1, 1954.

W. R. Fleming, Extension Marketing Specialist; from $4560 to $4,860; effective February 1, 1955.

Hugene Gerald, Assistant Negro Agricultural Agent, Florence County; from $3540 to $3600; effective September 1, 1954.

W. J. Goodwin, Jr., Associate Entomologist; from $4,800 to $5100; effective October 1, 1954.

E. A. Gunnin, Assistant Professor of Architecture; from $4,200 to $4,500; effective November 1, 1954.
CHANGES IN SALARIES (Continued)

L. C. Hamilton, Extension Marketing Specialist; from $4260 to $4560; effective February 1, 1955.

R. M. Hart, Storeroom Keeper; from $2100 to $2520; effective December 1, 1954.

Ralph Hendricks, Shop and Laboratory Technician; from $3452 to $4000; effective November 1, 1954.

Rudolph Hendricks, Sr., Machinist, School of Engineering; from $3600 to $3800; effective November 1, 1954.

J. M. Hubbard, Head Butcher; from $2592 to $2640; effective December 1, 1954.

F. D. Miller, Athletic Canteen Manager; from $3300 to $3600; effective January 1, 1955.

L. O. Van Blaricom, Associate Food Technology and Associate Food Technologist; from $5448 to $5682; effective September 1, 1954.

W. J. Warren, Assistant Negro Agricultural Agent, Richland County; from $3900 to $4080; effective August 6, 1954.

Julius Westbrook, Assistant Negro Agricultural Agent, Spartanburg County; from $3540 to $3600; effective August 1, 1954.

J. L. Young, Assistant Professor of Architecture; from $3900 to $4200; effective November 1, 1954.

APPROVED

Item 10. Forty-one teachers and officers have performed special work on projects such as work for the U. S. Department of Agriculture, Bamboo Research, Land Use, certain industrial concerns and tutoring. This work has been in addition to their regularly assigned duties and in each case has been approved by the Dean or Director concerned and the Business Manager. The President authorized extra pay from special funds for this work and asked approval of the same.

APPROVED

Item 11. In compliance with the terms of the South Carolina Retirement Act, the following individuals who will have reached their 72nd birthday on or before July 1, 1955 will be required to retire from active service:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Age</th>
<th>Service With OAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vance, Sydney</td>
<td>Waiter, Subsistence</td>
<td>72</td>
<td>7 years</td>
</tr>
</tbody>
</table>

APPROVED

Item 12. In compliance with the terms of the South Carolina Retirement Act, the President recommended that the following individuals who will be 70 years of age, or over but will not have reached their 72nd birthday on July 1, 1955, be continued in service for the fiscal year 1955-56:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Age</th>
<th>Service With OAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carey, James</td>
<td>Foreman, Grounds &amp; Roads</td>
<td>70</td>
<td>41 years</td>
</tr>
<tr>
<td>Fernow, Bernhard</td>
<td>Professor, Mech. Engr.</td>
<td>71</td>
<td>28 years</td>
</tr>
<tr>
<td>Gaillard, Elizabeth</td>
<td>Steno., Co. Agt. Ofc. - Extension</td>
<td>71</td>
<td>22 years</td>
</tr>
<tr>
<td>Henderson, Taylor</td>
<td>Feeder, Exp., Dairy</td>
<td>71</td>
<td>43 years</td>
</tr>
<tr>
<td>Jenkins, Clifton</td>
<td>Laborer, Service Division</td>
<td>71</td>
<td>6 years</td>
</tr>
<tr>
<td>Sitton, Henry</td>
<td>Mechanist, Nutrition</td>
<td>70</td>
<td>9 years</td>
</tr>
<tr>
<td>Taylor, Rupert</td>
<td>Professor, English</td>
<td>71</td>
<td>28 years</td>
</tr>
<tr>
<td>Walker, Henry</td>
<td>Laborer, Service Div.</td>
<td>71</td>
<td>18 years</td>
</tr>
</tbody>
</table>

APPROVED
Item 13. In compliance with the South Carolina Retirement Act, the President recommended that the following individuals who will have reached the age of 65 but who will not have attained the age of 70 on July 1, 1955, be continued in the service of the college for the fiscal year 1955-56:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Age</th>
<th>Service With CAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Backley, Elizabeth</td>
<td>Cleaner, Supvr. Clemson House</td>
<td>65</td>
<td>10 years</td>
</tr>
<tr>
<td>Black, Frank Oscar</td>
<td>Ag Statistician, Exp. Station</td>
<td>69</td>
<td>6 years</td>
</tr>
<tr>
<td>Bradwell, Mabel Lee</td>
<td>Steno, Co. Agt. Ocf., Extension</td>
<td>69</td>
<td>24 years</td>
</tr>
<tr>
<td>Brown, Daniel Cleveland</td>
<td>Tailor, Laundry</td>
<td>66</td>
<td>28 years</td>
</tr>
<tr>
<td>Chester, Thomas</td>
<td>Walter, Subsistence</td>
<td>66</td>
<td>6 years</td>
</tr>
<tr>
<td>Cochran, Walter Berry</td>
<td>Night Supt., Housing</td>
<td>68</td>
<td>8 years</td>
</tr>
<tr>
<td>Colvin, Flossie J.</td>
<td>Steno, Co. Agt. Ocf., Extension</td>
<td>68</td>
<td>17 years</td>
</tr>
<tr>
<td>Cook, Edward Williams</td>
<td>Foreman, Animal Husbandry</td>
<td>67</td>
<td>29 years</td>
</tr>
<tr>
<td>Cooper, Herbert Press</td>
<td>Professor, Agronomy</td>
<td>68</td>
<td>25 years</td>
</tr>
<tr>
<td>Cooper, Irven Roland</td>
<td>Asst. State Vet., Livestock</td>
<td>66</td>
<td>24 years</td>
</tr>
<tr>
<td>Crouch, Sidney, J. L.</td>
<td>Prof., Inter. Relations</td>
<td>65</td>
<td>30 years</td>
</tr>
<tr>
<td>Dillard, Ernest</td>
<td>Asst. in Forge &amp; Foundry</td>
<td>69</td>
<td>19 years</td>
</tr>
<tr>
<td>Dillard, Frank</td>
<td>Supt., Laundry</td>
<td>65</td>
<td>14 years</td>
</tr>
<tr>
<td>Evans, Samuel E.</td>
<td>Ag Agent, Extension</td>
<td>68</td>
<td>13 years</td>
</tr>
<tr>
<td>Ferrier, Wallace Thomas</td>
<td>Prof., Ag Economics</td>
<td>66</td>
<td>18 years</td>
</tr>
<tr>
<td>Poy, John Treutlen</td>
<td>Chemist, Fert. Insp. &amp; Analysis</td>
<td>65</td>
<td>14 years</td>
</tr>
<tr>
<td>Hall, Evey Eugene</td>
<td>Supt., Pee Dee Station</td>
<td>66</td>
<td>41 years</td>
</tr>
<tr>
<td>Hayes, Lula Bayard</td>
<td>Steno, Co. Agt. Ocf., Extension</td>
<td>65</td>
<td>2 years</td>
</tr>
<tr>
<td>Holden, Ernest Clayton</td>
<td>Watchman, Clemson House</td>
<td>66</td>
<td>24 years</td>
</tr>
<tr>
<td>Honour, Emily Kate</td>
<td>Steno, Home Dem. Agent</td>
<td>69</td>
<td>14 years</td>
</tr>
<tr>
<td>Hubbard, Jesse M.</td>
<td>Head Butcher, Subsistence</td>
<td>65</td>
<td>2 years</td>
</tr>
<tr>
<td>Hunter, George</td>
<td>Carpenter Helper, Service Div.</td>
<td>67</td>
<td>36 years</td>
</tr>
<tr>
<td>Jamison, Lawrence</td>
<td>Cleaner, Clemson House</td>
<td>67</td>
<td>3 years</td>
</tr>
<tr>
<td>Jenkins, Clarence F.</td>
<td>Laborer, Exp. Horti.</td>
<td>67</td>
<td>16 years</td>
</tr>
<tr>
<td>Lazar, Jamie T.</td>
<td>District Agent, Extension</td>
<td>65</td>
<td>29 years</td>
</tr>
<tr>
<td>Marshall, John Logan</td>
<td>Asso. Prof. Wood Shop</td>
<td>69</td>
<td>38 years</td>
</tr>
<tr>
<td>Martin, James</td>
<td>Laborer, Pee Dee Station</td>
<td>66</td>
<td>32 years</td>
</tr>
<tr>
<td>Neely, Juanita Henderson</td>
<td>State Home De. Agt., Ext.</td>
<td>65</td>
<td>37 years</td>
</tr>
<tr>
<td>Patrick, Charmer Scaife</td>
<td>Head, Farms Dept.</td>
<td>68</td>
<td>41 years</td>
</tr>
<tr>
<td>Pettigrew, Eddie</td>
<td>Janitor</td>
<td>65</td>
<td>4 years</td>
</tr>
<tr>
<td>Reese, Rena</td>
<td>Shirt Ironer, Laundry</td>
<td>65</td>
<td>12 years</td>
</tr>
<tr>
<td>Reid, Willie</td>
<td>Dishwasher, Subsistence</td>
<td>68</td>
<td>25 years</td>
</tr>
<tr>
<td>Rhyne, Orestes Pearl</td>
<td>Prof., Modern Languages</td>
<td>69</td>
<td>29 years</td>
</tr>
<tr>
<td>Rosenkrans, Duane B.</td>
<td>Professor, Botany</td>
<td>69</td>
<td>42 years</td>
</tr>
<tr>
<td>Simpson, Francis Marion</td>
<td>Visit. Prof., Ag Econ.</td>
<td>68</td>
<td>3 years</td>
</tr>
<tr>
<td>St. Hubert, Robert LaMontagne</td>
<td>Visit. Prof., Architecture</td>
<td>69</td>
<td>9 years</td>
</tr>
<tr>
<td>Starkey, Lawrence Vincent</td>
<td>Prof., Animal Husbandry</td>
<td>67</td>
<td>36 years</td>
</tr>
<tr>
<td>Vanlinder, William A. C.</td>
<td>Laborer, Service Div.</td>
<td>65</td>
<td>8 years</td>
</tr>
<tr>
<td>Watkins, D. W.</td>
<td>Director, Extension</td>
<td>66</td>
<td>40 years</td>
</tr>
<tr>
<td>Watkins, Janie</td>
<td>Assorting Shirts, Laundry</td>
<td>66</td>
<td>30 years</td>
</tr>
<tr>
<td>Worley, Gertrude Ansel</td>
<td>Sec.-Clerk, Fert. Insp. &amp; Anal.</td>
<td>67</td>
<td>17 years</td>
</tr>
</tbody>
</table>

Mr. T. N. Henderson of the Dairy Department and Mr. W. B. Cochran of the Housing Department have been recommended by their department heads for retirement on July 1, 1955. Since the May 20 referendum was favorable toward Social Security for State employees, these two individuals will be eligible to draw Social Security benefits July 1, 1956. The President recommended that they be continued in service to June 30, 1956, provided suitable work and funds are available.

APPROVED

Item 14. George W. Daniels, Negro Agricultural Agent, Orangeburg County, is 66 years of age and has completed 39 years of service with the college. Director D. W. Watkins has recommended his retirement effective July 1, 1955. The President recommended approval.

APPROVED

(End of President's Recommendations held over from March 18 meeting)

Item 15. Upon authority of the By-Laws the President accepted the following RESIGNATIONS and asked approval of his actions:

APPROVED
RESIGNATIONS (Continued)

Agricultural Division
Experiment Station

Name                  Title                          Effective
George P. Kinard      Asst. Agricultural Engineer   April 12, 1955
Harold L. Streetman   Asst. Agricultural Economist   June 30, 1955

Extension Service

W. B. Nesbit          Ext. Turkey Specialist         Nov. 30, 1955

Livestock Sanitary Department


School of Arts and Sciences

A. M. Hardee          Asst. Prof. French & Spanish    March 20, 1955
E. W. Sloope          Asst. Prof. of Physics          August 31, 1955
G. W. Crawford        Assoc. Professor of Physics     August 31, 1955

School of Chemistry and Geology

W. J. Day             Graduate Asst. in Chemistry      June 30, 1955
E. G. Hardin          Instructor in Chemistry         June 30, 1955
E. C. Kramer, Jr.     Instructor in Chemistry         August 31, 1955
P. R. Mann            Graduate Asst. in Chemistry      June 30, 1955
J. C. Philips         Graduate Asst. in Chemistry      June 30, 1955

School of Education

E. A. Hoover          Graduate Assistant              March 31, 1955

School of Engineering

E. A. Freeman         Graduate Assistant              June 30, 1955
F. T. Tingley         Prof. of Elec. Engineering      August 31, 1955

Military Department

SPC E. M. Ford          Asst. to Quartermaster       April 30, 1955

APPROVED

Item 16. The President granted the following LEAVES OF ABSENCE without pay and asked approval of his actions.

J. Z. Bennett, Assistant Professor English; from September 1, 1955 to August 31, 1956; for graduate study at the University of North Carolina. (Renewal)

E. F. Byars, Assistant Professor Mechanics and Hydraulics; from September 1, 1955 to August 31, 1956; for graduate study at the University of Illinois.

James F. Chaplin, Assistant Agronomist; from May 1, 1955 to April 30, 1956 for graduate study at North Carolina State College.

B. A. Goldgar, Assistant Professor of English; from September 1, 1955 to August 31, 1956; for graduate study at Princeton University. (Renewal)

Hugh Macaulay, Assistant Professor of Economics; from September 1, 1955 to January 31, 1956 for graduate study at Columbia University. (Renewal)
LEAVES OF ABSENCE (Continued)

E. F. Stenstrom, Associate Professor of Industrial Engineering; from September 1, 1955 to August 31, 1956; for graduate study and industrial training.

Charles W. Wilson, Assistant County Agent; from September 22, 1955 to June 4, 1956; for graduate study at the University of Georgia.

APPROVED

Item 17. APPOINTMENTS.

(Action held over until regular meeting scheduled for June 17, 1955)

Item 18. Reelections for an ADDITIONAL PROBATIONARY PERIOD.

(Action held over until meeting of June 17.)

Item 19. SECOND APPOINTMENTS.

(Action held over until meeting of June 17.)

Item 20. CHANGES IN TITLE.

(Action held over until meeting of June 17.)

Item 21. Since the last meeting of the Board it was necessary to make certain CHANGES IN SALARIES. Under the current Appropriation Act all such changes must be approved by the Budget Commission before they become effective.

Ida Lee Motley, Stenographer, Livestock Sanitary Department; from $2100 to $2400; effective April 1, 1955.

Clifton H. Mudge, Research Fellow; from $4000 to $4500; effective April 1, 1955.

APPROVED

Item 22. Twenty-five teachers and officers have performed special work on projects such as work for the U. S. Department of Agriculture Bamboo Research, Land Use, certain industrial concerns and tutoring. This work has been in addition to their regularly assigned duties and in each case has been approved by the Dean or Director concerned and the Business Manager. The President authorized extra pay from special funds for this work and asked approval of the same.

APPROVED

Item 23. Director Watkins has recommended twenty-one Assistant County Agents and four Negro Agricultural Agents to receive the Surtman Scholarships in connection with taking three-weeks summer short courses at summer schools approved by the Land-Grant College Association and approval of the same was recommended.

APPROVED

Item 24. At the October 1954 meeting of the Board approval was given to the proposed curriculum in Industrial Management. The President recommended the establishment of a Department of Industrial Management effective July 1, 1955.

APPROVED

Item 25. The promotion of Dr. Wallace D. Trevillian to Professor of Economics and Head of the Department of Industrial Management effective July 1, 1955 was recommended.

APPROVED
Item 26. The President recommended the establishment of a new position with rank from Assistant Professor of Industrial Management to Professor of Industrial Management at a salary up to $5400 effective September 1, 1955.

APPROVED

Item 27. At the October 1954 meeting of the Board of Trustees, the Board authorized further study of the need for a Curriculum in Physical Education. This study has been undertaken thoroughly by the School of Education, the Committee on Curricula, and the Deans and Directors, and all of these groups recommend the establishment of a Curriculum in Health and Physical Education. The President recommended that the Board authorize the establishment of a Curriculum in Health and Physical Education.

APPROVED

Item 28. At the request of the School of Engineering and upon the recommendation of the Committee on Curricula and the Deans and Directors, the President recommended that the Board authorize the establishment of a Curriculum in Industrial Engineering.

APPROVED

Item 29. Following a meeting in Columbia on January 14, 1955 of Clemson College officials and agricultural leaders from over the State, a meeting was held by the following Board members and President Poole: Messrs. T. B. Young, B. T. Leppard, J. B. Douthit, R. M. Cooper, and J. F. McLaurin.

The Minutes of the preceding meeting of the Athletic Council were discussed. Mr. Leppard was of the opinion that could not be construed as a call meeting of the Board members since no previous notice had been given. It was the consensus of those Board members present that they approve the recommendation that Mr. Frank Howard, Head Coach, be permitted to employ a new coach and the President was asked to secure approval of the other Board members. The President requested approval of this action.

APPROVED

Item 30. Graduate Assistants and employees who are permitted to enroll in part-time graduate work are required to pay only $3 per semester as a registration fee. It is felt that this charge is too small. A study of several other institutions revealed that the average charge to students in this category is approximately $10 per semester. The President recommended approval of the following schedule of fees to be charged graduate students, graduate assistants, and employees enrolled in part-time graduate work. The schedule is to become effective beginning with the fall term in September 1955:

FEES FOR GRADUATE STUDENTS PER SEMESTER

<table>
<thead>
<tr>
<th>1-5 cr.hrs.</th>
<th>6-8 cr.hrs.</th>
<th>9-11 cr.hrs.</th>
<th>12 or more</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/4 Time</td>
<td>1/2 Time</td>
<td>3/4 Time</td>
<td>Full Time</td>
</tr>
<tr>
<td>Student</td>
<td>Student</td>
<td>Student</td>
<td></td>
</tr>
</tbody>
</table>

A. Regular Graduate Students

- Maintenance Fee
- Classroom & Laboratory fee
- Tuition
- Matriculation fee
- Hospital fee
- Student Activity fee

B. Graduate Assistants: (1)

- Matriculation fee
- Maintenance fee
- Hospital fee
- Student Activity fee
Fees for Graduate Students Per Semester (Continued)

C. Full Time Employees taking 6 or less credit hours:

Matriculation fee ....... $1.50
Maintenance fee .......... 8.50

D. In addition to the above regular fees the student will pay the following special fees:

Graduate record fee ...... 5.00
Thesis binding fee (3 copies) 9.00

As to the optional payment of student activity fees the student will have to make his choice at the time of registration, and once his choice is made he cannot change it during the semester. If the graduate student does not elect to pay the activity fee, he will not be entitled to attend athletic events and musical concerts without paying the regular admission charges. This schedule of fees will apply to ALL graduate students.

(1) Graduate Assistants are defined as graduate students who devote approximately one-half or more of their time to college duties and who are paid in equal monthly installments.

APPROVED

Item 31. Student Fees for the 1955-56 school year.

(Action held over until meeting of June 17.)

Item 32. It was recommended that Library employees be permitted to go to summer school or take special courses, without having their pay deducted if the work taken in these courses is applicable to the duties they are called upon to perform in the Library at Clemson and if arrangements can be made to have them absent from the Library.

APPROVED

Item 33. The President recommended that the Military Science Program (Army ROTC) be converted from the Branch Material program to the General Military Science program. Reports to the Department of the Army from participating institutions confirm previous estimates that the General Military Science program is the most acceptable ROTC curriculum developed to date.

APPROVED

Item 34. The President asked authority to appoint the night watchman at the Clemson House Hotel as a campus policeman with power to make arrests or otherwise discharge the duties of a policeman at the Clemson House and the parking areas immediately surrounding the Clemson House.

APPROVED

Item 35. It was recommended that the Board of Trustees and Administration invite the Newcomen Society to hold a meeting at Clemson College during the year 1957.

APPROVED

Item 36. The Director of the Band would like for the Clemson College Band to represent the college in a tour of Europe during the summer of 1956 and present a series of concerts here and abroad. It was recommended that permission be granted provided the Director can secure a sponsor and the necessary means of financing the trip.

APPROVED
Item 37. Representatives of the South Carolina Turkey Federation, Inc. and the Poultry Improvement Association requested an expression from this Board as to whether or not the college would seek legislation to impose taxes on certain poultry feeds for the further promotion of research in the poultry and turkey industries. The President asked the counsel of the Board on this matter.

**Action Postponed**

(Action postponed so that the Turkey and Poultry organizations may be given an opportunity to have representatives present their proposal to the Board at its June 17 meeting.)

Item 38. Upon Director Watkins' request it was recommended that the employees of the Cooperative Extension Service holding federal appointments be permitted to join in the Federal Group Insurance Plan when so authorized by the Civil Service Commission and Federal Extension Office. The employees affected include county agents, home agents, specialists, district agents, administrative workers and Negro agents. This group does not participate in social security.

This would mean to the employee:

1. The opportunity of taking group insurance in an amount of $1,000 for each $1,000 or fraction thereof of his salary. He would pay $.54 per thousand insurance each month.

2. This is purely a group insurance matter. It is not accumulative on loan values. At age 65 payments by the individual would cease but the insurance would continue in effect with the condition that the amount of the insurance would be reduced 2% a month until it reaches 25% of the original amount. This 25% would be in effect permanently without further payment.

3. Any employee not wishing to participate would sign a waiver to that effect, otherwise the insurance would automatically be in effect.

To make this plan effective would require:

a. Salary deductions would be made by the college treasurer each month in the proper amount and remittance made by him to the Civil Service Commission. Treasurer Brown has indicated this as a feasible operation.

b. "The Employer" pays 1/2 as much as is deducted from the salary of the employee. Federal regulations authorize that such deductions may be made from Federal Extension funds. The Treasurer would remit this amount also. This fund could be made available in the Extension budget.

**APPROVED**

Item 39. Some time ago the President sent to Board members the proposed new Memorandum of Agreement between the United States Department of Agriculture and the Land Grant colleges which is to replace the Memorandum of Agreement established in 1914. It is generally agreed that the new Agreement is better than the one signed in 1914. The President recommended that the Board have the Director of Extension sign for Clemson College since the Secretary of Agriculture has designated the Federal Director of Extension to sign for the Department of Agriculture.

**APPROVED**

Item 40. It was recommended that a committee be set up to develop a Master Plan for the management and development of the recently acquired Land Use Area.

It was agreed that with the full interest of the President, the matter be referred to the Development and Public Relations Committee, and the Agricultural Regulatory Committee for the Development of a Master Plan for the Land Use Area.

**APPROVED**
Item 41. Authority was asked to grant to Oconee County a right-of-way through lands of the college for a surface treated highway connecting the Clemson-Pendleton highway to the Seneca highway at Cherry's Crossing. This highway will follow the south side of the route of the C & WC railway.

APPROVED

Item 42. The President requested approval of the action granting to the S. C. Highway Department a right-of-way relocating and surface-treating road No. 279 in Anderson County through lands of Clemson College Land Use Area. The paving of this road will add materially to the value of this property.

APPROVED

Item 43. The S. C. Highway Department has been granted a right-of-way through lands of Clemson College Land Use Area for the construction of a highway from Clemson to the new Daniel High School near Lawrence Chapel. The new high school will serve Central, Six Mile and Clemson areas and the construction of this road will materially increase the value of our property. The President requested confirmation of the action.

APPROVED

Item 44. The President asked approval of the summarized budget for 1955-56 and authority to make staff and faculty adjustments within the limit of the budget.

(action held over until meeting of June 17.)

Item 45. The following Resolution was made:

Dr. Poole was instructed not to make any recommendations conflicting with the ideas of the Survey group, Cresap, McCormick and Paget. Further, it was agreed that no permanent or temporary appointments would be made at Clemson College in conflict with the Management Engineers.

APPROVED

Item 46. To date there has been paid to the firm of Cresap, McCormick and Paget the sum of $35,417.78 for professional services and we have an invoice for the month of April for $1,420 making a total of $39,837.78. The sum of $39,500 has been provided for the payment of the survey. The President requested that the additional sum needed in the amount of $337.78 be paid from current college funds available. The President also requested authority to pay such additional sums as are necessary to meet the cost of the survey from available funds either in the current fiscal budget or in the 1955-56 budget.

APPROVED

Item 47. It was recommended that the old frame residence located near the main entrance to the agricultural building area be disposed of and demolished at the earliest practicable date.

APPROVED

Item 48. The President requested authority to have constructed a herdsman house on the site selected for the sheep raising experiment at a cost of approximately $4,000 to be paid from agricultural research funds and that low bid by Brissey Lumber Company of $4,028 be accepted.

APPROVED
Item 49. The Clemson Building Committee and the Board of Trustees Building Committee approved the construction of recreation facilities and irrigation lakes in the lower area of the Land Use Project at a cost of $19,526. These projects have now been completed and paid for from funds of the Land Use Project and the President requested approval of his action in this matter.

APPROVED

Item 50. The firm of Quattlebaum and Napier has submitted a low bid of $7,774.70 for the construction of two bathhouses and an addition to the staff house at Camp Long. This has been approved by the Clemson Sub-Building Committee and in order to have these facilities ready by the opening of camp, the work has been started with funds on hand. The President requested confirmation of this action.

APPROVED

Item 51. At the October 26, 1954 meeting of the Building Committee of the Board a sum of not less than $350,000 was directed to be set aside from the proceeds of Tuition Bond funds for purchasing and installing equipment and furniture on the new agricultural buildings. Confirmation of this action was requested.

APPROVED

Item 52. The President requested authority to pay from the proceeds of the second Tuition Bond Issue the sum of $4,829.15 due the Daniel Construction Company on the dormitory building contract.

APPROVED

Item 53. At the June 18, 1954 meeting of this Board, the following resolution was passed:

2h. It was recommended that the Athletic Department and the Athletic Council be authorized to use any available funds for finishing the canteen and the barber shop located in Section "E" of the new dormitories. The President also recommended that the necessary furnishings be included.

Approved

Following this resolution the Athletic Council at its July 30, 1954 meeting passed the following resolution:

(1) The following motion was made, seconded, and passed by a vote of 5 to 3: That for Item 1 and sub-item 2b on Exhibit A and items 1 and 2 on Exhibit G, totaling $15,452.87, the Athletic Department be authorized to furnish the funds for these purposes, to be paid from current funds if possible, and if not, that a loan be negotiated to be repaid as soon as possible.

(2) The following motion was made, seconded, and passed by a vote of 6 to 2: That for the remaining items on Exhibits A and G, totaling $20,677.29, or such part thereof as is necessary, and not to exceed $21,000 for the purposes indicated, that these funds be made available through a loan or by transfer of Athletic Department funds with the definite understanding or agreement that his money is to be repaid by the Canteen under such terms as will not work a hardship on the Canteen.

The President requested approval of the Athletic Council's resolution and authority to handle the transaction in accordance therewith.

APPROVED
Item 54. It was agreed that the Board should meet again on the regularly scheduled date of June 17 and that prior to that time the Chairman of the Board, the Chairman of the Finance Committee and the President should have a conference with Mr. Bofferding of the Survey team regarding resources and proposed budget for the fiscal year, 1955-56.

APPROVED

Item 55. The matter of policing the campus was discussed and the question was raised regarding the use of a radio equipped police control car. It was recommended that the matter be investigated.

No Action

Item 56. Chairman Cooper stated that he had received a letter proposing that the college take over and develop the Pickens County Rock Bottom Camp as a 4-H Club Camp. It was agreed that the college was not prepared to take on any new activity of this kind at the present.

No Action

Item 57. The question of selecting a sheep specialist in connection with the Wellman Sheep Research project was discussed. It was agreed that a committee consisting of Messrs. Cooper, Barnette and Poole be requested to look further into the matter and present a recommendation at the June 17 meeting.

No Action

Item 58. (See below)  
The Board adjourned at 4:30 P. M.

APPROVED:

R. M. Cooper, Chairman

CORRECT:

A. J. Brown, Secretary

Item 58. Mr. R. M. Cooper was reelected as president of the Board for a period of four years.

APPROVED