The Chairman called the meeting to order at 9:15 A.M. with the following present on roll call by the Secretary: Messrs. R. M. Cooper, Chairman, Paul Sanders, Charles E. Daniel, Ben T. Leppard, J. F. McLaurin, W. A. Barnette, F. E. Cope, T. W. Thornhill and J. B. Douthit, Jr. Members of the staff present were: Messrs. R. P. Poole, J. C. Littlejohn, C. H. Hill, E. H. Swain, Harold Major, Attorney and A. J. Brown, Secretary.

The Chairman called for approval or correction of the minutes of the meetings, June 19 and August 19, 1953. Mr. Douthit requested that his "no" vote on a section of item nine of the minutes be deleted. There being no further correction the minutes were approved with the requested deletion.

The Chairman announced that Mr. Shaw of Perry, Shaw and Hepburn, Kehoe and Dean, Architects, was available to present and discuss the Master Plan recommended for the college. Mr. Shaw was introduced and discussed the proposed layout of the Master Plan. He recommended relocation of the Little Theatre. The Chairman expressed appreciation to Mr. Shaw for the excellent presentation.

The Chairman announced that the successor to Colonel Cookson as P.M.S.&T., Colonel R. J. Werner, had arrived and he thought it well that he be presented to the Board. Colonel Werner was introduced and welcomed by the members of the Board.

The Chairman asked for the President's recommendations and stated that as the recommendations were presented by sections the section would be declared approved if there were no comments.

**PRESIDENT'S RECOMMENDATIONS**

1. Having successfully completed one of the regularly prescribed courses of study and upon the approval of the faculty and by authority of the President and the Board of Trustees, the Bachelor's degree was conferred upon 78 men and the Master's degree upon 10 men and 6 women on August 15, 1953. The list of individuals awarded degrees is given below.

**SCHOOL OF AGRICULTURE**

Bachelor of Science Degree

Agriculture - Agricultural Economics Major

Paul Warren Coleman

Agriculture - Agronomy Major

David Neil Chamblee

Curtis Parker Ireland

Agriculture - Animal Husbandry Major

Stephen Henry Anderson, Jr.

Carl Ray Richardson

Joel Ephrom Bond

Rhett Sloan Stewart

*Jesse Carson DeBruhl

Robert Bruce Watson

Jake Folk Ginn

Loren Waldmer Webb

Carl Wayne Hance

Frank Donald White

James Madison Jameson

Grady Louis Whitlaw

Agriculture - Entomology Major

John Kent Thomas
Agriculture - Poultry Major
Charles Franklin Risher

SCHOOL OF ARTS AND SCIENCES
Bachelor of Science Degree
Arts and Sciences
James Kelly Edwards
Harry Lynn Parker

Industrial Physics
Richard Austin Branham Dwight Ralph Hutchens

SCHOOL OF EDUCATION
Bachelor of Science Degree
Education
Harold Lester Drennon, Jr.

Industrial Education
Fred Mack Gregory, Jr.

Vocational Agricultural Education
Luther David Coleman
Everett Pinckney Collier
Parker Watson Hall

SCHOOL OF ENGINEERING
Bachelor of Science Degree
Architectural Engineering
Robert Marion Smith

Architecture
David Waldo Sedberry

Bachelor of Ceramic Engineering Degree
Leon Benford Herring

Bachelor of Civil Engineering Degree
Lawrence Gignilliat Adams
Paul William Crenshaw
Ralph Duncan Johnson, Jr.

Bachelor of Electrical Engineering Degree
William Franklin Armstrong
James Franklin Callaham, Jr.
James Donald Gissendanner
James Milton Glenn
Thomas Clifford Heron

Bachelor of Mechanical Engineering Degree
Guido Luis Chibas
Allen Norman Martin

Julius Anthony Schachner, III
SCHOOL OF TEXTILES
Bachelor of Science Degree

Textile Chemistry
Ralph Alexander Jackson Paul Nelson Robinette

Textile Engineering
Carroll Franklin Holmes, Jr. William Wilker Thompson, Jr.
John Livingston O'shields James Roy Waldrop

Textile Manufacturing
James McElhaney Carson Harold Edward Mundy
Minor Franklin Cauthen George Wallace Newman, Jr.
Horace Hembree Clark Everett Manuel Patrick
Willborn Cecil Compton John Harrison Rees
Harold Boynton Culley, Jr. Walter Rollins, Jr.
Burley Bedford Davis Robert Vernon Smith
William Jeremiah Friddle Robert Dean Watson
Phil L. Huff, Jr. James Dee Whitmire
Richard Ellsworth James Bobby Eugene Wofford

* With honor

SCHOOL OF AGRICULTURE
Master of Science Degree

Agricultural Economics
Jeffie Verlon Minchew

Animal Husbandry
Edward Clark Wallace

Entomology
Louie Hampton Senn

SCHOOL OF CHEMISTRY
Master of Science Degree

Organic Chemistry
James Raworth Salley

SCHOOL OF EDUCATION
Master of Science Degree

Education
Ann King Bryant Margaret A. McGee
Alice Kathleen Burriss Sara Elisabeth McGee
Lila Evans Clayton Louise Shearer Sanders
Wickliffe Cook Hutchison

Vocational Agricultural Education
Peter Howard Dantzler Robert Maurice Jones
Alvin Hamilton Hawkins Riley Franklin Nalley

SCHOOL OF ENGINEERING
Master of Mechanical Engineering Degree

Robert Lindsay Perry

APPROVED
2. Upon authority of the By-Laws the President had accepted the following RESIGNATIONS and asked the Board's approval of his actions:

### School of Agriculture and Division of Agricultural Research

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janice Shippy</td>
<td>Assistant Chemist</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>Clylas L. Crenshaw</td>
<td>Asst. Agricultural Economist</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>James R. Danion</td>
<td>Asst. Prof. of Animal Husbandry</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>W. T. O'Connell</td>
<td>Asst. Professor of Dairying</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>B. M. Ritter</td>
<td>Assoc. Professor of Agronomy</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>J. S. Taylor</td>
<td>Assoc. Agricultural Statistician</td>
<td>June 30, 1953</td>
</tr>
<tr>
<td>S. F. Young</td>
<td>Asst. Prof. of Ag. Engineering</td>
<td>Aug. 31, 1953</td>
</tr>
</tbody>
</table>

### School of Arts and Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
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<tbody>
<tr>
<td>R. B. Johnson</td>
<td>Asst. Prof. of Mathematics</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>R. E. Nelson</td>
<td>Graduate Assistant in Physics</td>
<td>June 30, 1953</td>
</tr>
<tr>
<td>W. W. Powell</td>
<td>Asst. Professor of English</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>J. R. Shewell</td>
<td>Instructor in Physics</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>R. E. Tyner</td>
<td>Asst. Prof. of English</td>
<td>Aug. 3, 1953</td>
</tr>
<tr>
<td>J. J. Young</td>
<td>Instructor in Economics</td>
<td>Aug. 31, 1953</td>
</tr>
</tbody>
</table>

### School of Engineering

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>O. H. Bellamy</td>
<td>Instructor in Elec. Engineering</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>A. G. Cherry, Jr.</td>
<td>Instructor in Architecture</td>
<td>Aug. 31, 1953</td>
</tr>
</tbody>
</table>

### School of Textiles

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. C. Edwards</td>
<td>Asst. Professor of Textiles</td>
<td>Aug. 31, 1953</td>
</tr>
</tbody>
</table>

### Military Department

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major W. M. Beaven</td>
<td>Assistant Commandant</td>
<td>June 30, 1953</td>
</tr>
<tr>
<td>Lt. O. K. Bielhorst</td>
<td>Assistant Commandant</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>Sgt. W. E. Brown, Jr.</td>
<td>Clerk</td>
<td>July 31, 1953</td>
</tr>
<tr>
<td>Capt. L. A. Dalton</td>
<td>Assistant Commandant</td>
<td>Aug. 31, 1953</td>
</tr>
<tr>
<td>Capt. R. W. Gardner</td>
<td>Assistant Commandant</td>
<td>June 30, 1953</td>
</tr>
<tr>
<td>Lt. Col. R. A. Grinnell</td>
<td>Assistant Commandant</td>
<td>July 31, 1953</td>
</tr>
<tr>
<td>T/Sgt. T. J. Perry</td>
<td>AF-JM Records Clerk</td>
<td>June 30, 1953</td>
</tr>
<tr>
<td>Major J. G. Swearingen</td>
<td>Assistant Commandant</td>
<td>July 31, 1953</td>
</tr>
<tr>
<td>Major J. E. Williamson</td>
<td>Assistant Commandant</td>
<td>June 30, 1953</td>
</tr>
</tbody>
</table>

### Extension Division

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. R. Gray</td>
<td>County Agent, Greenville County</td>
<td>Sept. 30, 1953</td>
<td></td>
</tr>
<tr>
<td>E. E. Lane</td>
<td>Asst. Co. Agent, Dillon County</td>
<td>July 9, 1953</td>
<td></td>
</tr>
</tbody>
</table>

3. TERMINATION OF SERVICES

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>F. K. Peterson</td>
<td>Asst. State Veterinarian</td>
<td>Aug. 15, 1953</td>
<td>Retired</td>
</tr>
</tbody>
</table>

4. The President had granted the following LEAVES OF ABSENCE without pay and asked the Board's approval of his actions:

Charles V. Wray, Assistant Professor of Textiles; from September 1, 1953 to March 31, 1954; for graduate study at Georgia Institute of Technology.
5. The President had made the following TRANSFERS and asked the Board's approval of the same.

A. F. Busby, from Assistant County Agent, Lancaster County to Assistant County Agent, Chester County; Effective August 1, 1953.

J. W. Hoover, from Extension Marketing Specialist to Poultry Grader; Effective from August 1 to December 31, 1953. (Temporary transfer)

Joann D. Muh, from Stenographer, Division of Markets to Stenographer, Division of Markets (RMA); Effective September 1, 1953.

E. G. Tate, Jr., from Assistant County Agent, Chester County to County Agent, Jasper County; Effective July 1, 1953.

APPROVED

6. Under authority given the President in the By-Laws, he had made the following APPOINTMENTS and asked the Board's approval of his actions.

**School of Agriculture and Division of Agricultural Research**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. R. W. Bentley, Jr.</td>
<td>Associate Dairyman</td>
<td>$4752</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>W. B. S. Boykin</td>
<td>Assoc. Prof. of Agronomy</td>
<td>$4500</td>
<td>Oct. 1, 1953</td>
</tr>
<tr>
<td>W. J. Goodwin, Jr.</td>
<td>Assoc. Entomologist</td>
<td>$4800</td>
<td>Oct. 1, 1953</td>
</tr>
<tr>
<td>D. McD. Graham</td>
<td>Assoc. in Dairying</td>
<td>$5500</td>
<td>Aug. 1, 1953</td>
</tr>
<tr>
<td>J. T. Lasar, Jr.</td>
<td>Assoc. Prof. of Dairying</td>
<td>$5000</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>H. E. McLeod</td>
<td>Instructor in Agric. Engr.</td>
<td>$3800</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>D. J. Richey</td>
<td>Assoc. Poultry Pathologist</td>
<td>$6000</td>
<td>Aug. 3, 1953</td>
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**School of Arts and Sciences**

<table>
<thead>
<tr>
<th>Name</th>
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<th>Salary</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>R. A. Branham</td>
<td>Graduate Asst. in Physics</td>
<td>$300 m.</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>Kenneth Fuller</td>
<td>Graduate Asst. in Physics</td>
<td>$100 m.</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>J. C. Martin</td>
<td>Asst. Prof. of Physics</td>
<td>$3600</td>
<td>Sept. 1, 1953</td>
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<tr>
<td>E. W. Sloope</td>
<td>Asst. Prof. of Physics</td>
<td>$1200</td>
<td>Sept. 1, 1953</td>
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**School of Chemistry and Geology**

<table>
<thead>
<tr>
<th>Name</th>
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<th>Salary</th>
<th>Effective</th>
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<tbody>
<tr>
<td>W. J. Day</td>
<td>Graduate Assistant</td>
<td>$130 m.</td>
<td>Sept. 1, 1953</td>
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<tr>
<td>L. P. Fernandez</td>
<td>Instructor in Chemistry</td>
<td>$2100</td>
<td>Sept. 9, 1953</td>
</tr>
<tr>
<td>J. E. Smith</td>
<td>Instructor in Chemistry</td>
<td>$3100</td>
<td>Sept. 1, 1953</td>
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</table>

**School of Engineering**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
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<tbody>
<tr>
<td>A. C. Elrod</td>
<td>Instr. in Mechanics and</td>
<td>$3900</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td></td>
<td>Research Assistant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G. W. Gunther</td>
<td>Asst. Prof. of Architecture</td>
<td>$3900</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>J. O. Stakely</td>
<td>Asst. Prof. of Architecture</td>
<td>$4800</td>
<td>Sept. 1, 1953</td>
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**School of Textiles**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
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<tbody>
<tr>
<td>L. B. King</td>
<td>Mechanic</td>
<td>$3276</td>
<td>July 27, 1953</td>
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**Military Department**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>Lt. O. K. Bierhorst</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Aug. 1, 1953</td>
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<tr>
<td>Lt. Col. K. E. Carpenter</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Oct. 1, 1953</td>
</tr>
<tr>
<td>M/Sgt. V. J. Cervenec</td>
<td>Rifle Team NCO</td>
<td>$276</td>
<td>Aug. 1, 1953</td>
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<tr>
<td>M/Sgt. G. M. Crane</td>
<td>QM Records Clerk</td>
<td>$300</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>Capt. W. M. DeLoach</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>WO G. G. Harmon</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Aug. 1, 1953</td>
</tr>
<tr>
<td>Lt. Col. E. H. Hicks</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>Capt. J. L. Kennedy, Jr.</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>Lt. B. C. Luna</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>Capt. H. H. McCurley</td>
<td>Assistant Commandant</td>
<td>$114</td>
<td>Sept. 1, 1953</td>
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</table>
Military Department (Continued)

<table>
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<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
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<tbody>
<tr>
<td>Maj. W. E. Nygard</td>
<td>Assistant Commandant</td>
<td>$144</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>Capt. T. N. Suits</td>
<td>Assistant Commandant</td>
<td>144</td>
<td>Aug. 1, 1953</td>
</tr>
<tr>
<td>Capt. D. A. Taylor</td>
<td>Assistant Commandant</td>
<td>144</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>SFC W. J. Watson, II</td>
<td>Clerk-Commandant's Office</td>
<td>276</td>
<td>Aug. 1, 1953</td>
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</table>

Extension Division

<table>
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<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. H. Garton</td>
<td>Asst. Co. Agent, Lancaster Co.</td>
<td>3300</td>
<td>Aug. 1, 1953</td>
</tr>
<tr>
<td>Steve Lund</td>
<td>Extension Agronomist</td>
<td>920</td>
<td>Oct. 1, 1953</td>
</tr>
</tbody>
</table>

Livestock Sanitary Department

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>O. E. Baker, Jr.</td>
<td>Asst. State Veterinarian</td>
<td>800</td>
<td>Sept. 1, 1953</td>
</tr>
<tr>
<td>J. C. Epps, Jr.</td>
<td>Livestock Inspector</td>
<td>4000</td>
<td>Aug. 1, 1953</td>
</tr>
<tr>
<td>J. B. Thomas</td>
<td>Asst. State Veterinarian</td>
<td>9200</td>
<td>Aug. 1, 1953</td>
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Miscellaneous

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Paul Cochran</td>
<td>Plant Engineer</td>
<td>2000</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>Jesse M. Hubbard</td>
<td>Head Butcher</td>
<td>2592</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>Earl S. Liberty</td>
<td>Asst. Business Manager</td>
<td>6500</td>
<td>Aug. 10, 1953</td>
</tr>
<tr>
<td>J. B. Wade</td>
<td>Assistant Coach</td>
<td>3600</td>
<td>July 1, 1953</td>
</tr>
<tr>
<td>N. G. Wessinger</td>
<td>Asst. to the Registrar</td>
<td>1020</td>
<td>Sept. 16, 1953</td>
</tr>
</tbody>
</table>

APPROVED

7. The President recommended that R. P. Rogers, Assistant Professor of English, be reelected for an additional period of time expiring August 31, 1954.

APPROVED

8. SECOND APPOINTMENTS: The following teachers and officers have served satisfactorily in their various positions for a probationary period and the President recommended that they be elected for a period of time expiring at the pleasure of the Board of Trustees.

Extension Division

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. R. Allen</td>
<td>Assistant Agricultural County Agent</td>
<td>March 17, 1952</td>
</tr>
<tr>
<td>J. W. Brunson</td>
<td>Assistant Agricultural County Agent</td>
<td>June 1, 1952</td>
</tr>
<tr>
<td>J. W. Gilliam, Jr.</td>
<td>Assistant Agricultural County Agent</td>
<td>May 16, 1952</td>
</tr>
<tr>
<td>O. F. Huff</td>
<td>Assistant Agricultural County Agent</td>
<td>May 15, 1952</td>
</tr>
<tr>
<td>C. M. Shuman</td>
<td>Assistant Agricultural County Agent</td>
<td>February 15, 1952</td>
</tr>
<tr>
<td>J. E. Youngblood</td>
<td>Chief, Extension Division of Marketing</td>
<td>February 1, 1952</td>
</tr>
</tbody>
</table>

APPROVED

9. The President recommended the following CHANGES IN TITLE:

James H. Cochran from Associate Entomologist to Professor of Entomology and Zoology, State Entomologist and Head of Department of Entomology and Zoology; Effective September 1, 1953.

Major W. G. Combs from Assistant Commandant to Associate Commandant and Adjutant; Effective September 1, 1953.
CHANGES IN TITLE (Continued)

R. J. Ferree from Extension Horticulturist to Acting Leader, Horticultural Extension Work; Effective July 1, 1953.

N. C. Wessinger from Assistant to the Registrar to Admissions Counselor and Assistant to the Registrar; Effective October 1, 1953.

APPROVED

10. Since the last meeting of the Board it had been necessary to make certain CHANGES IN SALARIES. Under the current Appropriation Act all such changes must be approved by the Budget Commission before they become effective.

M/Sgt. G. M. Crane, QM Records Clerk; from $300 to $475; Effective July 1, 1953.

W. D. Jacobs, Instructor in Chemistry; from $2600 to $2700; Effective September 1, 1953.

A. W. Shaw, Associate Professor of Agricultural Engineering; from $4095 to $4320; Effective July 1, 1953.

J. K. Williams, Associate Professor of History and Government; from $4500 to $4800; Effective August 1, 1953.

APPROVED

11. Sixty-two teachers and officers have performed special work on certain projects such as work for the U. S. Department of Agriculture, Sonoco Products, Bamboo Research, and the preparation of plans in connection with the building expansion program. This work has been in addition to their regularly assigned duties and in each case has been approved by the Dean or Director concerned and the Business Manager. The President has authorized extra pay from special funds for this work and asked the Board's approval of the same.

APPROVED

Executive Committee

12. Bids were received by the Executive Committee for the removal of the old and the construction of new steam lines, electric power lines, storm and water sewers, and water mains on July 21, 1953.

Two separate contracts were involved. One contract, consisting of the steam lines, storm and water sewers, and water lines, and another contract for the electric power lines. Base bids received were as follows:

Steam, Sewer, and Water Lines - McCoy-Helgerson Co. - $127,777.30
Daniel Const. Co. - 97,388.14
C. Y. Thomason Co. - 122,858.65

Electric Power Lines -
Walker & Whiteside - $ 18,963.00
Webb Electric Co. - 21,650.00
Bryant-Davis Co. - 8,990.00

After considering all bids, the Executive Committee awarded the contract for the storm sewers and water lines to the Daniel Construction Company, and for the electric lines to the Bryant-Davis Company.

The President requested the Board's confirmation in awarding these contracts.

APPROVED
13. On August 11, 1953, the Executive Committee received bids for the extension to the Filter Plant. The bids received were as follows:

- Industrial Builders: $57,733.00
- Daniel Construction Company: $50,890.00
- Fiske-Carter Construction Co.: $53,320.00
- Crosby Construction Company: $55,560.00
- C. Y. Thomason Company: $55,345.00
- Terry Construction Company: $54,600.00
- McCoy-Helgerson Company: $52,110.00
- Lee Construction Company: $57,450.00

The Daniel Construction Company made the low bid and contracted to complete the work in 140 consecutive calendar days. All the other bidders offered to complete the work in 180 consecutive calendar days. The contract was awarded to the Daniel Construction Company by the Executive Committee and the President asked the Board’s confirmation of the action.

APPROVED

14. Plans and specifications for the construction of the Clemson College Barracks have been completed by the firm of Lyles, Bissett, Carlisle & Wolff. These plans were reviewed and accepted by the Building Committee appointed by this board and the sub-committee appointed by it.

The President recommended the Board’s approval of acceptance of these plans and specifications.

APPROVED

15. At its meeting on September 29, 1953, the Executive Committee passed the following resolution:

"Moved by Mr. Leppard and seconded by Dr. Barnette that the College Administration pay to the firm of Lyles, Bissett, Carlisle & Wolff, Architects, the sum of $60,000 from funds on hand on the contract with that firm for the preparation of plans and specifications for the barracks."

The President requested the Board’s approval of this expenditure.

APPROVED

16. On September 25, 1953, the Executive Committee received bids for the construction of the Clemson College Barracks. The base bids received were as follows:

- J. A. Jones Construction Company: $5,667,000
- Industrial Builders, Inc.: $5,071,000
- Daniel Construction Company: $4,640,000

The Executive Committee held a meeting on September 29, 1953 to consider these bids. The architects, the college building committee representatives and members of its sub-committee, and engineers of the Daniel Construction Company were called before the Executive Committee to discuss ways and means for alternates contracted in the bid, so as to stay within the amount of funds available. The following letter was read by Mr. R. M. Cooper, President of the Board of Trustees:

September 25, 1953

Chairman of the Board of Trustees
Clemson Agricultural College of South Carolina
Clemson, South Carolina

Re: Student Barracks - Clemson College

Dear Sir:

This confirms our proposal previously made to the Business Manager of Clemson College in connection with our bid on the above project.
Letter to Chairman of Board of Trustees (Continued)

Subject to favorable consideration of our proposal, we agree to finance the total construction cost from beginning of the project to July, 1954 or longer if necessary. We estimate a minimum of three million dollars will be involved for the period indicated.

This alternate proposal of ours would enable the college to delay the issuing of Barracks Bonds until July 1, 1954 and thereby save the interest involved and other revenues which could be applied to the construction cost.

This alternate proposal is made entirely in the interest of assisting Clemson College in securing the badly needed barracks.

Sincerely yours,

(s) Charles E. Daniel, President

After considering and accepting proposed alternates and changes, representatives of the Daniel Construction Company revised its bid downward to $4,390,000. The Executive Committee recommends the awarding of the contract to Daniel Construction Company as low bidder for $4,390,000.

The President requested the Board's approval of the actions in this matter.

Mr. Thornhill suggested that the Board be further advised of the developments in the matter. Mr. Leppard and Dr. Barnette commented on several items and Mr. Daniel discussed in detail the seventeen or more alternates considered by the committee, Architects and Engineers to make it possible to proceed with the project.

Moved by Mr. Leppard and seconded by Dr. Barnette that the Board approve the recommendation of the committee, and furthermore, that Mr. Daniel and his staff be thanked for the effort put forth to accomplish the final results.

Unanimously approved by the nine members present.

APPROVED

The Clemson and Board of Trustees Building Committees met with Mr. William G. Lyles and members of his firm in the office of Dr. R. F. Poole on Tuesday morning, October 6, 1953, for discussion of the Clemson College Agricultural Building Program. The following were present: J. B. Douthit, M. D. Farrar, Fred Franklin, H. E. Glenn, Hamilton Hill, J. C. Littlejohn, W. G. Iyles, R. F. Poole, E. H. Swain and C. A. Thrasher.

The Clemson Building Committee considering the expressed opinions of the architects and others, recommended to the Board of Trustees Building Committee that the plans and specifications for the new Agricultural Buildings be based upon the original plot plan as it was previously approved by the Board of Trustees Building Committee.

The above recommendation was made in the light of the many uncertainties existing and the unknown complications which could not be resolved to the satisfaction of those present at the meeting, if the alternate plan for a fully air-conditioned building of the type under discussion were chosen.

This action was concurred in by those members of the Board of Trustees Building Committee present, namely R. F. Poole, J. C. Littlejohn and J. B. Douthit. Later concurrence was given by telephone by R. M. Cooper and C. E. Daniel.

The President recommended the Board's acceptance of this decision.

This matter was fully discussed and the conclusion reached that a departure from the conventional type of structure should be made only with the approval of a majority of the staff scheduled to occupy the building.
Moved by Mr. Leppard and seconded by Mr. Thornhill that the architects be requested to return to Clemson for a meeting with the members of the committees concerned and the heads of all agricultural departments, and Board members who could attend, for a full discussion and review of the matter, and furthermore, that the executive committee be authorized by the Board to approve the majority action at the meeting. Mr. Glenn was authorized to arrange for the meeting as soon as possible.

**APPROVED**

18. The President recommended the Board's approval of the selection, by the Trustees Building Committee, of Mr. C. Hardy Oliver, Architect, Columbia, South Carolina, for plans and specifications for the extension to the Agricultural Engineering Building. Mr. Oliver's firm designed the original building.

**APPROVED**

19. The President recommended that the Board approve the design of the Research Diagnostic Laboratory as drawn by our architects.

**APPROVED**

20. The President recommended that the Board approve the construction of the Research Diagnostic Laboratory on the knoll between the main buildings and the old barns at the Pontiac Station. This site affords excellent drainage and has been approved by the officials of the Federal Bureau of Animal Industry and members of our committee.

**APPROVED**

21. The President recommended that undergraduate women who are engaged in teaching be permitted to take courses during the regular school session.

**APPROVED**

22. The Pickens County School District A has applied to the college and to the U. S. Department of Agriculture for an exchange of lands, whereby the college will acquire 15.8 acres of lands of the school district in exchange for 6.48 acres of lands of SC-LU-3.

This exchange is desired by the school district as a site for the construction of the new D. W. Daniel Consolidated High School which will serve Central, Six Mile and Clemson.

The college has agreed to a request of the U. S. Department of Agriculture that the exchange be perfected and the President asked the Board's confirmation of his action in this matter.

**APPROVED**

23. The Old Stone Church Commission has requested, and has been granted, an easement of one and one-half (1\(\frac{1}{2}\)) acres of land of the SC-LU-3 Project to that commission to be used for burial purposes only.

The lands upon which the easement has been granted are not being used for purposes set forth in the deed of trust from the U. S. Department of Agriculture and it is contemplated that they would never be put to such usage.

There are no further burial lots available in the Old Stone Church Cemetery and this perpetual easement has been granted in the interest of the people and with the consent of the U. S. Department of Agriculture.

The President requested the Board's confirmation of his action in this matter.

**APPROVED**
The B. F. Goodrich Chemical Company, a division of the B. F. Goodrich Company, has proposed an agreement between The Clemson Agricultural College and that company, whereby the Textile School of the college is to investigate and evaluate the utility of various products of B. F. Goodrich as materials for the improvement of the dyeing and finishing of yarns and fabrics, including the investigation of Hycar and other special synthetic polymer latices and solutions as dye adjuncts for fabrics, yarns, and cloth.

The Goodrich Company agrees to pay to The Clemson Agricultural College the sum of $15,000 as a grant for defraying the expenses of the project. This presents a splendid opportunity for further research by members of the Textile Staff and the President requested the Board's approval of acceptance of this contract.

APPROVED

The President requested the Board's approval of the use of salary lapses that have occurred since July 1, 1953. He also asked approval of the use of an item carried in the June Budget for equipment and other necessary expenses the same to be approved at the October meeting of the Board.

1953-1954

(1) Salary Lapses

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July - August</td>
<td>$18,357.10</td>
</tr>
<tr>
<td>September</td>
<td>2,532.48</td>
</tr>
<tr>
<td>Total through September (Approximate)</td>
<td>20,880.58</td>
</tr>
</tbody>
</table>

Lapse Schildhauer’s salary due to change in schedule | $22,139.58

(2) Item set up in current budget for "Equipment and other necessary items to be approved at October and March meetings if income materializes" | $23,706.00

(3) Misc. & Unforeseen | $50,005.58

(A) Commitments and transfers already made to use these lapses are:

1. Paint Physics Building | $3,073.00
2. Repairs to Dean Kinard's Office | $922.00
3. School of Agric. Salaries (J.H. Cochran) | $990.00
4. Bus. Mgr's Office Salaries (E.S. Liberty) | $1,321.00
5. Agric. Engineering additional course | $25.00
6. Move Commandant's Office to Basement - Main Building | $50.00
7. College's part of cost of Master Plan (1/3) | $5,000.00
8. Revise College Atlas, Engineer and expenses October through June | $5,110.00 | $20,830.00

In addition to the foregoing commitments and transfers to be financed from salary lapses there are other commitments to date as follows:

(B) Commitments for 1953-1954 which are not in the Budget and which must be paid from the unallocated item of $23,706.00:

9. Equipment in 1952-1953 budget for Textile School for which orders had been placed but would not be received in time for payment before books closed. This money was used for other college items with the understanding it would be made available this fall | $4,024.41
10. Move and rebuild Service Station for College owned vehicles (the request was $4,700.00) .......... $ 3,662.00
11. Repairs and changes - Registrar's offices in Rooms 17 and 19 ........... 2,191.50
12. Steam line and heating old McGinty House for Military Class rooms .......... 3,000.00
13. Additional telephone and telegraph in connection with the new developments ... 600.00
14. Additional printing and supplies in connection with new developments ...... 500.00
15. Utilities for new Ceramics Building (power, heat, water, etc.) 9 months at $160 1,440.00
16. Increase in Contingent, Trustee Expenses, etc. 1,000.00
17. Additional Architectural and Engineering - Olin Hall .......................... 355.00 $19,772.91
18. (a) Emergency repairs to power lines 2,500.00
     (b) Metering buildings 2,500.00 5,000.00
19. Graduate Assistant in School of Education 1,125.00 1,125.00
20. Reimburse Walter Cox for use of personal automobile 400.00 400.00

Total as of October 8, 1953 $47,127.91
Balance unused as of October 8, 1953 $ 3,717.67

APPROVED

26. The President recommended that the balance of $10,000.00 yet to be paid for the Master Plan be paid as follows:

   (a) Collegiate Activities ........................ $ 5,000.00
   (b) Agricultural Facilities ...................... 5,000.00

Note: The Barracks Building Account has already paid $5,000.00 as its share.

APPROVED

27. The President recommended that the agreement with the East Clemson Water District be completed in conformity with the resolution adopted by the Board in June 1952. (This agreement is in general the same as that used by the Duke Power Company in Anderson. It has been approved by the College Attorney.)

APPROVED

28. The President asked the Board's approval of the new contract with the Duke Power Company whereby our maximum power load will be increased from 2,400 Kilowatts to 4,000. It was necessary to negotiate for this new contract in order that the college may be ready to supply the increased loads in the future.

APPROVED

29. The President recommended that the Board ask the 1954 Legislature to make provision for an addition of $20,348.31 to our annual appropriation for College Activities in the event the Congress eliminates the "Bankhead-Jones Fund for instruction in the Land-Grant Colleges." The college was informed by members of the House Appropriations Committee that this particular item would be discontinued after 1953-1954.

APPROVED
30. The President recommended the allocation of not more than $4,000, from lapses or other available funds, to pay the cost of a brochure for use in acquainting our friends with Clemson's needs. This brochure has been discussed in several meetings of the Executive Committee.

APPROVED

31. The President recommended that the question as to who is entitled to college rental rates at the Clemson House be further considered to include clarification of the status of a secretary on our staff whose husband is no longer employed by the college.

32. The President recommended for the Board's consideration a report on College Housing Rentals which is presented as a separate report.

The preceding items were thoroughly discussed and the Board reached the conclusion that our rental schedules and practices were in need of adjustment. The discussion was based on "Report on College Housing Rentals" which contained certain recommendations and statements. Moved by Mr. Daniel and seconded by Mr. Thornhill that the Board authorize that rentals be adjusted and equalized for all tenants, including members of the faculty and staff occupying quarters in the Clemson House, the Clemson Homes, and other housing facilities. The proposed changes to become effective not later than July 1, 1954.

All tenants of the Clemson House and the Clemson Homes, except members of the faculty and of the official staff of Clemson College, are to commence paying the commercial rates for quarters as of January 1, 1954.

The rental rates for tenants in the Tom Littlejohn Homes are to be raised as soon as existing contracts will permit and not later than July 1, 1954. The rentals charged non-college employees resulting in undue hardship cases shall be brought before the Board of Trustees for its consideration.

Furthermore, all rental contracts or agreements shall be made to conform with the college fiscal year, that is the expiration date to be June 30.

The Executive Committee is authorized and empowered to work out the details with the Business Manager's Office.

33. The President recommended that Colonel Richard J. Werner, Professor of Military Science and Tactics, be appointed Commandant. (Colonel Werner and his family arrived on October 10).

APPROVED

34. The President recommended that Mr. J. W. Gordon Gourlay, now employed at the Louisiana Polytechnic Institute, be appointed Director of the Library, at a salary of $6500. (Mr. Gourlay has been here for an interview and the President was impressed with his qualifications.)

APPROVED

35. In order to strengthen forestry, wildlife, and recreational activities on the Land-Use Area, the President recommended that Mr. Marlin Bruner, now employed by E. I. duPont deNemours Company, be appointed Forester at a salary of $6300 from Land-Use funds.

APPROVED

36. The President recommended that Dr. Glen B. Garrison, Professor of Horticulture, be appointed Director of Research at a salary of $7500.

APPROVED

37. The President recommended for the Board's consideration the following recommendations as presented by the Athletic Council:

(1) That authority be granted the Athletic Department to finance as a part of the regular athletic budget a lending library of text books for the use of athletes who are recipients of scholarships. Approval of this recommendation will mean that the Athletic Department will provide funds out of its regular budget for the text books to be furnished scholarship athletes for use while enrolled at the college. Since text books were previously furnished athletes as a part of their scholarships and from scholarship funds, this action would enable the scholarship money
to go farther in paying the regular cost of attendance at the college.

(2) That authority be granted the Athletic Department to finance as a part of the regular athletic budget the salaries, wages, and all fixed expenses of the Canteen. For a number of years, the Athletic Department has paid a portion of these fixed expenses of the canteen as a part of the regular budget of the department, but the Athletic Council felt that further authority should be secured from the Board of Trustees before extending this coverage under the regular budget. Since profits from the Canteen are used for scholarships, this action would increase the funds available for scholarships.

APPROVED

38. The President recommended that the Board approve the proposed Budget for 1954-1955 which is presented as a separate report.

Moved by Mr. McLaurin that the proposed Budget be approved with additions as approved at this meeting.

APPROVED

Agricultural Committee

39. The President recommended that the revised fertilizer law, copy of which is in your possession, be approved and submitted to the General Assembly for their enactment.

APPROVED

40. At present the 1-1-¼ ratio, minimum analysis grade 5-5-20 is on the approved list for 1954. After conferring with the agronomist and the extension tobacco specialist it was recommended by the President that the 1-0-3 ratio, minimum analysis grade 8-0-24 be added to the approved list for 1954. It was further recommended that after January 1, 1955 the 1-1-¼ ratio be deleted. The 1-0-3 ratio conforms to the North Carolina tobacco side dressing recommendation. Only 580 tons of 5-5-20 grade were sold in South Carolina during the fiscal year 1952-1953.

APPROVED

41. Dr. Mays recommended that the official station for the headquarters of Dr. Jack Scott at Georgetown be moved to Hemingway. (The majority of Dr. Scott's work is farther inland from the coast than Georgetown. Dr. Hood of Kingstree has now retired, and Dr. William H. Shirer has located in Georgetown for general practice.) The President presented this for the Board's approval.

APPROVED

42. Dr. Mays recommended that approval be given to the shipment of Infectious Bronchitis vaccine into the State of South Carolina for use in immunizing poultry against the disease; and that shipments be confined to those companies which have a license to produce the vaccine from the U. S. Bureau of Animal Industry; and further that the shipments be made only from lots (Serial numbers) which have been specifically approved by the U. S. Bureau of Animal Industry.

(At a meeting on September 16, the South Carolina Poultry Improvement Association unanimously passed a resolution asking that approval be given to the sale of bronchitis vaccine.)

Dr. Barnette moved that the recommendation be approved with the understanding that the State Veterinarian would make spot checks to guarantee purity of vaccine.

APPROVED

43. Dr. T. W. Boman of the Bureau of Animal Industry has forwarded us a copy of a Memorandum of Understanding which the Bureau of Animal Industry is requesting each of the various states to execute and return in
order that they may cooperate with the various states relative to the
Eradication of Brucellosis of Domestic Animals; Bovine, Avian, and Swine
Tuberculosis and Paratuberculosis. A copy of the proposed Memorandum of
Understanding has been forwarded to each member of the committee and the
President asked consideration of the same.

Moved by Mr. Cooper and seconded by Mr. McLaurin that action be
postponed until a later meeting.

APPROVED

44. The South Carolina Natural Gas Company has requested a right-
of-way across a corner of the lands of the Coast Experiment Station at
Jedburg, S. C. Mr. Kyzer, Superintendent of the station, advises that
this will not interfere in any way with the operation of the station. The
underground right-of-way will cross approximately one acre of land and
the consideration offered is $9.

This has been granted by the Executive Committee and the President
requested confirmation of the same.

APPROVED

45. Sometime ago the Executive Committee gave authority to the
Experiment Stations to place their cotton with the Commodity Credit
Corporation on Cotton Producers Note and Loan Agreement, and the station
superintendents were authorized to execute the loan agreements. This agree-
ment gives the station the immediate use of the advance on the cotton with
the option to repay same before the following July 1 should the market
rise, and thus enables the station to take advantage of any increase in
the price of cotton. The Cotton Producers Note and Loan Agreement is
tantamount to the sale of cotton, and the loan agreement is without recourse
on the college. The Commodity Credit Corporation desires that Mr. W. B.
Rogers of the Edisto Station be given power of attorney to sign these
loan agreements and the President recommended that this be granted for the
purpose.

APPROVED

46. The college experiment station proposes to carry on experiments
to improve the conditioning, handling and storing of grain on the farm
under conditions prevailing in South Carolina.

The Commodity Credit Corporation agrees to make available to the
college heated air drying equipment, valued at approximately $10,000, on
a loan basis without cost except the cost of transferring the equipment
to the college and/or its experiment stations.

The college agrees to report the results of its experiments to
the Agricultural Research Corporation from time to time. The college assumes
the responsibility of keeping the equipment in proper state of repair,
except for normal wear and tear, and to keep it insured against fire and
windstorm. The Commodity Credit Corporation agrees to continue the agree-
ment until the experiments have been completed.

It is hoped by the college, that these experiments might result
in the college acquiring title to the equipment at some later date for a
nominal consideration.

The President requested the Board's authority to enter into this
agreement.

APPROVED

Radio and Television Committee

47. Since we have had unusually fine response from the radio stations
over the state with our transcription and tape service dealing with the
dissemination of scientific agricultural and industrial information to all
the people of our state, the President proposed that the college do the same
thing with television.

APPROVED
To carry out the proposed program, we will need $75,000 for necessary equipment to make motion pictures here at Clemson and use a mobile unit to cover interesting events over the state. These films could be sent to all existing commercial stations which desire the service.

The President recommended this for the Board's consideration.

Moved by Mr. Leppard and seconded by Mr. Bouthit that authority be given the administration to request appropriation of at least $75,000.00 for immediate use of equipping studio and providing mobile television unit and other facilities for producing Educational Television Programs now, and further request at least $200,000.00 additional funds if the State sponsors or participates in educational television.

APPROVED

48. Mr. Thornhill expressed his opinion of inadequacy of the present Service Station on the campus at junction of Greenville and Anderson Highways.

Mr. Thornhill moved that the executive committee be authorized to look into the matter with the object in view of improving the situation if feasible.

APPROVED

49. President Poole recommended the approval of recommendations made in the following letter from Director Watkins:

Clemson, South Carolina
October 13, 1953
Dear Dr. Poole:

With reference to Mr. C. W. Carraway, county agent, Charleston county, and to Mr. A. E. Schilletter, leader, extension horticulture work, both of whom have had three months' leave on account of their health with the hope that they might be benefited thereby, I wish to make the following remarks. Both of these men are in better health apparently than they were at the time this leave was granted to them. However, it is granted that in neither case is the man able to bear the full responsibilities of his position.

I am, therefore, recommending that Mr. Carraway be given the title of associate county agent at his present salary until December 31, 1953, and that Mr. A. E. Schilletter be given the title of associate extension horticulturist with his present salary until December 31, 1953. I also recommend that Mr. C. J. Livingston, who has been Acting County Agent during Mr. Carraway's leave, be continued as Acting County Agent at his present salary until December 31, 1953, and that Mr. Roy J. Ferree be continued as Acting Leader of extension horticulture work at his present salary until December 31, 1953.

Beginning January 1, 1954, it would be my recommendation that Messrs. Carraway and Schilletter, if continued in service, would be paid at a lower salary rate than they are now being paid, and that the men who are recommended to serve as Acting County Agent and Leader, Horticulture Extension Work, would have their salaries appropriately increased.

For your information, Mr. C. W. Carraway began work with the Extension Service on November 20, 1928, and so has 25 years of service to his credit towards retirement. Mr. Carraway was born on April 9, 1900, and thus is just 53 years' old. If he retires, it would have to be of his health condition.

Mr. A. E. Schilletter has been in continuous service since September 1, 1915, and thus has 38 years to his credit towards retirement. He was born on October 30, 1891, and thus will be 62 years of age at the end of this month.

The above recommendations are the best I can make at the present time. While I have no further recommendation to make with respect to these two cases, it
may be that you and the Board may want to fix some controlling policy that would apply to these and other cases, and if so, it is perfectly satisfactory to me.

Respectfully submitted,

/s/ D. W. Watkins, Director

cc - M. D. Farrar

APPROVED

50. A resolution prepared by the bond attorney to repeal a resolution of the Board dated August 19th relative to a Four Million Dollar Barracks Bond issue, dated December 1st, 1953, was presented.

See Exhibit "A".

Approved on unanimous vote of nine (9) members present. (*See footnote)

51. A resolution prepared by the bond attorney providing for the issuance and sale of Four Million Dollars ($4,000,000) Barracks Revenue Bonds of The Clemson Agricultural College of South Carolina, dated July 1st, 1954, and other matters relating thereto was presented.

See Exhibit "B".

Approved on unanimous vote of nine (9) members present. (*See Footnote)

52. By previous action of this Board, the barracks room fee was increased from $70 to $172.00 to become effective in 1953-54 regular session. This increase was made to provide for the principal, interest and Cushion Fund requirements of a $4,000,000 bond issue for the construction of student barracks.

By letter of the Daniel Construction Company dated September 25, 1953, addressed to the chairman of this Board, that company has, subject to the approval of this Board, agreed to finance the total construction cost from the beginning of the project to July, 1954.

By changing the date of the bonds to July 1, 1954, the pledging of the afore-mentioned increase in student room fees will be deferred to the date of the bonds and make available this school year, an estimated $260,000.00 for the purchase of barracks and dining hall equipment and for preliminary construction costs.

The President recommended these funds be used for the above mentioned costs.

Unanimously approved on roll call vote of nine members present.

53. Mr. Daniel discussed the advantages and savings that could be accomplished by a central purchasing department for all divisions of the College and submitted a suggested outline for governing a central purchasing division.

Moved by Mr. Daniel and seconded by Mr. Douthit:

That the Board approve the inauguration of a Central Purchasing Division for Clemson College and all divisions of same and authorize the appointment of a special committee to implement the same as of January 1, 1954, in keeping with the following outline of organization:

"This division shall be headed by a Director of Purchasing under the supervision of the Business Manager of the College. In general, the duties of the Director of Purchasing shall be:

1. To purchase for the best possible value all materials, supplies, equipment and services of all kinds as required for the complete operation of Clemson College proper and all divisions of the College wherever located.

*Footnote - October 29, 1953 - Resolutions Nos. 50 & 51 approved by letter vote of the three absent members: Messrs. James F. Byrnes, Edgar A. Brown and T. B. Young.
2. To supervise and assist in the preparation of all agreements, contracts, subcontracts, leases and all other documents involving the activity of the College and all divisions thereof.

3. To establish and enforce standard specifications and the use of standard supplies, forms, materials, etc. where practical.

4. To supervise the storage, transfer, disposal and/or sale of any or all surplus property and of the surplus production of the College or any divisions thereof.

5. To install and supervise at all times the necessary procedure for expediting all purchases and contracts, the receiving and the checking of all deliveries, the distribution of same, and the prompt certification of all invoices for payment.

6. To make all purchases and to award all contracts on a competitive basis when practical and to receive at least three proposals on all major items if possible.

7. In carrying out these duties, the Director of Purchasing shall:
   a. Decline gifts or gratuities which might in any way influence purchasing.
   b. Grant all competitive bidders equal consideration; to regard each transaction on its own merits; to foster and promote fair, ethical and legal trade practices.
   c. Use for competitive purchasing purposes, only with consent, original ideas and designs devised by one vendor.
   d. To accord a prompt and courteous reception insofar as conditions permit to all who call on legitimate business missions.

Further, that the Chairman of the Board of Trustees be authorized and directed to appoint a committee of not less than three nor more than five, including himself and Dr. R. F. Poole, to participate in the selection of a Director of Purchasing and required assistants and the determination of their compensation.

Also, that this same committee, together with the selected Director of Purchasing, be authorized and directed to prepare purchasing regulations, necessary forms, secure equipment required and, in general, assemble all essential data for presentation to the Executive Committee or to the Board of Trustees as may be directed for prompt approval in order that the Purchasing Department may be prepared to commence operations January 1, 1954.

Unanimously Approved

54. Mr. Daniel commented on the need of better telephone facilities at the College and presented recommendation made by the telephone company.

Moved by Mr. Daniel and seconded by Mr. McLaurin that the Board authorize the Administration to take necessary steps to install dial system recommended by the telephone company to the end that the system be operative by July 1, 1954; and Furthermore:

That, if approved by the Executive Committee, proper facilities be included in new buildings.

APPROVED

55. Moved by Mr. Thornhill and seconded by Mr. Daniel that the Master Plan as presented by Mr. Shaw be adopted with the exception that the Little Theatre be relocated as suggested by Mr. Shaw.

APPROVED

56. Moved by Mr. Thornhill and seconded by Mr. Sanders that it is the pleasure of the Board that the Administration do anything that can be done
to provide improved facilities for the Little Theatre so as to get something available for students promptly.

APPROVED

57. Resolved that all measures and recommendations made at this the October 13, 1953 meeting, which according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Treasurer be authorized to issue his checks for all expenditures authorized at this meeting.

The resolution was unanimously adopted on roll call vote with nine members present voting "aye".

Moved by Mr. Thornhill: That the Board adjourn. 5:00 P. M.

MOTION ADOPTED

APPROVED  CORRECT

R. M. Cooper, President  A. J. Brown, Secretary

October 28, 1953  Charleston, S. C.

Mr. A. J. Brown, Secretary
Board of Trustees
Clemson College, S. C.

Dear Joe:

In the minutes of the meeting of the Board of Trustees, October 13, 1953, I think you have failed to note my remarks which were made in reference to the Science Department.

I stated to the board that I had noticed in the recommendations and reports of the deans to the president that Dean Kinard said since he had been dean of the department no member of the Board of Trustees had ever visited his department.

For that reason on the afternoon of October 12, 1953 I spent an hour with Dean Kinard. We hurriedly visited a great many of the rooms in which teaching was done. I brought out the fact that in order to teach and for the student to try and absorb English and mathematics that encouraging surroundings should prevail, but I had found just the opposite. The class rooms were poorly lighted, poorly heated with terrible ventilation and I felt that the board should give some immediate attention to bettering the conditions in a more substantial way other than just by putting on a coat of paint in some of the rooms.

I ask that my remarks to the board be incorporated and made a part of the minutes.

Thanks and my kindest regards,

Sincerely,

T. Wilbur Thornhill

CC: Dr. R. F. Poole, President
Clemson College,
S. C.
A RESOLUTION

TO REPEAL A RESOLUTION ADOPTED BY THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA ON AUGUST 19TH, 1953, ENTITLED "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, PROVIDING FOR THE ISSUANCE AND SALE OF FOUR MILLION DOLLARS ($4,000,000) BARRACKS REVENUE BONDS OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, DATED DECEMBER 1ST, 1953, AND OTHER MATTERS RELATING THERETO."

WHEREAS, heretofore, to wit, on or about the 19th day of August, 1953, the Board of Trustees of The Clemson Agricultural College of South Carolina, adopted a Resolution providing for the issuance and sale of Four Million Dollars ($4,000,000) Barracks Revenue Bonds of The Clemson Agricultural College of South Carolina, dated December 1st, 1953; and,

WHEREAS, subsequent thereto, bids have been received for the construction of the projects contemplated by the aforesaid Resolution; and,

WHEREAS, the low bidder has agreed to accept payment of the sum due him for the construction work on or after July 1st, 1954; and,

WHEREAS, by reason of this fact, no bonds should be issued by the College as of December 1st, 1953; and,

WHEREAS, no bonds have been issued or delivered pursuant to the aforesaid Resolution,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

That a Resolution heretofore adopted by this Board on August 19th, 1953, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, PROVIDING FOR THE ISSUANCE AND SALE OF FOUR MILLION DOLLARS ($4,000,000) BARRACKS REVENUE BONDS OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, DATED DECEMBER 1ST, 1953, AND OTHER MATTERS RELATING THERETO", be and the same is hereby rescinded and repealed.
A RESOLUTION

OF THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, PROVIDING FOR THE ISSUANCE AND SALE OF FOUR MILLION DOLLARS (4,000,000) BARRACKS REVENUE BONDS OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA, DATED JULY 1ST., 1954, AND OTHER MATTERS RELATING THERETO.