Columbia S.C.
Sept. 25th, 1895.

The Board of Trustees of Clemson Agricultural College met at Wright's Hotel this day.

Present:


Proceedings of last meeting were read and approved. On motion it was resolved, that the Treasurer keep separate and distinct accounts of all the College funds proper and the expenditures, and all of the Barracks and Students account.

The Investigating Committee made their report and the following recommendations were adopted:

Plan for organization and management of the Collegiate and Technical department of Clemson College.

Plan

For the organization and management of the Collegiate and Technical department of Clemson College.

The whole of the College shall be divided into five departments or divisions: the agricultural, the mechanical, the military, the chemical or scientific, and the literary. The agricultural department shall be under the control of the Professor of Agriculture, who shall be held responsible for its conduct in all its details. It embraces Horticulture, Dairying, Botany, Veterinary science, Experiment...
Station Farm and Farm Animals. All subordinates and persons having charge of divisions of this department shall be subject to his control. He shall annually report to the Board through the President the results of experiments and plans of managing the farm, dairy and all other branches of his work, and shall take the directions of the Board thereon, and be shall at the same time report to the Board the results of all the work of his department for the year, together with an itemized statement of all moneys expended by him. All subordinates shall report the conduct of their work to the head of the department who shall incorporate these reports, or so much thereof as may be necessary, in his report to the Board.

The Mechanical department shall be under the control of the Professor of Mechanics and all persons employed therein shall be subject to his orders. The work in this department shall embrace Engineering, Drawing, Physics, Mechanical Designing, Blacksmithing, Foundry Work, and Work in Wood and Iron. The Professor in Mechanics shall annually report (or at other times as may be necessary) to the Board through the President the progress that he is making in instruction, and all other matters pertaining to his department together with an itemized statement of all moneys expended by him in his department.

The Veterinary Department shall be under the control of the Commandant who will have charge of the Barracks, Mess Hall and
Kitchin, and all the persons employed therein. He will give instruction in Military Science, preserve discipline, and good order and require of the students at all times proper deportment.

The Chemical and Scientific Department shall be under the control of the Professor of Chemistry who shall direct and control all the subordinate and their work in his department. This department shall consist of the chemical work in all its branches together with the analysis of fertilizers and other substances, the teaching of Mineralogy, Geology, and Metallurgy. The head of this department shall report annually to the Board through the President a detailed statement of all the work done therein together with an itemized statement of all the money expended by him during the year.

The Literary Department shall embrace instruction in the following subjects: History, Mathematics, English Language and Literature and Modern Languages. The Professor in charge of each of these various branches shall make a report to the President annually giving a detailed statement of the work done by him and those under him together with the money he has expended. The President shall have control of the whole and shall have authority to temporarily suspend any Professor or subordinate teacher, discharge any subordinate or employee at any time. In case of such
suspension he shall immediately notify the President of the Board. Notice of such action, if he shall call the Board together to dispose of the matter.

vi.

No money shall be expended for these department except upon the requisition of the heads of the departments approved by the President and such requisitions shall be kept on file and be turned over annually to the auditing committee for inspection.

vii.

The President shall be held responsible for the workings of all the departments and to that end he shall have a general super-

vision over all of them. It shall be his duty to report to the Board annually (or as often as may be necessary) a condensed state-

ment of the work of all the departments. And it shall be his duty further to report to the Board whenever (any Professor or instructor fails to perform his duties) properly and whenever anyone acts in such a manner as to show he is disloyal to the interest of the College.

It shall be the duty of the Heads of the several departments first to coordinate and arrange all the subordinate branches in their several departments giving to each as much time as may be consistent with the necessities of the department. They shall under the supervision of the President arrange and coordinate all the departments of the College into one harmonious whole.

viii.

Once a month there shall be a statement
made by the heads of the Agricultural and Mechanical Departments of the work, furnished students and paid for by the College.

The President shall require the Secretary and Treasurer to keep a separate account against each department and of the money appropriated to the same and to furnish a statement thereof when so called for.

Also

First. That no beef be sold by the Butcher to any persons however;

Second. The Baker shall not sell bread or any other article to anyone, or give them away;

Third. No Person shall be allowed to buy supplies with the purchases made for the Mess Hall;

Fourth. No Person shall be allowed behind the counter or reaching of the Secretary's office except for business;

Fifth. No subordinate or head of a department shall sell any of the products of his department without the written order of the President and all such sales shall be reported to the Board;

Sixth. The Treasurer shall collect amounts due for electric lights in private houses and report the same regularly.

The resignation of Williams Welch as instructor in drawing was read and unanimously accepted.

The recommendation of Capt. Fuller in regard to ventilation under the Chapel and for Cadet trimmings for band No.
were ordered to be carried out.

Res. That the President and Treasurer be authorized to draw their checks for all expenditures ordered at this meeting (upon call of the roll, the vote was yea unanimously).

Res. That the President be President of the Board, be authorized to negotiate with the authorities of the Southern Railway Co. for free transportation for the representation of the Exhibit of the College at Atlanta Exposition.

Request of Prof. Morrison to be allowed to postpone moving until February was read, and took, was directed to inform him that the Board did not deem it for interest of the College to comply with his request.

Res. That President Simpson, Mr. Smallens and Mr. Wannamaker be appointed a committee to prepare a statement for the Press.

Res. That Col. Simpson appointed committee of one to interview Mr. Smallens as to his terms and loyalty.

Res. That a committee be appointed upon the annual report and that they be authorized to publish. Mr. Smallens, Wannamaker and Bradley were appointed.

Board adjourned to meet 8 Dec., 1895.

Columbia, S.C.

Sept. 26th, 1895.


Res. That the Calloway be allowed to move into the Calloway Warehouse, that portion of relics...
be moved into the Calhoun Library, and
that Mr. Calhoun be allowed the use of
each room and that Pres. Craig head have
arrangements made for cooking place for
madinson.

Request of Prof. Thompson in regard
to his house was referred to the investi-
gating committee.

Recommendations of Capt. Fuller in re-
gard to enclosure between kitchen and
Clark Hall was ordered to be carried out.

Res. That President Craig head be au-
thorized to make satisfactory arrange-
ments with Mr. Gager to perform his duties
of Williams Walker's drudging.

Adjourned.