Fort Mccl D.C.
March 15th, 1893

The Board of Trustees assembled in the College building this evening.

Proceedings of last meeting were read and after amendments were proposed.

List of books for General Library was received as information.

List of books for department of Chemistry was received as information.

Letters to were taken for Physics and with result were further business was postponed until tomorrow.

Res. That a Committee composed of Messrs. McVickar, Bradley & Wheaton be made to find the necessary funds.

Res. That President of Board be directed to continue his efforts to secure

Letter of J. C. Carte re: regarding to Lewis land to investigate the matter.

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Letter of E. M. Stockhouse re: regarding the necessity of purchasing the necessary information as to purchase the land of James and John for next
meeting of Board, and that Secretary notified Mr. Carpenter such Committee had been appointed.

Col. Norris - Res. - That the Ex. Com. be directed to select the lot for war house which has been donated by Looms, Stone and Pit, and have convergence made for same.

Mr. Packhouse - Res. - That the claim of Mr. Pack of Edgefield for assistance be granted, he be assigned to Mr. Perry with request that he give the Board the necessary information thereon.

Report of Committee appointed to locate fire apparatus houses. The Com. has selected the grounds just below large gulley near and back of brick kiln, distance between houses to be not less than 50 ft. Com. recommended that each house contain water to these buildings from main new pumps.

Res. - That a plumber be employed, and that T. S. Newman be instructed to establish a reservoir tank, water pumps and connection, and that tanks be put in each floor and each room of dormitory and that pumps be put in each first and second floors of Main Building and that both rooms be put on Drying opposite to water closets, or that both be installed in same room with water closets if practicable. That these be adapted to air pipe from branch to reservoir.

Res. - Hei pipe to Main Reservoir, Hei pipe to dormitory, 10 in under Hei from dormitory to main. 12 in under Hei from branch to river. Hei pipe from
Res. That the contracts for uniforms be awarded to the Means Co. viz. Fatigue suit 1st grade Salem jeans 75.00.

Jeans 70.00.

Pants suit 74.00. Charlottesville grade 1st print.

Cut and trim, style 1402. 75.00. Cap $1.00.

To furnish suit for year, fit and quality guaranteed, delivered at 75.00.

Right of Con.

Report of Committee on organization of the college, an organization was adopted and the same committee was authorized to prepare a set of rules & regulations for the government of the college.

Board adjourned to meet the evening of April 19th, 1893.

Res. That Res. 7 Sec. be authorized to draw

their checks for all expenditure made at this meeting.
To the Honorable Board of Trustees of Clemson Agricultural College,

The committee elected by the faculty under the instructions of the Board, at its last meeting, to "map out the details of the organization of the College," beg leave to submit the following report:

**Courses of Study**

**In Prospectus for**

**Daily Exercises**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>6:30 a.m.</td>
<td>Reveille</td>
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<td>7:40</td>
<td>Breakfast</td>
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<td>7:30</td>
<td>Guard Mount (G)</td>
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<td>Surgeon's Call (S)</td>
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<td>8:10</td>
<td>Roll Call</td>
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<td>8:30</td>
<td>Chapel Exercises</td>
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<tr>
<td>1 p.m.</td>
<td>Recitation</td>
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<tr>
<td>2 p.m.</td>
<td>Recitation</td>
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<tr>
<td>4 p.m.</td>
<td>Practical work</td>
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<tr>
<td>1 p.m.</td>
<td>Dinner every day (except on Saturday)</td>
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<td>Retreat at Sun down</td>
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<td></td>
<td>Supper immediately after retreat</td>
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<td>Raw hour for recreation</td>
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<tr>
<td>Study hours</td>
<td>10 a.m. to 10 p.m.</td>
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<tr>
<td>Dinner</td>
<td></td>
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<td>10:30</td>
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Officers in charge of companies shall

Supervise their respective companies to see

Sufficient notice of discipline of Company

Superintendent of discipline of Company,
supervise discipline of Company, and

shall be apprised from time to time of

classes shall be marched to exercises

shall be marched back to quarters and dismissed.

Signatures for roll calls, exercises, and a check

On the occupancy of each room, each

shall be appointed a duty to see one week,

shall be charged with the discipline

and the observance of regulations. The occupancy

of the room shall assume this duty alternately.

Furniture for rooms:

1 mattress for each bed with a change of

sheets. 1 washstand, 1 bucket

1 wash basin, 1 cup, 1 table, 1 box,

1 slip bucket, 1 flat tub, 1 mirror.

Laundry:

Rooms shall be furnished, the clothes of

each occupant of a room shall bear the

number of his room and his own name.

and on such days as the Commandant

may order, soiled clothes shall be placed in

linen room, from which some one appointed

for the purpose shall deliver such goods to the
January wagon. Same persons shall receive and distribute these when returned.

Miss Hall

Standard groceries shall be ordered by the Board, with the approval of the President, by wholesale, and issued to the "bureau or requisition as needed," requisition to be accepted by bureau when goods are delivered. Vegetables and fruits in season shall be supplied from the garden. Waste from the mess shall be utilized in feeding stock.

Sanitary

The water shall be conducted from two springs south of the Quakerists and in creeks to the junction of branches into the closed reservoir from which it shall be pumped to large reservoir and from there distributed to the public buildings. That water closets be provided for the different rooms with sewer leading to river. That water closets be provided for chemical decontaminant, mechanical hall, and laundry, and that sewer from these, from the sinks, tanks, and the children be conducted into a tributary branch below bridge and that branch be severed at a point below the dam. That a bath room be built in dormant, with hot and cold water, sewer from kitchen to be conducted into river and arranged to receive the old water from dormant.

For Department

That a fire company be organized out of the "Cades," and in order that sufficient pressure may be had, a fire plug of sufficient height to reach near reservoir is needed by highest points of the main building.
Coal

That a coal house be built in the rear of the dormitory and that an opening be made in and below kitchen to allow passage through which the coal may be conveyed to the furnace. That this be securely covered.

That a shed for coal be built below the Mechanical Hall Communicant to the boiler.

Confinement

That the matron attends to confinements and that a male nurse be employed.

That arrangement be made for kitchen and dining room, water closets and both rooms. That three rooms be cashiered and furnished. That one room be equipped with the necessary medicines and appliances for confinements therein, and that this room be arranged by and under the supervision of the Physician.

Dining

That the number of cows be increased to fifty, and that as far as possible all milk and butter used in the mess be supplied from the College dairy as far as practicable.

Post Office

That a room in the College building be assigned for the Post office.

Meeting in at Tahiti

That a return postal card be sent to each one of the applicants, saying the Union shall be instructed as to how to come, and to notify the Chairman of the Faculty what day to expect him, and at what Tahiti.

Janitor

That two janitors be employed one for the Main building and one for the dormitory.
unless the dining room servants may be 
enemployed for the latter purpose.

Record Books

That a matriculation book, a record book
Of class standing, a minute book for the
Faculty, blanks for the monthly reports,
Class grade books, be provided. That a
morning report book be presented by the
Commandant.

Books and Stationery

That the Treasurer shall act as the
Keeper to supply the Cadets with books,
Stationery and military stores.

Equipment for the lecture rooms

That a chimney 8 ft high 14 ft. x 14 ft. be
Built in each lecture room. That each
room be supplied with one Chair, and
a table having one book drawer.

Tomorrow for President's Office

That the President's office be furnished
with one Writing desk, one Table, with book
drawers, 14 ft. x 10 ft. and two Roger Chairs
a bucket and dipper and unlidded for
books.

Chemical lecture rooms

That blackboards be provided for
lecture room of the Chemical laboratory
and that the floor be changed so as to
have it all slop rather than as now,
on a slope.

Admission

It is recommended that no Junior be
allowed to enter the College the first half
session after the Sophomore class.

Faculty.

The Faculty be permitted to move as
soon as they wish.
In Conclusion

This Committee being uncertain whether it was expedient to recommend a system of rules for the government of the College, has not acted on that subject. But suggests that a Committee be appointed to do this work, and to report to a future meeting of the Board.

J.S. Newman
J.H. Harkins
C.H. Hutchinson
Committee

Fort Hill Col.
April 19, 1893

The Board of Trustees met in the College this P.M.
Proceedings of last meeting were read and confirmed.

Res. - That Secretary buy books as follows, for General Library, and Text Books for students.

Res. - That action of Ex. Committee in changing dimensions of water pipes be approved.

Further time was granted Board of Cootston Dairy.

Res. - That Board decline to purchase the Lee Land at $1200, and Committee was continued and requested to see if it could not be bought for...
Res, and if any portion of it could be sold and at what price.

Matter of Lot for Ware houses at Calhoun was discussed.
Rise - That the Ex. Committee consult with Mr. Steele and decide upon the road to Calhoun as requested in his communication.

Rise - That Board adhere to original contract for uniforms, unless the manufacturers will agree to make pants of 24 oz. goods, and coats of #1041 goods, and if they are not willing, then the whole suit to be by original contract.

On motion of Mr. Donaldson - The adoption of the Report of the Committee on organization was reconsidered and read by paragraph and amended.

Rise - That Ex. Committee confer with Mr. Tolly and see if they can cancel the Contracts for Bedsteads on some reasonable terms, and if so, the Bedsteads be abolished.

Rise - That there be books for students

In resolution:

That the Committee on organization of the College print 2000 new Prospectus.

That Ex. Committee be given authority to direct the Treasurer to buy groceries for the Mess Hall a sufficient time before the opening.

Rise - That President Swartwout be authorized to draw their cheques for all material purchased for
the use of the College out of the Moral fund which does not conflict with the terms of the act creating said funds after cavilatories.

Rise: That President make requisition for 25 more Conclists.

Ballots for Physician; adjourned to 8:30 tomorrow.

Rise: that a similar meeting of the Board meet at 8:30 this A.M.

Dr. A.M. Reidmear was elected Physician to College by Ballot.

This M. Wright was elected foreman of the Machine Shop at a salary of $50.00. Salary of Matron was fixed at $20.00 per month and Board.

C.J. Lyttle was elected foreman of the Blood Shop at a salary of $80.00.

Mrs. J. A. Fitzgerald was elected Matron for the Maternity.

Rise: that a similar meeting be held.

Rise: That the Ex Committee Lane 4 iron rods placed across the Chapel as to strengthen both sides of tunnel.

Rise: That Mr. Callow actual necessary expenses to 5 from Miss his.refunded him.

Further time was granted the Committee on President and they were requested to make a report at the next meeting.

Rise: That salary of Dr. Pickins be $50 per month from April 3rd.

Rise: That Mr. Warrington & Mr. Stark have the appointment a Committee to obtain information on Mechanical...
Civil Engineering.

Res. That $300 worth of tile if so much is needed for draining the bottom land be bought.

Checks for material.

Res. That the President and Treasurer be authorized to draw their checks for the material ordered at this meeting.

Ex. Committee were requested to build another house on Simpson Road.

Homestead.

That the Board of Trustees learn with great pleasure that the State Alliance of South Carolina has set apart a day in July to visit the College be it Resolved, that a special meeting of the Board be held here that day to welcome and entertain the delegates, and that the Board is fully instructed to provide all officers and delegates with Breakfast and Dinner, and that wagons and trains be tenders to drive them around the farm, and to the depot.

Res. That when Board adjourns to meet on Wednesday 7th, day of June.

Mr. Carry Age of Lee was offered $1,000 cash for Lee land.

Read & Approved. June 7th, 1873.