The Fertilizer Board of Control met in the President's Office on the evening of March 19th. On the morning of March 20th both the Agricultural and the Executive-Finance Committees met in the President's Office.

At 3 o'clock P. M. the Board went into regular session, with the following members present: Messrs. W. W. Bradley, Chairman, Paul Sanders, J. E. Sirrine, T. B. Young, R. M. Cooper, S. H. Sherwood, W. C. Graham, Edgar A. Brown, F. E. Cope, J. B. Douthit, and Justice McZingo, III. The members absent were Mr. Christie Benet, Acting J. F. Byrnes. Others present were President E. F. Poole, Acting Secretary J. C. Littlejohn and A. J. Brown.

President Poole informed the emergency he was unable to present to the Board that Justice Byrnes had informed him that President J. F. Washington wrote that unexpected and urgent business prevented his attending.

President Poole stated that representatives of the student body were invited to appear before the Board and present matters of student body and to present the certain recommendations. Cadets J. D. Dusenbury, C. B. Leasnes, and R. Sosnowski were introduced. Cadet Dusenbury, President of the Senior Class, read the following:

"We, the President of the senior Class, the President of Blue Key, the President of Tiger Brotherhood, and the President of the Y. M. C. A., believing that we embody the collective opinions of the Student Body, respectfully submit the following recommendations:

1. That the complete uniform including Sam Brown belts, numerals, senior cap band, boots, insignia of rank, spurs and sabre chains be obtainable through the college clothing room.
2. That mattress covers and laundry bags be issued through the college clothing room.
3. That freshmen be issued at least eight shirts because of the fact that the present allotment of six is insufficient.
4. That one free physical examination per year be made available to every student by the College Medical Department. Especially is it desirable that the required advanced R. O. T. C. examinations be given to those eligible cadets without cost.
5. That in order for preparation and service to be improved, additional kitchen facilities be installed.

We are sincerely grateful to the President for the many improvements he has effected at Clemson. He, having been presented with the student body's present criticisms of the Mess Hall situation, and feeling that his office can best bring about the necessary changes, we do not desire to make any recommendations concerning that subject.

We deeply appreciate the consideration shown by the Board in allowing us to appear and present the above recommendations."

Following the reading of these recommendations there was general discussion led by Cadet Dusenbury on the part of the students. Questions were asked by members of the Board. Cadet Thames called attention to the difficulties encountered last year by students entering the advanced R.O.T.C. course and who were required to undergo physical examinations..."
I am writing this letter to express my sincere gratitude for your kind assistance in my recent project. Your guidance and support have been invaluable, and I appreciate your time and effort.

I hope that you are doing well and that everything is going as planned. Please keep us updated with your progress, and we are looking forward to hearing more about your success.

Thank you once again for your help. I hope to have the opportunity to return the favor in the future.

Best regards,

[Signature]
To insure adequate shellac for military needs, a limitation order is being prepared which, while it will curtail several civilian
The college administration was aware with the students in trying to work out a cooperative plan for the handling of used books with the idea of having it ready to put in operation by the time these books are usually disposed of near the end of the session.
REQUEST AND AUTHORITY TO CALL A MEETING OF THE BOARDS OF TRUSTEES OF THE
Clemson Agricultural College
March 19, 20, and 21, 1942

March 11, 1942

Governor R. M. Jefferies
State House
Columbia, S. C.

Dear Governor Jefferies:

This is to ask for authority to call a meeting of the Clemson Board of Trustees on March 19th, 20th, and 21st, at Clemson, for the purpose of considering usual business coming before the Board at its stated spring meeting.

This request is made in accordance with Section 5742 of Code of Laws of South Carolina 1932.

Thanking you in advance, I am

Yours sincerely,

J. C. Littlejohn
Acting Secretary

State of South Carolina
Office of the Governor
Columbia
March 12, 1942

Mr. J. C. Littlejohn
Acting Secretary
The Clemson Agricultural College
Clemson, South Carolina

Dear Mr. Littlejohn:

Complying with your letter of March 11, authority is hereby granted to you to call a meeting of the Clemson Board of Trustees on March 19th, 20th, and 21st, to be held at Clemson.

This meeting is to be held for the purpose of considering the usual business coming before the Board.

Sincerely yours,

R. M. Jefferies
Governor
The Fertilizer Board of Control met in the President’s Office on the evening of March 19th. On the morning of March 20th both the Agricultural and Executive-Finance Committees met in the President’s Office.

At 3 o'clock P.M. the Board went into regular session with the following members present: Messrs. W. W. Bradley, Chairman, Paul Sanders, J. R. Sirrine, T. E. Young, R. M. Cooper, S. H. Sheppard, W. C. Graham, Edgar A. Brown, F. R. Cope, J. E. Douthit, and J. P. Mozingo, Ill. The members absent were Mr. Christie Benet and Justice J. F. Byrnes. Others present were President R. F. Poole, Acting Secretary J. G. Littlejohn and A. J. Brown.

President Poole informed the Board that Justice Byrnes had told him that on account of the emergency he was unable to leave Washington. Mr. Benet wrote that unexpected and urgent business prevented his attending.

President Poole stated that representatives of the student body desired to appear before the Board to present certain recommendations. Cadets J. D. Dusenbury, C. B. Lesesne, F. H. Thrones, and J. R. Sosnowski were admitted and introduced. Cadet Dusenbury, President of the Senior Class, read the following:

"We, the President of the Senior Class, the President of Blue Key, the President of Tiger Brotherhood, and the President of the Y. M. C. A., believing that we embody the collective opinions of the Student Body, respectfully submit the following recommendations:

1. That the complete uniform including: Sam Brown belts, numerals, senior cap bands, boots, insignia of rank, spurs and saber chains be obtainable through the college clothing room.
2. That mattress covers and laundry bags be issued through the college clothing room.
3. That freshmen be issued at least eight shirts because of the fact that the present allotment of six is insufficient.
4. That one free physical examination per year be made available to every student by the College Medical Department. Especially is it desirable that the required advanced R. O. T. C. examinations be given to those eligible cadets without cost.
5. That in order for preparation and service to be improved, additional kitchen facilities be installed.

We are sincerely grateful to the President for the many improvements he has effected at Clemson. He, having been presented with the student body’s present criticisms of the Mess Hall situation, and feeling that his office can best bring about the necessary changes, we do not desire to make any recommendations concerning that subject.

We deeply appreciate the consideration shown by the Board in allowing us to appear and present the above recommendations."

Following the reading of these recommendations there was general discussion of the several recommendations, lead by Cadet Dusenbury on the part of the students. Questions were asked by members of the Board.

Attention was called to the desirability of having the advanced R. O. T. C. physical examinations made by the Medical Department as a part of the service rendered the students. Last year these examinations were made by local physicians, many of whom were unaccustomed to making this type of examination, and paid for by the individuals.

There was general discussion of the food and service in the Mess Hall. It was stated by the students that improvement had been made this session and that they had talked with President Poole about further suggested changes which they felt would be brought about if possible and asked that this be left to Dr. Poole.

The board was told of a plan sponsored by the Tiger Brotherhood for the handling of secondhand books which should effect a saving to the students. It was the opinion of the students that the local bookstore did not always pay what they considered a fair price for used books and that too great a profit was being made when these books were sold back to the students. There was also a general discussion of textbooks.

In explanation for the request to have the College handle additional items of student uniform it was the opinion that quantity purchasing
and distribution by the College Quartermaster Department of standard articles would effect material savings to the students.

Upon Motion of Mr. Brown these recommendations were referred to President Poole with authority to act within his discretion.

The College administration was authorized to cooperate with the students in trying to work out a feasible plan for the handling of used books with the idea of having it ready to be put in operation by the time these books are usually disposed of - near the end of the session.

PRESIDENT’S RECOMMENDATIONS

The following recommendations affecting personnel were presented to the Board by President Poole:

1. Under authority of the By-laws the President had accepted the following RESIGNATIONS and asked approval of his action —

School of Agriculture and Division of Agricultural Research

E. W. Cooler, Jr., Bulletin Clerk; Salary $400.00; Effective December 24, 1941.

G. E. Killinger, Associate Soil Scientist; Salary $2,760.00; Effective December 1, 1941.

J. E. Mc Curry, Bulletin Clerk; Salary $400.00; Effective December 3, 1941.

R. W. Wallace, Assistant Agronomist, Salary $2,300.00; Effective December 31, 1941.

School of General Science

A. V. Pershing, Instructor in Physics; Salary $1,600.00; Effective January 5, 1942.

Military Department

E. H. Emanuel, Associate Commandant and Adjutant; Salary $660.00; Effective January 22, 1942.

E. H. Mc Carter, Assistant Commandant; Salary $120.00; Effective November 8, 1941.

B. L. Neal, Assistant Commandant; Salary $120.00; Effective November 8, 1941.

E. D. Steyerman, Clerk - Commandant’s Office; Salary $600.00; Effective November 15, 1941.

Livestock Sanitary Department

E. P. Caughman, Jr., Assistant State Veterinarian; Salary $2,000.00; Effective December 20, 1941.

J. T. Mitchell, Assistant State Veterinarian; Salary $2,000.00; Effective February 21, 1942.

Extension Division

J. E. Mc Curry, Bulletin Clerk; Salary $600.00; Effective December 3, 1941.

It was Moved by Mr. Sirrine and Seconded by Mr. Sherard that the acceptance of the RESIGNATIONS be approved.

Motion Adopted

2. The President had granted the following LEAVES OF ABSENCE without pay and asked approval of his action —

W. L. Abernathy, Jr., Supervisor Unit-Test Demonstration Farms; from February 19, 1942 to February 19, 1943; Military Leave.
E. C. Abrams, County Agent; from February 1, 1942 to February 1, 1943; Military Leave.

W. C. Bowen, Assistant Professor of Agricultural Education; from March 19, 1942 to March 20, 1943; Military Leave.

D. W. Bradbury, Assistant in Engineering; from February 1, 1942 to February 1, 1943; Military Leave.

L. O. Clayton, Assistant State Club Agent; from March 14, 1942 to March 16, 1943; Military Leave.

B. D. Cleaninger, Head of Department of Fertilizer Inspection and Analysis; from March 1, 1942 to March 1, 1943; Military Leave.

T. M. Clyburn, Assistant County Agent; from March 15, 1942 to March 15, 1943; Military Leave.

W. T. Cox, Jr., Assistant Coach; from February 18, 1942 to February 18, 1943; Military Leave.

J. A. Dean, Instructor in English and French; from April 1, 1942 to April 1, 1943; Military Leave.

G. H. Dunkelberg, Assistant Agricultural Engineer; from April 1, 1942 to April 1, 1943; Military Leave.

M. A. Bouknight, County Agent; from March 22, 1942 to March 22, 1943.

J. Mc K. Jeter, Assistant County Agent; from November 18, 1941 to November 17, 1942; Military Leave.

H. A. Johnson, Assistant in Dairying; from March 1, 1942 to March 1, 1943; Military Leave.

Jess W. Jones, Instructor in Agronomy; from January 27, 1942 to January 27, 1943; Military Leave.

D. K. Josey, Assistant County Agent; from February 16, 1942 to February 16, 1943; Military Leave.

J. D. Kinard, Assistant Agricultural Economist; from March 16, 1942 to March 16, 1943; Military Leave.

C. E. Kirkwood, Jr., Instructor in Mathematics; from February 1, 1942 to February 1, 1943; Military Leave.

R. H. Lemonon, Jr., Assistant County Agent; from February 16, 1942 to February 16, 1943; Military Leave.

E. K. Leslie, Assistant Chemist; from March 15, 1942 to March 15, 1943; Military Leave.

J. C. Mc Comb, County Agent; from February 21, 1942 to February 21, 1943; Military Leave.

W. C. Mc Kenzie, Assistant Agricultural Engineer; from February 20, 1942 to February 20, 1943; Military Leave.

G. C. Mc Makin, Assistant in Woodwork; from February 1, 1942 to February 1, 1943; Military Leave.

Covington Mc Millan; Assistant Coach; from February 1, 1942 to February 1, 1943; Military Leave.

W. J. Martin, County Agent; from February 14, 1942 to February 14, 1943; Military Leave.

J. L. Murph, Assistant Superintendent of Buildings and Grounds; from January 25, 1942 to January 25, 1943; Military Leave.

D. Richardson, Assistant County Agent; from February 2, 1942 to February 2, 1943; Military Leave.
D. A. Shelley, Acting County Agent; from December 1, 1941 to December 1, 1942; Military Leave.

J. C. Shelley, Assistant County Agent; from February 15, 1942 to February 15, 1943; Military Leave.

T. A. Stallworth, Assistant County Agent; from February 20, 1942 to February 20, 1943; Military Leave.

G. H. Stewart, Rural Electrification Specialist; from February 22, 1942 to February 22, 1943; Military Leave.

D. C. Sturgis, Jr. Assistant Extension Economist; from January 22, 1942 to January 22, 1943; Military Leave.

M. H. Sutherland, Assistant Extension Economist; from March 22, 1942 to March 22, 1943; Military Leave.

J. W. Talbert, Acting County Agent; from February 16, 1942 to February 16, 1943; Military Leave.

Kenneth Vickery, Assistant to the Registrar; November 1, 1941 to November 1, 1942; Military Leave.

T. A. White, Professor of Agricultural Education; from March 4, 1942 to March 4, 1943; Military Leave.

J. C. Willis, County Agent; from March 19, 1942 to March 19, 1943; Military Leave.

It was Moved by Mr. Sirrine and Seconded by Mr. Cope that the President's Action be approved.

Motion Adopted

3. Certain members of the staff on leave of absence have already completed one year of military service. The President recommended the renewal of such leaves for another year with the understanding that they are granted in good faith with the full intention of honoring them unless prohibited by financial or other conditions beyond the control of the College.

It was Moved by Mr. Cooper and Seconded by Mr. Brown that the recommendation be approved.

Motion Adopted

4. The President had made the following TRANSFERS and asked the approval of the same --

A. V. Bethea, Jr. from Assistant Extension Economist to Assistant County Agent, Horry County; Effective March 5, 1942; Salary $1,800.00.

E. J. Brown from Instructor in Mathematics to Instructor in Physics; Effective February 1, 1942; Salary $1,500.00.

N. R. Davis, Jr. from Assistant Extension Economist to Assistant County Agent, Aiken County; Effective November 24, 1941; Salary $1,800.00.

N. R. Davis, Jr. from Assistant County Agent, Aiken County, to County Agent, Jasper County; Effective March 1, 1942; Salary $2,520.00.

N. R. Boggs from wage employee in the Service Division to Assistant in the Service Division; Effective March 1, 1942; Salary $1,320.00.

B. J. Funderburke from Assistant County Agent, York County, to Assistant County Agent, Richland County; Effective March 16, 1942; Salary $2,430.00.

W. F. Gaffney from Assistant Commandant to Associate Commandant and Adjutant; Effective January 23, 1942; Salary $660.00.

St. C. P. Guess from Assistant County Agent, Aiken County to Acting County Agent, Barnwell County; Effective November 24, 1941; Salary $2,520.00.
J. C. King from Assistant County Agent, Florence County, to County Agent, Dorchester County; Effective March 1, 1942; Salary $2,520.00.

J. W. La Grone from Assistant Registrar to Assistant Professor of Mathematics; Effective February 1, 1942; Salary $2,000.00.

J. M. Lewis from County Agent, Dorchester County to County Agent, Lee County, Effective March 1, 1942; Salary $2,700.00.

Covington McMillan from Assistant Coach to Assistant Commandant; Effective January 25, 1942; Salary $120.00.

H. T. Polk from Associate Agronomist to Instructor in Agronomy; Effective February 1, 1942; Salary $2,460.00.

J. T. Rogers from Assistant County Agent, Spartanburg County, to County Agent, Union County; Effective February 16, 1942; Salary $2,580.00.

S. B. Walker from Assistant County Agent, Charleston County, to County Agent, Beaufort County; Effective November 24, 1941; Salary $2,820.00.

It was Moved by Mr. Cooper and Seconded by Mr. Brown that the TRANSFERS be approved.

Under authority given in the By-laws the President had made the following APPOINTMENTS and requested approval of his action --

**School of Agriculture and Division of Agricultural Research**

M. I. Darrow, Assistant Poultryman; Salary $2,000.00; Effective January 24, 1942.

Ethel Elmore, Bulletin Room Clerk; Salary $320.00; Effective February 1, 1942.

Dorothy Van Blaricom, Assistant in Dairying; Salary $1,200.00; Effective March 1, 1942.

**School of Chemistry**

H. A. Bernhardt, Associate Professor of Chemistry; Salary $2,200.00; Effective February 1, 1942.

J. R. Scnowski, Student Assistant in Chemistry from December 1, 1941 to February 1, 1942; to be paid $50.00 a month.

F. F. Thames, Student Assistant in Chemistry from November 1, 1941 to June 1, 1942; to be paid $280.00 in 7 equal payments.

F. S. Webster, Student Assistant in Chemistry from November 1, 1941 to June 1, 1942; to be paid $280.00 in 7 equal payments.

**School of Engineering**

D. C. Brock, Assistant in Wood Shop; Salary $1,500.00; Effective February 1, 1942.

**School of General Science**

D. A. Clyburn, Instructor in Mathematics; $75.00 per month; Effective February 1, 1942 and not extending beyond May 31, 1942. (Substituting for Professor Burton who is ill in the hospital. Temporary Appointment.)
School of Vocational Education

F. E. Kirkley, Acting Professor of Vocational Education;
Salary $3,000.00; Effective March 11, 1942 and ending
July 1, 1942. (Substituting for T. A. White on Military
Leave. Temporary Appointment.)

Military Department

W. T. Davis, Clerk - Commandant's Office; Salary $600.00;
Effective December 2, 1941.

Captain W. B. Barber, Assistant Commandant; Salary $120.00;
Effective March 3, 1942.

Livestock Sanitary Department

J. T. Mitchell, Assistant State Veterinarian; Salary $2,000.00;
Effective January 2, 1942.

Extension Division

E. W. Cooler, Jr. Bulletin Room Clerk; Salary $800.00;
Effective December 16, 1941.

O. O. Dukes, County Agent, Darlington County; Salary $2,640.00;
Effective February 16, 1942.

Ethel Elmore, Bulletin Room Clerk; Salary $640.00; Effective
February 1, 1942.

F. K. Hinnant, Assistant in Visual Instruction; Salary
$1,800.00; Effective November 10, 1941.

R. C. Hubbard, Assistant County Agent, Florence County;
Salary $1,800.00; Effective March 16, 1942.

R. B. Huggins, Office Assistant Extension Service; Salary
$1,200.00; Effective February 10, 1942. (Temporary Appointment.)

E. A. Peterkin, Assistant Poultry Specialist; Salary
$1,600.00; Effective November 17, 1941.

C. B. Searson, Jr., Assistant County Agent, Aiken County;
Salary $1,800.00; Effective March 16, 1942.

W. A. Tuten, Assistant Marketing Specialist; Salary
$2,400.00; Effective December 1, 1941.

Registrar's Office

R. H. Feid, Assistant to the Registrar; Salary $1,500.00;
Effective January 12, 1942.

Subsistence Division

C. R. McCoy, Assistant Mess Officer; Salary $2,400.00;
Effective January 18, 1942.

Calhoun Mansion

Mrs. Harriet H. Cook, Caretaker of Calhoun Mansion;
Salary $840.00; Effective January 5, 1942.

Fertilizer Department

The following Fertilizer Inspectors have been appointed
for the 1941-1942 season to be paid at the rate of $5.50 per day.

C. B. Ellis Meyers Mill
W. E. Kirby Gaffney
N. B. Lawrence Effingham
W. H. Miller Ninety Six
R. L. Mims Greeleyville
J. Muldrow Bishopville
G. C. Templeton Cross Anchor
E. C. Pennel Belton
J. C. Young Hopkins

It was moved by Mr. Sirrine and Seconded by Mr. Cooper that the
APPOINTMENTS be approved.

Motion Adopted

REPORT OF THE AGRICULTURAL COMMITTEE

The report of the Agricultural Committee, including its action
on certain of President Poole's recommendations, was presented to the Board.
Director Cooper of the Experiment Station, Director Watkins of the Extension
Service, and Dr. Lewis, State Veterinarian, met with the Committee and dis-
cussed their several activities. Attention was directed to the large number of
employees who had been called into active service and also to the fact that
others were being offered higher salaries than were now paid by Clemson.
It was brought out that the College could ill afford to lose key men at this time
and that some salary adjustments were most desirable. Rubber and drug plants
were also discussed by Dr. Cooper and members of the Board.

Dr. Lewis called attention to a concurrent resolution of the
General Assembly - (S. 1310 - H 1497 by Mr. S. R. Odom). "Requesting the
Board of Trustees of Clemson College to study the facilities and services
that should be rendered farmers and livestock owners of this State by the
Office of State Veterinarian in order that usefulness of this office shall
be increased." Dr. Lewis read a detailed report of the services of Livestock
Sanitary Department and said the law limited services to contagious and infectious
diseases of livestock. During the discussion which followed the report
covering the work of the Livestock Sanitary Department, members of the Board
questioned Dr. Lewis about the work of the Veterinarians. Senator Brown asked
if qualified persons other than veterinarians could not administer serums.
Dr. Lewis stated that only veterinarians were trained to properly perform such
services.

Director Watkins told of the work of the Extension Service. He
called attention to the desirability of purchasing from the Santee-Cooper Au-
thority an abandoned camp to be used for 4-H Club boys and girls. He also
called attention to the recent Act of the General Assembly requiring the en-
richment of white flour, bread and oleomargarine with vitamins and minerals.
Director Watkins explained in detail his reasons for recommending salary in-
creases for a limited number of Extension workers.

The recommendations of President Poole which had been considered
and approved by the Agricultural Committee were next presented to the Board
as follows:

RECOMMENDATIONS FROM AGRICULTURAL COMMITTEE

6. The President recommended that the Experiment Station be authorized
to employ an Associate Agronomist at not to exceed $3,200.00 per year to replace
Dr. G. B. Killinger, resigned, whose salary was $2,760.00. (The present shortage
of technically trained men makes it necessary to pay about this amount if
we are to secure a badly needed man for this work.)

It was moved by Mr. Sirrine: That the President be granted au-
thority to use his discretion in this emergency in making salary adjustments
for key men, provided funds are available.

The motion was Seconded by Mr. Cooper and adopted by the Board.

7. The President recommended that Mr. Burns Gillison be given modi-
fied employment effective July 1, 1942 and that he be used in some capacity
and for such services as he may be called upon to perform. That he be paid
$50.00 per month from Experiment Station Funds. (Mr. Gillison has been in
the employ of the College for 48 years and will be 72 years of age on June 6,
1942.)

It was moved by Mr. Sirrine and Seconded by Mr. Sherard that the
recommendation be approved.

Motion Adopted
Items 8 to 14, inclusive, of President Poole's recommendations, all of which had been approved by the Agricultural Committee, were next presented and then voted on at one time.

8. The approval of the purchase for taxes of two small tracts of land adjacent to the Coast Experiment Station property. One of these tracts consists of 2½ acres and is in the name of Annie M. Thiele; the other consists of ¾ acres and is in the name of James L. Bailey. The taxes amount to $11.82 for each tract and the cost of preparing and recording the deeds amounts to $4.25 each, making the total consideration for the two tracts $32.14.

9. That the Experiment Station be authorized to grant a right-of-way for a telephone line across the Truck Experiment Station property to connect with a new radio station to be constructed by the Navy across the highway from the Truck Station.

10. That rental agreements with tenants on government land be signed on the part of the College by the President of the College and the Secretary of the Board of Trustees.

11. That a right-of-way be granted to the State Highway Department for the construction of a new road from the Seneca Highway to the Keowee River across 2823 linear feet more or less of government land; the right-of-way to be executed jointly by the President of the Board of Trustees and the Secretary of the United States Department of Agriculture.

12. When salary increases were granted certain workers in the Livestock Sanitary Department last fall the names of the three employees paid from the Reinvestment Hog Cholera fund were not included. The following increases have been made in line with the others, effective as of July 1, 1941, and the president asked that approval of the same be given:

- Jack Scott, Assistant State Veterinarian, from $2300.00 to $2500.00 per annum.
- J. M. Leaphart, Chief Clerk, from $1500.00 to $1700.00 per annum.
- Hannah Johnson, Laboratory Helper, from $27.00 to $30.00 per month.

13. That a Bee Specialist be employed for the Experiment Station when funds become available.

14. That the following salary increases in Extension Service be made and paid from Extension Funds:

**EFFECTIVE April 1, 1942**

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<tr>
<th>Name</th>
<th>Title</th>
<th>Present Salary</th>
<th>Proposed Salary</th>
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<td>Forester</td>
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<td>Agricultural Editor</td>
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<td>2350.00</td>
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<td>R. B. Ruggins</td>
<td>Office Assistant</td>
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<td>M. C. Crain</td>
<td>County Agent</td>
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<td>&quot;</td>
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</table>

**EFFECTIVE March 1, 1942**

The following are on the basis of MONTHLY SALARIES:

Mrs. M. G. Buchanan, Stenographer $110.00 $115.00 $5.00
Miss Harriet Sturkey " 120.00 120.00 10.00
Miss Dorothy Ward " 90.00 95.00 5.00
Miss Avelene Love " 110.00 115.00 5.00
Miss Josephine Stirling " 85.00 95.00 10.00
Miss Rose Craig " 85.00 95.00 10.00
Miss Frances Macket " 85.00 95.00 10.00
Miss Lucille Foster " 80.00 90.00 10.00
It was Moved by Mr. Cooper and Seconded by Mr. Sheard that recommendations 8 to 14, inclusive, be approved.

Motion Adopted

It was Moved by Mr. Young and Seconded by Mr. Sanders: That President Poole write the Secretary of Agriculture for all information about what is being done with drug plants and if Clemson can be of any service in their development and growth.

Motion Adopted

REPORT OF THE EXECUTIVE-FINANCE COMMITTEE

Prior to presenting recommendations to this Committee, President Poole reviewed several of the activities of the College. The enrollment, the good health of the student body, the Mess Hall and early graduation were among the items discussed. Items 15 to 25, inclusive, of the President's recommendations, all of which had been discussed and approved by the Committee were presented to the Board and then voted on at one time.

RECOMMENDATIONS FROM THE EXECUTIVE-FINANCE COMMITTEE

16. That if necessary the sick leave of Mr. S. W. Evans, Treasurer, be extended until the next meeting of the Board of Trustees.

17. Under the provision of Section 54 of the By-laws, it was recommended that the sick leave granted Mr. D. B. Roderick, Assistant Chemist, at the October 1941 meeting be extended to July 1, 1942 and that the payment of one-half salary be continued also until that date. (Mr. Roderick has been employed by the Experiment Station for 13 years.)

18. That this year graduation day be set for May 25, 1942 in order that graduates may have more time at home for work before entering war activities.

19. That during this period of emergency degrees may be awarded to seniors who have satisfactorily completed seven semesters' work provided the standards are acceptable to a faculty committee composed of the deans of the various schools.

Approval was asked of the investment in government bonds of the $500.00 recently donated by Dr. Alexander P. Anderson. (This sum is an addition to the Anderson Fellowship Fund which was started in 1933 and increases the fund to $12,500.00.)

21. That the Kress Endowment Funds be made available for projects designated and approved by the Committee charged with the investigation of applications for use of this fund. The following Committee has been appointed for this purpose: Mr. R. A. McGinty, Chairman, Dr. H. M. Brown, Dr. G. H. Wise, Dr. E. J. Lease, and Mr. F. T. Tingley, with Miss Cornellia Graham and Mr. J. C. Littlejohn as Ex-Officio members.

22. That authority be given to loan temporarily one of the blue marble mantels from the old Brown house for use in the hall of the Pendleton Farmers' Society. (The mantel will be used there until the Brown house is renovated or until the mantel is desired for use on the campus.)

23. That the title of Mr. E. C. Coker, Instructor in Mathematics, be changed to that of Assistant Professor of Mathematics. (No change in salary.)

Dean S. B. Earle has been reorganizing the staff of the Electrical Engineering Department and feels that immediate recognition should be given certain members of the department. It was recommended that the following changes in title be made at once and that the salary changes be made effective July 1, 1942:

(a) The title of Associate Professor E. T. Tingley shall be changed to Professor and his salary increased from $2,700.00 to $3,800.00.

(b) The title of Instructor W. D. Stevenson shall be changed to Assistant Professor and his salary increased from $1,900.00 to $2,400.00.

(c) The title of Instructor L. A. King shall be changed to Assistant Professor and his salary increased from $1,600.00 to $2,400.00.

(d) The salary of Instructor E. B. Therkelson increased from $1,900.00
to $2,000.00.

(e) An additional Instructor to be employed for the session 1942-1943
at a salary of $1,800.00.

(This is an increase of $400.00 over the total salaries of the
Electrical Engineering Department prior to the resignation of Professor A. B.
Credle in September 1941.)

25. That authority be granted to suspend during the emergency graduate
requirements for members of the teaching staff.

It was Moved by Mr. Mozingo and Seconded by Mr. Brown that recom-
mandations 16 to 25, inclusive, be approved.

Motion Adopted

26. President Poole was requested to secure a competent person to make
a full study of the Mess Hall with the idea of having this individual make sug-
gestions and recommendations for improving the food and service.

REPORT OF FERTILIZER COMMITTEE

The Secretary of the Fertilizer Board of Control reported sixteen
violations of the laws, each of which was considered and acted upon. Requests
had been received from manufacturers for permission to use during the emergency
bags other than the standard 200 and 100 pound sizes for fertilizers. Dr. Cooper
reported on a letter from the Secretary of Agriculture which advised that no
fertilizers with less than 18 units be manufactured.

There was considerable discussion of the present unsatisfactory
methods of distributing nitrate of soda to farmers.

The College Attorney, Mr. Harold Major, reported on his visits to
Washington and New Orleans and the efforts on the part of the College to arrive
at a satisfactory agreement with the Agricultural Adjustment Administration in
Washington for handling of superphosphates shipped into the State as a grant-
of-aid to farmers. He explained that the College had suggested a service charge
of $7.50 per car for the inspection and analysis of this fertilizer material,
but the AAA had not yet accepted the proposal. The Committee expressed itself
as being deeply interested in having the superphosphates made available for
farmers in South Carolina and directed that the material be permitted to come
into the State and the authorities continue negotiations with the Secretary of
Agriculture.

RECOMMENDATIONS OF THE FERTILIZER BOARD

Recommendations Nos. 27, 28, and 29 were presented to the Board:

27. That manufacturers and distributors of fertilizers and fertilizer
materials be permitted to use bags, or other containers containing quantities
other than those permitted by the present statutes, provided the said bags or
containers shall each contain between one hundred (100) and two hundred (200)
pounds, and a total of said bags shall amount to an even two thousand (2000)
pounds, or a ton. That each bag or container be plainly marked, or labeled
so as to show the net weight and the contents or analysis of the goods contained
in each bag or container, and that each bag or container have affixed thereto
a fertilizer inspection tax tag as now required by law. That this ruling is
made on account of the shortage and scarcity of proper bags and shall be for the
duration of the emergency only. And that the Fertilizer Board of Control be
authorized and empowered to promulgate such rules and regulations as are neces-
sary in administering the provisions of this ruling.

28. That super phosphate as a grant-of-aid to farmers may be shipped
into the State without any interference whatsoever - that is, tax free - pending
an agreement between the Board of Fertilizer Control of the Clemson Agricultural
College and the Secretary of Agriculture.

29. WHEREAS the farmers in South Carolina are now engaged in a war-time
agricultural program involving an attempt at the largest farm production in
history, and

WHEREAS the agriculture of South Carolina requires the use of com-
mercial fertilizers in war-time as well as in peace-time, and

WHEREAS we fully recognize the necessity for rationing of certain
fertilizer materials, particularly nitrate of soda;
THEREFORE BE IT RESOLVED that we deplore the very evident failure of the present method of rationing of nitrate of soda to secure equitable distribution among farmers, either on historical basis of past use or on the basis of need in the present year.

We wish further to call attention to the prime necessity of maintaining comparable relationships in the prices of mixed fertilizers with the prices of fertilizer materials.

We further wish to point out that in the year 1941 the cotton crop was much later than usual resulting in much nitrate top-dressing being used in June which would ordinarily in a normal year be used in May; hence we point out that as far as possible all nitrogen bearing fertilizers for top-dressing intended to be used this year for both May and June should as far as possible be delivered in May. We further desire to point out that it is uneconomical to require the use of mixed goods as top-dressing when all that is desired is a quickly available nitrate.

It was Moved by Mr. Sherard and Seconded by Mr. Cope that recommendations 27, 28, and 29 be adopted.

Motion Unanimously Adopted

President Poole was requested to give full publicity to these rulings and to forward copies to the proper persons.

The Board then proceeded with the election of the 1942 Board of Visitors as follows:

BOARD OF VISITORS 1942

<table>
<thead>
<tr>
<th>District</th>
<th>Name</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>J. Ross Hanahan</td>
<td>Charleston</td>
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<tr>
<td>1</td>
<td>Robert T. Rosamond</td>
<td>Francis Marion Hotel, Charleston</td>
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<tr>
<td>2</td>
<td>Robert A. Easterling</td>
<td>Denmark</td>
</tr>
<tr>
<td>2</td>
<td>W. M. Perry</td>
<td>c-o Perry Mann Electric Co, Columbia</td>
</tr>
<tr>
<td>3</td>
<td>A. B. Jackson</td>
<td>Anderson</td>
</tr>
<tr>
<td>3</td>
<td>J. B. Sloan</td>
<td>Greenwood</td>
</tr>
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<td>4</td>
<td>J. Harvey Cleveland</td>
<td>Cleveland</td>
</tr>
<tr>
<td>4</td>
<td>W. S. Montgomery</td>
<td>Spartanburg</td>
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<tr>
<td>5</td>
<td>J. E. Leppard</td>
<td>Chesterfield</td>
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<tr>
<td>5</td>
<td>Senator J. R. Punderburk</td>
<td>Lancaster</td>
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<tr>
<td>6</td>
<td>Chas. W. Coker</td>
<td>Hartsville</td>
</tr>
<tr>
<td>6</td>
<td>A. E. Creamer</td>
<td>Florence</td>
</tr>
</tbody>
</table>

President Poole was authorized to select a substitute in the event any one of the above is unable to serve.

President Poole's suggestion that the Board of Visitors be invited to spend at least three days at the College was approved.

The writing of the life of the late A. F. Lever as a memorial and a recognition of his services was discussed. It was stated by Dr. Poole that he understood the cost to write and to publish five thousand copies would be approximately $10,000.00. It was suggested that if the College should underwrite this publication, any returns from sales would be paid the College. It was also suggested that contributions and the use of some of the income from Kress Endowment might be used.

Mr. Cooper suggested that any definite action be postponed to the June meeting by which time it could be ascertained if sufficient funds might be available to finance the publication of the book but that negotiations be entered into with Mr. Williamson and, if possible, for him to proceed with the writing of the life of Mr. Lever.

This suggestion was approved.

By direction of the Chairman the Secretary read the following resolution:
RESOLVED: That all measures and recommendations made at this meeting, which, according to the By-laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Treasurer be authorized to issue his checks for all expenditures authorized at this meeting.

Resolution unanimously adopted on roll call vote - all eleven members present voting "AYE".

There being no further business it was Moved by Mr. Cope: That the Board do now adjourn.

Motion Adopted

The Board adjourned at 4:35 P. M.

Approved: Correct:

Chairman

Acting Secretary