

Meeting of the Board of Trustees held in  
Columbia, S. C., December 1st., 1920.

The Board assembled at 3:00 P.M. in the Directors' office,  
Bank of Columbia.

The following responded to the roll call:-

Col. Alan Johnstone, Chairman; Messrs Wannamaker, Lever,  
Timmerman, Mauldin, Barnett and Tillman. Messrs. Bradley and Manning  
entered just after the roll call.

The Chairman stated that in accordance with a former  
resolution a copy of the minutes of the June 30th meeting had been  
sent to each member of the Board for alterations and corrections,  
and called for any such. There being no corrections or alterations,  
the minutes were declared approved. *Minutes*

At the suggestion of President Riggs action on the  
minutes of the August 25th meeting was deferred for later consideration.

The President read a petition from the Senior Classmen  
asking the Board to grant them certain privileges. The President stated  
that he, Director Henry and Col. Cummins had held a conference and had  
agreed upon a recommendation. *Privileges for Senior Classmen*

After discussion, the petition with recommendation of  
the above Committee was referred to Messrs. Tillman, Lever and Barnett  
for consideration and recommendation.

Mr. Lever stated that he was willing to accept President  
Riggs' recommendation on the petition, but the President urged that  
the Committee consider the matter.

The President presented his report.

Moved by Dr. Timmerman:- That the report be received  
as information.

Motion adopted.

The President next presented his recommendations in the  
following order.

The President requested that his action in accepting



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*Resignations*

the following resignations since the July meeting be approved:-

Academic Department:-

Name	Title	Salary	Effective
Carroll, J.G.	Inst. in Physics	\$1500	9-1-20 <i>Carroll, J.G.</i>
McCandless, W.F.	Inst. in English	1200	8-28-20 <i>McCandless, W.F.</i>
Newlin, R.L.	Inst. in Math.	1200	9-1-20 <i>Newlin, R.L.</i>
Poats, T.G.	Prof. of Physics	2100	8-1-20 <i>Poats, T.G.</i>
Speas, W.E.	Assoc. Prof. of Physics	2100	9-1-20 <i>Speas, W.E.</i>
Wells, B.J.	Inst. in Math.	1200	9-1-20 <i>Wells, B.J.</i>

Agricultural Department:-

Barnett, Albert	Assoc. Prof. Agr'l. Education	2400	9-7-20 <i>Barnett, A.</i>
Clarkson, Etta	Clerk & Stenographer	1100	8-21-20 <i>Clarkson, Etta</i>
Fitzpatrick, W.W.	Prof. of Dairying & Head Dairy Div.	3000	9-7-20 <i>Fitzpatrick, W.W.</i>
Young, W.J.	Assoc. Hort. (Station)	2000	11-1-20 <i>Young, W.J.</i>

Chemistry Department:-

Kennerly, W.J.	3rd Asst. Chemist (Fert. Anal)	1200	9-1-20 <i>Kennerly, W.J.</i>
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Engineering Department:-

Gantt, J.W.	Assoc. Prof. Forge & Foundry	1950	9-1-20 <i>Gantt, J.W.</i>
Colglazier, R.B.	Inst. in Shop Work	1400	9-1-20 <i>Colglazier, R.B.</i>

Military Department:-

Bramlett, A.	Assoc. Commandant	2000	9-1-20 <i>Bramlett, A.</i>
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Textile Department:-

Willis, H.H.	Asst. Prof. Textile Ind.	1500	8-20-20 <i>Willis, H.H.</i>
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Miscellaneous:-

Hall, C. M.	Asst. Bookkeeper	1800	9-30-20 <i>Hall, C. M.</i>
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Extension Division:-

Carson, J.M. Jr.	Accountant	2250	10-1-20 <i>Carson, J.M.</i>
Hare, F.C.	Poultry Husbandman	2500	9-1-20 <i>Hare, F.C.</i>
McClure, E.T.	Agent in Dairying	1800	11-1-20 <i>McClure, E.T.</i>
Prince, G.E.	Asst. Ext. Horticulturist	2250	8-15-20 <i>Prince, G.E.</i>

Columbia Office - Live Stock Sanitary Work:-

Applegate, R.N.	Asst. State Vet'n	1800	11-15-20 <i>Applegate, R.N.</i>
Harmon, C.C.	" " "	1800	8-31-20 <i>Harmon, C.C.</i>
Jennings, T.A.	" " "	1800	10-25-20 <i>Jennings, T.A.</i>

Moved by Mr. Mauldin:- That the resignations be

accepted.

Motion adopted.

The President requested that his action in making the following appointments be approved:-



## Appointments

Academic Department:-

Henry, J.A.	Leader of Fed. Board students	\$2000	9-15-20 Henry, J.A.
Hughes, R.A.	Inst. in Math	1400	9-1-20 Hughes, R.A.
Oakes, M.E.	Inst. in English	1400	9-1-20 Oakes, M.E.
Preston, R.E.	Asst. Prof. Physics	1800	9-6-20 Preston, R.E.
Rider, A.L.	Inst. in English	1400	9-4-20 Rider, A.L.
Sherman, H.A.	Inst. in Physics	1500	9-3-20 Sherman, H.A.
Thompson, R.C.	Inst. in English	1400	9-2-20 Thompson, R.C.

Agricultural Department:-

Farabaugh, C.L.	Asst. State Path'st	2000	9-15-20 Farabaugh, C.L.
Godby, E.G.	Assoc. Prof. Animal Husb.	1800	7-1-20 Godby, E.G.
Hayden, C.J.	Assoc. Prof. Hort.	2200	9-1-20 Hayden, C.J.
Meacham, E.R.	Asst. Prof. Agro. & Farm Machy.	2400	9-1-20 Meacham, E.R.
Nichols, C.B.	Asst. State Ent'st.	2000	8-1-20 Nichols, C.B.
Sisk, T.K.	Assoc. Prof. Agr. Education	2500	10-1-20 Sisk, T.K.
Tolstrup, M.R.	Assoc. Prof. Dairying	2400	9-3-20 Tolstrup, M.R.

Chemistry Department:-

Geneisse, E.W.	Asst. Prof. Chemistry	2000	9-4-20 Geneisse, E.W.
Gunter, L.J.	2nd Asst. Chem. (Fert Analysis)	1600	9-1-20 Gunter, L.J.
Lippincott, W.L.	Prof. Chem. & Research Chem. (Sta)	2500	9-1-20 Lippincott, W.L.
Mitchell, J.H.	Prof. Chemistry	2500	9-1-20 Mitchell, J.H.
White, W.	Asst. Prof. Chemistry	1800	9-8-20 White, W.

Engineering Department:-

Carpenter, E.L.	Assoc. Prof. M & E Engineering	2000	9-1-20 Carpenter, E.L.
Johnson, J.M.	Assoc. Prof. Forge & Foundry	2250	9-1-20 Johnson, J.M.
Shubert, W.O.	Assoc. Prof. Mach. Shop	2200	9-1-20 Shubert, W.O.
Still, J.J.	Asst. Prof. Civil Engineering	2000	9-5-20 Still, J.J.

Military Department:-

Durfee, L.V.	Asst. Commandant	600	8-27-20 Durfee, L.V.
Pearson, Madison,	Assoc. Commandant	1200	9-1-20 Pearson, M.
Richardson, Leaver	Asst. Commandant	300	11-8-20 Richardson, L.

Textile Department:-

Adams, H.B.	Prof. Ind. Education	2800	9-17-20 Adams, H.B.
Cheatham, R.J.	Asst. Prof. Textile Ind.	1800	9-13-20 Cheatham, R.J.
Horton, H.W.	Assoc. Prof. Carding & Spinning	2800	9-13-20 Horton, H.W.

Miscellaneous:-

Heath, G.D.	Surgeon	4000	9-1-20 Heath, G.D.
Smith, Margaret L.	Asst. Bookkeeper	1500	10-1-20 Smith, Mary
Harcombe, J.D.	Mess Sergeant	3000	6-17-20 Harcombe, J.D.
Conover, L.S.G.	Athletic Director	500	9-1-20 Conover, L.S.G.

Extension Division:-

Hall, C.M.	Accountant	2250	10-1-20 Hall, C.M.
Musser, A.M.	Asst. Ext. Hort'st.	2100	10-1-20 Musser, A.M.
Parker, E.G.	Specialist in Charge Cotton Classing	3600	10-7-20 Parker, E.G.

Columbia Live Stock Sanitary Office:-

Bumdage, H.S.	Asst. State Vet'n	1800	6-22-20 Bumday
Harmon, C.C.	" " "	1800	7-1-20 Harmon, C.C.



Mays, R.A.	Asst. State Vet'n	\$1800	7-1-20	Mays, R. A.
McCormack, W.D.	" "	1800	11-15-20	McCormack, W.D.
Peterson, F.K.	" "	1800	11-15-20	Peterson, F. K.
Shaulkin, S.D.	" "	1800	10-2-20	Shaulkin, S. D.
Speer, Fred	" "	1800	8-30-20	Speer, Fred

Moved by Dr. Timmerman:- That the appointments be approved.

Motion adopted on roll call vote.

The President recommended that his action in increasing the following salaries from the Salary Contingent Fund be approved:-

Jos. Hewer, Supt. C & R	\$1700 to \$1800	Hewer, Jos.
C. C. Newman, Prof. of Hort.	\$3000 to \$3250	Newman, C. C.

Moved by Mr. Mauldin:- That the recommendation be approved.

Motion adopted.

The President recommended that the salary limit of \$2000 for Assistant State Veterinarians, payable from State Funds, be increased to \$2250, and that the salary limit of \$85.00 per month at present applying to stenographers be increased to \$100 per month, for experienced and competent stenographers only.

Moved by Dr. Timmerman:- That the recommendations be approved.

Motion adopted on roll call vote.

The President recommended-(a) That a 1919-'20 bill of Fielder & Allen Company., for \$9.75 be authorized paid from appropriation for Trustees Expenses. (b) That Prof. Albert Barnett be paid \$75.00 from College Funds (receiving an equal amount from S.H.Funds) for services rendered after his resignation was effective, September 7th to October 1st. (c) That Prof. Oakes be paid a maximum of \$35.00 per month for teaching Spanish five hours per week, from Nov. 15th to the end of the session. (d) That Mr. Lee McHugh, for twenty-five years one of the engineers of the power station, and now incapacitated by illness, receive half salary from July 1st to Sept. 1st, 1920 (\$161.91) from appropriation already in budget for 1920-21. (e) That Mr. Long be allowed to pay the following expenses belonging to the last fiscal year (1919-1920) from Smith-Lever interest account.

W.R. Reid - 7 days in Extension Service ---	\$ 29.17
W. D. Wood - Expense account for June ----	33.73
Geo.Prince - Salary April 15th to July 1st (2000 to 2500)	52.08
Live Stock Sanitary Office	18.20



Moved by Dr. Timmerman:- That the President's recommendations in these matters be approved.

Motion adopted on roll call vote.

*Recommendation of Dr. Brackett*

The President recommended the adoption of the following resolution by the Board stating that Dr. Brackett concurred in his recommendation:-

First: That the Board disapproved as a policy the payment of extra compensation for so called extra work, and declines to continue after this fiscal year the extra compensation to MessrsM Foy, Freeman and Robertson, authorized as an emergency measure during war conditions.

*Compensation for extra work*

Second: That the salary of these officers beginning July 1st, 1921, shall be as follows:

John T. Foy, Assistant Chemist-----	\$2,100	<i>Foy, J. T.</i>
Benjamin Freeman, Assistant Chemist -----	2,100	<i>Freeman, B.</i>
B. F. Robertson, Chemist -----	2,750	<i>Robertson, B. F.</i>

The above salaries are to be prorated between the College and the experiment station as the interests between these two departments may number.

Third: The above named officers are expected to perform any kind of analytical or chemical work required by the Director of the Chemistry Department, both for the college and for the experiment station; and to perform those so called extra duties for which they have hitherto received extra compensation; provided the number of fertilizer samples in future seasons does not exceed materially the number of samples handled in 1919-'20.

Fourth: The Director of the Chemistry Department is hereby constituted and appointed as Chemist to the South Carolina Experiment Station, without change of source or amount of salary; this appointment to become effective July 1, 1921.

Moved by Mr. Wannamaker:- That the recommendation be approved.

Motion adopted.

*Positions Created*

The President recommended that the following positions be created in the Extension Service payable from Smith-Lever Funds - three specialists in plant breeding, at an annual salary of \$2750.



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Moved by Mr. Manning:- That the recommendation be approved.

Motion adopted.

*Crandall, W.G.*

The President recommended that Prof. Crandall be made head of the Division of Agricultural Education, succeeding Prof. Verd Peterson, and that Prof. Peterson be made "Consulting Professor of Agricultural Education", without salary.

*Peterson, Verd*

Moved by Mr. Wannamaker:- That the recommendation be approved.

Motion adopted.

*Bryan, A.B. Chapin*

The President recommended that Prof. Bryan be given the title of "Chief of Division of Publications" instead of "Agricultural Publicist".

*in title*

Moved by Mr. Manning:- That the recommendation be approved.

Motion adopted.

*Gillison, Burns*

The President presented Prof. Barre's recommendation that Mr. Burns Gillison's salary be increased from \$1520 to \$1700, retroactive to July 1st, 1920, payable from Station Funds. The President stated that the increase, if made, should be for this fiscal year only, and he recommended it on that basis.

Moved by Mr. Mauldin:- That the recommendation be approved.

Motion adopted on roll call vote.

*Cromartie, Miss Mary*

The President recommended that the salary of Miss Mary Cromartie, Chief Clerk Extension Office, be increased from \$1200 to \$1400, effective December 1st, 1920.

Moved by Mr. Wannamaker:- That the recommendation be approved.

Motion adopted.

*Scholarship*

The President recommended that Walter B. Scott of Williamsburg be awarded a one year Agricultural Scholarship.

Moved by Dr. Timmerman:- That the recommendation be approved.

Motion adopted.

*By-Laws - interpretation of*

The President recommended that "half salary" in 6th line of Section 55 be interpreted as follows:-

"Half average stated salary for the five fiscal years next preceding, or for the total fiscal years the teacher or officer has been in the service of the college, if the period is less than five years."



The Board took no action on this recommendation.

Appropriations

The President recommended the following appropriations from the sources indicated:-

From College Funds:

1. Refunds of penalties, fert. inspec -----	\$ 260.00 ✓
2. Repairs to D.G. Generator -----	450.00 ✓
3. Additional bath, etc., Mell house -----	160.0 ✓
4. Chimney flue - Surgeon's house -----	101.00 ✓
5. Repairs to cupola and furnace -----	200.00 ✓
6. Additional appropriation for coal -----	2500.00 ✓
7. Screens for hotel windows, etc -----	300.00 ✓
8. Hog pasture fencing -----	400.00 ✓
9. Hospital equipment -D.H.H. -----	2324.50 ✓ #
Total -----	\$6695.50

- # a. \$2,850.00 asked  
b. From Cadet Fund, \$810.00 for linen, crockery, etc.

After hearing the reading of the list of articles and equipment asked for by the College Surgeon the Board, upon motion of Mr. Wannamaker, appropriated by roll call vote the sum of \$2530 for the Hospital and items 1 to 8 inclusive amounting to \$4371.

From Building Sinking Fund:

10. Additional cost of tile floor, etc. messhall - \$7,987.80 - \$6,721.00 -----	1,266.00
11. Office partitions - \$1,130.83 - \$814.42 -----	316.41
12. Converting of spaces in Bar. #1 into cadet rooms -----	1,130.83
13. Completion of a. Hog barn b. Calf barn c. Manure shed d. Engr. Bldg. addition -----	4,198.15
Total	6,911.39

Moved by Mr. Mauldin:- That the appropriations be made.

Motion adopted on roll call vote.

From Reinvestment Accounts:

(If accounts show sufficient balance January 1, 1921)

14. Pee Dee Station - adding machine -----	175.00
15. Farm machinery -----	150.00
16. Electric Light and power plant, \$600.00	
17. Repairs to Supt's house ----- 200.00	
Total Approved	325.00

College Farm:

18. One tractor -----	1,200.00
19. Tractor plow and harrow -----	425.00
20. Two mules -----	600.00
21. Hay loader -----	144.00



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22. Comb. cotton and corn planter -----	150.00
23. One mower -----	85.00
24. One 2-H wagon -----	150.00
25. One set wagon harness -----	70.00
26. Two 2-H turn plows -----	30.00
27. Five 1-H turn plows -----	50.00
28. Two Reding cultivators -----	140.00
29. One corn shredder ----- \$ 450.00	
30. Ford car for Superintendent -----	580.00
<u>Total</u> -----	1,399.00 #

#Sale of two old tractors and other implements estimated at half the above total.

Moved by Mr. Wannamaker:- That the appropriations recommended be made provided the accounts show sufficient balance on January 1st, 1921.

Motion adopted on roll call vote

Note:- Items 16 and 17 Pee Dee Station, and items 18, 19, 20 and 29, Farm not included in the above resolution.

The President presented the following matters for the Board's consideration:-

1st. Election of W.W. Fitzpatrick's successor. *La Master J. P.* J. P. LaMaster and Thos. W. Moseley were presented as applicants for the position.

After hearing testimonials concerning the qualifications of both of these gentlemen it was

Moved by Mr. Manning:- That Mr. LaMaster be elected to the position vacated by Mr. Fitzpatrick at a salary of \$3200 per annum.

Motion adopted on roll call vote.

2nd. Abolition of the Poultry Plant.

After full discussion, it was

Moved by Dr. Timmerman:- That the Poultry Plant be discontinued.

*Motion adopted.* Motion adopted.

*Poultry Plant* The President was authorized to dispose of the poultry and equipment to the best advantage, applying the proceeds of the sales to liquidating the overdraft.

Upon motion, duly seconded and passed, the Board recessed until 8:30 P.M.

The Board reconvened at 8.30 P.M. in the private dining room of the Jefferson Hotel.



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The following members responded to the roll call:-

Col. Alan Johnstone, Chairman; Messrs. Wannamaker, Bradley, Manning, Lever, Timmerman, Mauldin, Barnett and Tillman.

The President was again granted the floor and continued his report on suggested topics for consideration.

3rd. The President presented the report of the Board of *Board of Visitors, Report of* Visitors.

Moved by Dr. Timmerman:- That the report be received as information and that the President be authorized to give the same to the press for publication.

Motion adopted.

4th. Confirmation by nine votes of the August 25th meeting of the Board.

Moved by Mr. Wannamaker:- That the minutes of August 25th meeting be approved.

Motion adopted on roll call vote.

5th. Prof. Birch's claim for extra pay for work done in the Machine Shop. President Riggs read a letter from Mr. Birch in support of his claim also his letter in reply to Mr. Birch. *Birch, m. t.*

The Board by unanimous vote sustained the position taken by President Riggs in this matter

6th. The action taken by the Board at the July meeting on the Calhoun-Clemson School appropriation was presented by the President for confirmation by a money quorum. *Calhoun - Clemson School approp.*

On roll call vote the nine members present voted for the appropriation of \$1356 (in addition to the \$550 appearing in the regular budget) under the conditions outlined in the President's letter to Prof. S. M. Martin under date of July 5th. This letter having the approval of the Chairman of the Board.

7th. Guaranteeing of minimum amount or authority to borrow in case of insufficient fertilizer tax. *Authority to borrow in case of insufficient fert. tax.*

After discussion, the Board appointed a Committee consisting of the Chairman of the Board and the President of the College to make such recommendations to the Legislature as in their judgement will meet the exigences of the situation.



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It being the sense of the Board, that if it becomes necessary, that a special meeting of the Board be called to consider the matter.

8th. The President read copies of his letters to Dr. Heath under dates of October 2nd and November 16th and recommended to the Board that Dr. Heath's salary of \$4000 per annum, as agreed to by the Board at the August meeting, be confirmed by a money quorum.

Upon motion, duly seconded, this matter was approved by roll call vote.

9th. Giving the President the right to create and fill positions in Extension Service to which U.S. Department or other Agency contributes one half or more.

*Heath Dr. J.D.*  
*Authority to Pres. to create & fill positions in Ext. Service*

Moved by Mr. Manning:- That the President be given the authority to meet the situation.

Motion adopted.

10th. The President read copy of his letter to Mrs. D. W. Daniel, President of the Womans' Club, under date of October 9th with reference to the matter of entertainments. The Board approved of the policy outlined by the President.

The Secretary presented the report of the Board of Public Welfare dealing with applicants for free tuition (See report filed with Secretary)

*Board of Public Welfare, Report of*

Moved by Mr. Mauldin:- That the report be approved.

Motion adopted.

The Committee on Senior Privileges presented a report for the Board's consideration, and after discussion the following amended report was adopted:-

*Committee on Senior Privileges, Report of*

1. The following privileges are granted to members of the Senior Class.

*Senior Privileges*

a. "Campus privileges" are granted on Friday, Saturday and Sunday nights until 10:30 o'clock, and on other nights until 9 o'clock, provided no duty is interfered with. The privileges shall be granted only to those Seniors having no failures - f - during the



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*Senior Privileges.*

preceding grading period - month or term.

b. That one week-end leave per month be granted to Seniors who do not qualify under the present rules governing week-end leaves for all students.

c. That Seniors be allowed to visit Seniors during "quarters" provided the Senior visited is not rooming with an underclassman.

d. That Seniors be allowed a five-mile radius from the college, including Seneca, on Sundays and holidays; after 2 P.M. on Saturdays, and after 4 P.M. on other days, provided no duty is missed.

e. That Seniors are allowed to bathe during "quarters".

It shall be the duty of each Senior not to take undue advantage of the privileges granted and to report the use by all unauthorized persons including Seniors whose privileges have been withdrawn, or the abuse by any person of any such privileges.

2. The privileges granted herein become effective at the beginning of the second term of each year.

3. Privileges shall be withdrawn -

a. In the case of any individual who wilfully abuses any privilege, or fails to perform the duties in connection with the privileges granted.

b. By the Discipline Committee or Commandant, acting for the Discipline Committee, under Section 86A of the By-laws, as a punishment for any offense.

c. By the Commandant for a specified time, for violation of the Regulations in connection with the enjoyment of privileges.

4. The privileges herein granted may be modified or withdrawn at any time by the Board.

The President presented the matter of J.M. Carson, Jr. appropriating for his use, checks given him by Fielder & Allen Co., which were intended to be turned in to the College Treasury.

Moved by Mr. Tihman:- That the matter be turned over to the Solicitor for prosecution.



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Motion adopted.

Upon motion duly seconded and passed the Board adjourned.

Approved:-

Alan J. Huston  
Chairman

Correct:-

W. E. Evans  
Secretary