The regular semi-annual meeting of the Board of Trustees of the Clemson Agricultural College was held at the College at 8 P. M., Tuesday, July 9, 1912. The meeting was called to order and the Secretary was instructed to call the roll. The following members were present: Hon. Alan Johnstone, President; Col. W. L. Donaldson, Hon. J. E. Wannamaker, Hon. W. W. Bradley, Hon. R. I. Manning, Hon. W. D. Evans, Hon. I. M. Mauldin, Hon. E. T. Hughes, Dr. R. H. Timmerman, Hon. S. T. McKeown.

Motion: That we dispense with the reading of the minutes of the last meeting.

Motion Adopted.

The President of the Board stated that the item in order of business is the report of the President of the College. The report was accordingly taken up.

Motion: That we receive the President's report as information.

Motion Adopted.

Motion: That the report of the Board of Visitors be received as information.

Motion Adopted.

Substitute by Mr. Manning: "Resolved that this Board receive the report of the Board of Visitors as information and desire to express to the Board of Visitors their thanks for the same, and to say that the recommendations made by them have been heretofore carefully considered by them and plans have been inaugurated for the putting into effect these changes as soon as means and
circumstances permit, and are glad to know that the past efforts of
the Board of Trustees in the management of the College as well as their
plans for the future meet with the approval of the Board of Visitors!

Substitute Motion Adopted.

Moved by Mr. Wannamaker: That President Riggs take up his
recommendations. Motion Adopted.

Moved by Mr. Evans: That the President omit reading the names
of the graduates contained in his recommendations. Motion Adopted.

The following recommendations were then made by the President of
the College:

"Having completed one of the regular four year courses as
authorized by the Board, and duly published in the College catalogue,
the faculty recommends that the degree of Bachelor of Science be awarded
to the following graduates:

AGRICULTURE

Spencer Morgan Connor
Mara LeRoy Cooper
Thomas Smith Evans
John Furman Exell
Arlington Cope Fanz Milia
Claude Bank Faris
Christian Sojourner Folk
Richard Wells Galphin
William Roy Gray
Evey Eugene Hall
Harlock Walter Harvey
Wilbur Hale Hayes
Henry Caldwell Jennings
Otis Frederick McGary
Jamie Tarlton Lazar
Eugene Douglas Mays
Hubert Timothy Prosser
Francis Washington Risher
Napoleon Keever Rowell (a laudable entrance)
Ansel Gilchrist Small

Agriculture AND ANIMAL INDUSTRY

Thomas Ernest Bell
George Walker Byars
Henry Stewart Covington
Lary Cowan Gilstrap
DeWitt Talmage Hardin
John Gray Harris
Jacob Herbert Hayden
Carl Martin Hall
William Arthur Houck
Edgar Patterson Jones
Barney Foreman Owens
Wallace Harry Private
Thomas Craig Redfern
Floyd Lynn Ross
John Roy Seay Wassinger

(15)
The President presented for the approval of the Board his actions in accepting the following resignations, each case being considered separately:

1. W. F. Burleigh, "Second Assistant State Veterinarian."
   Resignation dated May 20, to take effect Sept. 1. (Three months notice as required in By-laws.)
   Moved by Dr. Timmerman: That this resignation be accepted.
   Motion Adopted.

2. J. W. Napier, "Assistant Professor of Agronomy."
   Resignation dated April 19, to take effect Sept. 1. (Three months notice)
   Moved by Mr. Mauldin: That this resignation be accepted.
   Motion Adopted.

3. O. Vincent, "Associate Professor Horticulture."
   Resignation dated May 20, to take effect Aug. 1.
(Three months notice waived)

Moved by Mr. Hughes: That this resignation be accepted.

Motion Adopted.

4. L. A. Eiven, "Assistant in Horticulture"
   Resignation dated May 20, to take effect July 15.
   (Three months notice waived)

Moved by Mr. Hughes: That this resignation be accepted?

Motion Adopted.

5. W. P. Gee, "Assistant Professor Entomology & Bacteriology"
   Resignation dated May 20, to take effect Sept. 1.
   (Three months notice waived)

Moved by Dr. Timmerman: That this resignation be accepted.

Motion Adopted.

   Resignation dated May 18 to take effect August 18.
   (Three months notice)

Moved by Mr. Evans: That this resignation be accepted.

Motion Adopted.

Having served for approximately one year, and having proved satisfactory, the President recommended, in accordance with the By-laws, that each of the following officers be elected to a permanent position, with the same title and salary as he is now receiving:

M. S. Gardiner, Asst. in Agronomy & Farm Mechanics, Salary $1,200.
T. F. Jackson, Asst. in Animal Husbandry (Extension) " 1,600.
J. T. Poy, Assistant Chemist - State Work, " 900.
G. F. Inman, Assistant Chemist - State Work, " 1,000.
S. S. Lykes, Assistant Chemist - State Work, " 900.
H. A. Sloan, Quarter Master Cadets, " 1,000.
E. R. Lloyd, Jr., Asst. in Animal Husbandry (Station) " 1,000.
F. G. Tarbox, Asst. to Agronomist (Station) " 800.
W. B. Auld, Assistant to Botanist, (Station) " 1,000.

Moved by Mr. Wannamaker: What the President's recommendations be adopted.

Motion adopted on roll call vote. All members voting Aye.

By motion, the President's scheme for the combination of the Agricultural Department and the Experiment Station was referred to the Agricultural Committee to report on later during the meeting.
The President recommended that Prof. F. T. Dargan, who has been in charge of the Division of Electrical Engineering as Acting Associate Professor, be made Professor of Electrical Engineering, at the usual salary of a Professor, viz: $1,900.

Moved by Mr. Wannamaker: That Prof. F. T. Dargan be made Professor of Electrical Engineering at the usual salary of $1,900.

Motion adopted on roll call vote.

The President recommended that the selection of Lieut. J. M. Cummins as Commandant of Cadets, and Professor of Military Science and Tactics, be approved.

Moved by Mr. Mauldin: That the President's recommendation be adopted.

Motion Adopted.

The President recommended that the rank of "Colonel" be given to the Commandant of Cadets.

Moved by Mr. Mauldin: That the President's recommendation be adopted.

Motion Adopted.

The President recommended that Capt. S. L. Duckett be elected for another year as Military Assistant to the Commandant.

Moved by Mr. Mauldin: That the recommendation of the President be adopted.

Motion Adopted, on roll call vote.

The President recommended that the salary scale adopted at the July meeting, 1911, be construed to apply only to the positions listed at that time, viz:

1. President's Office
2. Engineering Department
3. Agricultural Department Office
4. Experiment Station Office
5. Fertilizer Department Office

and that other Stenographers receive $600 per annum.

Moved by Mr. Wannamaker: That the recommendation of the President be adopted.

Motion Adopted.
The President recommended that endeavor be made by our representatives in the General Assembly to have the Mims Bill so modified that any young man over eighteen years, who has a common school education, and who has not done less than five year's work on the farm, and who is financially unable to pay his way, shall be eligible to compete for the one year scholarship, and that the President of the College and the President of the Board be authorized to draw up a bill embodying these features.

Moved by Mr. Evans: That the recommendation of the President be adopted.

Motion Adopted.

The President recommended that as between the Preparatory Class and the One Year Agriculture Course, the latter be given preference in admitting new students.

Moved by Mr. Wannamaker: That the recommendation of the President be adopted.

Motion Adopted.

The President recommended that he be authorized to expend such part of the old balance of $4,816.76 on Cadet Fund as may be necessary to purchase for the mess-hall a refrigerating plant, ice cream freezer, vegetable peeler, and any other utensils or machines which will make for better or more economical culinary service to the cadets.

Moved by Mr. Manning: That the recommendation of the President be adopted.

Motion Adopted.

The President recommended that he be authorized to expend the balance of $1,169.39 on Laundry account, for the purchase of new laundry machinery.

Moved by Mr. Bradley: That the recommendation of the President be adopted.

Motion adopted on roll call vote.
The President recommended that the following resolution be passed by the Board, in order that the College may obtain new ordnance and ordnance stores from the U.S. Government—War Department.

"Resolved that the President of the Board of Trustees of the Clemson Agricultural College, be and he is hereby authorized to execute for and in the name of the Clemson Agricultural College such bonds as may now or in the future be required by the War Department, to insure the safe keeping, and return when required by the Secretary of War, of such ordnance and ordnance stores as have already been issued or that may be issued in the future for the use of the Corps of Cadets at the said Clemson Agricultural College."

Moved by Mr. Mauldin: That the recommendation of the President be adopted.

Motion Adopted.

The President recommended that the following ordinance be enacted:

"Be it ordained by the Board of Trustees of the Clemson Agricultural College of South Carolina: That it shall be unlawful for any person to sell, or attempt to sell, or to bring, receive or conceal any spirituous liquors within the incorporate limits of Clemson College, except as allowed by law: Any person violating this ordinance shall upon conviction, be fined not more than one hundred dollars, or be imprisoned not more than thirty days for each offense."

"Be it ordained by the Board of Trustees of the Clemson Agricultural College: That it shall be unlawful for any one to sell, or in any way sell or deliver to any student of the College within the incorporate limits, any spirituous or vinous or malt liquors. Any one offending against this ordinance shall, upon conviction, be fined not more than one hundred dollars or be imprisoned not more than thirty days for each offense."

Moved by Mr. Wannamaker: That the recommendation of the President be adopted.

Motion Adopted.

The President presented to the Board for its consideration the following items: each item being separately considered, viz:

1. The advisability of dispensing with a Farmers' Institute at the College this fall.

Moved by Mr. Evans: That we dispense with holding the Farmers' Institute here this fall.

Motion Adopted.
2. The desirability of discontinuing the State Fair Encampment on account of the cost to parents and to the College, and the interference with College Work.

Moved by Mr. Wannamaker: That the matter of going to the State Fair be left to the President of the Board and the President of the College.

Motion Adopted.

3. The advisability of opening the Library for reading on Sunday afternoons during the session.

Moved by Mr. Mauldin: That this plan be adopted.

Motion Adopted.

4. The advisability of giving notice to the Calhoun family now occupying the Calhoun Mansion, to vacate the same within one year from date, in order that this historic relic may be restored to its pristine condition as nearly as possible, and be made more accessible to the public than it is at present.

Moved by Col. Donaldson: That this be adopted.

Motion Adopted.

5. The advisability of asking the Legislature for an appropriation to carry on Public State Work (other than the Fertilizer Inspection and Analysis) required by the Legislative enactment, and now amounting to approximately $35,000.

No Action.

6. The advisability of establishing a Department of Marketing.

This suggestion comes from Mr. Dabbs, President of the Farmers' Union. I present it to you as such.

Moved by Mr. Evans: That President Riggs notify Mr. Dabbs that the Board would give his request due consideration.

Motion Adopted.
7.- Mr. Tate suggests that we attach to the office of the State Superintendent of Education an officer to look after the teaching of Agriculture in the schools, and that we pay his salary. I promised to bring this suggestion to your attention, but held out no hopes of its adoption. I do not see how we could give this assistance, for no other reason than lack of funds.

No action.

8.- The President suggested the wisdom of allowing residents of the community to buy on ticket system, staple groceries and supplies from our commissary. Such concession could be thoroughly guarded and would result in greatly cheapening living expenses for officers of the College, and more particularly for our workmen, who are at the mercy of local dealers.

Moved by Mr. Bradley that this suggestion be adopted.

Motion adopted.

9.- Several members of the Faculty, and others, have requested me to ask the privilege of using the College pastures for their cows, at a reasonable monthly charge.

Moved by Mr. Hughes: That this privilege be granted.

Substitute by Mr. Evans: That President Riggs work out a plan to fence in a public pasture and in the mean time we allow the residents of the campus to use the College pastures.

Amended by Mr. Mauldin: That one dollar per month be charged and that no family be allowed pasturage for more than one cow.

Substitute adopted as amended.

10.- The Trustees of the local school renew their petition for a contribution of $400.00 This matter has been presented several times, and has been acted upon unfavorably. I believe that any legal difficulties can be easily overcome if the Board wishes to make a contribution.

Moved by Mr. Hughes: That this appropriation be granted.

Motion adopted on roll call vote.
11. The students should have a community store at which to buy such articles as are not handled by the Exchange, including soft drinks, ice cream, crackers, dry goods, etc. These articles are now purchased from local stores at very high prices, and under very unsanitary conditions. If the Board favors the idea of building such a store on the College property, plans will be made and presented in March.

Moved by Wannamaker: That we endorse the President's plan relative to a community store to be submitted at the March meeting.

Motion lost.

The President then proceeded to present that part of his budget which required nine votes.

Moved by Mr. Bradley: That we appropriate the amount for fixed or usual expenses as shown in part one of the President's budget.

Motion adopted on roll call vote.

Col. Donaldson, Chairman of the Executive Committee, presented the report of the Executive Committee which contained the following recommendations:

"The Committee received the report of the President on the Construction & Repair work of the past year, and the recommendations for the work to be paid out of the receipts from rent."

"The Committee approved the recommendation of the President in regard to the re-investment of the old cadet balance, and the balance on the Laundry account for the past session."

"The Committee went over the President's budget, and it was resolved- That the Committee recommend all items marked "yes" on those parts of the budget which come within the jurisdiction of this Committee."

Mauldin:

Moved by Mr. Bradley: That the report of the Executive Committee on appropriations on page 16 be adopted.

Motion adopted on roll call vote.

The Finance Committee recommended that the items on pages 17 & 18 marked "yes" by the President be approved.

Moved by Mr. Bradley: That we adopt the report of the Finance Committee on appropriations on pages 17 & 18.

Motion adopted on roll call vote.
Moved by Mr. Mauldin: That the reports of the Fertilizer, State Crop Pest, and Veterinary Committee on appropriations be adopted. (The Committee approved all items on page 19 marked "yes" and with a question mark except item #7)

Motion adopted on roll call vote.

Moved by Mr. Mauldin: That we adopt the recommendations made in the minutes of the Veterinary Committee in report of July 8th.

Motion adopted on roll call vote.

This report contained the following recommendations to the Board:

"That hereafter, hog cholera serum be furnished only at actual cost, whether administered by the College Veterinarians, or by others."

"By motion, it was resolved: That the changes suggested by the State Veterinarian in Regulation #4, Section 3 & 4, be recommended for adoption by the Board."

"Resolved: That the request of the State Veterinarian that he be allowed to feed his horse at the Veterinary Hospital, at College expense, be favorably recommended to the Board."

"The request for a Third Assistant State Veterinarian was not approved, but the following resolution was adopted: "That the President of the College be authorized to employ a Third Assistant Veterinarian at a salary of $1,200, if in the judgment of the State Veterinarian, that the amount can be spared from the Tick Eradication Work.""

Motion Adopted.

The Board met, pursuant to adjournment, at 10 A.M. The meeting was called to order, and the Secretary was instructed to call the roll. The following members were present:— Col. Alan Johnstone, President; Col. M. L. Donaldson, Hon. J. E. Wannamaker, Hon. W. W. Bradley, Hon. R. I. Manning, Hon. W. D. Evans, Hon. I. M. Mauldin, Hon. E. T. Hughes, Dr. R. H. Timmerman, Hon. S. T. McKeown.
Moved by Mr. Wannamaker: That President Riggs write a letter extending the sympathy of the Board to Col. Simpson.

Motion adopted by a rising vote.

Mr. Wannamaker made a report for the Agricultural Committee covering the following plan proposed by the President for the combination of the Agricultural Department and Experiment Station and recommended its adoption, viz:

AGRICULTURAL DEPARTMENT & SOUTH CAROLINA EXPERIMENT STATION.

ADMINISTRATIVE

J. N. Harper, Director - "Agronomist to Station." Salary $3,000.
($1,500. from College - $1,500. from Station)

J. N. Hook - "Secretary and Librarian to Station.
Salary $1,450. - Station.

P. M. E. Sloan, "Treasurer to Station.
Salary $200. - Station.

AGRONOMY DIVISION - (Combined 1912)

J. W. Napier - "Assistant Professor of Agronomy and Associate Agronomist to Station." Salary $1,500.
(College $1,000. - Station $500.)

M. S. Gardiner - "Assistant in Agronomy & Farm Machinery.
Salary $1,200 - College

F. G. Tarbox - "Assistant in Agronomy.
Salary $1,200 - Station.

ANIMAL HUSBANDRY & DAIRYING DIVISION - (Combined 1911)

A. Smith - "Professor of Animal Husbandry & Dairying," and "Animal Husbandman to Station." Salary $2,000.
(College $1,000. - Station $1,000.)

J. W. Burgess - "Associate Professor of Dairying.
(Salary $1,500. - $1,700 - College)
T. F.Jackson - "Assistant in Animal Husbandry." (Extension Division.)
Salary $1,600. - State Work.

Salary $1,000. - Station.

ENTOMOLOGY & ZOOLOGY DIVISION** - (Combined 1911)
A. F. Conrad - "Assistant Professor Entomology & Zoology," "State Entomologist," Entomologist to Station." Salary $1,900. - $2,000. (College $500., State Work $500., Station $1,000.)

Salary $1,000. - Station.

A. F. Conrad - "Assistant Professor Entomology & Zoology," "State Entomologist," Entomologist to Station." Salary $1,900. - $2,000. (College $500., State Work $500., Station $1,000.)

W. A. Thomas - "Experiment Field Entomologist." (State Work)
Salary $1,000. - State Work.

H. C. Eagerton - "Assistant in Entomology." (Extension Division)
Salary $900. - State Work.

(College $1,000., State Work $100., Station $400.)

H. C. Eagerton - "Assistant in Entomology." (Extension Division)
Salary $900. - State Work.

(College $1,000., State Work $100., Station $400.)

H. C. Eagerton - "Assistant in Entomology." (Extension Division)
Salary $900. - State Work.

A. F. Conrad - "Assistant Professor Entomology & Zoology," "State Entomologist," Entomologist to Station." Salary $1,900. - $2,000. (College $500., State Work $500., Station $1,000.)

W. A. Thomas - "Experiment Field Entomologist." (State Work)
Salary $1,000. - State Work.

(College $1,000., State Work $100., Station $400.)

H. C. Eagerton - "Assistant in Entomology." (Extension Division)
Salary $900. - State Work.

BOTANY & BACTERIOLOGY DIVISION** - (Combined 1912)
H. W. Barre - "Professor Botany and Bacteriology," "Botanist and Plant Pathologist to Station," "State Pathologist." Salary $1,900. - $2,000.
(College $500., State Work $500., Station $1,000.)

J. G. Hall - "Associate Professor Botany & Bacteriology," "Associate Botanist and Plant Pathologist to Station." Salary $1,900 or $1,700.**
(College $1,400. or $1,200. Station $500.)

W. B. Auld - "Assistant to Botanist." (Station)
Salary $1,000. - $1,200. - Station.

L. C. Watson - "Experimental Field Pathologist." (State Work)
Salary $800. - State Work.

A. B. Massey - "Assistant in Botany and Bacteriology." College.
Salary $900. - $1,200. - College.

H. W. Barre - "Professor Botany and Bacteriology," "Botanist and Plant Pathologist to Station," "State Pathologist." Salary $1,900. - $2,000.
(College $500., State Work $500., Station $1,000.)

J. G. Hall - "Associate Professor Botany & Bacteriology," "Associate Botanist and Plant Pathologist to Station." Salary $1,900 or $1,700.**
(College $1,400. or $1,200. Station $500.)

W. B. Auld - "Assistant to Botanist." (Station)
Salary $1,000. - $1,200. - Station.

L. C. Watson - "Experimental Field Pathologist." (State Work)
Salary $800. - State Work.

HORTICULTURAL DIVISION - (Combined 1912)
G. C. Newman - "Professor of Horticulture," "Horticulturist to Station", Salary $1,900 - $2,000.
(College $1,000 - Station $1,000.)
C. C. Vincent - "Associate Professor Horticulture," "Associate Horticulturist to Station" Salary $1,900 - $2,700.

L. A. Niven - "Assistant in Horticulture." (Extension Division.) Salary $1,200 - State Work.

G. E. Menville - "Associate in Horticulture." Salary $1,200 - Station $500.

VETERINARY SCIENCE DIVISION - (Combined 1913)

M. R. Powers - "Professor Veterinary Science," "State Veterinarian," "Consulting Veterinarian to Station." Salary $1,900 - $2,000. (College $950, State Work $500, Station $300.)

R. O. Feeley - "First Assistant State Veterinarian." Salary $1,700 - State Work.


CHEMICAL DIVISION - (Station)

T. E. Keitt - "Chemist - Station." Salary $1,900 - Station.

W. L. English - "Superintendent Extension Division & State Agent in Charge of Demonstration Work." Salary $3,000.

G. B. Haddon - "Special Agent in charge of Boy's Corn Club Work." Salary $1,800. (College $1,500 - U. S. Dept. Agriculture $1,500.)

BRANCH STATIONS.

W. D. Garrison - "Superintendent Coast Station." Salary $1,700 - College.
MISCELLANEOUS EMPLOYEES:

L. B. Brandon - "Superintendent College Farm." Salary $1,200 - College.

Burns Gillison - "Superintendent Experiment Station Farm." Salary $1,000 - $1,200 - Station.

Miss H. C. Bradford - "Stenographer to Station." Salary $600 - Station.

Miss E. M. Sadler - "Stenographer to Agricultural Department." Salary $700 - College.

Miss Montgomery - "Stenographer to Extension Division." Salary $600 - College.

(Student Assistants and others at or under $75.00 per month, carried on labor pay rolls, and not listed on salary roll.)

SALARY RESULTS OF ABOVE ARRANGEMENT:

G-O-L-E-G-E

On Director's salary... $1,000
On Assoc. Prof. Hort $1900 to $1700...... 200
Abolition of position, Assoc. Prof. of Animal Husbandry.... 1,500.

TOTALS... $1,000.

S-T-A-T-I-O-N

On Director's salary... $1,000
On Assoc. Agronomist... $500.
Increase Burgess........... 200.
Increase Calhoun.......... 100.
Increase Massey.......... 300.
Increase Feeley......... 200.

TOTALS... $2,400.

Moved by Mr. Hughes: That the report of the Agriculture Committee be adopted as read.

Amendment by Mr. Bradley: That we strike out that item in the Agriculture Committee's report to increase salary of Mr. Gillison.

Amendment Withdrawn.
Motion adopted on roll call vote.

Mr. Wannamaker, Acting Chairman Agricultural Committee, stated that the Committee recommended all appropriations submitted to them to be marked "yes" or "question mark" be approved on pages 14 & 15.

Motion adopted on roll call vote.

Moved by Mr. Wannamaker: That we adopt the report of the Agriculture Committee on appropriations for the S. C. Agr. Expt. Station amounting to $35,391. itemized

Motion adopted on roll call vote.

President Riggs submitted the following rules and regulations governing the travel of all officers and employees of Clemson Agr. College, viz:

1. - Authorization:

"No officer or employee shall incur expenses for travel without authority from the head of the Division paying for same, except in emergency, claims for unauthorized travel will be rejected."

2. - Economy:

"Care must be exercised to travel economically. Extravagance will not be tolerated. All travel must be by the most economical route, time and money both considered, and no unnecessary delays or stops must occur en route."

3. - R. R. Fare:

"An allowance of not more than 25¢ per mile will be allowed on the Blue Ridge, Southern, G. & W. C. and Coast Line Railways. On other roads in the State, actual cash fare will be allowed."

4. - Pullman Accommodations:

"Regular Pullman fare for berth when a night journey of over four hours is necessary, and for seat in Pullman or chair car when trip is over six hours duration, (or for less time if no seat can be had in day coach), will be allowed."

5. - Board and Lodging:

"For all intra-state travel, board and lodging for 24 hours must not exceed $3.50, and for all inter-state travel, must not exceed $5.00. These limits apply to either Pullman or hotel accommodations."

6. - Hack and car fares:

"Hack and car fares to and from stations will be allowed. Street car should be used when possible."

7. - Checking Baggage:

"Regular charges for checking baggage at R. R. Stations,(not at hotels), will be allowed, when this expense is necessary."

8. - Tips:

"Only the following tips will be allowed:"
and depot porters not exceed 30¢ per day."

9. - Baths and Laundry:

"Cost of baths will not be allowed unless made necessary on account of professional services. No charges for Laundry will be allowed."

10. - Express and Transfer Charges:

"Express and transfer charges will be allowed on College property necessary for use of parties in the field. (Sub-vouchers required)"

11. - Telephone and Telegraph Charges:

"Regular charges for telegraph and telephone messages pertaining to College business will be allowed. (Copies of all telegrams sent or received should be filed in Division office.)"

12. - Auto, Livery and Boat Hire:

"Only in special cases which must be explained fully, will charges for use of an automobile be allowed. Livery and boat hire will be allowed whenever such conveyances are necessary. (Sub-vouchers required)"

Moved by Mr. Bradley: That these rules and regulations be adopted except that we strike out the item for tips.

Adopted as amended.

President Riggs then submitted the following rules governing the making out of expense accounts against the Clemson Agricultural College; viz:

1. - "Every expense account must be clear and explicit and made out on special form. It must open with a statement of the purpose of the trip and by whom authorized, and close with itinerary covering the absence.

2. - "All items of expense must be arranged as far as possible chronologically. It must be possible to follow readily the account item by item from the time of leaving the College until return."

3. - "When an expense account covers several purposes, or is to be paid from several different appropriations, a complete account for the entire trip must be rendered for each, and the total divided as the several interests may require."

4. - R. R. Fares:

"Give the name of the terminal stations and railroad and in case of night trip, state whether lower or upper berth was used."

5. - Meals and Lodging:

"Give the name of the hotel and itemize the meals and lodging for each day."

6. - Pullman Fares:

"Give the terminal stations and in case of night trip, state whether lower or upper berth was used."

"Every expense account must be clear and explicit and made out on special form. It must open with a statement of the purpose of the trip and by whom authorized, and close with itinerary covering the absence."

2. - "All items of expense must be arranged as far as possible chronologically. It must be possible to follow readily the account item by item from the time of leaving the College until return."

3. - "When an expense account covers several purposes, or is to be paid from several different appropriations, a complete account for the entire trip must be rendered for each, and the total divided as the several interests may require."

4. - R. R. Fares:

"Give the name of the terminal stations and railroad and in case of night trip, state whether lower or upper berth was used."

5. - Meals and Lodging:

"Give the name of the hotel and itemize the meals and lodging for each day."

6. - Pullman Fares:

"Give the terminal stations and in case of night trip, state whether lower or upper berth was used."
7. - Telegraph or Telephone Messages:
"Give the name of the Company, and the name of party communicated with."

8. - Auto, Livery, and Boat Hire:
"State nature of trip, and in case of team, whether one or two horse conveyance was used. Attach sub-voucher to expense account to cover the charges and make explanatory note on back of same."

9. - Express and Transfer Charges:
"Must make clear whether baggage was personal or belonging to the College."

10. - Sub-vouchers:
"Subvouchers must be rendered for special conveyance, such as automobile, livery conveyance, boat, etc., also for any supplies purchased, or service other than personal received while in the field. This includes express or transfer charges on College property."

Moved by Mr. Mauldin: That these rules be adopted.
Motion adopted.

The President said that the Board make an appropriation, which he had omitted from his report, of $125.00 to dig two and complete one well.

Moved by Mr. Wannamaker: That this appropriation be granted.
Motion adopted on roll call vote.

New Positions - Yellow Slip - Page 20 of Budget.

Moved by Mr. Manning: That the position of Instructor in Chemistry be created. Salary $1,200.
Motion adopted on roll call vote.

Moved by Mr. Bradley: That we cut out items 4 & 5, Page 20, New Positions.
Motion adopted.

Moved by Mr. Bradley: That the position of Supt. of the Pee Dee Experiment Station be created with a salary not to exceed $1,700.
Motion adopted.

Moved by Mr. Mauldin: That we adopt the schedule on page 20. Approving all items marked "yes" and disapproving all items marked "no" except items 16 & 17.
Motion adopted on roll call vote.
This recommendation carried the following increases not recorded elsewhere in these minutes, viz: Instructor in Drawing, Birch, $900., to $1,000., Supt. C. & R., Hewer, $900., to $1,000.

Moved by Mr. Evans: That the item of $100., increase in the Librarian’s salary be not allowed.

Motion adopted on roll call vote.

Moved by Mr. Bradley: That Mr. Sweeney’s title be changed to Asst. Prof. of Civil Engineering and that $100., be added to his salary.

Motion adopted on roll call vote.

President Riggs read a letter from Mr. Garrison, Supt. Coastv. Expt. Station, informing the Board of an offer of $3000. made him.

Moved by Mr. Wannamaker: "That the Board receive the communication from Mr. Garrison as information, and that the President of the College express to Mr. Garrison the Board’s appreciation of his useful services and its regret that he contemplates retiring from the Station work. That the recommendation of Director Harper be adopted to be effective in case Mr. Garrison finally decides to send in his resignation.”

Motion adopted.

President Riggs then submitted the name of Prof. R. L. Shields for the position of Animal Husbandry & Dairying and Animal Husbandman to Station. Salary $2,000., and read testimonials regarding him.

Moved by Mr. Wannamaker: That the rules be suspended and that the Secretary cast the unanimous ballot for the election of Prof. Shileds.

Motion adopted.

The Secretary accordingly cast the ballot and Prof. Shileds was declared elected.

The President submitted the name of Prof. W. L. Hutchinson for the position of Prof. of Agronomy and Assoc. Agronomist to Station. Salary $2,000., and read testimonials.

Moved by Mr. Mauldin: That the rules be suspended and that the Secretary cast the unanimous ballot for the election of Mr. Hutchinson.

Motion adopted.
The Secretary accordingly cast the ballot and Prof. Hutchinson was declared elected.

The President then submitted the name of Mr. B. B. Ezell for the position of Asst. Prof. of Agronomy and Assistant in Agronomy to Station. Salary 1,500.

Moved by Mr. Bradley: "That the rules be suspended and that the Secretary cast the unanimous ballot for the election of Mr. Ezell."

Motion adopted.

The Secretary cast the ballot and Mr. Ezell was declared elected.

Moved by Mr. Evans: "That the matter of filling the position of Associate Prof. of Horticulture be left to the President of the Board and the President of the College."

Motion adopted.

Moved by Mr. Wannamaker: "That the matter of filling the position of Asst. Prof. Entomology & Asst. State Entomologist be left to the President of the Board and the President of the College."

Motion adopted.

Moved by Mr. Donaldson: "That we leave the selection of the Supt. of the Pee Dee Expt. Station to the President of the Board, the President of the College and the Chairman of the Agricultural Committee."

Motion adopted.

Mr. Evans presented a partial report of the Fertilizer Committee Department.

Moved by Mr. Wannamaker that this report be received as information.

Motion adopted.

Moved by Mr. Evans: "That in view of the fact that the Public Work required of the Board by the Legislature now amounting to over $100,000, will have to suffer or be in part discontinued on account of decrease in revenue that the Legislature amend the Pure Food Law by striking out Cotton Seed Meal so as to leave the entire revenue from that source to come to Clemson College."

Motion withdrawn for future consideration by the Board.
Moved by Mr. Bradley: "that there be a called meeting of the Board of Trustees at Drainland, Saturday, July 20, for the purpose of inspecting the Station.

Motion Adopted.

Moved by Col. Donaldson: "that the Board take a recess till 2:30 o'clock.

Motion adopted.

After Noon Session

The Board met, pursuant to adjournment, at 2:30. The Secretary was instructed to proceed with the roll call. The following members were present: Col. Johnstone, President; Hon. J. E. Wannamaker, Hon. W. W. Bradley, Hon. R. I. Manning, Hon. W. D. Evans, Hon. I. M. Mauldin, Hon. E. T. Hughes, Dr. R. H. Timmerman, Hon. S. T. McKeown. Col. Donaldson entered late.

Col. Johnstone stated that the Board of Visitors had requested the Board of Trustees to invite Mr. Parker to appear before them and give them a talk in regard to the Textile Work of the College.

Moved by Mr. Wannamaker: "That President Riggs be requested to inform the Board of Visitors that an invitation would be extended to Mr. Thos. F. Parker, of Greenville, S. C., to appear before them - the Board of Trustees at some future meeting, probably the next meeting and address the Board in a spirit of co-operation along matters pertaining to the Textile Department."

Motion adopted.

On motion, the Board adjourned to meet in Executive Session.

In pursuance to the above motion the Board went into Executive Session. President Riggs, Dr. Sloan and Mr. Evans were invited to remain.

Executive Session rose.

Stockade

Messrs. McKeown & Donaldson made a statement as to the condition of the stockade, pointing out the lack of proper cleanliness, ventilation and drainage.
Moved by Mr. Bradley: That the $360., appropriated for additional room at the stockade be used by the President of the College, if necessary, to improve the condition of the stockade and comfort of the prisoners.

Motion adopted.

Moved by Mr. Bradley: That the President and Treasurer draw their checks for all expenditures appropriated at this meeting.

Motion adopted on roll call vote. All members voting aye.

Moved by Mr. Bradley: That we adjourn.

Motion adopted.

CORRECT: APPROVED:

Acting Secretary

President, Board Trustees.