The Board convened at 9:00 a.m. with the following members present: Messrs. R. M. Cooper, President of the Board, Presiding; W. A. Barnette, Edgar A. Brown, James F. Byrnes, Robert S. Campbell, J. F. McLaurin, A. M. Quattlebaum, Winchester Smith, Robert L. Stoddard, and T. Wilbur Thornhill. Messages from Mr. Paul Sanders and Mr. T. B. Young expressing regrets at being unable to attend were conveyed to the Board.

Others present were R. C. Edwards, F. M. Kinard, M. A. Wilson, J. E. Sherman, W. W. Bryan, W. L. Watkins, and G. E. Metz.

Upon invitation of the Board, Mr. James O. Wynn, Vice President of the Olin Foundation, was in attendance for part of the meeting.

Item 1. Minutes of the Meeting of June 20, 1958

Correction of Item 9 -- Construction of Earle Hall: It was proposed that Item 9 of the minutes of June 20, 1958 be corrected by adding the words, "and (3) that the Development Committee be authorized and directed to act for the Board on all matters concerning this project in the interim between meetings of the Board," with the revised wording to read in full as follows:

Item 9. Construction of Earle Hall -- Method of Selecting Contractor. The Board reviewed three methods of selecting a contractor for the construction of Earle Hall, including (1) Negotiating with an individual contractor, (2) Inviting bids from a selected group of contractors, and (3) Advertising for bids in the public press.

Board Action: It was moved by Mr. Quattlebaum and passed (1) that bids be invited from a group of not less than ten contractors to be selected, (2) that the bids be announced at a public opening, and (3) that the Board recommend to the donor that the lowest bidder be awarded the contract.

Mr. Quattlebaum requested that his firm not be included in the group of contractors from which bids are to be invited.

Board Action: The Board further specified (1) that the bids be opened on or before September 19, 1958, (2) that action on the bids be taken by phone or mail on or about September 19, 1958, to be confirmed at the fall meeting of the Board to be held on September 26, 1958, and (3) that the Development Committee be authorized and directed to act for the Board on all matters concerning this project in the interim between meetings of the Board.
Correction of Item 41: It was proposed that Item 41 of the minutes of June 20, 1958 be corrected by adding the phrase, "with such actions subject to the concurrence of the Development Committee," with the revised wording of the Board Action at the end of this item to read as follows:

Board Action: The Board authorized the Agricultural Committee of the Board to select an area or areas for the relocation of agricultural units and to acquire such lands in the area or areas at such prices and upon such terms as the Agricultural Committee shall determine with such actions subject to the concurrence of the Development Committee.

Board Action on the Minutes of June 20, 1958: The proposed corrections were approved and the minutes adopted as corrected.

Item 2. Resignation of Mr. Charles E. Daniel

Executive Session: At the request of Mr. T. Wilbur Thornhill the Board went into Executive Session.

Board Action: It was moved by Mr. Thornhill, duly seconded and passed (1) that Messrs. Cooper and Byrnes contact Mr. Charles E. Daniel, life member of the Board, to ascertain if he still insists on his resignation submitted last year being accepted by the life members of the Board, (2) that Mr. Daniel be urged to remain on the Board, and (3) that if he declines that Messrs. Cooper and Byrnes express to Mr. Daniel that the Board would reluctantly accept his resignation with sincere regrets, conveying to Mr. Daniel the genuine appreciation of the Board for his many contributions to Clemson.


Amendments: The Proposed Budget Request for Fiscal Year 1959-1960, as distributed to the Board with the Agenda for the meeting, was amended to include:

(1) Two additional new positions under Collegiate Activities, making the proposed increase for new positions $104,000 instead of $94,000 and the total increase for Collegiate Activities $329,000 instead of $319,000.

(2) An additional new position (Horticultural Specialist) under the Extension Service, making the proposed increase for new positions (Economist, Forester, and Horticulturist) $18,000 instead of $12,000; and additional $2,000 for Wages, Services, Supplies, and Fixed Charges under the Extension Service making this item $6,000 instead of $4,000. These two amendments made the proposed increase for the Extension Service $140,400 instead of $132,400.

Recommendations: (1) That the Proposed Budget Request for 1959-1960 as amended be approved, (2) that after the availability of funds is established the Administration be authorized to determine the most urgent needs among the proposed new extension specialists (Economist, Forester, and Horticulturist), and (3) that the Administration be authorized to solicit donated funds from groups and organizations to supplement other funds available provided that any conditions of such grants are acceptable in accord with regular College policies.

Board Action: It was moved by Mr. Quattlebaum, seconded by Mr. Byrnes and passed that the recommendations be approved.

Plans for Presentation to County Delegations: After the approval of the Budget Request for 1959-1960, Mr. Edwards outlined plans for presenting Clemson's needs to County Delegations at such meetings as can be arranged, either for individual county delegations or groups or delegations, at the choice of the delegations. Members of the Board offered assistance in arranging such meetings.
Item 4. Earle Hall -- List of General Contractors to be Invited to Bid

Statement: At the meeting of June 20 the Board specified that on the contract for the construction of Earle Hall that bids be invited from a group of not less than ten contractors to be selected. In order to expedite the selection of the contractors, members of the Development Committee were mailed on July 29 a list of eleven contractors for approval as recommended by Lockwood Greene Engineers and concurred in by the Administration. The list as approved by the individual votes of members of the committee and confirmed by action of the committee at the meeting on August 15 is given below:

- Daniel Construction Company of Greenville
- Fiske-Carter Construction Company of Greenville
- Potter and Shackelford of Greenville
- Boyle Construction Company of Sumter
- T. C. Brittain of Spartanburg
- Frank Morris Construction Company of Greenville
- General Construction Company of Columbia
- C. M. Guest and Sons of Anderson
- Spong Construction Company of Columbia
- Ruscon Construction Company of Charleston
- Industrial Builders of Anderson

Recommendation of the Committee on Development and Public Relations: That the Board concur in the action of the Development Committee indicated above.

Board Action: The Board concurred in the action taken.

Item 5. Earle Hall -- Requests of Additional Contractors Interested in Bidding on Project

Statement: A request of George A. Creed and Son, General Contractors of Columbia, to be included in the list of contractors invited to bid was received by Mr. R. C. Edwards, Acting President, on September 6, 1958, by letter of September 4 from Mr. William P. Thompson of the contracting firm. A similar interest in bidding on the part of M. B. Kahn, General Contractors of Columbia, was also conveyed to college officials through Mr. Dan Frick, Engineer of the State Budget and Control Board. Other inquiries had been received by Lockwood Greene Engineers.

In handling these inquiries and requests to bid, Mr. Edwards consulted with Mr. R. M. Cooper, President of the Board, Dr. W. A. Barnette and other members of the Development Committee, Mr. Morgan Rogers of Lockwood Greene Engineers, and presented the matter in full to Mr. Cooper, Dr. Barnette, and five additional trustees assembled in connection with the meetings of the Agricultural and Educational Policy Committees in Columbia on September 8. Mr. Edwards read in full the letter of September 4 from Mr. W. P. Thompson of George A. Creed and Son and a copy of his reply to Mr. Thompson.

Mr. Edwards recommended that the list of eleven contractors invited to bid not be expanded to include additional contractors.

The group of seven trustees assembled in Columbia on September 8, including the President of the Board and the Chairman of the Development Committee, unanimously adopted a motion as made by Mr. Quattlebaum and seconded by Mr. McLaurin: That the Administration be asked to contact any and all contractors requesting to bid on Earle Hall, in addition to the eleven on the invited list, giving a full explanation that no prejudice was involved in compiling the list, stating the source of funds for the project, and giving the final decision that the original list of contractors invited to bid was considered adequate for the purpose.

Recommendation: That the Board concur in the action taken as indicated above.

Board Action: The Board concurred in the action taken.
Item 6. Earle Hall -- Proposed Plans and Specifications

Statement: At the June meeting of the Board, the Development Committee was authorized to act for the Board in approving plans and specifications for the construction of Earle Hall as prepared by Lockwood Greene Engineers. These plans and specifications were approved by the Committee and by Mr. James O. Newgaard, acting for the Trustees of the Olin Foundation, with such changes as suggested incorporated in two addenda distributed to all contractors invited to bid.

Recommendation of the Committee on Development and Public Relations: That the Board concur in the above action.

Board Action: The Board concurred in the action taken.

Item 7. Contract for Construction of Samuel Broadsus Earle Chemical Engineering Building

Statement: At the meeting on June 20, 1958, the Board specified (1) that the bids on the construction of Earle Hall be opened on or before September 19, 1958, (2) that action on the bids be taken by phone or mail on or about September 19, 1958, to be confirmed at the fall meeting of the Board to be held on September 26, 1958, and (3) that the Development Committee be authorized and directed to act for the Board on all matters concerning this project in the interim between meetings of the Board.

The bids were opened on September 18 as attached hereto with Dr. W. A. Barnette representing the Development Committee at the opening. The alternates were reviewed by the administration and five deductive alternates accepted, making the lowest bid that of $820,637 from Morris Construction Company of Greenville. Since this amount was within the allowance for this phase of the project, the administration recommended with the endorsement of Dr. W. A. Barnette, Chairman of the Committee on Development, that the contract be awarded on this basis to Morris Construction Company of Greenville.

The recommendation to award the contract to Morris Construction Company at $820,637 was transmitted by phone first to other members of the Development Committee who approved and then to the remaining members of the Board who also approved.

Also transmitted to the Committee and the Board by phone was the information that all bids on the construction of the steam lines for Earle Hall were above the allowance for this phase of the project and also above an anticipated cost for this construction as estimated by the administration.

Board Action: The Board confirmed its interim action of awarding the contract for the construction of Earle Hall to Morris Construction Company of Greenville at $820,637. Further steps to be taken on the construction of the steam lines were left with the Committee on Development to act for the Board in accord with the general authorization on this project as stated above.

Item 8. Stadium Expansion -- Four Corner Half Sections

Statement: In the total plan for enlarging our stadium, provision was made to expand the four half sections, one at each end on both sides of the original stadium, to full sections. This addition represented approximately 2500 seats at a cost of approximately $25,000. When bids were originally received this work was included and the bids received exceeded the available funds. In re-advertising, this work was omitted. Bids which were much more favorable were received and a contract was awarded on February 10.

From the $300,000 bond issue, about $17,000 to $18,000 can be applied to the cost of this work. The Athletic Department is in a position to pay the additional cost from its current operating funds.
On approval of the Chairman of the Development Committee, concurred in by the President of the Board of Trustees and with approval of the State Budget and Control Board, the Administration authorized this work to be done by College personnel. This action was endorsed by the Development Committee on August 15.

Recommendation of the Committee on Development and Public Relations: That the Board approve the action of the Administration indicated above.

Board Action: Approved.

Item 9. Paving of Sidewalks and Other Areas Around Clemson Memorial Stadium

Statement: A cooperative program involving the Campbell Limestone Company, the Standard Oil Company and the E. D. Sloan Construction Company along with the State Highway Department has been made possible through Mr. R. E. Armstrong of the Highway Department to pave with sand asphalt the sidewalks and other areas at the Stadium at no cost to the College with the exception of the freight charges on the asphalt furnished by the Standard Oil Company.

Recommendation of the Committee on Development and Public Relations: That the Board approve acceptance of this cooperative program with an expression of appreciation to be extended to the individuals and organizations contributing to the project, including a special letter to Mr. Claude R. McMillan expressing appreciation of the cooperation and excellent service of Mr. F. E. Armstrong.

Board Action: Approved with the expressions of appreciation to be extended by the Administration.

Item 10. Capacity of Memorial Stadium

Various Figures: Reference was made to various figures on the capacity of the expanded stadium as such figures appeared in newspapers. Reference was also made to the different categories of accommodations, such as permanent seats, bleacher seats, space on the east bank, etc.

Board Action: It was moved by Mr. Thornhill, seconded by Mr. McLaurin and passed that the capacity of the Clemson Memorial Stadium be officially established as approximately 40,000.

Item 11. Physics Building

Statement: On June 11, 1956 the Board approved the Physics Building as next in priority after the Structural Science Building and the Chemical Engineering Building and authorized the Executive Committee and the Committee on Development and Public Relations to select the architects and engineers on a non-obligation basis to prepare plans and specifications for the building. The Executive and Development Committees selected the firm of Hopkins, Baker and Gill which began work on the preparation of plans and specifications.

On October 29, 1956 the Board authorized an application to the State Budget and Control Board in March or April 1957 requesting a tuition bond issue to include funds for the Physics Building; but when it became time for the application, it was apparent that the borrowing power based upon enrollment was not adequate to include this project.

There are indications at this time that the borrowing power through tuition bond issues will be sufficient in March or April 1959 for sufficient funds to construct the Physics Building.

Recommendation of the Committee on Development and Public Relations: It is recommended (1) that Hopkins, Baker and Gill be asked to proceed with and complete the plans and specifications for the Physics Building,
(2) that the Administration determine the cost of necessary equipment for the building, and (3) that the Administration be authorized under the jurisdiction of the Development Committee to take steps to prepare the appropriate application to the State Budget and Control Board for the issuance of state tuition bonds to the extent necessary and permitted, based upon the first semester enrollment, 1958-1959, to make sufficient funds available for the Physics Building.

Board Action: Approved.

Item 12. Expansion of Dormitory Facilities

Statement: The dormitory facilities of the College are filled to capacity with some students temporarily placed three to a room at the beginning of the session. The original plans for the dormitory facilities constructed in 1954, as prepared by Lyles, Bissett, Carlisle and Wolff, Architects-Engineers, included additional room at the north end of the structure. These rooms were not completed due to lack of sufficient funds.

Additional dormitory space is an urgent need but there is a question as to whether or not the expansion of facilities should include the additional rooms originally planned or follow some other plan such as a separate unit or units.

Recommendations:

(1) That the Administration be authorized to take the necessary steps toward expanding the dormitory facilities of the College,

(2) That the Administration determine whether the present dormitory structure as constructed in 1954 should be expanded by additional rooms or whether some other plan should be followed,

(3) That if the present structure is to be expanded by the construction of additional rooms that Lyles, Bissett, Carlisle and Wolff be selected the architect, but that if some other plan is to be followed some other architect be selected, and

(4) That the Development Committee of the Board be authorized to act for the Board on all matters concerning the construction of additional dormitory facilities.

Board Action: It was moved and passed that the recommendations be approved.

Item 13. Request of the South Carolina Electric Cooperative to Establish a Linemen's School at Clemson

Statement: The South Carolina Electric Cooperative wishes to establish a lineman’s school at Clemson at no cost to the College. It would be necessary of course to make approximately ten acres of land available for the erection of poles to be used in their training program.

The request from the SCEC indicates that the facilities they provide on the land will be used only two or three weeks each year and that they have no objection to other interested groups using such facilities when not in use by the Electric Cooperative. There is also an expressed willingness to work with representatives of the College in drawing up an agreement of understanding to the satisfaction of all parties concerned.

The necessary land can be made available for this purpose.

Recommendation of the Committee on Development and Public Relations:

Upon recommendation of Mr. Edwards, the Development Committee endorses for approval of the Board (1) that the request of the South Carolina Electric Cooperative to establish a lineman’s school at Clemson be granted with the Administration authorized to enter into an appropriate agreement of understanding with SCEC, (2) that the agreement of understanding not be permanently binding on the College, and (3) that other utility companies operating in South Carolina be notified of this action and invited to use the facilities on a similar basis as SCEC if they so desire.

Board Action: Approved.
Item 14. **Fertilizer Irregularities and Recommended Penalties**

**Statement:** The September report of the Department of Fertilizer Inspection and Analysis was presented at the meeting of the Agricultural Committee on September 8, 1958. In submitting the report, Mr. Cloaninger recommended that the Planters Fertilizer and Phosphate Company be excused from paying the fine of $25.00 recommended in the report. The Agricultural Committee approved this recommendation. The remaining recommendations in the report were presented as listed and approved by the Committee.

**Agricultural Committee Recommendation:** That the Board approve the actions of the Agricultural Committee as indicated above.

**Board Action:** Approved.

Item 15. **The Robert Franklin Poole Agricultural Center**

**Statement:** The late Dr. R. F. Poole was an agricultural scientist of national renown. He was considered as a national authority in plant pathology and phytopathology and other fields of agricultural science. His last agricultural assignment just prior to his death on June 6, 1958 was that of membership on a most important national advisory committee on agriculture by personal invitation of the Secretary of Agriculture.

It is very fitting that some of the agricultural facilities of the College be named in memory of Dr. Poole.

**Agricultural Committee Recommendation:** That the Agricultural Buildings completed in 1955 at Clemson be designated as the Robert Franklin Poole Agricultural Center.

**Board Action:** The other Committees of the Board joined with the Agricultural Committee in making the recommendation which was unanimously adopted by the Board.

Item 16. **Contour Trail at Pee Dee Experiment Station**

**Statement:** On the Nettles property of the Pee Dee Experiment Station at Florence is an undeveloped 30-acre wooded tract. This may be transformed into an attractive asset to Clemson College.

It is proposed to open a contour trail starting near U. S. Highway 52 extending to the railroad right-of-way. The trail would be located on the east bank of High Hill Creek. This would expose the natural beauty of the tract and provide open areas where trees and plants might be introduced. These plants arranged in this natural setting would create an area of great beauty.

The Garden Clubs of the Pee Dee area are anxious to help with the project. No state funds are required.

**Agricultural Committee Recommendation:** That the Director of the South Carolina Experiment Station authorize the Superintendent of the Pee Dee Branch Experiment Station to proceed with the proposed plan.

**Board Action:** Approved.

Item 17. **Official Confirmation of Understanding that No Steps be Taken Toward Creation of a Curriculum in Home Economics**

**Statement:** The suggestion has been made from time to time that the action of the Board in transferring the Home Demonstration Staff from Rock Hill may have been preliminary to the offering of a curriculum in Home Economics at Clemson. Though the Administration has understood throughout that there has been no such intention, and though the President of the Board has made a fully authorized statement to that effect, it would appear wise for the Board to take official action on this matter. It is the opinion of the Administration that adequate courses in this field are offered by several other colleges in the State and that there is no demand or need that Clemson offer this curriculum.
Reccommendation: That the Board confirm the understanding of the Administra­tion that it shall take no steps toward, and give no consideration to, the creation of a curriculum in Home Economics at Clemson.

Board Action: The understanding was officially confirmed and the recom­mendation approved by the Board.

Item 18. Seed Testing for Seed Certification Department

Relations with Seed Testing Laboratory of the State Department of Agriculture: Mr. McLaurin presented information concerning delays in reports to producers, processors and seedsmen on seed testing which have resulted in part from current procedures between the Seed Certification Department at Clemson and the Seed Testing Laboratory of the State Department of Agriculture. Since the laboratory of the State Department of Agriculture is required by law to test seed for germination and purity, foundation, registered and certified seed received by the Seed Certification Department at Clemson must be forwarded to the State Laboratory for testing and reporting before a report can be made by the Seed Certification Department. Delays have resulted especially during peak seasons.

Board Action: The Board authorized Mr. McLaurin to select a committee to work with Mr. W. L. Harrelson, Commissioner of Agriculture, toward the end of alleviating the delays encountered, and further authorized the Agri­cultural Committee of the Board to act for the Board on this matter.

Item 19. Agricultural Program in the Eastern Part of the State

Board Action: It was moved by Mr. McLaurin, duly seconded and passed that serious consideration be given to emphasizing the row-crop phase of the agricultural program of the College in the eastern part of the State rather than concentrating this phase of the program at Clemson, since row-crop agriculture is more prevalent in that area.

Item 20. Dean of the School of Textiles

Statement: At the June 21, 1957 meeting of the Board, Mr. Gaston Gage was appointed Acting Dean of the School of Textiles. Mr. Gage is doing very cre­ditable work in this capacity, and the Dean of the College and the Acting President concur in the recommendation that Mr. Gage be made Dean of the School of Textiles effective with Board approval.

Recommendation of the Committee on Educational Policy and Student Affairs: That the title of Mr. Gaston Gage be changed from Acting Dean to Dean of the School of Textiles effective with Board approval.

Board Action: Approved.

Item 21. Recreational Facilities -- Student Activity Fee

Statement: At the meeting of the Board of Trustees on June 20, 1958, in response to proposals by Mr. Frank Jervey and Mr. Henry Frierson, the administration volunteered the development of "a positive approach to the problem of recreational facilities to be presented at the September meeting of the Board." So far as facilities for students are concerned, a report was made at the meeting of the Educational Policy Committee on September 8 and is submitted with this report under the title of "Plans for Developing Recreational and Social Activities at Clemson College." The faculty phase of this project was deferred in order to permit faculty participation in its development this fall which was not possible on a proper scale during the summer months.

As indicated in the report on the student phase, additional financial resources are necessary for the development of an adequate program including adequate facilities. It is proposed that the student activity fee be increased effective for the 1959-1960 school year.
Recommendation of the Committee on Educational Policy and Student Affairs:
It is recommended that the administration be authorized to raise the annual student activity fee from $18.20 to $35.00, effective with the 1959-1960 session.

Board Action: The Board adopted the recommendation with the provision that the general program involving the use of the additional funds will be submitted to the Board for review.

Item 22. Entrance Requirements

Statement: At the meeting of the Committee on Educational Policy and Student Affairs on May 26, 1958, Mr. Stoddard appointed a joint Board-Faculty Committee for the purpose of considering the entrance requirements of the College, especially from the standpoint of whether or not it is advisable to increase the number of units required in basic subjects. This Committee, consisting of Mr. Quattlebaum, Dr. Kinard and Dr. Sams, submitted a report for consideration at the meeting of the Educational Policy Committee on September 8, 1958.

The joint committee concluded, after a thorough study of the unit preparation entering students now have, that better assurance of high caliber students can be secured through the required entrance examinations than can be secured through a change in the unit-preparation requirements. The joint committee, however, did make positive recommendations "to continue and possibly accelerate improvement in the preparation and caliber of our entering students." The Educational Policy and Student Affairs Committee, after reviewing the report and recommendations of the joint committee, submits the following outline of policies for consideration of the Board:

(1) That Clemson continue to place principal reliance on entrance examinations for determining the quality of entering students.

(2) That scores required for passing entrance examinations be further raised from time to time as appears advisable.

(3) That emphasis on recognition of achievement by advanced placement be continued.

(4) That a strong statement be carried in the catalog, advising rather than requiring, that applicants seeking admission for engineering (and such other majors as wish to be listed) should include in their preparation at least

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(5) That, in addition to the statement in the catalog, ample publicity be given to the recommended preparation listed above through letters to principals, notices to be distributed for posting on high school bulletin boards, and such other means of publicity as deemed advisable.

(6) That the Administration be authorized to take the initiative in working with other institutions in the state to raise the qualifications required for college entrance.

Board Action: The Board endorsed the administrative approach to admission standards as outlined above. It was understood that applicants seeking admission for schools and curricula other than engineering would be similarly advised of the appropriate preparation for entrance to these other fields.
Item 23. Regulations to Restrict Student Cars

Statement: As the enrollment soars upward the number of student automobiles brought on the campus increases proportionately. This fall it is anticipated that there will be over 2500 registered student cars.

Student automobiles present many problems. In addition to the parking and traffic difficulties, the most serious problem is the effect a car has on a student's academic record. New students need to spend as much time as possible on the campus adjusting to college life and should not be permitted to have cars at Clemson until after they have established satisfactory progress toward graduation. Thus the Administration requests authority to develop and adopt restrictive regulations to become effective in September 1959.

This matter has been presented to the Student Government and the following letter from the President of the Student Body is presented as information:

September 25, 1958

Dean Walter Cox
Dean of Student Affairs
Clemson College

Dear Dean Cox:

Student automobiles present many problems. In addition to the parking and traffic difficulties, the most serious problem is the effect a car has on a student's academic record. We believe that a new student needs to spend as much time on campus as possible adjusting to college life and learning to apply himself. It should be a privilege for a student to possess a car on campus and he should establish himself as a mature student making progress toward graduation in order to earn this privilege.

With the authority of the Board of Trustees it is the desire of the Student Government, with the approval of the Administration, to develop regulations respecting the operation of automobiles by students. The principal regulations which are believed desirable to become effective in September 1959 are the following:

(1) Students in the freshman year will not be permitted to have automobiles at Clemson.

(2) Students who have not achieved a grade point ratio of 1.4 and 30 credits during the school year will not be permitted to have automobiles in Clemson.

(3) Commuters, veterans and physically handicapped students may be excepted from this rule by the Dean of Student Affairs.

(4) All students legitimately having cars at Clemson must pay an automobile registration fee.

Sincerely yours,

/Signature/

Joseph M. Fox
Student Body President

Recommendation of the Committee on Educational Policy and Student Affairs: That the Administration be authorized to adopt appropriate regulations restricting student cars to be effective in September 1959.

Board Action: Approved.
Item 24. Dean of Men -- Need for Position in 1959-1960

Statement: In 1959 with a student body of 3850 or more, an enrollment increase of 1200 students since the Office of Student Affairs was established, the Dean of Student Affairs cannot effectively supervise his areas of administrative responsibility and also carry on the necessary functions required in supervising and assisting students with their personal and organizational activities.

It is very important that beginning July 1, 1959, or as soon as possible thereafter, a Dean of Men be employed in the Office of Student Affairs to coordinate and supervise student government, student organizations, publications, life in the dormitories and on campus; assist with student discipline and class attendance regulations; promote participation in student recreational and social activities; and provide personal counseling to students.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the Administration be authorized to establish the position of Dean of Men, effective July 1, 1959.

Board Action: Approved.

Item 25. Additional Assistance for the Director of Student Health Service

Statement: During the 1957-1958 school year the Director of Student Health Service had 20,068 clinical or infirmary visits. This is too great a volume of work for one doctor to effectively handle. With increasing enrollments it is essential that provisions be made for additional assistance to the Director of Health Service.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the Administration be authorized to provide additional assistance for the Director of Student Health Service.

Board Action: Approved.

Item 26. Easement to W. B. Rogers

Recommendation: It is recommended that an easement of ingress and egress be granted to Mr. W. B. Rogers from lands of the college to his property located adjacent to the Littlejohn Apartments. The lands over which this proposed easement is located were originally sold to the college by Mr. Rogers when the Littlejohn Apartments were built. This recommended easement is in accord with the courses and distances shown on a plat of John C. Smith, Registered Engineer, dated July 1958 with a distance of approximately 115 feet and width of about 50 feet.

Board Action: Approved.

Item 27. Easement to South Carolina Natural Gas Company

Statement and Recommendation: The South Carolina Natural Gas Company has requested a 50-foot wide right-of-way across the northern portion of lands of the Edisto Experiment Station for the purpose of laying approximately 12,246 feet of underground pipe line. The company proposes to pay the college $1,243 for this privilege. It is understood that this pipe line will be laid at such a depth that row crops and grain can be planted over the pipe line area. It is recommended that this easement be granted.

Board Action: The recommendation was approved subject to further adjustment in the price to be charged for the easement.

Item 28. East Campus Apartments

Recommendation: It is recommended that the 100 new married student housing units be identified as East Campus Apartments until such time as a permanent name is selected and that the monthly rental be established at $42.00, excluding utilities.

Board Action: Approved.
Item 29. Littlejohn Apartments

Statement and Recommendations: The monthly rental rates for the Littlejohn Apartments are $31.00 for an interior unit and $34.00 for an end apartment. These rates include 300 KWH of electric current per billing period (equivalent to $3.60 per month), and water.

In order to bring the costs to married students occupying these apartments in line with costs of other college owned married student housing, it is recommended that free electric current be discontinued for tenants assigned to the Littlejohn Apartments after December 31, 1958.

Board Action: Approved.

Item 30. Branch Houses

Statement and Recommendation: The six housing units commonly called the "Branch Houses" located near and to the south of the new engineering and architectural buildings are unsightly and it would be uneconomical to put them in satisfactory condition.

It is recommended that these units be dismantled and removed from the premises at the earliest practicable date.

Board Action: Approved.

Item 31. Retirement Policy

Recommendation: In order to assist employees in the lower wage and salary ranges, it is recommended that the following provision be added to the Retirement Policy adopted by the Board of Trustees on October 29, 1956:

"Any employee who has earned more than nineteen years, but less than twenty years, of creditable service toward state retirement by his normal retirement date at age 65, and whose maximum retirement benefit is computed by the State Retirement System as less than $60.00 per month, may be permitted, upon recommendation of his Dean or Director, and with the approval of the Comptroller and the President, to continue as an active employee for that fraction of one year which will bring his total creditable service to 20 years."

This extension will make affected workers eligible for a retirement benefit of $60.00 per month.

Board Action: Approved.

Item 32. Report of Committee on the Selection of a President

Information: Mr. Frank J. Jervey, Chairman of the Committee on the Selection of a President, made a report on the activities of the Committee. He outlined the procedures followed by the Committee in writing to individuals and organizations for suggested qualifications which a president of Clemson should have, as well as for names of individuals who should be considered. He said many suggestions had been received in response to these letters to the Land-Grant Colleges Association, the Southern Association of Colleges and Secondary Schools, The American Council on Education, and numerous other educational associations, as well as from The Educational Council, the Faculty Senate, and similar groups within the institution. Mr. Jervey reported further that the Committee had held a special meeting to review the names received for consideration, had compiled an "A" list and a "B" list of names, and that these lists were available to all members of the Board as ex-officio members of the Committee.

(This report was made by Mr. Jervey at a luncheon session of the Board. Present at the luncheon session, in addition to Mr. Jervey and those present for regular session as listed above, were Dr. Charles L. Horn, President of the Olin Foundation, Mr. James O. Wynn, Vice-President of Olin Foundation, Mr. J. M. Smith, State Auditor, and Mr. Walter Cox.)
Item 33. Appreciation of Cooperation of Staff

Board Action: By a unanimous vote the Board adopted an expression of sincere appreciation to the administrative officers of the College and the entire faculty and staff for their wonderful spirit of cooperation with Mr. R. C. Edwards in the task the Board has placed on him in the capacity of Acting President.

Item 34. Final Roll Call Vote

Resolution: RESOLVED That all measures and recommendations made at this the September 26, 1958 meeting which, according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Comptroller be authorized to issue his checks for all expenditures authorized at this meeting.

Board Action: The resolution was unanimously ADOPTED on roll call vote with ten members present and voting "aye".

Item 35. Adjournment. The meeting was adjourned at 3:00 p.m.

CORRECT: APPROVED:

G. E. Metz, Secretary

R. M. Cooper, President
### BIDS ON CONSTRUCTION OF SAMUEL BROADUS EARLE CHEMICAL ENGINEERING BUILDING, CLEMSON COLLEGE

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<td><strong>BASE BID</strong></td>
<td>$ 911,091</td>
<td>$ 871,400</td>
<td>$ 853,427</td>
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<td>$ 935,600</td>
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<td><strong>ALTERNATES</strong> (See descriptions attached)</td>
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<tr>
<td>No. 1</td>
<td>+ 3,187</td>
<td>No change</td>
<td>+ 1,400</td>
<td>+ 2,650</td>
<td>- 380</td>
<td>+ 2,800</td>
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<td><strong>Bid using Alternates</strong></td>
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<td>No. 3, 6, 8, 9, &amp; 10</td>
<td><strong>$ 882,817</strong></td>
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<td><strong>$ 912,230</strong></td>
<td><strong>$ 866,640</strong></td>
<td><strong>$ 864,815</strong></td>
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Invited general contractors that did not submit bids:
1. If steel stairways with plastered finish under and terrazzo finish on treads are substituted for the concrete stairways.

2. If 3/16 inch asphalt tile is substituted for vinyl tile wherever vinyl tile is called for.

3. If Lecture Room seating be omitted.

4. If front terrace area tiling and surrounding wall and foundation be reduced in size to 60' 0" x 25' 0" in lieu of 81' 0" x 38' 0".

5. If the following equipment is omitted: Item No. 7, Cabinet No. 3061 Titration assembly, NB-4D refrigerator, cabinets Nos. 28 and 30, two No. 106, No. 49, one sink No. 211X with No. 323 pegboard and the extension table. See Dwg. A-18.

6. If the following equipment is omitted: Item No. 12, No. 213-2172 Kemstone-lined closed hood superstructure with 1-\( \frac{1}{2} \)" Kemstone work top and No. 36 base under the hood. Also wall cabinet No. 106 and base cabinets No. 53 and 25 from the various small laboratories. Allow for blower, blower shelf, and one-way butterfly valve. See Dwg. No. A-18.

7. If the following equipment is omitted: Item No. 32, including wall assembly, Kewanee No. 2A-211x stainless steel, thin wall, airflow fume hood. Superstructure on cabinet No. 30 and adjacent to this cabinets Nos. 53, 41, 32, 34, 150 with No. 323 pegboard over the sink No. 36 and the 1\( \frac{1}{2} \)" Kemwell shelf and 1\( \frac{1}{2} \)" Kemrock top curbs, ledge sink 18 x 15 x 8". Allow for blower, blower shelf, and one-way butterfly valve. See Dwg. No. A-18.

8. If cast stone having similar finish, profile and appearance to the natural limestone is substituted for entire cornice and copings, including terrace wall copings.

9. If medium dark shade unfading green slate, natural cleft facing, is substituted for Virginia Greenstone panels throughout.

10. If the following equipment is omitted: Items 46 and 47, with Formica tops and curbs, also cabinet work with two end shelves No. 126 in each Dark Room. See Dwg. No. A-18.

11. If the following equipment is omitted: Calumet developing sinks in Dark Room. See Dwg. No. A-18.