The Board convened at 9:00 a.m. The following members were present for the meeting: Messrs. R. M. Cooper, President of the Board, Presiding; Edgar A. Brown, James F. Byrnes, Robert R. Coker, L. D. Holmes, W. Gordon McCabe, Jr., A. M. Quattlebaum, Paul Quattlebaum, Jr., James C. Self, and Robert L. Stoddard. Others present were R. C. Edwards, M. A. Wilson, Walter Cox, J. K. Williams, Frank Jervey, J. E. Sherman, and G. E. Metz.

President Edwards expressed to the Board the regrets of Board Members C. E. Daniel, Winchester Smith, and W. A. Barnette that they were unable to attend the meeting. Mr. Daniel's absence was due to a prior commitment of long standing, Mr. Smith's absence was due to his physical condition, and Dr. Barnette's absence was due to illness. Dr. Edwards said that he had had the opportunity to review with Dr. Barnette the development items as well as all other items being presented by the administration for consideration of the Board, and that Dr. Barnette concurred in all recommendations being submitted.

Item 1. Minutes of the Meeting of June 6, 1960. The Chairman asked if there were any corrections to the minutes of the meeting held on June 6, 1960. There were no corrections and the minutes were approved.

Item 2. Minutes of the Meeting of August 10, 1960. The Chairman asked if there were any corrections to the minutes of the meeting held on August 10, 1960. There were no corrections and the minutes were approved.

Item 3. Board Committees
Nominations: In accord with the action of the Board on April 7, 1960, Mr. R. M. Cooper, President of the Board, presented the following list of proposed appointments to standing committees of the Board:

EXECUTIVE COMMITTEE: Edgar A. Brown, Chairman
James F. Byrnes
Robert R. Coker
C. E. Daniel
W. Gordon McCabe, Jr.

EDUCATIONAL POLICY AND STUDENT AFFAIRS COMMITTEE:
Robert L. Stoddard, Chairman
L. D. Holmes
A. M. Quattlebaum
Paul Quattlebaum, Jr.
James C. Self

DEVELOPMENT AND PUBLIC RELATIONS COMMITTEE: W. A. Barnette, Chairman
W. Gordon McCabe, Jr.
A. M. Quattlebaum
Paul Quattlebaum, Jr.
James C. Self
AGRICULTURAL REGULATORY COMMITTEE:

L. D. Holmes, Chairman
W. A. Barnette
Robert R. Coker
Winchester Smith
Robert L. Stoddard

Board Action: It was moved by Mr. A. M. Quattlebaum, seconded by Mr. Stoddard and passed that the standing committees of the Board be constituted with memberships as listed above.

Item 4. Budget Request for 1961-62

Statement: The Summary Proposed Budget Request for 1961-1962, as mailed to all Board Members on October 31, was reviewed by Mr. Cooper and Senator Brown prior to submission to the State Budget and Control Board on November 3. As explained in the October 31 letter to all members of the Board of Trustees, the budget hearing date was advanced from November 30 to November 3 which prevented a review by the Board in meeting assembled without a last minute advance in the Clemson Board Meeting. Mr. Cooper and Senator Brown concurred in the request and the letter of October 31 invited questions or suggestions from other Board members.

Recommendations: (1) That the summary budget request to the State Budget and Control Board for Maintenance and Operations for 1961-1962 and for off-campus permanent improvements be confirmed, and (2) That the part of the Request for Permanent Improvements which normally would be financed through bond issues be confirmed as a request for consideration in the events that state budget funds are available for such improvements.

Board Action: It was moved by Mr. Self, seconded by Mr. Stoddard and passed that the budget requests be confirmed as recommended.

Item 5. Dean of the Graduate School

Statement: Since the death of Dr. F. M. Kinard on May 20, Dr. J. K. Williams has served as Dean of the College and Dean of the Graduate School. This arrangement was made with the understanding that the two positions be again separated as soon as practicable.

The administration has canvassed the field and found the best qualified person available in Dr. Hugh H. Macaulay. Dr. Macaulay is a native of South Carolina. He holds his bachelor's degree from the University of Alabama and his doctorate (in economics) from Columbia University. He was a member of the Clemson faculty from 1949 until 1959 when he resigned to accept employment as a tax analyst with the Treasury Department in Washington. He is an author, a scholar, and a distinguished teacher.

In addition to his duties as Dean of the Graduate School, Dr. Macaulay will teach one or two advanced courses each semester in the School of Arts and Sciences.

Recommendation: That Dr. Hugh M. Macaulay be appointed Dean of the Graduate School and Professor of Economics, effective January 1, 1961.

Board Action: It was moved by Mr. A. M. Quattlebaum, seconded by Mr. Coker and passed that the recommendation be approved.
Item 6. Head of Department of Civil Engineering - Confirmation of Interim Action

Statement: Since the promotion of Mr. Walter Lowry to Acting Dean of the School of Engineering, he has been serving also as Head of the Department of Civil Engineering. To enable Mr. Lowry to devote full time to the deanship, the services of Dr. Linvil G. Rich have been secured, to begin with the second semester.

Under authority for interim action, as granted by the Board on January 13, 1959, Dr. Rich has been appointed Head of the Department of Civil Engineering, effective February 1, 1961.

A native of Illinois, Dr. Rich received his Bachelor's, Master's, and Doctor's degrees from Virginia Polytechnic Institute. His teaching experience has been at V. P. I. and the Illinois Institute of Technology. At both schools, he revised the undergraduate curricula, and organized and initiated graduate programs of study leading to the Ph. D. degree in Sanitary Engineering. He is presently Professor of Civil Engineering at the Illinois Institute of Technology and is engaged by the U. S. Public Health Service for research related to waste reutilization in closed ecological systems. He is also a special consultant to Engineering - Science, Inc. of California.

Dr. Rich is the author of an impressive number of research articles and is presently writing a series of three text-books to be published by John Wiley and Sons. He is active in the various professional engineering societies. Dr. Rich is a registered professional engineer in Virginia, West Virginia and Illinois, and the American Academy of Sanitary Engineers.

Recommendation: That the appointment of Dr. Linvil G. Rich as Head of the Department of Civil Engineering, effective February 1, 1961, be confirmed by the Board.

Board Action: It was moved by Mr. McCabe, seconded by Mr. Self and passed that the recommendation be approved.

Item 7. Head of Horticulture Department - Confirmation of Interim Action

Statement: Since the resignation on September 1, 1960 of Dr. T. B. Hagler as Head of the Horticulture Department, Dr. Taze L. Senn has been carrying out in a commendable fashion the administrative duties of this position. Under authority granted for interim action, Dr. Senn has been appointed Head of the Horticulture Department, effective September 1, 1960.

Dr. Senn is a native of South Carolina. He holds his bachelor's degree from Clemson and his doctorate from the University of Maryland. He has been a full-time member of the Clemson faculty since 1946. He has an outstanding record in research and teaching and has served on numerous regional horticultural work committees.

Recommendation: That the appointment of Dr. T. L. Senn as Head of the Horticulture Department, effective September 1, 1960, be confirmed by the Board.

Board Action: Approved.

Item 8. Acting Head of the Agricultural Engineering Department - Confirmation of Interim Action

Statement: Under authority granted by the Board January 13, 1959, administrative approval has been given to the appointment of Professor Thomas V. Wilson as Acting Head of the Agricultural Engineering Department, effective September 16, 1960. Professor Wilson replaces Professor Absalom W. Snell who was granted leave for graduate study, beginning September 16, 1960.
A native of South Carolina, Mr. Wilson received his B.S. Degree from Clemson College in 1942 and his M.S. degree from Purdue University in 1948. He was Assistant Professor of Agricultural Engineering at North Carolina State College from 1949 to 1953 and Associate Professor of Agricultural Engineering at the same institution from 1953 to 1957. He joined the Clemson staff as Professor of Agricultural Engineering in January, 1957.

Recommendation: That the Board confirm the appointment of Professor Thomas V. Wilson as Acting Head of the Agricultural Engineering Department, effective September 16, 1960.

Board Action: Approved.

Item 9. ROTC Administrative Control

Statement: Since 1955 the College ROTC programs have been under the general administrative control of the Dean of Student Affairs. ROTC, however, has become more and more a part of the academic structure of the College and the Dean of Student Affairs recommends that control of the programs be transferred from his office to that of the Dean of the College. The Dean of the College concurs.

Recommendation: That effective February 1, 1961, administrative control of all ROTC programs be transferred from the Dean of Student Affairs to the Dean of the College, and that ROTC be listed as a department within the School of Arts and Sciences.

Board Action: It was moved by Mr. A. M. Quattlebaum, seconded by Mr. Stoddard and passed that the recommendation be approved.

Item 10. Fertilizer Irregularities and Recommended Penalties

Recommendation: That the recommendations contained in the Department of Fertilizer Inspection and Analysis Report to the Fertilizer Board of Control, November 1960, be approved by the Agricultural Regulatory Committee and by the Board.

Board Action: Approved by the Agricultural Regulatory Committee and by the Board.

Item 11. Witchweed Quarantine - Confirmation of Interim Action

Statement: On July 1, 1960, it was necessary to revise the Witchweed Quarantine as included in the Agricultural Attachments to this report. This revision was approved by the President of the Board subject to confirmation by the Agricultural Regulatory Committee and the Board.

Recommendation: That the interim action in revising the Witchweed Quarantine be confirmed by the Agricultural Regulatory Committee and by the Board.

Board Action: Approved by the Agricultural Regulatory Committee and by the Board.

Item 12. White-Fringed Beetle Quarantine - Confirmation of Interim Action

Statement: On October 1, 1960, it was necessary to revise the White-Fringed Beetle Quarantine as included in the Agricultural Attachments to this report, subject to confirmation by the Agricultural Regulatory Committee and by the Board.

Recommendation: That the interim action in revising the White-Fringed Beetle Quarantine be confirmed by the Agricultural Regulatory Committee and by the Board.

Board Action: Approved by the Agricultural Regulatory Committee and by the Board.
Item 13. One Million Gallon Clear Water Reservoir Contract—Confirmation of Interim Action

Statement: On June 29, 1960, detailed information was mailed to all members of the Board concerning the bids on the construction of the One Million Gallon Clear Water Reservoir as opened publicly at Clemson on June 29. By mail ballot the Board approved awarding the contract to the lowest bidder, Republic Contracting Corporation of Columbia, in the amount of $46,335, and the contract has been awarded.

Recommendation: That the interim action of awarding the contract to Republic Contracting Corporation be confirmed.

Board Action: Approved.

Item 14. Power Line Extension and Renovations Contract—Confirmation of Interim Action

Statement: On June 29, 1960, information was also mailed to the Board concerning bids on the Power Line Extension and Renovations necessary in connection with the construction of the Physics Building. By mail ballot the Board approved awarding the contract for the power line project to Walker-Whiteside Electric Company, Greenville, in the amount of $11,500, and the contract has been awarded.

Recommendation: That the interim action of awarding the contract to Walker-Whiteside Electric Company be confirmed.

Board Action: Approved.

Item 15. Raw Water Pumping Station Contract—Confirmation of Interim Action

Statement: On September 27, 1960, detailed information was mailed to the Board concerning the bids on the construction of a Raw Water Pumping Station as opened publicly on September 27. By mail ballot the Board approved awarding the contract to the lowest bidder, Republic Contracting Corporation of Columbia, in the amount of $87,557, and the contract has been awarded.

Recommendation: That the interim action of awarding the contract to Republic Contracting Corporation be confirmed.

Board Action: Approved.

Item 16. Right-of-Way Easements—Confirmation of Interim Action

Statement: In the interim between meetings, the President of the Board, upon recommendation of the administration, has approved right-of-way easements as identified below:

1. S. C. Highway Easement Docket No. 37.423—construction of a section of State Highway from U. S. Rts. 76 and 123 west of Clemson. Width 200 ft., that is 100 feet on each side of the center-line of Highway.

2. S. C. Highway Easement Docket # 37.395—Portion of Road 210 near Seneca Creek.


4. S. C. Highway Easement - Docket # 37.424 - Mohawk Mill to Cherry's Crossing on Road 37.

5. S. C. Highway Easement Docket No. 40.518 - County of Richland - From Road S-52 to Road S-1050 on Road No. S-83, bounded by lands of Charles Carnichael on the SW and by lands of J. B. Morrison on NW - ROW has width of 66 ft., that is 33 ft. on each side of center line of highway.
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(6) Blue Ridge Electric Cooperative, Inc.--
20 foot right-of-way, 1519 feet long, situated
about 3 miles north of Town of Clemson and
bounded by lands of U. S. government and
Clemson College in the Twelve Mile Creek
Division.

Recommendation: That the granting of the above right-of-way easements be
confirmed by the Board.

Board Action: It was moved by Mr. McCabe, seconded by Mr. Stoddard and
passed that the recommendation be approved.

Item 11. Late Registration Fee

Statement: To prevent or reduce the problem incident to late registration,
registration schedules are set for specific days, and certain definite
procedures are outlined. A student has not completed registration until
all of the required steps are taken, the final one being the return of the
properly signed Class Registration Card to the Registrar's Office.

Recommendation: It is recommended that the Board approve a late registration
fee of $10.00 for undergraduate students in order to promote timely registra­
tion and to pay in part the extra cost involved in late registration.

Board Action: It was moved by Mr. Brown, seconded by Mr. Stoddard and passed
that the recommendation be approved.

Item 12. Deputizing Assistants to College Police

Recommendation: It is recommended that authority be given the college
policemen, Officer E. W. Richardson and Officer J. W. Link, to deputize
such individuals as they deem necessary and as are approved by the appropriate
college officials to assist in enforcing obedience to the ordinances of the
board and to the laws of the state of South Carolina on college
properties. This is in accordance with the provisions of sections 22-231
and 22-234 of the 1952 Code of Laws of South Carolina, Volume 3.

Board Action: Approved.

Item 19. Compensation for Injuries Sustained by Mrs. Carrie Smoak

Statement: It has been reported to the College Administration that Mrs.
Carrie Smoak of Govan, South Carolina, fell in the corridor of the college
dormitories while a paying guest during 1960 Farm and Home Week and received
injuries which required expensive medical care and loss of time from her
profession of teaching. Counsel advises that the college is not legally
liable to pay damages, but the Administration feels certain moral responsibility.

Recommendation: That the college pay to Mrs. Carrie Smoak the actual
amount of her medical expenses and the actual wages lost by disability
resulting from the fall in the dormitories during Farm and Home Week of
1960 not to exceed $3305.00, on receiving a release from all claims.

Board Action: Approved with the understanding that one-third of the payment
would be made from Farm and Home Week funds and two-thirds from the dormitory
operating account.
Item 20. Comprehensive General Liability Insurance

Statement: The College administration has deemed it advisable to obtain comprehensive general liability coverage on all of its property at and away from Clemson. On October 14, 1960 a policy was obtained with limits of liability as follows:

- Bodily injury: 100,000 each person, 300,000 each accident
- Property damage: 50,000 each accident

It is proposed that the cost of this insurance be prorated among the various college divisions.

Recommendation: That the Board of Trustees confirm the action of the administration in obtaining this coverage and approve the prorating of costs by the administration on an equitable basis.

Board Action: Approved.

Item 21. Assistant Coach to Recruit Athletes

Statement: With the raising of academic standards for admission, much more time and effort are required to recruit student athletes who will meet the requirements for admission. Careful selection of athletes academically will also improve their chances of continuing their enrollment after admission.

Recommendation: That the Athletic Department be authorized to employ as early as practicable an Assistant Coach, to be paid from Athletic funds, to devote full time to the recruitment of student athletes with special responsibility in checking their academic background.

Board Action: Approved.

Item 22. Airport

Statement: At the March 21, 1958 meeting, the Board of Trustees consented to Clemson's becoming the sponsor for the Clemson-Oconee County Airport with the expectation that Oconee County would assist in the project and that the eventual operation and maintenance of the airport would not be the full responsibility of the College. At that time it was projected that lands in the Fant's Grove area would be made available by the College for this purpose, but subsequent consideration indicates that lands in the old Kibler farm area may constitute a preferable site.

Recommendation: That the administration be authorized to work with Senator Parker and Oconee County officials in developing plans for the use of either of the two areas specified for the Clemson-Oconee County Airport.

Board Action: It was moved by Mr. Paul Quattlebaum, seconded by Mr. Coker and passed that the recommendation be approved.

Item 23. Master Plan

Statement: In accord with permissive authorization of the Board, the administration has initiated a restudy of the Master Plan as prepared by the architectural firm of Perry, Shaw and Hepburn, Kehoe and Dean in 1953. Since this original plan was developed, the enrollment has been projected to a much higher figure, the college has been reorganized as a result of the CMP Report, and many other conditions have changed.

This restudy is being made by a faculty-student team of the School of Architecture under the general supervision of the Dean of the School. Since June 1960 studies have been developed relating to existing development of buildings, roads, walks, services, topography, landscape, and utilities. Special attention has been given to plan studies of the areas scheduled for immediate construction and development, such as the men's housing area, the arts and sciences academic area, and the student co-recreational building.
As an important summary of this project, a large scale sectional contour model is being prepared to show a revised Master Plan. While the study will not be completed before January 1, 1961, progress to date is presented at this meeting for review by the Board.

Recommendation: It is recommended that the Board approve the revised Master Plan as developed to date and specifically approve the location of the men's housing area including the location of the two dormitory units projected for immediate construction.

Board Action: Approved.

Item 24. Dormitory Units

Statement: In accord with the authorization of the Board on April 7, 1960, the administration has proceeded with plans for the construction of two new dormitory units.

Recommendation: It is recommended that the plans and specifications for the two new dormitory units be approved as presented at this meeting.

Board Action: Approved.

Item 25. Sewer Interceptor Pipe

Statement: Plans of the Corps of Engineers called for replacing a portion of our sewer pipe with a 24" line deemed adequate for current use. However, the administration considered it wise to have the size of this pipe increased to 30" to provide for a measure of expansion, with the difference in cost to be paid by the college. This action was taken with the advice and consultation of the College Attorney, with the cost not to exceed $14,156.24.

Recommendation: It is recommended that the Board authorize the expenditure of funds not to exceed $14,156.24 for the purpose indicated above.

Board Action: Approved.

Item 26. Final Roll Call Vote

Resolution: RESOLVED That all measures and recommendations made at this the November 11, 1960 meeting which, according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Comptroller be authorized to issue his checks for all expenditures authorized at this meeting.

Board Action: The resolution was adopted on roll call vote with eleven members voting "aye" including ten present for the meeting and the absentee vote of Dr. W. A. Barnette.

Item 27. Adjournment. There being no further business, the meeting was adjourned.

CORRECT:

G. E. Metz, Secretary

R. M. Cooper, President