The Board convened at 10:00 a.m. with the following members present: Messrs. R. M. Cooper, President of the Board, Presiding; W. A. Barnette, Edgar A. Brown, James F. Byrnes, J. F. McLaurin, Robert L. Stoddard, and A. M. Quattlebaum. Others present were R. C. Edwards, M. A. Wilson, F. M. Kinard, W. T. Cox, F. J. Jervey and G. E. Metz.

Item 1. Minutes of the Meeting of March 19, 1959. The Chairman asked if there were any corrections to the minutes of the meeting held on March 19, 1959. There were no corrections and the minutes were approved.

Item 2. Minutes of the Meeting of April 9, 1959. The Chairman asked if there were any corrections to the minutes of the meeting held on April 9, 1959. There were no corrections and the minutes were approved.

Item 3. Budgets for Fiscal Year 1959-1960


Board Actions:

(1) It was moved by Dr. Barnette, seconded by Mr. Stoddard and passed that the Budgets as presented be approved.

(2) It was moved by Dr. Barnette, seconded by Mr. Brown and passed that the Board specifically approve the salary of President R. C. Edwards at $15,000 per year effective July 1, 1959.

(3) It was moved and passed that the Board authorize the administration to keep the salary of Mr. Frank Howard in line with the salary of the Head Coach at the University of South Carolina.

Item 4. Inauguration Program

Board Action: In an Executive Session, it was moved by Mr. Stoddard and passed that the President of the Board appoint an Inauguration Committee to plan for an Inauguration Program for President R. C. Edwards.

Item 5. Head of Agricultural Education Department--Confirmation of Interim Action

Statement: Under authority granted by the Board on January 13, 1959, administrative approval has been given to the appointment of Dr. Lowery H. Davis as Head of the Department of Agricultural Education effective July 1, 1959. Dr. Davis will replace Mr. J. B. Monroe who is retiring on June 30.
Dr. Lowery H. Davis was born August 19, 1921, in Jasper, Alabama. He received his B. S. and M. S. degrees at Alabama Polytechnic Institute, Auburn, Alabama, in 1948 and 1952 respectively, and his Ph. D. degree at Ohio State University in 1956. He taught vocational agriculture in Alabama high schools from 1948 to 1954 and has been a Teacher Trainer in the Department of Agricultural Education at Ohio State University since 1955. He comes to us highly recommended by leaders in the field of Agricultural Education.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the appointment of Dr. Lowery H. Davis as Head of the Department of Agricultural Education effective July 1, 1959, be confirmed by the Board.

Board Action: It was moved by Mr. Stoddard, seconded by Mr. McLaurin and passed that the appointment of Dr. Davis be confirmed.

Item 6. Head of Textile Research Department--Confirmation of Interim Action

Statement: Under authority granted by the Board on January 13, 1959, administrative approval has been given to the appointment of Mr. Thomas D. Efland as Head of the Textile Research Department effective May 1, 1959. Mr. Efland has replaced Dr. W. T. Rainey who resigned effective April 30.

Mr. Efland is a native of North Carolina. After his college education was interrupted by military service he was graduated from North Carolina State College with a B. S. degree in textiles in 1949. After two years' experience teaching in the North Carolina Vocational Textile School he joined the staff of the school of Textiles in 1951 where he has continued except for the session 1954-55 when he was on leave doing graduate work at Georgia Tech where he earned his M. S. in textiles. Since 1953 he has been in charge of the work in knitting in the Textile School. He has been one of the most active men in research in the School of Textiles.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the appointment of Mr. Thomas D. Efland as Head of the Textile Research Department effective May 1, 1959, be confirmed by the Board.

Board Action: It was moved by Mr. Stoddard, seconded by Mr. McLaurin and passed that the appointment of Mr. Efland be confirmed.

Item 7. Head of Department of Chemistry and Geology

Statement: When Dr. F. I. Brownley was appointed acting head of the Department of Chemistry and Geology in 1958, it was with the anticipation that he would be recommended for appointment as head of the department this year if his potential as an administrator developed as expected. Dr. Hunter, Dean of the School of Arts and Sciences, has observed him very carefully and reports that "he has a flair for administration and the department has made more progress under his direction than in the previous five years." His academic record includes work at three different colleges and he has both M. S. and Ph. D. degrees. In addition he has worked in industry as a chemist and is the author of several technical publications.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the title of Dr. F. I. Brownley, Jr., be changed from Acting Head to Head of the Department of Chemistry and Geology effective July 1, 1959.

Board Action: Approved.
Item 8. Head of Department of Textile Management

Statement: The Textile Management Department has been without a head since the retirement of Dr. H. M. Brown. Due to the increasing importance of managerial subjects in the Textile School program and because of the necessity of leadership and plans for development this department should have a head to push its program actively.

Professor T. A. Campbell, who is recommended for this position, has been teaching in the School of Textiles since 1937. He has been active in the field of management and has been active with student work. His training includes a Bachelor's degree from Clemson, a Master's degree from Pennsylvania State University, and industrial experience.

Recommendation of the Committee on Educational Policy and Student Affairs:
That Professor T. A. Campbell be appointed Head of the Department of Textile Management effective July 1, 1959.

Board Action: Approved.

Item 9. Policy on Conferring Title of Emeritus--Amendment to Include Research Faculty

Statement: On June 20, 1958 the Board adopted a "Policy on Conferring Title of Emeritus" applicable to retiring members of the Academic Faculty. Consideration has been given since that time to the inclusion of provisions for members of the Research Faculty, and appropriate amendments to the policy were endorsed by the Educational Council on March 16, 1959.

Recommendation of the Committee on Educational Policy and Student Affairs:
That the "Policy on Conferring Titles of Emeritus" be amended by the inclusion of the two paragraphs starred below, with the amended policy to read in full as follows:

POLICY ON CONFERRING TITLES OF EMERITUS

In recognition of faithful service, the Clemson Agricultural College shall confer the title of Emeritus on Professors, Associate Professors, and Assistant Professors who, at the time of their retirement from Clemson College, are serving in that capacity and who shall have had a minimum of fifteen years academic service, ten of which shall have been served at Clemson College. In further recognition, a scroll expressing the appreciation of the college for this faithful service shall be given to the individual, and his name shall appear in the college catalog under a separate heading entitled Emeritus Faculty, under which all emeritus faculty shall be listed.

(*) Similarly the College shall confer the title of Emeritus on any member of the Research Faculty with the rank of associate or higher research rank who at the time of his retirement is serving in that capacity and who shall have had a minimum of fifteen years of research service, ten of which shall have been served for Clemson College. In further recognition a scroll expressing the appreciation of this faithful service shall be given to the individual, and his name shall appear in the college catalog along with any listing of the Research Faculty but under a separate heading entitled Research Emeriti, under which all research emeriti shall be listed.
(June 26, 1959, continued)

(*) In case an individual has a combination of service in teaching and research which would qualify him for emeritus recognition but does not meet the requirements of either of the above statements, he shall be regarded as deserving emeritus recognition, and the administration shall designate the emeritus title most appropriate to his service.

Upon the adoption of this recommendation, it shall be made retroactive to include all living, qualified faculty members not already listed.

There shall be no distinction between retirement for age, length of service, or disability as long as the required minimum length of service is met, nor will the conferring of this title be subject to any recommendation or approval.

(*) Paragraphs inserted as proposed amendments.

Board Action: The amendments were adopted, with the revised policy reading in full as indicated above.

Item 10. Constitution and By-Laws of the Extension Council and Extension Senate

Statement: The "Proposed Constitution and By-Laws of the Extension Council and Extension Senate" has been endorsed by the Educational Council and incorporates minor changes made in accord with suggestions of the Committee on Educational Policy and Student Affairs. The final draft has been reviewed by the College Attorney.

Recommendation of the Committee on Educational Policy and Student Affairs: That the Constitution and By-Laws of the Extension Council and Extension Senate be approved.

Board Action: The "Constitution and By-Laws of the Extension Council and Extension Senate" was approved as recommended and a copy, as approved, is attached to these minutes.

Item 11. Social Clubs and Social Fraternities

Items Reviewed: The Board reviewed the resolution adopted by the Student Government Assembly on January 14, 1959, the report of the Faculty-Student-Alumni Committee dated April 22, 1959, and the recommendations of the Board Committee on Educational Policy and Student Affairs concerning social clubs and social fraternities.

Board Action: The Board recognized the importance of wholesome recreational and social activities in the total educational program of the institution as well as their importance in the non-academic education of the individual student. After due consideration, the Board:

(1) Authorized a reorganization of the student community to arrange for groups of students to live in areas of the dormitories specifically assigned to them,

(2) Authorized the establishment of an inter-club governing body,

(3) Authorized the organization of local student clubs for wholesome social purposes under appropriate administrative control, and

(4) Reserved for future consideration all other aspects of this matter.
Item 12. Reestablishment of the Engineering Experiment Station in the School of Engineering

Statement: Looking ahead to the continued expansion of the total research program of the College it seems readily apparent that the time has come when the Engineering Experiment Station should be reestablished. When the School of Engineering shall have accomplished this step, each of the undergraduate schools which has need of a separate research department will have one.

As the Graduate School continues to grow in strength and in quality, and as the volume of research, both basic and sponsored, being conducted in each of the five undergraduate schools continues to increase, we will soon reach the point where a Director of Sponsored Research to coordinate the total research program of the College will be essential.

It is the considered opinion of the Administration that the establishment of the Engineering Experiment Station is a necessary first step.

Joint Recommendation of the Educational Policy and Development Committees:

It is recommended:

(a) That the Administration be authorized and directed to establish an Engineering Experiment Station in the School of Engineering, effective July 1, 1959.

(b) That the Administration be authorized to employ a Director to supervise and direct the research conducted by the Station.

(c) That, if such action be considered by the Administration to be in the best interest of the total College program, that the funds for the position of Director of Sponsored Research along with any operating funds budgeted for this position for the next fiscal year be used to finance the employment of a Director of the Engineering Experiment Station, with the salary of the Director to be left open and subsequently established on a comparable and commensurate basis at the time of employment.

Board Action: Approved.

Item 13. Application to the Atomic Energy Commission for Funds to Provide Laboratory Equipment

Statement: In September 1956 the Atomic Energy Commission announced a plan under which up to a total of $350,000 would be made available to colleges and universities upon application, and provided rigid requirements were met, for the purchase of laboratory equipment for teaching purposes. The original request by Clemson for $100,000 worth of such equipment was approved and the funds were received. Because of a clause in the contract, the Governor objected to our keeping the funds and so the money was returned.

In the meantime, the Atomic Energy Commission has modified the clause, based entirely upon our experience, and presently there is no reason to expect that acceptance of funds from the Atomic Energy Commission would be contrary to either State law or public policy regarding the operation of Clemson College on a segregated basis.

Further, in an informal discussion with the present Governor, we have been assured that he would not object to Clemson's applying for such assistance.
Joint Recommendation of the Educational Policy and Development Committees:
It is recommended:

(a) That the Administration proceed with preparation of an application to the Atomic Energy Commission for such equipment as we can qualify for at the present time, and

(b) Further, that such other applications be filed as are appropriate until Clemson shall have received the full amount which we are entitled to under the program.

Board Action: Approved.

Item 14. Library Building

Statement: There is a crucial need to provide adequate library facilities, and last fall the Library Committee was asked to make an analytical and comprehensive study of the building needs of the Library for appropriate and adequate service to the College. The report of this committee on Present and Future Needs of Clemson College Library was presented to both the Educational Policy and Development Committees.

The general conclusion of the report was that the housing of the library collection needs immediate attention. The Library Committee recommended that the College seek funds to provide for the design and subsequent construction of a library building adequate for the current and projected needs of Clemson College.

Joint Recommendation of the Educational Policy and Development Committees:
That the Board endorse the urgency of the need for an adequate library building.

Board Action: Approved.

Item 15. Transfer of College-Owned L. U. Lands to Old Stone Church and Cemetery Association

Statement: In 1953 the Trustees transferred (by perpetual easement) approximately 1 1/2 acres of College-owned L. U. lands situated to the West of the Old Stone Church Cemetery to the Old Stone Church and Cemetery Association, Inc. This transfer left two isolated parcels of College land, one to the North of the 1 1/2 acres transferred in 1953, triangular in shape, and containing 0.43 plus or minus acres. The other is to the South, containing 0.80 plus or minus acres, and represents the strip of land between the stone fence and the Old Stone Church Road.

The Old Stone Church and Cemetery Association, Inc., has requested that these parcels of land be transferred to the Association. The two parcels involved should have been included in the original request which was granted in 1953.

Recommendation of the Committee on Development and Public Relations:
It is recommended:

(a) That, upon approval of the Secretary of Agriculture, two parcels of L. U. lands identified as Lots # 1 and 2 on Plat prepared by Julian L. Murph, Registered Professional Engineer and Land Surveyor (Revised for correction under date of July 6, 1959) be transferred by deed or perpetual easement to the Old Stone Church and Cemetery Association, Inc.

(b) That if the Secretary of Agriculture prefers and approves transference by deed, it is further recommended that the land upon which a perpetual easement was granted in 1953 also be transferred by deed to the Old Stone Church and Cemetery Association, Inc.

(c) That the President of the Board of Trustees be authorized to sign the deeds or perpetual easement with the Secretary of the Board attesting thereto.

Board Action: Approved.
Item 16. Approval of Plans and Specifications for the New Physics Building

Statement: The new physics building will represent one major wing of an L-shaped building-complex that ultimately will have a second wing housing classrooms for the School of Arts and Sciences. Funds for the Physics Wing are in hand. Plans and specifications are in process and should be completed by late July or early August. The schedule contemplates beginning of construction in late summer or early fall and occupancy by September 1960.

Recommendations of the Committee on Development and Public Relations:
It is recommended:

(a) That the building plans for the Physics Building, as submitted, be given overall general approval.

(b) That the Committee on Development and Public Relations be authorized to act for the full Board in approving the final plans and specifications.

(c) That the Administration be authorized and directed to advertise for bids when the plans and specifications have been finally approved by (1) the Engineer of the State Budget and Control Board and (2) the Committee on Development and Public Relations.

Board Action: Approved.

Item 17. Additional Seating Capacity for Memorial Stadium

Statement: Memorial Stadium has 37,533 permanent seats for spectators. By November 12, 1960, when Carolina comes to Clemson for the first time, we will need several thousand additional seats.

Preliminary studies indicate that we can add approximately 5,600 seats in the West end zone by building a section 45 rows high. This is the height of the original Stadium before the 1958 addition of some 17,000 seats.

These 5,600 seats, including rest rooms, concession stands, team dressing rooms, etc., will cost approximately $120,000. The cost of this addition can be absorbed from Athletic Department operating funds, if we utilize the bonds owned by the Athletic Department.

Recommendation of the Committee on Development and Public Relations:
It is recommended that the Administration develop plans and specifications for the proposed addition, including cost estimates, and that the complete proposal be ready for final Board action at the October meeting.

Board Action: Approved.

Item 18. Relocation of Agricultural Units

Statement: In an executive session at the March 19, 1959 meeting of the Board of Trustees, the following motions were passed unanimously:

(1) That the Board favors the Agricultural Program as outlined by the President and commends the Administration for these recommendations but it prefers the Lebanon (Douthit) area and requests recommendations for operations and plans for use of this site.

(2) That legislative authority be obtained for Clemson College to purchase lands not to exceed the funds presently available.

(3) That as soon as Federal and State authorization are obtained that the Administration with the approval of the Development and Agricultural Committees proceed to buy so much land as is necessary in the Lebanon-Douthit area.

Subsequent to the March 19, 1959 meeting a restudy of the Lebanon Area was made to determine the lands suitable for Experiment Station purposes and the following information was presented to both the Agricultural and Development Committees at the meeting on May 25, 1959:
Summary

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<th>Category</th>
<th>Acres</th>
<th>%</th>
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<td>Forestry</td>
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<td><strong>Total</strong></td>
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Areas most adaptable for research

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<thead>
<tr>
<th>Property</th>
<th>Acres</th>
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<tr>
<td>Breazeale</td>
<td>236.9 acres</td>
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<tr>
<td>Douthit</td>
<td>716.6 acres</td>
</tr>
<tr>
<td>Williams</td>
<td>99.7 acres</td>
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Summary

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<tr>
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<tbody>
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<tr>
<td>Poor (Little Value)</td>
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<tr>
<td>Forestry</td>
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<td>1053.2</td>
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Evaluation of costs in purchase:

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<th>Property</th>
<th>Acres</th>
<th>Cost (per acre)</th>
<th>Total Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breazeale</td>
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<td>Douthit</td>
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Reference to Map (attached to the "Agenda--Recommendations and Reports" for this Board Meeting, June 26, 1959):

Area I should be acquired as an expansion for future bottomland pasture. The "out" property in the Douthit tract should also be acquired in the interest of protecting other College property.

Joint Action of the Agricultural and Development Committees: The Agricultural and Development Committees approved the following recommendations:

1. That the Clemson Agricultural College proceed with the purchase of the 2184 acres as indicated above for the purpose of establishing facilities for the S. C. Agricultural Experiment Station.

2. That, in addition to purchasing the 2184 acres listed above, steps be taken:
   a. To purchase the tract of approximately 35 acres which will be surrounded by a creek on one side and Clemson property on the other side when the purchase of the other properties is effected,
   b. To make arrangements with Mr. J. B. Douthit for the eventual transfer of the "out" property in the Douthit tract to the College,
   c. To purchase the land designated on the map as "Area I".

3. That the Director of the Agricultural Experiment Station be authorized to develop plans and facilities for the presently owned and newly acquired agricultural properties.
Joint Recommendation of the Agricultural and Development Committees:
That the above action of the Agricultural and Development Committees be confirmed by the Board.

Board Action: The above action of the Committees was confirmed by the Board.

Item 19. Fertilizer Irregularities and Recommended Penalties

Reports: The report of the Department of Fertilizer Inspection and Analysis, May 25, 1959, and the Supplementary Report of the same date are attached to the "Agenda--Recommendations and Reports" for this meeting of the Board, June 26, 1959.

Recommendation of the Agricultural Committee: That the recommendations contained in these reports be approved.

Board Action: Approved.

Item 20. Dormitory Expansion

Statement: As requested, Dr. W. A. Barnette represented the Board at the opening of the bids on the dormitory expansion at 3:00 p.m., May 28, 1959. As authorized by the Board, the contract was awarded to the lowest acceptable bidder, Crosland-Roof Construction Company, Columbia, South Carolina, in the amount of the base bid of $611,140.00.

Recommendation: That the Board confirm the above action.

Board Action: The above action was confirmed by the Board.

Item 21. Hartwell Dam--Invoice from Watkins, Vandiver and Freeman

Statement: As requested by the Administration, the firm of Watkins, Vandiver, and Freeman has rendered an invoice for legal services in connection with the Hartwell Dam and relocation problems for the period of July 1, 1958 through June 30, 1959. The invoice is itemized and includes $3000.00 for services and $22.53 for disbursements, making a total of $3022.53.

Recommendation: It is recommended that the invoice from Watkins, Vandiver and Freeman be paid from Land-Use Funds with the intention that the Land-Use funds be reimbursed for the amount of this payment when the Hartwell-Dam settlement is received.

Board Action: Approved.

Item 22. Home Economics--Needs of an Adequate Program for South Carolina and Policy for Mutual Cooperation Between Clemson College and Winthrop College

Statement: The Land Grant College Program in the individual states and in the Nation has developed leadership and programs of Home Economics that are unmatched by Home Economics programs outside of the Land Grant System. There is inherent in the Land Grant Program a well-rounded development of Home Economics in each state. Those states where the Land Grant College is co-educational find these relationships the easiest to develop; however, the feasibility of a cooperative program between a State Woman's College and a Land Grant College that does not have a resident teaching department is easily established.

The field of home economics offers great opportunities to the young women of South Carolina. Instruction in this field of science along with related subject matter material covers all phases of South Carolina family life.

In South Carolina the full potential of this important field of science has not been realized. This situation need not, and should not continue in the future.
Since Clemson College has no plans for offering a curriculum in Home Economics, the State of South Carolina can achieve the maximum benefits from a program of Home Economics through a cooperative relationship between Clemson and Winthrop by which the resident higher educational activities in Home Economics are continued at Winthrop College. Clemson College through the South Carolina Experiment Station would cooperate with Winthrop in supporting research in home economics problems, primarily at the graduate level.

The largest group of home economists today is engaged in teaching in secondary schools. Other large groups are engaged in college teaching, in business, and in Extension Service work. Others work in programs of social welfare and public health, and in research. Many home economics graduates are now full-time homemakers in their own homes, and a considerable number are engaged in educational or technical co-operation programs overseas.

The State of South Carolina must continue to strengthen a program of higher education to train young women interested in this important field in order:

1. To provide training on the college level for women interested in home economics.
2. To furnish home economics teachers needed in our high schools.
3. To supply graduates for leadership in the field of home economics research and the Cooperative Extension Service.
4. To fill the needs of industry for women trained to serve in the field of human relations.

Traditionally Winthrop College has offered a teaching curriculum in home economics. Since February 1955, Clemson College has admitted Coeds and permitted the individual student to choose her curriculum from any of the 29 which are offered in the 5 Undergraduate Schools. At no time has the Board of Trustees or the Administration of Clemson College given any consideration to the possibility of establishing a curriculum in home economics. Quoted below is an extract from the minutes of a meeting of the Board of Trustees, held at Clemson on September 26, 1958.

"Item 17. Official Confirmation of Understanding that No Steps be Taken Toward Creation of a Curriculum in Home Economics

"Statement: The suggestion has been made from time to time that the action of the Board in transferring the Home Demonstration Staff from Rock Hill may have been preliminary to the offering of a curriculum in Home Economics at Clemson. Though the Administration has understood throughout that there has been no such intention, and though the President of the Board has made a fully authorized statement to that effect, it would appear wise for the Board to take official action on this matter. It is the opinion of the Administration that adequate courses in this field are offered by several other colleges in the State and that there is no demand or need that Clemson offer this curriculum.

"Recommendation: That the Board confirm the understanding of the Administration that it shall take no steps toward, and give no consideration to, the creation of a curriculum in Home Economics at Clemson.

"Board Action: The understanding was officially confirmed and the recommendation approved by the Board."
In view of this policy decision by the Clemson Trustees, and with a full realization of the importance of there being available at Winthrop College a strong curriculum in home economics, Clemson College is desirous of cooperating in every practicable way to support such a program at Winthrop.

With the consent of the President, Winthrop College will be designated by the President of Clemson College to represent resident teaching in Home Economics in South Carolina Land Grant College functions. This arrangement will be of great value to Winthrop College since the Head of Winthrop's Home Economics Department will be an official delegate to National and Regional Conferences of the Land Grant College Association and hence in touch with the continuing development of Home Economics.

In order that the Administration of Winthrop and Clemson may proceed with the development of a sound cooperative program in Home Economics a policy decision from the Trustees of each institution is necessary.

Recommendation: It is recommended that the Clemson Board adopt the following policy:

Subject to concurrence by the Board of Trustees of Winthrop College, with respect to authority to be granted to the Administration at Winthrop, the Administration at Clemson College is authorized to cooperate with Winthrop College in the development of:

1. A total program in Home Economics designed to serve adequately the current and future needs of South Carolina;

2. Plans for utilization of available resources at each institution in connection with a Total Home Economics Program; and

3. Specific recommendations to be forwarded to the respective Boards of Trustees to obtain the prior approvals needed before implementing the proposed program and plans referred to in (1) and (2) above.

Board Action: The policy was adopted as recommended.

Item 23. Sale of LU Land for Industrial Site

Statement: The Board of Trustees' meeting on January 13, 1959 officially designated certain lands in the original Ravenel Tract as available for the establishment of the "Ravenel Research Center." In a joint action, the Trustees on the same date authorized, subject to appropriate approval of the Secretary of Agriculture, the sale of approximately 32 acres in the Research Center area to Saco-Lowell Shops to be used as a site for their new research and development center.

In reviewing this information President Edwards stated that a large and extremely desirable manufacturing industry is now desirous of locating in South Carolina and that the firm had inspected two possible sites on LU lands owned by the College. The two sites under consideration are in areas that have been previously selected by the Board of Trustees as best suited for industrial development. Site No. 1 consists of approximately 40 acres and is located on lands known as the "Pettigrew Place." Site No. 2 containing approximately 35 acres is a part of the original Ravenel Tract.
Recommendation: Based upon the facts that the industrial firm desiring to purchase the industrial site at this time would be a major asset to South Carolina, would provide a very suitable addition to the Clemson area and would be more likely to locate in South Carolina if an appropriate Clemson site is secured, President Edwards recommended (1) that the Administration be authorized to sell, subject to appropriate approval of the Secretary of Agriculture, either Site No. 1 or Site No. 2 to the manufacturing firm referred to above at a price of $300 per acre, and (2) that the College be authorized to extend its water mains to the site and to supply water at competitive rates for processing and fire protection.

Board Action: The recommendations were approved. In addition, the Board (1) authorized the President of the College to sign the request to the Secretary of Agriculture for release of lands from condition of reversion under Public Law 237--84th Congress with the Secretary of the Board attesting thereto and (2) authorized the President of the Board to sign the deed for the sale of the land with the Secretary of the Board attesting thereto.

Item 24. Authorization for Addition of Two Filter Beds

Statement: Our water consumption is currently substantially above our rated filter capacity. Our system can deliver approximately 2,000,000 gallons of water per day to and from our filter plant but the rated filter capacity is only 1,200,000 gallons. The addition of two filter beds would bring our present system in balance and provide a much needed increase in water supply.

We have been fortunate thus far and have been able to filter water beyond our rated filter capacity. At any time that conditions are not virtually perfect, it will be impossible to filter beyond rated capacity and we shall have to take steps to drastically curtail the use of water or be without water during some period.

It is clear that if we are to continue to serve the area we must begin enlarging our entire water system within the very near future. Regardless of what is done in the future to provide a general increase in our water system, the two filter beds urgently needed now will fit into the long range plans.

Recommendation: That, subject to the approval of the State Budget and Control Board and subject to the availability of funds, the administration be authorized to add two new filter beds to the filter plant.

Board Action: Approved.

Item 25. Dedication of Earle Hall

Statement: President Edwards reported that the dedication of Earle Hall is scheduled for November 6, 1959, and that honorary degrees are sometimes awarded on such occasions.

Recommendation: That the President of the Board appoint a committee to consider individuals for honorary degrees so that a recommended list will be available for consideration if it is decided to award honorary degrees in connection with the dedication of Earle Hall.

Board Action: Approved.

Item 26. Date for the October Meeting of the Board

Tentative Date Set: The October meeting of the Board was tentatively set for October 21, 1959, at the Wade Hampton Hotel in Columbia.
Item 27. Final Roll Call Vote

Resolution: RESOLVED That all measures and recommendations made at this the June 26, 1959 meeting which, according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Comptroller be authorized at this meeting.

Board Action: The resolution was unanimously adopted on roll call vote with nine members voting "aye" including seven present and the absentee votes of Messrs. Robert S. Campbell and Paul Sanders.

Item 28. Adjournment. The meeting was adjourned at 1:00 p. m.

CORRECT:  

APPROVED:

G. E. Metz, Secretary  
R. M. Cooper, President
CONSTITUTION AND BY-LAWS

of the
EXTENSION COUNCIL AND EXTENSION SENATE
of
THE CLEMSON AGRICULTURAL AND MECHANICAL COLLEGE
(Approved by the Board of Trustees June 26, 1959)

Preamble

No less today than when it was first established, the Clemson College Extension Service exists to render service to the people of South Carolina based upon their needs. Indeed, this is the only justification for any service organization. It is upon the competence, integrity, devotion to duty, and professional ideals of its employees that the Clemson College Extension Service and Clemson College must depend for success.

In order that the employees of The Clemson College Extension Service may more effectively carry out the responsibilities and ideals set forth above; and

In order that those employees may more adequately serve the college and the people of South Carolina by participating in the consideration of Extension Policies and procedures; and

In order to facilitate this participation and provide channels for Extension personnel to make recommendations and suggestions to the President of the College and the College Board of Trustees, through proper channels, so that they may have the advice and assistance of all Extension employees in matters pertaining to all Extension interests of the college, assigning to them problems for their study and report, as well as receiving from them recommendations and reports on their initiative; and

In order to maintain a high state of morale among Extension employees and to further augment the close understanding and cooperation of the Extension Service and the College Administration;

As hereinafter provided, professional workers of the Clemson College Extension Service are organized as the Extension Council, its membership, functions and procedures being set forth in the following constitution and by-laws.

CONSTITUTION

Article I

The Extension Council

Section 1 Membership

The Extension Council of Clemson College shall consist of the President of the College, the Dean of the College, the Dean of Agriculture, the Director of Extension, his Administrative Staff, District and Associate District Agents, Specialists, County Agents, County Home Demonstration Agents, Assistant and Associate County Agents, Assistant County Home Demonstration Agents, and such other members as may be duly elected as provided for in the By-Laws.

Section 2 Functions

The functions of the Extension Council shall be to refer to its Executive Committee, the Extension Senate, for investigation and action such matters as may affect the interests and welfare of its members, to receive reports from the Extension Senate of its actions; to approve new members; and to act on any other matters brought before it by the Extension Senate.
Section 3 Officers

The officers of the Extension Council shall consist of a Chairman and a Secretary. The Dean of the College shall serve as Chairman, and he shall appoint the Secretary, and when necessary, a presiding officer to serve in his absence.

Section 4 Meetings

The Extension Council shall meet at least once each year, usually in January, upon the call of the Chairman. Other meetings may be held at such times as deemed desirable by the Chairman. The Extension Senate may request the Chairman to call a special meeting of the Extension Council. All members of the Extension Council shall be notified in writing by the Secretary at least ten days before any meeting of the organization.

Article II

The Extension Senate

Section 1 Definition

The Extension Council shall elect from among its members an executive committee to be known as the Extension Senate.

Section 2 Membership

The Extension Senate shall consist of those members elected by the Extension Council as provided for in the By-Laws.

Section 3 Functions

The functions of the Extension Senate shall be to consider policies and procedures affecting all Extension Activities of the College, Extension employees, their welfare, and such other matters as may maintain and promote the best interests of the college. The Extension Senate shall recommend to the Dean of the College, through channels, the establishment of new policies or changes in existing policies. It shall report its actions to the Extension Council at the next meeting of the council following such recommendation(s).

Section 4 Officers

The officers of the Extension Senate shall consist of a President, a Vice-President, and a Secretary elected by the Extension Senate from among its members. The election of officers shall be as provided for in the By-Laws.

Section 5 Committees

The standing committees of the Extension Senate shall be:

1. Executive Committee.
2. Welfare Committee
3. Committee on Extension Organization and Policy.

Special committees of the Extension Senate may be appointed by the President when such committees have been approved by the Executive Committee.

The composition of the standing committees and the duties thereof shall be as provided for in the By-Laws.

Section 6 Meetings

The Extension Senate shall hold at least two meetings yearly as provided for in the By-Laws, subject to approval of time, place, and travel by the Director of Extension. Special meetings may be called by the President when approved by the Director of Extension.
Except for executive sessions, all meetings of the Extension Senate shall be open to any member of the Extension Council. Such visitors may be requested by a member of the Executive Committee to take part in particular discussions.

Any member of the Extension Council may present any problem or suggestion to any member of the Extension Senate for its consideration. All such problems or suggestions will be presented in writing. Any member wishing to appear before the Senate shall notify the President of the Senate at least ten days before the date of the meeting at which he or she wishes to appear.

The Extension Senate may go into executive session by approval of three-fourths of the members present.

Article III
Rules of Order

The Extension Council, the Extension Senate and all committees shall conduct all parliamentary procedure in accordance with Robert's Rules of Order.

Article IV
Amendment

The Extension Council may amend this constitution at its regular annual meeting by a two-thirds vote of the members present. A proposed amendment to the constitution must be recommended by at least ten members of the Extension Council, submitted to the Extension Senate at a regular meeting of that body, voted on by the Extension Senate at their next regular meeting, and submitted with the recommendation of the Extension Senate to the members of the Extension Council in writing at least ten days prior to the next meeting of the Extension Council at which action on the amendment could be taken.

An amendment shall become effective when approved by the Extension Council and the proper college authorities.

By-Laws

Article I
The Extension Council

Section 1 Membership
A petition for the election to membership in the Extension Council of any person who is not automatically a member as prescribed in Article I, Section 1 of the Constitution, must be submitted to the Extension Senate and referred by this body, with its recommendations, to the Extension Council for action at the next regular meeting. Election to membership shall be by a simple majority vote of the members present.

Section II Quorum
A quorum for any meeting of the Extension Council shall be at least fifty percent of the membership.

Article II
The Extension Senate

Section 1 Membership
Members of the Extension Senate shall be elected by the members of the Extension Council voting by districts and professional groups, with representation to be as follows:
County Agents, Associate and Assistant County Agents - 3 members each Extension District.

Home Demonstration and Assistant Home Demonstration Agents - 2 members each Extension District.

Men Specialists - 3 members.

Women Specialists - 1 member.

Administrative and Supervisory Personnel - 1 member.

The first election shall be held as soon as possible after organization, with members of the Extension Senate drawing lots for one-year, two-year and three-year terms to determine the initial order of rotation.

New members will be elected for three-year terms at each annual meeting after organization to fill the places of those whose terms have expired. The election of members to the Extension Senate by district and/or professional groups shall be by secret ballot.

Vacancies created on the Extension Senate for any cause shall be filled for the unexpired term by supplementary elections within the Extension District and/or professional group concerned as soon as practical after the vacancy occurs. Such supplementary elections shall be held by the Extension Senate among the district and/or professional group concerned.

No member of the Extension Senate shall succeed himself.

The election of officers of the Extension Senate shall be held each year within one month following the annual meeting of the Extension Council. All officers shall continue to serve until their successors have been named.

Section 2 Election of Officers

Election of officers shall be by a simple majority vote.

No officer may succeed himself. In case of the withdrawal of an officer for any cause, the Extension Senate shall elect at its next meeting a successor to the unexpired term.

Section 3 Meetings

The Extension Senate shall meet within one month following the annual meeting of the Extension Council and shall hold at least one other meeting during the year.

Section 4 Quorum

A simple majority of the elected members of the Extension Senate shall constitute a quorum for the transaction of all business.

Section 5 Committees

The basic functions of the committees shall be to investigate and recommend changes in matters pertaining to Extension affairs of the college. They may do this either on their own initiative or on instruction from the Extension Senate. The committees, through the Extension Senate, may be requested by the Director of Extension or by the Dean of Agriculture, the Dean of the College, or the President of the College to investigate and report on any Extension matter. These committees shall not operate in an administrative capacity but shall report on all investigations and make recommendations through the Extension Senate. The composition and duties of the Standing Committees of the Extension Senate shall be as follows:
The Executive Committee shall be composed of the officers of the Extension Senate and one member of the Extension Senate, named by the President, from each of the following three groups: County Agents, Associate and Assistant County Agents; Home Demonstration Agents, and Assistant Home Demonstration Agents; and men and women specialists and Administrative member. The President of the Extension Senate shall be the Chairman of this committee. The Executive Committee shall decide what committees other than standing committees shall be appointed and shall define their duties. The Executive Committee may act on any matter before the Extension Senate when empowered to do so by three-fourths of the members of the Extension Senate present and voting. The President shall appoint the Chairman and members of all committees.

The Welfare Committee shall be concerned with policies which directly affect the individual Extension worker. The committee shall make recommendations relative to such policies as affect the welfare and morale of Extension employees.

The Committee on Extension Organization and Policy shall be concerned with the more efficient organization and operation of the Clemson College Extension Service. They shall study problems on their own initiative or on request of the Director of Extension or the Dean of Agriculture, the Dean of the College, or the President of the College, through the Extension Senate, and make recommendations thereon with the idea of improving the efficiency of the service rendered by the Clemson College Extension Service.

Article III
Order of Business

Section 1. The Extension Council
Call to order, reading and approval of minutes.
Unfinished business.
Reports from the Extension Senate.
New business.
Adjourn.

Section 2. The Extension Senate
Call to order, reading and approval of minutes.
Unfinished business.
New business.
Adjourn.

Article IV
Amendment

The Extension Council may amend these by-laws at any announced meeting by a simple majority of the members present. A proposed amendment must be endorsed by the Extension Senate or by ten members of the Extension Council and submitted to the members in writing at least ten days prior to the meeting when action is to be taken.

An amendment shall become effective when approved by the Extension Council and the proper college authorities.
PLAT

Two lots located approx. 1½ miles Southeast of Clemson College and adjoining Old Stone Church.

County of: COLUMBIA
State of: SOUTH CAROLINA

Property of: CLEMSON COLLEGE

In process of Conveyance to: OLD STONE CHURCH

Surveyed by:

J. E. Moore

Date: July 6, 1959

Scale: 1" = 100'

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