MINUTES
FACULTY SENATE
April 7, 1987

I. CALL TO ORDER
President Dyck called the meeting to order at 3:32 p.m. President Dyck welcomed the new Faculty Senators, President Max Lennon, and news staff from WYFF, Channel 4. President Dyck explained that the retiring Senators would retain office and voting membership until the completion of the Old Business portion of the agenda; at that time the new Senators would take office.

II. APPROVAL OF MINUTES
The minutes of the March 10, 1987 minutes were approved as corrected.

III. COMMITTEE REPORTS
A. Policy: Senator Linvill read the report (Attachment A).
B. Research: Senator Birrenkott reported that the committee had met on March 26, 1987 with concerned members of the faculty, representatives from the Office of University Research, and Al McCracken from Budgets and Planning. The meeting was held to discuss the Clemson University Research Foundation's policies and procedures. As a result of this positive meeting, a resolution
commending the plan to incorporate faculty participation into the planning and operation of C.U.R.F. will be presented under Old Business. Senator Birrenkott announced that the meeting also resulted in the formation of a subcommittee to further discuss faculty concerns and that committee has now been divided into two subcommittees, so that concerns could be dealt with expeditiously. The major concerns of the faculty relate to ownership of data and to the formation of a faculty advisory committee. If Senators wish to have further information about the proposed policies and procedures they should contact Senator Birrenkott.

C. SCHOLASTIC POLICIES: In the absence of Senator Nowaczyk, Senator LaTorre read the report (Attachment B).

D. WELFARE: Senator Calhoun reported that there has been no meeting of the committee this month. Senator Calhoun read the Annual Report of the committee (Attachment C).

Senator Calhoun advised the Welfare Committee for the next year to pursue, as usual, salary increases and fringe benefits. It was noted that the AAUP report released last week shows that Clemson was below the 86-87 national average salary increase of 5.9% and that the discrepancy was likely to increase for the coming year. President Lennon asked if the Welfare Committee was staying abreast of the legislative activities related to optional retirement. He reported that this legislation is moving rapidly and he encouraged the Chairman to stay in contact with the legislative liaison.
E. UNIVERSITY COMMISSIONS AND COMMITTEES: No reports were given. Senator LaTorre noted that many of the Commissions and Committees have meetings scheduled for later in the week.

F. AD HOC COMMITTEES

The Committee to recommend Structure and Function of the Commissions and the President's Council (Senator Mullins) will report under Old Business.

The Committee on the MacDonald Scholarships (Senator Polk) had no report.

The Committee on Research and Research Funding (Senator Birrenkott) has just been appointed, thus has no report.

The Committee to Develop the Symposium (Senator Nowaczyk): President Dyck reported for the committee. The committee has decided to continue to explore interaction with the Carnegie Foundation. The Symposium will incorporate a workshop format. The intent is to hold the symposium in conjunction with the 100th Year Anniversary of the Board of Trustees meeting, May 2, 1988.

IV. PRESIDENT'S REPORT

President Dyck commented on several items from the President's Report and Update Report (Attachment D). Items 3 and 4 are suggested agenda items for the next Senate meeting.

Item #7 has an attachment relating to toxic waste management. Examine this document carefully and give consideration to whether it is a responsibility of the University to undertake education related to toxic wastes. An additional attachment relates to planning for extensive renovation of Johnstone.
Item #9, relating to the teaching award, was shared with the Deans yesterday. The Deans support this proposal in spirit, although they have specific questions about how this award relates to the Alumni Master Teacher Award and the Alumni Professorships.

President Dyck read item #10, a statement about the Administrative decisions relating to parking. He asked President Lennon if he wished to comment on this item.

President Lennon reviewed the events leading to this decision. He noted that in making the budget decisions the goal was to protect the Academic Division. This decision requires that all of the auxiliary divisions become self-supporting. President Lennon stated that the academic budget has been cut all that is possible without doing serious harm. He reported his discomfort with all of the positions which had to be terminated and stated that he believes the decision to charge for parking is a very sound one, on balance. The alternative, President Lennon noted, is to cut additional faculty positions. He expressed his willingness to answer any philosophical questions related to this issue, the details of the plan will be worked out.

Senator Snelsire asked, "In effect, if we are going to take a cut in pay, wouldn't it be better to have a smaller raise?"

President Lennon said the he would entertain this option if it could be shown that it was advantageous.
Senator Snelsire responded that, to pay a $100 parking fee, an employee would have to earn $200.

President Lennon, expressing some question about the statement added that he did not believe that anyone was talking about a fee of $100.

Senator Baron asked whether Vice-President Larson had reported his meeting with the Faculty Senate. Continuing, Senator Baron said that he has talked with faculty, secretaries, and janitorial staff in his College. He stated that all of these people are very much opposed to paying for parking. In addition, many of them cannot afford the loss of income.

President Lennon replied, "Be very clear, are any of you volunteering your or other positions?"

A question about what sum of money would be raised by charging for parking and how much money could be raised by charging for parking at athletic events was asked.

President Lennon noted that the transportation issue was a student related issue. The other details of the parking plan will be decided by the appropriate committee. He stated that he had expressed interest in parking charges for athletic events when he first came to Clemson. President Lennon said that there is a perceived discouragement from Columbia for such parking charges. Regardless of the need, whether $100,000 or $200,000 is raised through parking charges, that represents
the number of faculty positions that would be lost, if we continued to subsidize parking. President Lennon restated his belief that it is a better decision to charge a reasonable parking fee.

President Dyck commented that there will be three groups working on this issue. The concerns of these groups will be Transportation, Facilities, and Enforcement. President Dyck has told the President that Faculty will only accept a parking fee if they can see clear benefits.

Senator Baron suggested raising the fines for illegal parking. He stated that when fines became sufficiently high, illegal parking would be reduced.

President Lennon said that students today are more willing to take the risk of being fined than previous students were. He added that complaints from parents indicate that the current fines are sufficiently large (in their opinion).

Senator Baron noted that an additional option would be towing of illegally parked vehicles.

President Dyck called the attention of the faculty to item #11 of the President's Report. Volunteers are needed for this pilot project on Planning for Retirement.

Item #12. President Dyck reported that the group to discuss Creative Endeavors will begin to meet on Friday of this week.
President Dyck reminded the Senators to share the proposal related to non-traditional teaching with their colleagues. This proposal should also be discussed at the College Curriculum Committee meetings.

President Dyck invited Mark Wright, the University Master Planner, to speak about the Permanent Improvements Plan (Attachment E) and the annual Permanent Improvement Plan Forecast (Attachment F). The former is submitted to Columbia and is funded under general tax funds, the latter is funded from student fees, auxiliary enterprises, or the Athletic Department. Comments regarding these plans are due April 15. The Permanent Improvements Plan is not due until January 1 so additional time is available to comment on this plan.

Senator Hedden asked if the approximately $1 million allocated for renovation of the Lehotsky Hall basement, to prepare to house the Computer Center, would still be available now that the Computer Center would be moving off campus. Mr. Wright replied that those plans were still under consideration.

President Lennon added that he was disturbed by the availability of rooms when faculty were in need of space. He said that units would be moved to permit better utilization, but these moves were complicated by the asbestos factor. Some areas could be utilized for storage, thus freeing up other areas. President Lennon noted that there are limited funds available for renovation and that he was working on both state and national levels to improve this situation. He added that when a major bond bill is introduced in the future Clemson must be ready with an
appropriate request. Widespread discussion of the needs of the University and their priorities is needed. Clemson has some valuable property and plans to use it wisely must be developed.

Senator Birrenkott commented that parking lots are already listed under "Revenue Producing Improvements" in the Annual Permanent Improvements Forecast. He spoke to the need for continued monitoring of the item.

V. OLD BUSINESS
A. A resolution on Faculty Interaction in the Development of the Clemson University Research Foundation was introduced by Senator Birrenkott, seconded. Senator Hedden, co-sponsor, spoke in favor of the resolution. He noted that this is an example of when the Administration has asked for input from the Faculty. There remain important issues to be resolved, for example, access to Foundation records and input into operation and management of the foundation. He encouraged the Senate to support the resolution.

President Dyck noted that this is a very positive resolution. It serves to thank the administration and to encourage continuation of this activity.

President Lennon spoke to the need for the Foundation. C.U.R.F. will provide another vehicle to allow Clemson to be successful in graduate education and related research. The
Foundation will permit increased incentives, the carry over of funds into the new fiscal year, and provide for increased assistance in research. President Lennon reported that they have been open with the State Administration about C.U.R.F. Foundation. He asked the Faculty to honor their own desire to give reasonable input within a reasonable time frame.

The resolution (Attachment G), 87-4-1, was passed unanimously.

B. Senator Linvill moved to revise the Faculty Manual description of Vice-Provosts' Duties (Attachment H). Seconded. Senator Linvill said that the revisions became necessary when two new Vice-Provosts were appointed during the year.

Senator Mullins offered a friendly amendment to correct the names of the Commissions identified in the first paragraph, the corrected names being the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research. Senator Linvill accepted the amendment.

Senator Carter asked how review of the performance of Vice-Provosts is carried out.

Senator Linvill reported that there is no provision for such review in the Faculty Manual. He added that this is a deviation from the norm of faculty input into performance review of administrators. Since Vice-Provosts have responsibility for curriculum and since curriculum is the responsibility of the faculty, it seems that faculty should have input into the review. Senator Linvill reported that Provost Maxwell has said that Vice-Provosts' performance is reviewed as part of review of the Provost's performance.
President Dyck added that the Faculty Manual has no provision for review of Assistant or Associate Deans. It is his understanding that because they are in staff positions rather than line positions, their performance is reviewed only by the Dean.

Senator Calhoun suggested that this topic be given further review.

Senator Linvill recommended that the description of Vice-Provosts' Duties and review of performance of Vice-Provosts and Assistant and Associate Deans be remanded to the new policy Committee.

The motion on the floor was withdrawn by Senators Linvill and Derr.

C. Senator Mullins reviewed the Draft Report on the Structure and Function of the Commissions and the President's Council (Attachment I). Senator Mullins noted that the President's Council currently has 34 members. This large group has reporting to it several Commissions and Committees. Some of the Commissions are active but others do not seem to have any function. In response to this problem an Ad Hoc Committee has been drafting a revision. Goals of this revision include improving function by reducing the size of the Council, avoidance of certain people being in the position of reporting to themselves, and promotion of discussion of problems by persons who have knowledge of, and primary interest in the problems. He added that the committee envisioned a smaller Cabinet as well, although additional expertise could be invited when needed.
in the membership of the Council, under the proposed plan they would receive representation. The plan was presented for comment, not for a vote. Senator Mullins would like to receive any comments in written form.

Senator Baron said that the one piece of work accomplished by the Commission on Faculty Affairs originated in the Senate. However, the Senate suggestion required a joint meeting between Senators and Deans, which the Provost ruled as inappropriate. The Commission on Faculty Affairs provided the needed forum for such meetings.

President Lennon said that he appreciated the creativity involved in development of the proposal.

Senator Mullins noted that the President's Council was too large to be an effective working group.

Senator Baron said that the Faculty Senators serving at the time of the change to the present structure had predicted this difficulty. However he questioned the need to change the entire structure when only certain aspects were the problem.

President Dyck commented that only 4 Commissions are functioning effectively.

President Lennon said that when all of the members of the Council were gathered together it is a cumbersome group. In addition, people who are distant from the problem being discussed enter into the discussion for the first time. As a result a good proposal can get tabled or defeated easily and quickly. It would be very difficult to make a major decision in that group setting.

Senator Baron asked for the President to give input as to what the Council should look like.
President Lennon said that he needed a small group to meet weekly; that group should be heavily involved in making decisions. The larger group could meet less often to discuss issues, primarily academic issues. President Lennon stated that he sees the proposed structure and function as a big improvement but he needs faculty response.

D. Other

President Dyck thanked the following people for their work on the Senate:

The Executive Committee—Joe Mullins, MaryAnn Reichenbach, Marjorie Sly.

The Committee Chairs—Glenn Birrenkott, Dick Calhoun, Dale Linvill, Ron Nowaczyk.

The Advisory Committee—Jim Daniels, George Polk, Dennis Tesolowski, Cecil Huey, Dick Conover, Martha Lyle, Jeuel LaTorre.

Chairs of Ad Hoc Committees—Huey and Polk.

Those whose have served on the various Commissions and Committees, the Grievance Board—

"It is all of these services which make faculty governance viable. We appreciate your work, it is only because of such responsible people that we have a governance process."

President Dyck then recognized the retiring Senators: first, the two that are retiring from their term of office and have been elected to serve a new term; Jim Daniels and Wayne Madison.

Dale Linvill: Has chaired the Policy Committee for the past two years. He has been instrumental in developing a University Manual to insure that no one becomes confused about the existing
policy. In addition he has worked to implement computerization of the University Manual so that anyone can call the policies up to check on them. He has served as Chair of a very important Ad Hoc Committee to review the grievance process. A draft proposal has been prepared and a report will be ready soon.

Martin Davis: Has shared a position with Mark Hudson although Martin has served most of this year. They have both shared the Architectural perspective on a number of issues. Martin served on the review process of the planning board, and has served as a valuable member of the Facilities Planning Committee.

Cecil Huey: One of the hardest working Senators, who has been available for a number of tasks. Cecil served as Chair of the committee that reviewed the planning board, has been a member of the Advisory Committee, the Landscape and Facility Committee, and the Computer Advisory Committee.

Bob Snelsire: An unsung hero in that he has served as Chair of the Grievance Board. President Dyck reported that Bob has received many kudos for his work on that Board, from many parts of the campus.

Richard Calhoun: Has served two years on the Senate and has chaired the Welfare Committee for most of that time. The Welfare Committee has brought forth many excellent proposals under his leadership. He chaired the committee which first developed the proposal for the Trustee, Administration and Faculty Symposium. He has served on the Scholarship & Awards Committee, the Faculty Salary and Fringe Benefits Committee, the Advisory Committee, and he is the "unofficially declared authority on all information great and small."
Bill Hare: Has served two years. During the first year he served as Chair of the Scholastic Policy Committee and helped originate some of the fine work they have completed this year. He has also served on the Grievance Board.

Jeuel LaTorre: Another "faithful and hardworking Senator." She served as the Senate's representative on the Commission on Undergraduate Studies and has worked hard for the passage of the resolutions initiated by the Senate. She has served on the Advisory Committee, the Grievance Board, the Ad Hoc Committee to review the grievance process and has been available to the President when he needed advice.

President Lennon spoke to express his appreciation for the work of Senate President Larry Dyck. He noted that Larry had represented the Senate well and has stood firm when appropriate which is exactly what is needed of the Faculty Senate President. President Lennon attested to Larry's ability to cause needed debate to occur through a variety of means.

President Dyck then passed the gavel to the new President of Faculty Senate, Joe Mullins. As he did so, he noted that when he had received the gavel he had immediately dropped it. Senator Dyck took care to see that President Mullins received the gavel without mishap.

President Mullins thanked Senator Dyck for his service, noting that he could be counted on for knowing and understanding the issues, for being an articulate spokesperson, and for initiating discussion. For these services President Mullins presented Senator Dyck with two rewards. Senator Dyck will be serving on Senate for
another year and was rewarded by being appointed as Chair of an Ad
Hoc Committee on Fringe Benefits. In addition, he was presented a
plaque of appreciation for his service as President during 1986-87.

VI. INTRODUCTION OF NEW SENATORS

A. President Mullins introduced each of the new Senators and indicated
the College which they represented. He asked that each Senator
complete the Committee Preference Questionnaire and return it
before they left the meeting.

B. Senator Morris reminded President Mullins that he had requested
additional information about the budget cutting procedures. He
repeated this request for the agenda of the next meeting.

Senator Derr asked that anyone with input for the Parking and
Traffic Committee call her on Wednesday between 2 and 4 p.m.

Senator Bryan distributed the report of the subcommittee
to study the current exam schedule (Attachment J). It was noted
that the second page statement could be misconstrued, these are 3
hour exams with 45 minutes between them.

VII. ADJOURNMENT

The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

MaryAnn B. Reichenbach
Secretary

Senators absent: S. Brown, T. Leap, R.A. Conover, R. Nowaczyk, J.D.
Woodard (E.M. Coulter attended), E.P. Stillwell.

MAR:tit
Report of the Policy Committee - April 1987

The policy committee met on 25 March 1987.

A suggested wording of the Vice-Provost position descriptions for inclusion in the Faculty Manual was finalized. This suggested change was forwarded to the Senate for approval.

The issue of peer review and evaluation practices in the Library was discussed. The Library has designated faculty to act as Unit Heads. These Unit Heads not only supervise classified and part-time student help but also have other faculty assigned to work under their supervision. The Unit Head is asked to do annual evaluations of everyone working in their section. This includes full-time faculty members.

The faculty of the Library are in the position of reviewing and completing annual evaluations of fellow faculty members. This is an administrative duty, not a faculty responsibility. It is our opinion that the Library should assign the annual evaluation task to an administrator. We suggest that this task be assigned to the Assistant Director, an administrative position. A letter stating our opinion is being sent to the Provost.

We discussed the issue of granting sabbatical leave to faculty who have not been in a tenure track position for at least six years. In our opinion, the Faculty Manual adequately protects the faculty. The Manual only requires six years service to the University. It contains no requirements for time in grade. The act of converting an individual's appointment from a visiting to a full-time tenured position should have no bearing on length of service required to be eligible for a sabbatical leave. We also noted the Faculty Manual states that the decision to grant a request for sabbatical leave may have other operating constraints such as "...departmental staffing, faculty work loads, and budget restrictions or limitations" (Faculty Manual III:D, pg III:10). A sabbatical leave is not automatic after six year service. The granting of the request should include wise administrative decisions.
REPORT OF THE FACULTY SENATE POLICY COMMITTEE 1986-87

Committee Chairman:

Dale E. Linvill, Agricultural Engineering

Committee members:

Carl Bishop, Chemistry
York Brannock, Languages
George Carter, Plant Pathology and Physiology
Alice Derr, Elementary and Secondary Education
Cecil Huey, Mechanical Engineering
George Polk, Architectural Studies
MaryAnn Reichenbach, Nursing

ACCOLADES AND PRAISE:

Writing this report evokes mixed emotions. It's sort of a cross between deep regrets and uninhibited glee. Regrets that after a two year term as Policy Committee Chairman, I will no longer be working with an excellent group of fellow faculty on a very regular basis. Uninhibited glee that I will no longer be regularly attending meetings and writing reports!

It is in reports such as this, however, that I can express my appreciation to fellow Senators who were members of the Policy Committee, some of whom requested a second year on the Committee!

The hard work and many hours that MaryAnn Reichenbach put into compiling a list of committees and commissions to determine who was appointed when and by whom shall not have been in vain. Just because someone else decided after her job was completed to review the whole committee and commission structure does not mean that such a compilation will not be used, only delayed!

Writing styles sometimes get in the way. George Polk, however, was very diligent in seeing that suggested Manual changes were finally completed and submitted. Of course we did find that a deeper issue underlay the whole subject and thus a delay in adopting our suggestions was again encountered.

There is nothing like having an ACC referee on a committee. Balanced decision making was the rule throughout these past two years. George Carter saw to it that material submitted to him was reviewed thoroughly and expeditiously. His insightful comments and the ability to "let George do it" helped our efforts throughout these past two years that we have worked together.
It took some prodding but success was mine. York Brannock finally came through with his part of the Faculty Manual annotated Table of Contents. And a very good job it was. Now the task of completing material for use by the Secretary of the Board rests with a good typist.

Cecil Huey managed to be a faithful member in spite of a broken wristbone. He, too, added to the works of the Policy Committee throughout these past two years of working together contributing especially to resolution writing.

Carl Bishop left on sabbatical for the 1986-87 school year. We only had the sage advice of Carl during the previous year and the summer of '86. His work, too, was very much appreciated.

Alice Derr was sort of like the new kid on the block. The other members of the 1986-87 Policy Committee had prior experience working with me during the 1986-87 Senate year. Her telephone conversations and efforts toward the work of this year's Policy Committee are very much appreciated. In addition, we usually managed to hear about the parking issue before other Senators thanks to Alice's position on the University Parking Committee.

And now to a summary of our accomplishments during the 1986-87 Senate year.

**ISSUES ADDRESSED DURING 1986-87:**

1. A draft of material for an annotated Faculty Manual Table of Contents to be included in the Board of Trustees Manual was prepared. This draft lists important points within each section of the Faculty Manual highlighting policies effecting the Faculty.

2. A draft of a booklet listing committee appointments was written. This booklet is designed as an aid to the administration to assure that committee appointments are done properly and on time.

3. We discussed the Abnormal Conditions Notification Policy. A letter was sent to the Department of Public Safety expressing our concerns with notification of researchers when something goes awry in their lab during off hours.

4. The issue of creating and filling a Vice-Provost position without faculty input was discussed. The discussion resulted in Senate Resolution 86-12-1.
5. While undertaking a rewrite of the Faculty Manual section describing Vice-Provost positions, we noted a discrepancy in the wording and the organizational chart contained in the Faculty Manual. This concerned Vice-Provosts overseeing the library but the Director of Libraries reporting directly to the Provost. This issue was submitted to the Provost for clarification.

6. The issue of a formal review process for Vice-Provost positions was taken up. These positions are each assigned an area of responsibility, many in the academic sphere. This issue remains before the committee.

7. The issue of peer review and evaluation practices in the Library was discussed. The faculty of the Library review and complete annual evaluation forms of fellow faculty members. This is an administrative duty, not a faculty responsibility. This issue was referred to the Provost.

8. We discussed the issue of granting sabbatical leave to faculty who have not been in a tenure track position for at least six years. In our opinion, the Faculty Manual policy on sabbatical leave adequately protects the faculty.

9. The role of "course approval forms" was investigated at the request of a fellow faculty member. These forms are used to indicate routing and review of the course material. Signatures indicate only review, not necessarily approval. These forms are being modified to indicate review rather than approval.

10. The practice of organizations such as AAUW presenting awards at general faculty meetings was discussed. We found nothing wrong with this practice since the general faculty meetings are the only time of the year during which all faculty are in attendance. We concluded that this is a proper public forum for these awards.

11. We investigated the proposal to implement an Employee Suggestion Program at Clemson. This program is open to all employees. Adequate screening exists to assure a fair review of all proposals and their effect upon faculty.

CONTINUING ISSUES:

1. Recognition for service to the University is an area pointed out in the recent response to the Carnegie Commission Report. Some method to compensate faculty involved in University service must be devised. One fairly simple method would be to designate a portion of the evaluation form to indicate duties connected with Faculty Senate and other College and University and Department committee work. It seems to me that serving on such committees as grievance boards and chairing ad hoc committees should have some compensation and recognition. When serving as
chair of Senate Standing Committees, time requirements for meetings gets big. We have a hard time finding dedicated individuals to run for Senate since the perception is that this is overload duty with no recognition from administration for our efforts.

2. Review of the Vice-Provost positions. There is no formal review process for Vice-Provosts, yet they are intimately involved with formulating and carrying out programs in the academic arena. We do have input into review of the Provost. Does this suffice for review of his Vice-Provosts as he suggests? The basic question that must be answered is, are these strictly staff positions assisting the Provost or are they administrative positions with independant decision making roles? In day-to-day operations, they function more like independant administrators. It is my opinion that there should be a formal review pipeline to help assure that faculty interests are followed by the entire Provost's office.

3. Completion of a marked copy of the Faculty Manual for use by the Secretary of the Board. Initial work identified the need for an annotated table of contents. This project is well on the road to completion. Now a copy of the Faculty Manual needs to be marked for use by the secretary.

4. Library faculty review situation. A letter has been written to the Provost and I have talked with him about the evaluation methods used in the Library. These pratice are not in compliance with Faculty Manual guidelines. It behooves the Policy Committee to keep this issue before the administration until they are corrected.

Dale E. Linvill
28 April 1987
The committee met on March 31st. Senator Bryan presented a report of his subcommittee on exam scheduling. The committee decided to present an interim report under new business. Two plans for scheduling of final exams are included in the interim report.

The committee also approved the proposed changes with regard to establishing a time deadline for grade protests and requests for withdrawal from the University. The Student Resolution on moving Fall Break was briefly discussed. The committee had no opposition to the resolution. Some members felt that if the resolution is pursued further that the concept of Fall Break itself should be reconsidered.

Lastly, Sen. Bryan raised the issue of a uniform word-processing for the campus. The committee recommended that the Chair share the committee's views with the Senate representative on the University Computer Advisory Committee.

Respectfully submitted,

Ronald Nowaczyk, Chair
Faculty Senate: Scholastic Policies Committee
1986-87 Annual Report

The major activities of the committee during the past Senate year included:

1. The University endorsed a revised admissions policy proposed by last year's committee. The major points in this policy included a formal statement of current admissions practices; the acknowledgment that extracurricular endeavors influence admissions; and the inclusion of the Admissions and Continuing Enrollment Committee in reviewing and approving minimum admissions standards for individual colleges.

2. Based on recommendations from this committee, the Appeals committee for academically deficient students was reorganized and Admissions Exceptions committee was made a permanent committee. Both committees are subcommittees of the Appeals and Continuing Enrollment Committee. Majority representation is composed of elected faculty representatives rather than faculty appointed by the Provost.

3. Changes were made in the limit of credit hours for students on academic probation. Review of past performance revealed that many students were exceeding the limit of 15 hours and that their performance was not related to the number of hours registered for. A change was made to reflect that the limit of 15 hours was a recommendation to be considered by the advisor and student.

4. The Committee endorsed changes made in the Report on Teaching Evaluation by the Commission on Faculty Affairs. The committee's recommendation that the report be forwarded to departments for input was not accepted by the Commission prior to its approval by the President's council.

5. The Committee reviewed a proposal on admission to Special Institutes. A Faculty Senate Resolution voicing concerns about using minimum admissions requirements in accepting high school students for institute courses with academic credit was not accepted by the Commission on Undergraduate Studies. The issue is yet to be discussed by the President's Council.
Current activities of the committee focus on two major issues. The first deals with the scheduling of common exams. The current subcommittee (L. Bryan, Chair; P. Heusinkveld; J. LaTorre) is preparing a report. The second issue involves academic advising. A number of concerns have been raised and this appears to be a topic of study for the upcoming year.

Committee Members:
S. Brown
L. Bryan
D. Conover
M. Davis
P. Heusinkveld
M. Hudson
S. King
J. LaTorre
J. C. McConnell
R. Nowaczyk, Chair
To: Larry Dyck, President, Faculty Senate
From: Richard J. Calhoun, Chairman, Welfare Committee
RE: Report for 1986-7
Date: April 7, 1987

The Welfare Committee achieved several important goals during 1986-7. The most important of these was the recommendation for establishing rotating distinguished professorships as teaching awards which resulted in a Senate resolution apparently well received by the administration. Our resolution was in response to the recommendation of the Carnegie Foundation for the Advancement of Teaching for the establishment of teaching awards. Senator Jim Daniels deserves credit for the work in clarifying the concept, setting the qualifications, and determining the selection of these professors. Our work on optional health insurance contributed to the realization of an option for Clemson faculty residing in Pickens County to join the Anderson HMO. The option will be offered to the Clemson faculty in May. The work on this issue was done by President Dyck in cooperation with the Clemson administration. What success on this issue makes clear is that some issues needing immediate action may require the President of the Faculty Senate to work directly with the administration and state officials. No word has been received on a third resolution—the Faculty Senate resolution of support for the Leatherman bill in its current form, with an added recommendation that the Clemson administration work to improve retirement for all Clemson faculty.

An important means of cooperation with the University of South Carolina was demonstrated in the first joint telecommunications conference with the Welfare Committee there. Senators Baron and Daniels did much of the work to make this conference possible. It led to the support of the Leatherman bill by both faculty senates as well as to a decision to investigate expanded fringe benefits for faculty at both universities.

Two other committee recommendations await realization. (1) The Welfare Committee passed a resolution of support for an attempt to raise the faculty benefit calculation on retirement contributions from the state nearer to those of police and other state employees whose requirement benefits are greater. (2) We recommended faculty membership on the planning committee of the Office for Development.

On other matters, the Welfare Committee participated in setting Clemson policy on asbestos removal and the chairman was a member of the policy committee on Aids. In addition, we invited several guests to meet with the Welfare Committee, including Ron Herrin, from Payroll and Insurance; Jeff McNeill, from the Office of Development; and Pat Padgett from the Commission on Classified Staff Affairs.

For 1987-8 we have the following concerns: (1) It is obvious that a continuing concern of the Welfare Committee must be salaries and the related issue of fringe benefits. We did not at Clemson average the 5.9% announced by AAUP as the national average for 1985-7, and the present estimated 3% increase for 1987-8 will put us further behind our peer institutions. 2. The fight for improved retirement benefits including an attractive plan for early retirement should be continued. 3. Several proposals from the Commission on Higher Education may be of concern to the Welfare Committee, especially the proposed eminent scholar professorships. 4. Further cooperation with the Welfare Committee at the University of South Carolina should be utilized to identify issues of concern to university faculty and to communicate our needs through administration to the responsible parties in Columbia.
1. The following is the membership of the Faculty Senate’s ad hoc Committee to Review University Research and Research Funding:
   - Glenn Birrenkott, chair, College of Agricultural Sciences
   - Roy Hedden, College of Forest and Recreation Resources
   - Dennis Teslowski, College of Education
   - Michael Drews, College of Commerce and Industry
   - Ken Murr, Library
   - George J. Gogue, Office of University Research and College of Forest and Recreation Resources
   - Kim Peterson, College of Sciences
   - H. Garth Spencer, College of Sciences
   - Frank Paul, College of Engineering
   - Chris Sieverdes, College of Liberal Arts

   The committee’s charge was to obtain broad faculty input in order to identify problem areas and to make recommendations that will assist the faculty and the University in improving their research productivity and competitive posture within the regional, national and international arena.

2. The following is the membership for the Faculty Senate’s ad hoc Committee to Organize a Symposium to be held in association with the centennial anniversary of the first meeting of the board of trustees:
   - Ron Nowaczyk, chair, College of Liberal Arts
   - Larry Bauer, College of Agricultural Sciences
   - Richard Calhoun, College of Liberal Arts
   - Larry Dyck, College of Sciences

3. Professor Steve Wainscott, chair of the Athletic Council’s ad hoc committee to review the Council’s organization and responsibilities, will present the Senate with a revised copy of the committee’s report. Senators will have the opportunity to comment on the report at the May meeting.

4. Dr. Gary Ransdell, the University’s new Vice-President for Institutional Advancement, has requested the opportunity to discuss with the Faculty Senate a proposed reorganization of his areas of responsibility. His proposal should be ready for review at the May meeting of the Senate.

5. Faculty Senate Resolution 87-3-1, the Resolution on Parking, was forwarded to Vice-President Larson along with a synopsis of Professor Ed Clark’s comments on how to formulate a parking plan. In addition, Mr. Larson was encouraged to call upon the good services of knowledgeable faculty, such as Professor Clark, to assist in devising an appropriate solution to the University’s Parking "Phenomenon."
6. Information related to the Faculty Senate's Resolution 87-3-2, concerned with the pending legislation on the Optional Retirement System, was distributed to Provost Maxwell and other individuals concerned with the legislative process. It is my understanding that our position was conveyed to the House during testimony provided by Mr. Wade Green, special assistant to President Lennon.

7. The Facilities Planning Committee met March 18, 1987. Two items of potential interest to faculty are attached to this report. The first item (pres report #1) deals with a drafted policy statement on Toxic Waste Management. The statement was tabulated to afford programmatic areas the opportunity to review its scope. Please share the document with your constituents in order to ascertain if this policy is the appropriate action for the university. The second item (pres report #2) deals with a feasibility analysis for Johnstone Hall renovation. It is included to provide you with an impression of the scope of the project and its influence on student demography, housing costs and campus planning. Your comments are solicited.

8. Enclosed (pres report #3) is the proposed "Self-managed Application Procedure" to be utilized with Foreign Applicants to Graduate School. Please encourage your constituents, particularly those associated with graduate education, to review the document and provide comments.

9. Enclosed (pres report #4) is the updated proposal for Clemson Professorships for Distinguished Teaching. The selection procedure shall be reviewed by the College Deans at their next meeting. It is my understanding that funding can be achieved through the Alumni Foundation.
10. As a result of the Budget Assessment Process, the University Administration has made a policy decision associated with parking. Parking shall become a self-supporting auxiliary. The very positive and beneficial side of this decision comes through the reduced impact of parking on the E&G budget, and the associated benefit these funds provide to programmatic areas. The less desirable side is the hard reality of the decision: there shall be a parking fee. Details have yet to be finalized, but shall occur in rapid order. The Traffic and Parking Committee meets Thursday, April 9 to review the current plan and to formulate subcommittees to review the important aspects of: (1) a transportation system; (2) improvements to existing parking facilities, and (3) the enforcement process. Alice Derr will represent you at the meeting of the Traffic and Parking Committee.

11. A few faculty may wish to volunteer to participate in a pilot project which utilizes a software program to assist with the comprehensive process of Planning for Retirement. If you or your colleagues would be willing to become part of the pilot study group, contact Ron Herrin at X-2470.

12. The Creative Endeavors Resolution (FS 87-2-1) received an extended hearing in a recent meeting of the President’s Cabinet. As a result of that discussion the Senate’s efforts have borne fruit. The President, Provost and Vice-President Student Affairs will initiate discussions with the fine arts faculty in order to work out a procedure(s) that will reduce the likelihood that a censorship issue might again arise. Congratulations!

13. The Facilities Planning Committee met on April 1 and received a list of priorities associated with Permanent Improvement Projects, both those funded within the E&G budget, and those associated with capital improvement &/or revenue bonds. The priorities as listed were created by Vice President Larson’s staff based on input from various divisions of the University. The lists are provided to you for two reasons. First, to communicate what’s happening in the University’s planning process, and second, to provide the university community with an opportunity to alert the Facilities Planning Committee of possible glitches (e.g. Athletic Dorms being built in the Sirrine parking lot).
PRESIDENT'S UPDATE
continued

14. The Faculty Committee on Nontraditional teaching has drafted the attached agreement related to use of tapes and other materials developed by faculty. Please review this document carefully. Share it with your College Curriculum committee and others involved in the Telecampus effort. Provide Joe Mullins or Tom Oswald with your comments.

15. Keep your constituents alerted to the pending open enrollment that will allow them the opportunity to change their health insurance carrier. Enrollments are expected to occur during the month of May, and should provide faculty living in Clemson and its Pickens County environs with the opportunity to access the Anderson Plan HMO.
Toxic Waste Management Policy Statement

Introduction

The acquisition, use and disposal of toxic substances are governed by State and Federal laws and regulations. Additionally, the operation of campus utility systems is also regulated. Numerous individuals on the Clemson University campus are certified to acquire, use and/or dispose of toxic substances such as chemicals, PCB's, radioactive waste and pesticides.

These activities are decentralized. Neither the quantities, types and uses of toxic substances nor the number of licensed individuals can be determined because a control point has not been established. This lack of centralized information can lead to duplication of efforts, inadequate knowledge and distribution of information and an inability to respond to inquiries and recommendations in a timely fashion.

Recommendation

It is recommended that an individual be charged with the responsibility of receiving and maintaining all permits, regulations, citations, and consent decrees regarding toxic substances or utility systems, the distribution of laws and regulations to appropriate campus individuals, a log of regulatory agency visits to campus and their recommendations, and the coordination of toxic substance removal. This individual should be the University Safety Coordinator.

CMPO/18 March 1987
Johnstone Hall Renovation Feasibility Analysis

General Recommendations:

1. The construction of a new residence hall should be eliminated from all immediate plans. The renovation of Johnstone Hall is our overriding priority. The exclusion of the new hall brings the approximate total renovation cost from $35,000,000 to $30,000,000.

2. We would revise the architect's phase-in plan as follows:

   Phase I - B- & C-Sections
   Phase II - D-Section and part of E-Section
   Phase III - Part of E-Section and F-Section
   Phase IV - A-Section

   Our reasons for this revision are:
   
   a. We currently have a shortage of women's residence halls beds on campus. Beginning renovations with A-Section would substantially aggravate this existing problem.

   b. Johnstone Sections B-F continue to become less and less popular with our male population, resulting in empty beds in these areas. It is obvious that the condition of these sections is far less acceptable to the student market than the condition of A-Section.

   c. Rooms and bathrooms modified for the handicapped exist only in A- and F-Sections. These sections need to remain open while initial stages of the renovation take place and alternative handicap-accessible facilities are created in newly renovated sections.

   d. Architect's plans call for the loss of at least a portion of A-Annex. It is preferable to lose these beds only after the quality of other Johnstone sections is improved. Also, private bathrooms in other renovated sections will allow more flexibility in housing the women who would be displaced while A-Section renovations take place.
Johnstone Hall Renovation Feasibility Analysis
Architect's Projected Schedule (7½ Years)

Timetable (20 months per phase)

Phase I:  B- and C-Sections (May 89 - December 90)
Affects:  Summer 89
          Fall 89
          Spring 90
          Summer 90
          Fall 90

Phase II:  D-Section and part of E-Section (January 91 - August 92)
Affects:  Spring 91
          Summer 91
          Fall 91
          Spring 92
          Summer 92

Phase III:  Part of E-Section and F-Section (September 92 - April 94)
Affects:  Fall 92
          Spring 93
          Summer 93
          Fall 93
          Spring 94

Phase IV:  A-Section (May 94 - December 95)
Affects:  Summer 94
          Fall 94
          Spring 95
          Summer 95
          Fall 95

Discussion

The architect's projected schedule was dismissed as unfeasible for the following reasons:

a. It called for each phase to be completed in 20 months—a projection which we feel is unrealistic.

b. It provided no time between phases to allow for inevitable construction delays.

c. The increase in debt service resulting from completing a $30,000,000 project in less than 8 years would necessitate undesirably large rate increases.
Johnstone Hall Renovation Feasibility Analysis
Alternative Schedule A (9½ Years)

**Timetable (24 months per phase; one semester interval between each phase)**

**Phase I: B- and C-Sections (May 89 – April 91)**
Affects: Summer 89
Fall 89
Spring 90
Summer 90
Fall 90
Spring 91

BREAK: Summer and Fall 91

**Phase II: D-Section and Part of E-Section (January 92 – December 93)**
Affects: Spring 92
Summer 92
Fall 92
Spring 93
Summer 93
Fall 93

BREAK: Spring 94

**Phase III: Part of E-Section and F-Section (May 94 – April 96)**
Affects: Summer 94
Fall 94
Spring 95
Summer 95
Fall 95
Spring 96

BREAK: Summer and Fall 96

**Phase IV: A-Section (January 97 – December 98)**
Affects: Spring 97
Summer 97
Fall 97
Spring 98
Summer 98
Fall 98

**Discussion**

Although Alternative Schedule A provides for a more realistic construction timetable, it was also dismissed in favor of Alternative Schedule B. The one semester interval between phases provided in Schedule A would be useful only when it involved a Fall semester. Housing's needs are low in the spring, and it is unlikely that much additional revenue could be raised by opening areas during our spring semester.
Johnstone Hall Renovation Feasibility Analysis
Alternative Schedule B (11 Years)

Timetable (24 months per phase; one year interval between each phase)

Phase I: B- and C-Sections (May 89 - April 91)
Affects: Summer 89
         Fall 89
         Spring 90
         Summer 90
         Fall 90
         Spring 91

BREAK: Summer and Fall 91, Spring 92

Phase II: D-Section and Part of E-Section (May 92 - April 94)
Affects: Summer 92
         Fall 92
         Spring 93
         Summer 93
         Fall 93
         Spring 94

BREAK: Summer and Fall 94, Spring 95

Phase III: Part of E-Section and F-Section (May 95 - April 97)
Affects: Summer 95
         Fall 95
         Spring 96
         Summer 96
         Fall 96
         Spring 97

BREAK: Summer and Fall 97, Spring 98

Phase IV: A-Section (May 1998 - April 2000)
Affects: Summer 1998
         Fall 1998
         Spring 1999
         Summer 1999
         Fall 1999
         Spring 2000

Discussion
This schedule is preferred for the following reasons:

a. It provides a more realistic construction time of 24 months per phase.

b. It allows for intervals of one year between phases. This break would absorb construction delays which may extend into summer and still allow for newly renovated areas to be open during the fall, our peak demand time.

c. The one year intervals will allow some "recovery time" for Housing's budget.

d. The impact of debt service increases is substantially lessened when spread out over 11 years.
**31854**

**FINANCIAL PLAN SUMMARY FOR RENOWATION OF JOHNSTONE HALL**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Increase in Debt Service</th>
<th>Decrease in Revenue</th>
<th>Expenditure Reduction Savings</th>
<th>Proposed Rate Increase</th>
<th>Gain in Revenue</th>
<th>Current Year Carry Forward</th>
<th>Cumulative Carry Forward</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1987-88</td>
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</tbody>
</table>

**NOTES:**
- "Expenditure Reduction Savings" includes: Repairs, Supplies, Labor and Utilities for Closed Sections.
- "Gain in Revenue" includes: Rate Increases and/or Revenue increases for newly renovated areas when applicable.
The recommendation from Housing is to plan our renovation phase-in using Alternative Schedule B (11 years). This plan allows for the least disruption between phases and appears to be most affordable.

The following summarizes important considerations made during the development of the financial plan:

1. This plan presents annual rate increases that may require future adjustments. The proposed gradual increases will enable the rising debt to be absorbed as the project progresses.

2. Expenditure calculations assume a gradual annual rise averaging 3% to absorb inflation and personnel cost of living increases.

3. Permanent improvement decisions will be adjusted annually to balance the budget by fiscal year.

4. O & M carry forward amounts will be used to reduce the required bond issue for Phases I-III.

5. The sale of Littlejohn Apartments will generate revenue for funding Phase I.

6. Rates for newly renovated sections of Johnstone Hall will be increased 20% to parallel typical apartment rates.

7. Costs used for each phase are:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I</td>
<td>B &amp; C</td>
</tr>
<tr>
<td>Phase II</td>
<td>D &amp; Part E</td>
</tr>
<tr>
<td>Phase III</td>
<td>F &amp; Part E</td>
</tr>
<tr>
<td>Phase IV</td>
<td>A &amp; Annex</td>
</tr>
</tbody>
</table>

   | 9,000,000  |
   | 8,000,000  |
   | 9,500,000  |
   | 6,000,000  |

7. Costs used for each phase are:

8. It is assumed that the mandatory debt reserve will be funded by the bond issue and interest earned or by carry-forward funds.

9. Additional revenue could be generated by the use of High-Rise study and utility rooms during the time Johnstone sections are closed. This would increase beds available by 76 during Phases I-III and 144 during Phase IV.

10. The renovation of Johnstone Hall will be a major step in removing asbestos from our residence halls and should be considered part of our University removal plan. Therefore, other major asbestos removal projects would not be considered during this major renovation. We will pursue removal of asbestos on a floor by floor plan thus reducing costs and loss of bed space.

11. The amount of debt service to annual revenue will increase from 30% to 37% during the 11-year plan.
Using this proposed phase-in plan reduces the need to maximize bond issue for each phase. Issues can be reduced by:

1. Annual carry-forward of funds.

2. 100% occupancy of the residence halls during non-construction years.

The attached summary highlights key cost considerations of our proposed 11-year plan. The Housing Office also has detailed analysis backup by fiscal year for these summary totals.
MEMORANDUM

TO: Members of Dean's Council

FROM: Farrell B. Brown
Associate Dean of the Graduate School

DATE: March 11, 1987

SUBJECT: Foreign Applicants and Self-Managed Applications

The proposal contained in this memorandum represents our attempts to improve the procedures for admitting foreign students. It is consistent with some recommendations in a report by Ms. Joann Stedman, a consultant from the National Association of Foreign Student Affairs (NASFA), who visited here last October. Her study of our activities was prompted, among other things, by the realization both in the Office of Student Affairs and the Graduate School that we could no longer operate under existing policies or practices and provide the proper response to applicants and departments. We have experienced a growth rate of 10 percent per year in foreign applicants since 1981.

The central ingredient of the proposal is the self-managed application (SMA)—a relatively new concept but now used by 35 percent of all graduate schools. Some examples are UNC, NC State, VPI, Wake Forest, Tennessee, Florida, Missouri, Ohio State, Kansas State, Cornell, Arizona State, Penn State and Stanford. The following steps represent the logical sequence of events:

1. Any inquiry from a prospective applicant, when routed to the Graduate School, will initiate the assignment of an ID No. to be attached to a brief biographical sketch entered into the Student Data Base.

2. Identification of the proposed major produces an informational page for the applicant, unique to the academic program and composed by the program coordinator for our immediate printing. It is restricted to 8 1/2 x 11.

3. Applicant is mailed the SMA packet containing the following:
   a. Application, unique for foreign students, and carrying a fee of $25.00.
   b. Information described in 2.
o Information from the Office of International Services (OIS) regarding visas, travel, costs, etc.

o A form for reporting to OIS personal or family finances available. (Some will not respond if cost is too great relative to finances.)

o Admission criteria. (Some will not apply if, for example, they realize Computer Science requires a TOEFL score of 580.)

o Envelopes and instructions for obtaining official transcripts and letters to be mailed to us, when collected by applicant, in one envelope provided. (This is the key to the SMA.)

o Photos of campus.

o A microfiche of Graduate Catalog.

o Forms for requesting ETS to send official GRE, GMAT and TOEFL scores.

4. Materials arrive aggregated and use of the assigned ID No. removes the task of name searches, a problem even with SOUNDEX.

5. Student's copy of GRE, GMAT, and TOEFL scores may be used in unusual circumstances but student is not relieved of responsibility to have official ones sent from ETS.

6. Department receives application within 14 days after receipt of SMA, provided all materials are included. As usual, failure to supply application fee results in no action.

7. After student is accepted, department must specify on application if financial assistance is granted or is pending.

8. OIS will send I-20 Form overseas without an advanced payment. Instead, student must present designated amount of cash upon entry to U.S. Those in U.S. must send advanced payment directly to OIS.

We see step 2 as an expensive but important one. Colleges should consider whether a college-wide sheet would be adequate. Step 8 is a significant change and will improve our image with students and agencies overseas.

FBB:hb
CLEMSON PROFESSORSHIPS FOR DISTINGUISHED TEACHING

A Clemson Professorship is a two year award in recognition of a faculty member's distinguished pedagogical activity while in the service of Clemson University. The award carries a budget of $5,000 per year, and is administered through the University Foundation. The budget may be utilized at the recipient's discretion for the purpose of enhancing his/her scholarly activities as they relate to teaching. All tenure track faculty with the rank of assistant professor or above are eligible to compete for Clemson Professorships, however, a faculty member may receive the award only once per lifetime. Selection is based solely on documented excellence in pedagogical activities.

In the selection of a recipient the following procedure is utilized. Not more than two nominees for a Clemson Professorship are submitted to the Dean of a College by the College Selection Committee, comprised of one faculty member from each department in the college, appointed by the corresponding department head, and four students, two undergraduate and two graduate, appointed by the Dean. Each College Dean forwards the name of one of the two nominees to the Provost, and the Provost forwards all documentation, along with any comments of his own, to the President for final selection.

Additional Comments:

1. Funding for the awards should come through a grant from the Development Office, possibly through unrestricted annual gifts.

2. The number of two year awards should be no fewer than six, with three new awards announced each year.

3. Evidence submitted by an applicant must provide documentation pertaining explicitly to pedagogical activities. Accomplishments in research and other areas may be considered only if they clearly relate to the pedagogical experience.

4. Items submitted as evidence might include the following:
   a. A brief narrative, outlining major teaching accomplishments;
   b. Written supportive statements from:
      1) present and/or former students
      2) parents of students
      3) peers
      4) other University personnel
   c. Other items requested by the Selection Committee.
5. Each College Selection Committee selects no more than two candidates whose documentation is forwarded to the College Dean. After review, the College Dean forwards one name to the Provost, who, in turn, forwards all documentation along with his own comments to the President for final selection. Those candidates who did not receive awards in a given year would automatically be considered the following year along with new candidates supplied by the College Deans. However, if a candidate was not the recipient of an award in the second year, a new application would be required for subsequent consideration.

6. Selection Committees would include the following among their members:
   a) one faculty member from each academic department within the college, appointed by the department head of the respective departments;
   b) two graduate and two undergraduate students currently enrolled within the respective colleges, appointed by the Dean from among the enrollment of the various majors in the college.

7. The Selection Committee’s operational protocol may be established by each group, with consideration being given to the following suggestions:
   a) the chairperson should be elected by the committee from among the faculty representatives;
   b) committee members from the faculty should serve two year terms and student members should serve one year terms;
   c) any committee member submitting an application should resign from the committee and should be replaced by a new appointee.
AGREEMENT CONCERNING NONTRADITIONAL TEACHING
SECOND DRAFT

Parties: __________________________, __________________________ Department
(Faculty member)

________________________, __________________________ Department
(Department Head)

The parties whose names appear above hereby agree that the Clemson University course
will be taught by the designated faculty during the _______ semester/summer session, 19__, by means of the following
nontraditional medium:

( ) Instructional television
( ) Live transmission of on-campus class
( ) Videotape-delay only
( ) Combination live and tape-delay
( ) Other: __________________________

( ) Computer based network

( ) Other electronic means: __________________________

This course has been approved for nontraditional delivery by the departmental and college curriculum committees.

This course ( ) is ( ) is not suitable for possible redelivery by means of tape-delay only, with appropriate office
hours in which the remote students can contact the faculty.

If "is suitable" is checked above, then this agreement is effective for no more than _______ repeat offerings by tape-delay, and for no longer than the following date, whichever occurs first: ____________. It is understood that repeat delivery of this course by tape-delay will be scheduled only in accordance with the terms of this agreement.
The reason for tape redelivery includes both the appropriateness of the course for transmission by this means and the necessity for the faculty member to engage in other priority activities such as research during the periods covered.
The parties agree that the ownership of record copies of the taped course is joint between the faculty member and Clemson University. (This does not override the individual University ownership of any component portions which are not the specific creation of the instructor, such as "stock footage" of standard laboratory procedures, equipment demonstrations, etc.) It is further agreed that the University shall take all reasonable steps to prevent unauthorized copying of tapes, and that all record copies except a single copy retained by the instructor shall be erased or destroyed as of the terminal effective date of this agreement.

It is further agreed that neither the University nor the faculty member will use the tapes of this course, other than as provided for herein, without a written amendment to this agreement, by the undersigned parties.

Agreed to on _________________________.

Date

__________________________  __________________________
Faculty                                    Department Head
Clemson University
Permanent Improvements Plan
Biennia 87/88, 89/90 and 91/92

25 August 1986
Introduction

This document presents both existing and planned permanent improvement projects for Education and General and Public Service Activities. The projects are presented by expected funding source—capital improvement bonds, revenue producing activities and campus funds.

The priorities have been established through a campus-wide process initiated by President Lennon. An individual project list was developed based on needs forwarded by college deans and other directors. The list was reviewed by the deans, refined and recirculated. The Executive officers have approved the priorities and the biennia groupings presented herein.

Existing Projects

Capital bond projects to be completed within the next 10 months are the New Chemistry Building, the PEE DEE Research and Education Center, pesticide storage facilities and swine service facilities. Projects for which capital bonds were approved in June 1986 are listed below. The start date of these projects is dependent on release of the bond funds.

<table>
<thead>
<tr>
<th>Bond Authorization</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,112,534</td>
<td>Improvements to the Waste Water Treatment Plant</td>
</tr>
<tr>
<td>1,000,000</td>
<td>Expansion of the Electrical Distribution System</td>
</tr>
<tr>
<td>5,000,000</td>
<td>Continuing Education Center, Education Component</td>
</tr>
<tr>
<td>4,400,000</td>
<td>Show and Sale Arena</td>
</tr>
<tr>
<td>350,000</td>
<td>Completion of Jordan Hall Basement, Phase 3</td>
</tr>
<tr>
<td>415,000</td>
<td>Laboratory for Hobcaw Barony</td>
</tr>
<tr>
<td>337,000</td>
<td>Replacement for Pendleton Road Insectory</td>
</tr>
<tr>
<td>1,140,000</td>
<td>Completion of Lehotsky Hall Basement</td>
</tr>
<tr>
<td>$14,754,534</td>
<td>TOTAL</td>
</tr>
</tbody>
</table>

The University had signed a consent decree with the Department of Health and Environmental Control pledging completion of the Waste Water Treatment Plant improvements by October 1987. Also of note is the fact the Belle W. Baruch Foundation has pledged $100,000 in addition to the bond funding for the Hobcaw Barony Laboratory.
Revenue producing activities include housing, athletics, dining halls, and the bookstore. These activities will spend approximately $4,450,000 on permanent improvements during the fiscal year. A new soccer stadium and an indoor tennis center will be the most visible of these projects.

Proposals for the University to acquire use of a $6,000,000 Computer Operations Building at the Clemson Research Park have recently been received and are being evaluated. This building will be leased from a private developer and be specifically designed to house the mainframe computer and operations support staff. The lease payment will be paid for from funds generated by the Computer Center.

FY 87 expenditures of campus permanent improvement funds are outlined below. All of these projects are expected to be complete by June 1987.

<table>
<thead>
<tr>
<th>Project</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chill Water System/Sanitary Sewer Line Expansion</td>
<td>$3,272,000.00</td>
</tr>
<tr>
<td>Renovation of Godfrey Hall</td>
<td>980,672.00</td>
</tr>
<tr>
<td>Completion of Jordan Hall Basement, Phase 2</td>
<td>266,902.03</td>
</tr>
<tr>
<td>College of Engineering Clean Room</td>
<td>250,000.00</td>
</tr>
<tr>
<td>Improvements to the Water Treatment Plant</td>
<td>132,862.30</td>
</tr>
<tr>
<td>Remove Asbestos-Lowry Hall, Rooms 125/127</td>
<td>60,000.00</td>
</tr>
<tr>
<td>A&amp;E fees outstanding for projects in abeyance</td>
<td>18,468.22</td>
</tr>
<tr>
<td>Animal Suites Renovation</td>
<td>11,421.67</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$4,992,326.22</td>
</tr>
</tbody>
</table>

Construction of the Strom Thurmond Institute Building should begin in October. Estimated construction time is twenty-four months.

And finally, program and space planning is nearing completion for a textile/engineering research building. This facility will house several thrust areas. Federal grants will be sought to provide the $35,000,000 construction costs while $15,000,000 for equipment will be raised from state, private and foundation sources.
Capital Improvement Bonds

Capital Improvement Bonds (C.I.B.s) are issued and paid for by the State of South Carolina. The biennia are defined by the permanent improvement request/approval process. All State agencies submit their permanent improvement plans to either the Commission on Higher Education or the Budget and Control Board in June of odd-numbered years. The plans are reviewed, projects are prioritized and debated, and a bond bill is passed the following June, the even-numbered year. This plan provides the framework for Clemson University's 1987 submittals.

Exhibit 1 on page 5 illustrates Clemson University's capital bond request for the next three biennia. $105,605,000 for permanent improvements will be requested during this period. Major new facilities and renovations are outlined individually.

The $16,600,000 for asbestos abatement represents less than half of the total required to remove asbestos from all University buildings. Implementation of the entire abatement program will take 12-15 years.

Major maintenance is a generic category that summarizes needs to replace building components. These include but are not limited to roofs, gutters and downspouts, casements and fan coil units. A backlog of such projects exists and numerous campus buildings do not meet the "satisfactory" standard as defined by the C.H.E. The State should assume responsibility of protecting its capital investment. Similarly, campus utility systems need to be upgraded periodically to meet evermore stringent environmental requirements. Improvements to the Water Filtration Plant, Phase 2 is such a project and is expected to cost $5,000,000.

Both major renovations and new facilities will support existing academic programs and major research thrust areas. Major renovations totalling $24,800,000 will not only provide space responsive to program needs, but also will upgrade unsatisfactory buildings. The new facilities requested will support research, instruction and public service needs.
Revenue Producing Activities

These activities include housing, athletics, telecommunications, and student services as well as developments within the Strom Thurmond Center for Excellence in Government and Public Service. The projects listed below have been identified and are currently being evaluated. Each one will be analyzed for its ability to pay debt service from revenues as well as its impact on the overall debt of the institution.

<table>
<thead>
<tr>
<th>Estimated Cost</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,615,000</td>
<td>Major Maintenance</td>
</tr>
<tr>
<td>1,500,000</td>
<td>Modernization of Telecommunication System</td>
</tr>
<tr>
<td>14,700,000</td>
<td>Renovation of Johnstone Hall—Phases 1 &amp; 2 of 4</td>
</tr>
<tr>
<td>8,000,000</td>
<td>New Men’s Dormitory</td>
</tr>
<tr>
<td>16,000,000</td>
<td>Continuing Education Center (C.I.B.s Included)</td>
</tr>
<tr>
<td>15,000,000</td>
<td>Performing Arts Center</td>
</tr>
<tr>
<td>31,000,000</td>
<td>Lakefront Development</td>
</tr>
<tr>
<td>7,000,000</td>
<td>East Campus Student Center</td>
</tr>
<tr>
<td><strong>$97,815,000</strong></td>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

Campus Funds

Approximately $2,000,000 of campus funds will be spent each fiscal year on permanent improvements. Most of these funds will be spent on minor renovations.

Summary

Every University program is, in part, supported by physical facilities. Permanent improvements are necessary not only to maintain the integrity and functionality of existing facilities, but also to provide additional space for existing and emerging research and public service thrusts.

The projects outlined in this plan represent a significant financial commitment. Every effort will be made to secure funds from federal, private, foundation and other revenue sources for these improvements. Capital bond requests represent only 40% of the needed total.

This aggressive funding campaign will ensure Clemson University’s position as a nationally prominent institution as it enters its second century.
# Clemson University

## Biennia Capital Improvement Bond Request

<table>
<thead>
<tr>
<th>Project</th>
<th>Biennium 87/88</th>
<th>Biennium 89/90</th>
<th>Biennium 91/92</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asbestos Abatement</td>
<td>$6,100,000</td>
<td>$5,400,000</td>
<td>$5,100,000</td>
<td>$16,600,000</td>
</tr>
<tr>
<td>504 (Handicapped) Compliance</td>
<td></td>
<td></td>
<td></td>
<td>$3,700,000</td>
</tr>
<tr>
<td>Modifications</td>
<td>$3,700,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Maintenance</td>
<td></td>
<td>$5,100,000</td>
<td>$1,075,000</td>
<td>$3,390,000</td>
</tr>
<tr>
<td>Utility Systems</td>
<td></td>
<td>$5,000,000</td>
<td></td>
<td>$5,525,000</td>
</tr>
<tr>
<td>Major Renovations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brackett Hall</td>
<td>$8,500,000</td>
<td></td>
<td>$8,000,000</td>
<td>$24,800,000</td>
</tr>
<tr>
<td>Freeman Hall</td>
<td></td>
<td>$5,500,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Hall</td>
<td></td>
<td></td>
<td>$2,800,000</td>
<td></td>
</tr>
<tr>
<td>Holtzendorff</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Res. Compliance Facility</td>
<td>$3,900,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fruit Research Station</td>
<td>$1,500,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edisto Center Laboratory Bldg</td>
<td>$4,200,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Sciences Building</td>
<td></td>
<td>$9,000,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Resources Building</td>
<td></td>
<td>$12,000,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biotechnology Research</td>
<td></td>
<td></td>
<td>$12,000,000</td>
<td></td>
</tr>
<tr>
<td>Material Sci's./Eng'rg Res. Bldg.</td>
<td>$600,000</td>
<td>$620,000</td>
<td>$770,000</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td>$51,590,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Capital Improvement Bonds</td>
<td>$30,180,000</td>
<td>$38,680,000</td>
<td>$36,745,000</td>
<td>$105,605,000</td>
</tr>
</tbody>
</table>
Introduction

Every state agency is required to submit an Annual Permanent Improvement Program (APIP). Higher education institutions forward their program to the Commission on Higher Education on or about 1 May of each calendar year.

The purpose of the program is to request Columbia's approval for projects $25,000 and above that will be initiated in the upcoming fiscal year and will be paid for by funds available to the University or its departments. The process, if utilized properly, reduces paperwork and expedites approval.

Once projects are established, they are considered part of an agency's permanent improvements program. As such, monthly reporting of budget status is required and fiscal year expenditure forecasts are provided in the APIP submittal.

This document contains a brief summary of existing projects, proposed project priorities and descriptions for FY 87-88 and FY 88-89, and a forecast of projects to be implemented in subsequent fiscal years.

Existing Projects

49 established projects will be carried over into FY 88. Of these, 8 are funded by capital improvement bonds (CIB's), one is funded by a combination of CIB's and campus funds, 10 are housing projects, 15 are supported by campus funds and 15 are funded by other sources such as athletics, private donations and dining hall operating revenues.

These projects represent a commitment of approximately $30,000,000, of which approximately $xx,xxx,xxx will have been expended during FY 86-87. Notable projects include Improvements to the Waste Treatment Plant, the Strom Thurmond Institute building, the College of Engineering clean room, the Varsity Tennis Court Shelter, Expansion of the Electrical Distribution System and completion of Lehotsky Hall basement.

12 other projects representing $34,600,000 will be closed out on or about 1 July 1987. These include New Student Housing (Calhoun Courts), the New Chemistry Building, the new chill water facility, the renovation of Godfrey Hall and the Johnstone Hall feasibility study.

(Note: Text beyond this point will change once campus priorities have been recommended by the Facilities Planning Committee and approved.)
To assist in evaluation of proposed FY 88 projects, existing projects supported by campus funds are summarized below. (Amounts shown reflect refinements since 12/86.) These projects result in a commitment $130,000 in excess of available funds.

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project</th>
<th>Budget</th>
<th>Allocated FY 86-87</th>
</tr>
</thead>
<tbody>
<tr>
<td>8120</td>
<td>Daniel Hall - Reroof</td>
<td>135,000</td>
<td>$124,600</td>
</tr>
<tr>
<td>8510</td>
<td>Completion of Jordan Basement - Phase 2</td>
<td>455,000</td>
<td>256,900</td>
</tr>
<tr>
<td>8605</td>
<td>Waste Treatment Plant Improvements</td>
<td>873,867.1</td>
<td>250,000</td>
</tr>
<tr>
<td>8748</td>
<td>Lee Hall - Reroof/Replace Fan Coil Units</td>
<td>90,000</td>
<td>76,600</td>
</tr>
<tr>
<td>8752</td>
<td>YMCA - Replace Plumbing System</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>8756</td>
<td>Riggs Hall - Clean Room</td>
<td>250,000</td>
<td>245,800</td>
</tr>
<tr>
<td>8938</td>
<td>Filter Plant - Improvements</td>
<td>200,000</td>
<td>97,300</td>
</tr>
<tr>
<td>8940</td>
<td>Lee Hall (Old) - Install Fire Alarm</td>
<td>40,000</td>
<td>31,850</td>
</tr>
<tr>
<td>9000</td>
<td>Lowry Hall - Rooms 125/127</td>
<td>140,000</td>
<td>115,000</td>
</tr>
<tr>
<td></td>
<td>Remove Asbestos/Renovate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9122</td>
<td>Sirrine Hall - Renovations for Offices</td>
<td>65,000</td>
<td>65,000</td>
</tr>
<tr>
<td>9123</td>
<td>Lee Hall - Renovations</td>
<td>40,000</td>
<td>40,000</td>
</tr>
<tr>
<td>9124</td>
<td>Fire Alarm/Energy Management System - Phase 2a</td>
<td>223,000</td>
<td>223,000</td>
</tr>
<tr>
<td>9125</td>
<td>Greenhouse Complex</td>
<td>80,000</td>
<td>80,000</td>
</tr>
<tr>
<td></td>
<td>Replace Steam/Condensate Lines</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9281</td>
<td>Areawide Transportation Study</td>
<td>15,000.2</td>
<td>15,000</td>
</tr>
<tr>
<td>9377</td>
<td>Filter Plant - A/E, Effluent Treatment</td>
<td>65,000</td>
<td>65,000</td>
</tr>
<tr>
<td>9378</td>
<td>Barnett Hall - A/E, Asbestos Removal</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$2,751,867</td>
<td>$1,766,050</td>
</tr>
</tbody>
</table>

Additionally, the projects listed below have been approved, but campus funds are not available at this time. The Facilities Planning Committee has previously given these projects a high priority for FY 88 funding.

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>8322</td>
<td>Jordan Hall - Relocate Fixed Equipment</td>
<td>$218,100</td>
</tr>
<tr>
<td>8750</td>
<td>Long Hall - Replace D,W,V Piping</td>
<td>112,500</td>
</tr>
<tr>
<td>9124</td>
<td>Fire Alarm/Energy Management System - Phases 2b and 2c</td>
<td>427,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$757,600</td>
</tr>
</tbody>
</table>

1. Budget amount is campus funds only. Capital Improvement Bonds are also supporting this project.
2. University share. City of Clemson is also providing $15,000.
3. Change in project scope has been requested.

**Proposed FY 87-88 Projects**

A memorandum requesting project proposals for the FY 88 APIP was distributed to all college deans and other administrators. Requests for projects exceeded available funds by a considerable margin.
The project proposals are organized by fund source - campus funds, housing funds and other funds. Each source is described below. Project descriptions of recommended FY 88 and FY 89 projects are contained in Appendix A.

**Campus Funds**

Approximately $1,300,000 of campus generated funds can be allocated to permanent improvements each year. The "Clemson University Permanent Improvements Plan, Biennia 87/88, 88/89 and 89/90" dated 25 August 1986 proposed requesting Capital Improvement Bonds for major maintenance (support) projects. Since the concept remains untested and bond funds will not be available in FY 88, campus funds are allocated to "support" projects in all five fiscal years. This significantly reduces the opportunities to respond to changing program needs.

Exhibit 1-A attempts to summarize project priorities for the next five fiscal years. Recommended FY 88 and FY 89 project priorities are also delineated below. Exhibit 1-B organizes the projects by type - Safety, Support and Academic. Recommended priorities for campus funds have been based on the following concept - safety related projects generally receive the highest priority, followed respectively by "must do" support projects and academic projects.

Recommended campus funded projects for FY 88 and FY 89 follow.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Est. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>88-1</td>
<td>Waste Treatment Plant Improvements (project balance)</td>
<td>$130,000</td>
</tr>
<tr>
<td>88-2</td>
<td>Energy Management/Fire Alarm System - Phase 2b</td>
<td>243,000</td>
</tr>
<tr>
<td>88-3</td>
<td>Fike Recreation Center (New Wing) - Reroof</td>
<td>185,000</td>
</tr>
<tr>
<td>88-4</td>
<td>Ravenel Building - Reroof</td>
<td>125,000</td>
</tr>
<tr>
<td>88-5</td>
<td>Central Energy Facility - Consultant Services</td>
<td>100,000</td>
</tr>
<tr>
<td>88-6</td>
<td>Jordan Hall - Relocate Fixed Equipment, Phase 1</td>
<td>75,000</td>
</tr>
<tr>
<td>88-7</td>
<td>Long Hall - Replace D,W,V, Piping</td>
<td>112,000</td>
</tr>
<tr>
<td>88-8</td>
<td>Walks &amp; Drives/Site Improvements, Phase 1</td>
<td>38,000</td>
</tr>
<tr>
<td>88-9</td>
<td>Asbestos Abatement</td>
<td>40,000</td>
</tr>
<tr>
<td>88-10</td>
<td>Hwy 93/76 - Replace Water Line</td>
<td>30,000</td>
</tr>
<tr>
<td>88-11</td>
<td>West Campus Ductbank</td>
<td>175,000</td>
</tr>
<tr>
<td>88-12</td>
<td>Brackett Hall - Minor Renovations</td>
<td>30,000</td>
</tr>
<tr>
<td>88-13</td>
<td>Riggs Hall - Renovate Rooms 101 &amp; 300</td>
<td>70,000</td>
</tr>
<tr>
<td></td>
<td><strong>Campus Funds Total</strong></td>
<td><strong>$1,353,000</strong></td>
</tr>
</tbody>
</table>

1. Housing will provide an additional $42,000 for this project.
Revenue Producing - Housing

The Housing Office is an auxiliary enterprise. As such, it must be self-supporting by state law.

Housing expends approximately $1 million of its revenues maintaining and updating residential facilities each year. Exhibit 2 illustrates proposed projects in priority order for the next five fiscal years. Projects for FY 88 are listed in priority order below.

1. Johnstone Hall - Reroof Old A 55,000
2. Barnett Hall - Recarpet 50,000
3. Mauldin Hall - Recarpet 50,000
4. Calhoun Courts/Thornhill Village - Landscape 50,000
5. Norris Hall - Remodel Restrooms 200,000
6. Clemson House - Recarpet 135,000
7. Donaldson Hall - Replace Gutter 70,000
8. Wannemaker Hall - Replace Gutter 70,000
9. Residence Halls - Install Cable TV 300,000
10. Walks/Drives 42,000

Revenue Producing - Other

Other revenue producing activities include athletics, the bookstore and dining hall operations. (For purposes of this forecast, it is also assumed parking operations will become self-supporting.) Projects in this category may also be supported by private gifts and grants.

Exhibit 3 illustrates the 5 year forecast for revenue producing - other fund source projects. Only three athletic projects are planned in FY 88.
# FY 88 Priority Summary

The following table illustrates the recommended project priorities for FY 88. This table is for internal use. The project list submitted to the Commission on Higher Education will exclude established projects.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Est. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>88-1</td>
<td>Waste Treatment Plant Improvements 1. (project balance)</td>
<td>$130,000</td>
</tr>
<tr>
<td>88-2</td>
<td>Energy Management/Fire Alarm System-Phase 2b 1.</td>
<td>243,000</td>
</tr>
<tr>
<td>88-3</td>
<td>Fike Recreation Center (New Wing)-Reroof</td>
<td>185,000</td>
</tr>
<tr>
<td>88-4</td>
<td>Ravenel Building-Reroof</td>
<td>125,000</td>
</tr>
<tr>
<td>88-5</td>
<td>Central Energy Facility-Consultant Services</td>
<td>100,000</td>
</tr>
<tr>
<td>88-6</td>
<td>Jordan Hall-Relocate Fixed Equipment, Phase 1 2.</td>
<td>75,000</td>
</tr>
<tr>
<td>88-7</td>
<td>Long Hall - Replace D,W,V Piping 1.</td>
<td>112,000</td>
</tr>
<tr>
<td>88-8</td>
<td>Walks &amp; Drives/Site Improvements, Phase 1 3.</td>
<td>80,000</td>
</tr>
<tr>
<td>88-9</td>
<td>Asbestos Abatement</td>
<td>40,000</td>
</tr>
<tr>
<td>88-10</td>
<td>Hwy 93/76-Replace Water Line</td>
<td>30,000</td>
</tr>
<tr>
<td>88-11</td>
<td>West Campus Ductbank</td>
<td>175,000</td>
</tr>
<tr>
<td>88-12</td>
<td>Brackett Hall-Minor Renovations</td>
<td>30,000</td>
</tr>
<tr>
<td>88-13</td>
<td>Riggs Hall-Renovate Rooms 101 &amp; 300</td>
<td>70,000</td>
</tr>
<tr>
<td>88-14</td>
<td>Johnstone Hall - Reroof Old A</td>
<td>55,000</td>
</tr>
<tr>
<td>88-15</td>
<td>Barnett Hall - Recarpet</td>
<td>50,000</td>
</tr>
<tr>
<td>88-16</td>
<td>Mauldin Hall - Recarpet</td>
<td>50,000</td>
</tr>
<tr>
<td>88-17</td>
<td>Calhoun Courts/Thornhill Village - Landscape</td>
<td>50,000</td>
</tr>
<tr>
<td>88-18</td>
<td>Norris Hall - Remodel Restrooms</td>
<td>200,000</td>
</tr>
<tr>
<td>88-19</td>
<td>Clemson House - Recarpet</td>
<td>135,000</td>
</tr>
<tr>
<td>88-20</td>
<td>Donaldson Hall - Replace Gutter</td>
<td>70,000</td>
</tr>
<tr>
<td>88-21</td>
<td>Wannamaker Hall - Replace Gutter</td>
<td>70,000</td>
</tr>
<tr>
<td>88-22</td>
<td>Residence Halls - Install Cable TV</td>
<td>300,000</td>
</tr>
<tr>
<td>88-23</td>
<td>Baseball Stadium - Additional Seating</td>
<td>750,000</td>
</tr>
<tr>
<td>88-24</td>
<td>Practice Fields - Additional Lighting</td>
<td>150,000</td>
</tr>
<tr>
<td>88-25</td>
<td>Jervey Bottoms - Storage Building</td>
<td>50,000</td>
</tr>
</tbody>
</table>

**Total FY 88 APIP Projects** $3,325,000

---

1. Established Project
2. Established project. A-23 increasing project budget required.
3. Campus and Housing Funds
## Clemson University
### Annual Permanent Improvements Forecast
#### Campus Funds

<table>
<thead>
<tr>
<th>Project</th>
<th>FY 88</th>
<th>FY 89</th>
<th>FY 90</th>
<th>FY 91</th>
<th>FY 92</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Treatment Plant Improv. (8605)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Energy Mgmt/Fire Alarm Sys.: Phases 2b &amp; 2c (9124)</td>
<td>243,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fike (New): Reroof</td>
<td>185,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenel: Reroof</td>
<td>125,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Energy: Consultant Svcs.</td>
<td>100,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jordan: Relocate Fixed Equip. (8322)</td>
<td>75,000</td>
<td>200,000</td>
<td></td>
<td></td>
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Clemson University

Annual Permanent Improvements Forecast
Campus Funds

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Clemson University
Annual Permanent Improvements Forecast
Campus Funds

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<td>Development</td>
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<td>Hardin Hall: Replace Fan Coil Units</td>
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<tr>
<td>Newman Hall: Replace Casements</td>
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<tr>
<td>Lowry: Replace Roof/ F. C. Units</td>
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### Clemson University

#### Annual Permanent Improvements Forecast

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<tr>
<td>• West Campus Ductbank</td>
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<tr>
<td>• Riggs: Renovate 101 &amp; 300</td>
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<tr>
<td>• Hardin Hall: Minor Renovations</td>
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<tr>
<td>• OlIn Hall: Renovations</td>
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<tr>
<td>• Long: Renovate 214 &amp; 308</td>
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<tr>
<td>• Sirrine Hall: Renovations</td>
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<td>• Riggs Hall: Renovate Classrooms</td>
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<tr>
<td>• Freeman: Add HVAC 138/140</td>
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<td>• OlIn Hall: Renovate Auditorium</td>
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<tr>
<td>• Earle: Renovate Room 223</td>
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<tr>
<td>• Lee: Expand Computer Lab</td>
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<tr>
<td>• Library: Tech. Serv. Modifications</td>
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<tr>
<td>• Library: Renovate Brown/Byrnes Rooms</td>
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<tr>
<td><strong>TOTAL</strong></td>
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## Clemson University Annual Permanent Improvements Forecast

**Revenue Producing - Housing**

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<td>Barnett Hall: Recarpet</td>
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<td>Mauldin Hall: Recarpet</td>
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<td>Norris: Remodel Restrooms</td>
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<tr>
<td>Manning: Replace Elevator/Update HVAC System</td>
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### Exhibit 3

Clemson University

**Annual Permanent Improvements Forecast**

**Revenue Producing - Other**

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<td>Bryan Mall: Resurface</td>
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**Total**                                           | $950,000 | $425,000 | $55,000 | $120,000 | $137,000
Resolution of the Faculty Senate 87-4-1

WHEREAS: The Clemson University Research Foundation (CURF) was created to facilitate research at Clemson University; and

WHEREAS: The faculty of Clemson University is the primary group involved in conducting research; and

WHEREAS: The Offices of University Research (OUR) and Budgets and Planning are developing procedures and policies for the operation of CURF; and

WHEREAS: OUR, in cooperation with the Faculty Senate Research Committee and other interested faculty, has begun to investigate how CURF can facilitate research at Clemson University; and

WHEREAS: Several issues continue to concern the faculty, including: data ownership, overhead costs, faculty input into the operation of CURF, and the benefits to the faculty of conducting funded research through CURF; and

WHEREAS: The faculty and administration see a need for continuing faculty involvement in resolving these concerns; and

WHEREAS: A group of concerned faculty has volunteered to work with OUR and the Budgets and Planning Office to resolve these issues;

THEREFORE BE IT RESOLVED

That the Faculty Senate commends the spirit of cooperation which currently exists between the administration and the faculty in their effort to resolve the issues concerning the policies and procedures of CURF; and be it further resolved

That the Faculty Senate will continue to offer input into this important process through its Research Committee and a recently appointed ad hoc committee on Research.
March 27, 1987

MEMORANDUM

TO: Faculty Senate

FROM: Faculty Senate Policy Committee

RE: Proposed Revision of Faculty Manual:
Description of Vice-Provosts' Duties

The current section of the Faculty Manual describing duties of the Vice-Provosts reads as follows:

The Vice-Provosts function as staff members of the Office of the Provost and Vice-President for Academic Affairs. They assist in the administration of the Office of Academic Affairs and perform duties as delegated by the Provost. Among these duties are: the coordination of undergraduate and graduate curricula with collegiate deans; the direction and chairmanships of the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research; and membership on and occasional chairmanships of a variety of committees that are responsible to the two commissions. In addition, the Vice-Provosts supervise the University Libraries, the Honors Program, certain other specific recruiting programs, the scholarships and awards programs of the University, summer school, continuing education, off-campus teaching, graduate admission and record-keeping, and such other areas as may be assigned by the Provost. Other duties, including program development, relationships with other schools, and relationships with the Commission on Higher Education, are assigned to the Vice-Provosts as necessary by the Provost.

We propose substituting the following wording:

The Vice-Provosts function as staff members of the Office of the Provost and Vice-President for Academic Affairs. They assist in administration of the office and perform duties as delegated by the Provost. Administrative duties include direct responsibility for Agriculture and Natural Resources and Computing and Information Technology; the honors program; the graduate program at Greenville Tec; coordination of undergraduate and graduate curriculum matters with the collegiate deans; chairmanships of the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research; and membership on a variety of committees responsible to these Commissions. Other duties, including program development, relationship with other colleges and universities, relationships with the Commission on Higher Education are assigned to the Vice-Provosts by the Provost as necessary.
Report of the Ad Hoc Committee to Review the Structure and Function of the Commissions and the President’s Council

The committee addressed those governance problems associated with the President’s Council, its commission structure, and the President’s Cabinet. At the time of the appointment of this committee on November 20, 1986, almost all University committees reported through the commission structure. In fact most commissions rarely meet and consequently there has been little activity at the regular monthly meetings of the President’s Council. During the current academic year the Council has only met four times. Most decisions are either rendered at lower levels of the administration, made in meetings of the President’s Cabinet, or made in meetings with the President and the Vice Presidents. The two commissions that appear to be most active since the inception of the commission structure are the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research. The newest commission, the Commission on Staff Affairs, also serves a definite function, but the items considered by this commission are generally of a different nature than those considered by the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research. For this reason the committee recommends that the Commission on Staff Affairs be retained and report directly to the President’s Cabinet.

A number of people with considerable experience in university governance at Clemson were consulted by the committee, and all agreed that the present form of the President’s Council and commission structure had not functioned well, and most of those consulted agreed in principle with the breakup of the present structure into a simpler revised structure recommended by this committee with each suggesting minor variations. The following two suggested weaknesses of the present structure dominated the views of those consulted: (1) in the present structure, the collegiate deans had little direct input to the President of the University, and (2) the size and diversity of the President’s Council had not made it suitable for discussing issues, but had made it merely a forum where items were reported from the active commissions and “rubber stamped.” A number of the members of the President’s Council appeared to have little knowledge of the items presented on the agenda, and the absentee rate appeared to be excessive.

The committee therefore recommends that the President’s Council and its associated commission structure be abolished and replaced with an Academic Council as described (see attachment 1). The committee views the President’s Cabinet as carrying on the day to day business of the University with all major academic policies being routed to the Academic Council. A description of the new Cabinet is given in attachment 2. The committee hopes that by keeping the Academic Council and President’s Cabinet to a reasonable number of members, the groups will function more actively.

If the major recommendations of the committee are implemented, a number of details should be addressed. The present structure of the President’s Council is described by a constitution. This constitution describes in detail the functions and makeup of the Council, the commissions, and the committees which report to the commissions. The constitution also describes the frequency of meetings and the makeup of an executive committee responsible for setting the agenda. A similar constitution should be written for the Academic Council. The committee recommends that the V.P. for
Administration be responsible for setting the agenda and providing secretarial help for the Academic Council.

The committees which formerly (or presently) reported to commissions to be abolished are shown on attachment 3 along with suggested new places for them to report. These can be examined in more detail and changes can be made in the Faculty Manual at a later date.
Descriptions
(Similar to what will appear in Faculty Manual)

Academic Council - This body is charged with examining, formulating and making policy recommendations for the University in all academic matters. The body is generally advisory to the President and the Provost of the University although certain of its commission sub-committees are empowered by the Board of Trustees to render final decisions on matters relating to admission, continuing enrollment, and readmission. Currently reporting to the Academic Council are two commissions, the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research.

Members of the Academic Council are: the President of the University (Chairperson); the Provost and Vice President for Academic Affairs; the Chairpersons of the commissions; the Vice President for Institutional Advancement; the Vice President for Student Affairs; the Vice President for Business and Finance; the Vice President for Agriculture and Natural Resources; the Vice President for Administration; the President of the Faculty Senate; the President of the Student Senate; the President-Elect of the Faculty Senate; and the nine collegiate deans. Additional nonvoting members may be appointed by the President. Voting substitutes may be authorized by the President.

Details of the organization and membership of the Academic Council, the Commission on Undergraduate Studies, the Commission on Graduate Studies and Research, and associated committees which report to the Commissions are described in the Constitution of the Academic Council. Unless otherwise provided in this section (VI.C), faculty representatives to these commissions and committees are elected by their college faculties for three-year terms (staggered to give continuity) and are limited to two consecutive terms. Faculty Senate representatives, except ex officio members, are elected for one year terms. Except as otherwise provided in this section, student representatives are elected by the Student Senate and, where appropriate, the Graduate Student Association, to one-year terms (renewable once). Similarly, unless otherwise provided, Department Heads are elected by the Organization of Academic Department Heads, and Deans elected by the Council of Academic Deans, to serve three-year terms.

The Commission on Undergraduate Studies reviews and recommends to the Academic Council general policies and procedures on undergraduate studies and academic affairs. The sub-committees of the Admissions and Continuing Enrollment Committee have additional responsibilities as described below. The members of the Commission on Undergraduate Studies are: the Vice-Provost for Undergraduate Studies (Chairperson); the Chairperson of the Faculty Senate Scholastic Policies Committee and one additional faculty senator; the Chairperson of the Student Senate Committee on Academic Affairs; three students from different colleges nominated by the Student Body President and appointed by their collegiate dean; a Department Head elected by the Organization of Academic Department Heads; a representative of the Library selected by the Provost; one faculty representative from each of the nine colleges; the Chairperson of the Scholarships and Awards Committee; the Chairperson of the Honors Committee; the Chairperson of the Admissions and Continuing
Enrollment Committee; and the Chairperson of the Teaching Resources and Effectiveness Committee. The following committees report to the Commission on Undergraduate Studies.

Scholarships and Awards Committee. NO CHANGE.

Honors Committee. NO CHANGE.

Admissions and Continuing Enrollment Committee. This committee formulates and recommends changes in the admission policy and continuing enrollment policy of the University. This committee is also responsible for establishing the predicted grade-point ratio for admission to each college within the University. This grade-point ratio will be established in consultation with the Dean of each college, the Provost, and the Vice President for Student Affairs. Students failing to meet this minimum will be admitted only upon approval of the Admissions Exceptions Committee. Members are the Vice-Provost for Undergraduate Studies (Chairperson); the Chairperson of the Student Senate Committee on Academic Affairs; a representative of the Faculty Senate Scholastic Policies Committee; a representative of the Student Minority Council; the Dean of Admissions and Registration; and one faculty representative from each college. Nonvoting members are the Director of Admissions, the Director of Housing, and the Registrar.

Continuing Enrollment Appeals Sub-Committee. This sub-committee is composed of six of the nine elected faculty representatives on the Admissions and Continuing Enrollment Committee and one minority faculty member may be appointed by the Provost, all with staggered terms to ensure continuity. The three faculty committee members not represented on the sub-committee could be consulted regarding appeals of students from their college. Since most appeals are necessarily considered between terms (after grades are in and before registration for the next term), this should be a major consideration in establishing this sub-committee’s membership. The Assistant Vice President of Student Affairs (Admissions & Registration) will be the Chair and a nonvoting member, and the Registrar will be a nonvoting member.

Admissions Exception Sub-Committee. This sub-committee is composed of the remaining three elected faculty representatives on the Admissions and Continuing Enrollment Committee and two faculty members may be appointed by the Provost all with staggered terms to ensure continuity. Minority representation will be assured by the Provost. The applicants considered by the committee will consist of 1) prospective students who have been rejected by the admissions office and for whom a review has been requested; and 2) prospective students whose acceptance has been recommended by the admissions office, but who fail to meet the minimum predicted grade-point ratio requirement in the college of their choice. The Assistant Vice President of Student Affairs (Admissions & Registration) will be the Chair and a nonvoting member, and Director of Admissions will be a nonvoting member.

Student Academic Grievance Committee. NO CHANGE.

The Schedule Committee. NO CHANGE.
University Libraries Advisory Committee. NO CHANGE.

Cooperative Education Committee. NO CHANGE.

The Commission on Graduate Studies and Research. NO CHANGE.
Description
(Similar to what will appear in Faculty Manual)

The President's Cabinet. The President's Cabinet advises the President of the University on policy decisions affecting all areas of the University and serves as a communications forum between the President and the various administrative divisions of the University. Chaired by the President, the Cabinet is composed of the Vice Presidents; the President of the Faculty Senate; the President of the Student Body; and the Chairman of the Commission on Staff Affairs.
ACADEMIC COUNCIL

1 President (ch)
6 Vice Presidents
9 Collegiate Deans
1 V. Provost for U. S.
1 V. Provost for G. S.
1 President of Student Senate
1 President of Faculty Senate
1 Vice President of Faculty Senate

21

CABINET

1 President (ch)
6 Vice Presidents
1 President of Faculty Senate
1 President of Student Body
1 Chairman of Commission on Staff Affairs

The Commission on Undergraduate Studies and the Commission on Graduate Studies and Research will be retained and report to the Academic Council. The Commission on Classified Staff will be retained with the Chairman reporting to the Cabinet. All other Commissions will be abolished with the various standing committees which presently report to these abolished Commissions reporting as shown on the attached page. There is the possibility of consolidating and/or eliminating some of these committees.
ACADEMIC COUNCIL

COMMISSION ON UNDERGRADUATE STUDIES

COOP Education
Library
Honors
Scholarship
Student Academic Grievance
Admissions
Scheduling (recommendations go also to C. on G. S.
Teaching Resources and Effectiveness

COMMISSION ON GRADUATE STUDIES
AND RESEARCH

Research Advisory
Graduate Administration
Graduate Student Advisory
Patent
University Research Grants
Human Subjects
Laboratory Animals
Institutional Biosafety
REPORT TO FACULTY SENATE

This is a report to the Faculty Senate by an ad hoc subcommittee of the Scholastic Policies Committee. This subcommittee was asked to study the present final examination structure at the University and make recommendations as regards common final examinations in 10-12 courses. The sub-committee was asked to examine the entire final exam scheduling system. This report sets out the sub-committee's findings.

Several departments at Clemson University feel a strong need to give common final examinations in some multi-section courses to ensure quality control and adherence to the syllabus by all instructors. It is very desirable to minimize the number of students who have two or three successive final exams. Special arrangements should be made for students with three successive final examinations. Successive exams include a night exam followed by a morning exam the next day.

The sub-committee considered it desirable to work within the current system of final exams given within a 6-day period.

Computer programs utilizing graph theory indicate the feasibility of a final examination schedule with up to 12 common examination periods while attempting to minimize the number of "two exams in a row" or "3 exams in a row" by using a schedule consisting of 22 exam periods. Any attempt to minimize the number of two final exams in succession cannot develop the exam schedule until after classes begin for that particular semester.
A significant number of universities make no attempt to decide examination schedules for students, but rather, publish the final exam schedule concurrent with the course schedule. The scheduling of exams is then the responsibility of the student. The student then balances his/her own desires and needs and selects courses and sections with a definite knowledge of when the final examination for each course will be. This system gives the student more freedom and more responsibility. This system can be used to motivate students (and faculty) to take (schedule) course at times other than "prime time" if they are rewarded with a desirable final examination. "Prime time" sections would be assigned the undesirable examination periods. This would, of course increase the efficiency of building utilization.

The sub-committee believes that Clemson University should adopt a final examination schedule with 22 examination periods and up to 10 common examination periods, according to one of the following two schedules:

<table>
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<tr>
<th>Day 1-4</th>
<th>Day 5 &amp; 6</th>
<th>Day 1-4</th>
<th>Day 5 &amp; 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30-10:30</td>
<td>7:30-10:30</td>
<td>7:45-10:45</td>
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<td>7:30-10:30</td>
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<td>7:00-10:00</td>
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</tbody>
</table>
If the above schedule does not allow sufficient "free time", then a reduction of final examination time from three hours to two and a half hours could be adopted. Dave Fleming has studies which indicate that the national trend is to shorten final exams to about two and one-half hours. Additional testing during the semester could compensate for the shorter final examination in those areas which feel that they need the three hour final examination.

Departments that wish to schedule common final exams should make a written request to the Provost for the right to schedule common exams for a particular course. If all cannot be accommodated, priority should be given to the courses with the largest enrollment.

The sub-committee believes there is merit in both of the above scheduling systems— the minimization of successive exams system and the published schedule with student choice system. The choice of these systems is independent of the recommendation to have 22 exam periods.

The minimization of successive exams is clearly done best by utilizing graph theory on the computer. If the minimization system is chosen, then computer generation of exam schedules is superior to hand calculations. This computer program should be thoroughly tested and audited prior to full implementation.

The sub-committee believes that Clemson University follow the selected system for one year on a trial basis. At the end of
this trial, a decision should be made for a permanent schedule and scheduling method.
I. CALL TO ORDER

Senate President Mullins called the meeting to order at 3:32 p.m. President Mullins welcomed Ms. Elizabeth Bennett, the newly elected President of the Graduate Student Association and Dean Waller to the meeting.

II. ELECTION OF COMMITTEES

The motion was made, seconded, and passed to change the order of business to permit election of Committees and Commission representatives. President Mullins announced the following changes in the circulated ballot: Remove Alice Derr as a candidate for the Alcohol and Drug Abuse Committee; Add the names of Bob Nowack and Ken Wagner as candidates for the Committee on Greek Affairs. No additional nominations were received from the floor.

Senator Nowaczyk moved that the election of faculty to the various Committees and Commissions by the Faculty Senate be by the highest number of votes received, with each member of the Faculty Senate being allowed to cast one vote for each position to be filled. No one will be allowed to cast more than one vote for the same person for a single position. For those Committees or Commissions with more than one vacancy, the candidate receiving the highest number of votes will fill the first vacant position, the candidate receiving the next highest number of votes the second position, etc., until the positions are
Senator Daniels seconded the motion, which then passed. The ballots were cast and Senators Jenny and Bradshaw served as tellers. Due to tie votes a second ballot was cast for the following positions:

- Commission on Undergraduate Studies--Brown & Coulter
- Committee on Admissions and Continuing Enrollment--Jenny, Gaddis, & McConnell
- Commission on Student Affairs--Brown & Coulter
- Grievance Board--Brown, Carter, Murr, & Reichenbach

The names of the elected persons are indicated on the marked ballot appended as Attachment A.

III. APPROVAL OF MINUTES

The minutes of the meeting of April 7, 1987, were approved as corrected.

IV. COMMITTEE REPORTS

A. Policy: Senator Carter reported for Senator Bryan that there have been no meetings of this Committee since their recent appointment.

B. Research: Senator Birrenkott also reported no meeting of the newly formed Committee. He read a report (Attachment B) of the joint meeting between members of the Research Committee, the Research Advisory Committee, and selected faculty, which occurred March 26, 1987. This joint committee met again today, Senator Birrenkott will continue to report on progress made by this group in establishing CURF policy and procedures.

President Mullins offered a special project to the Research Committee which had been presented to him by one of the Vice-Presidents. The project offering included two unidentified bugs in
a vial. President Mullins charged the Committee with identification of these seemingly unwanted insects, President Mullins assured Senator Birrenkott that he would report a version of Birrenkott's comments to the implicated Vice-President.

C. Scholastic Policies: Senator Hedden reported that no meeting has yet been held. Hedden plans to develop the agenda for Scholastic Policy Committee during the summer and requested that related issues be communicated to him.

D. Welfare: Senator Daniels reported that Wade Green has informed him that the Leatherman Bill has passed both houses of legislature and the Governor is expected to sign it soon. This bill affects only faculty hired in the future.

E. University Commissions and Committees

Graduate Studies and Research: Senator Hedden reported that two issues, residency requirements and time limits for attaining degrees, have been referred to the College Curriculum Committees and the Scholastic Policy Committee for discussion.

Traffic and Parking: Senator Derr gave the report (Attachment C). Senator Nowaczyk asked who makes decisions about closing parking lots on a temporary basis. Last week he found the Sirrine parking lot entirely blocked off. Senator Derr replied that Bill Pace is authorized to make such decisions.

Senator Dyck asked if the latest parking plan included any reserved parking. Senator Derr replied that it does not. Dyck asked for, and received, clarification that no policy changes were being implemented for the coming year, only the imposition of a $12 fee is currently planned.
F. Ad Hoc Committees

Senator Dyck reported that the President's Council has received the reports of the committees studying Clemson in relation to the Carnegie Commission report. Recommendations resulting from this study will be sent to the appropriate campus committees. In addition, there is a request to form an ad hoc committee related to campus life.

Senator Nowaczyk reported for the committee which is planning the Symposium. The members of this committee (Dyck, Bauer, Calhoun, and Nowaczyk) have met twice. The symposium will address the topic of University governance and is tentatively scheduled close to graduation in 1988.

Senator Carter, for the Committee to review the Governance Structure, called attention to changes made on pages 4 and 10 of the report (Attachment D). Carter then moved to adopt the report. The motion was seconded by Senator Daniels.

Senator Nowaczyk moved to postpone the discussion of this report to Old Business so that it could be considered in relation to a motion scheduled at that time (see 6.B). The motion was adopted.

V. PRESIDENT'S REPORT AND UPDATE

President Mullins commented on several items of his report and update (Attachment E).
The coliseum is carried under E & G funds so had been listed in an erroneous position in the Annual Permanent Improvements Forecast (Item 1). Other components of the Continuing Education proposal have been delayed until the 1990's but, if the Performing Arts Center is developed as a fee supported item, it may be built sooner.

The joint Clemson-Clemson University Committee (Item 3) is a productive committee. This committee is working aggressively to eliminate problems. They are currently working to address traffic problems and to possibly improving bicycle paths. Senator Nowaczyk will be serving on this committee this year, call any appropriate problems to his attention.

Item 4. Please call any errors in the circulated documents to the attention of the Faculty Senate secretary. The handbook will be distributed at the next meeting. If committee assignments are not satisfactory, notify President Mullins at the end of this meeting.

Unless there is other feedback relating to Item 10, President Mullins will support adoption of the new policy concerning foreign students. Mullins noted that improvements in making Clemson user friendly for foreign students have been made under the direction of Vice-President Lomax.

VI. OLD BUSINESS

A. Resolution on the Report of the ad hoc committee on Athletic Council Reorganization (Attachment F). Senator Nowaczyk moved the
adoption of the resolution endorsing the report in principle and asked recognition of Dr. Steve Wainscott.

Dr. Wainscott provided a brief background to the report. President Lennon had asked for consideration of ways to increase potential effectiveness of the Athletic Council and to clarify associated responsibilities. The committee surveyed 6 ACC universities and found that all of them have Athletic Councils, which are predominantly comprised of Faculty, and are advisory.

The major problems occur in definition of responsibilities, there is a clear distinction between day to day operation and institutional responsibility and control. The language of this report may be seen by some as a retreat from the strong language in the present Faculty Manual, but the committee believes that Faculty cannot carry out the responsibility of institutional control. The other major changes relate to underrepresentation of females and blacks and to the former practice of faculty representation being appointed.

Senator Daniels asked if the Council will advise in the traditional sense, or will they recommend policies. Dr. Wainscott said that the Council is not policy making, but it is expected and desired that the administration view the Council as proactive rather than reactive and that they take recommendations of the Council seriously.

Senator Dyck spoke in favor of the motion and commended the committee on the report. He noted that most of the Senate's recommendations had been accepted: 1. The statement of purpose
was reasonable. 2. Election of faculty representatives will increase the faculty voice. 3. The formation of standing committees will insure that there will be groups who can actually work. Dyck thinks that this plan will solve many of the existing problems. In the past the Senate has had 2 representatives on the Council, this plan calls for one. There is no difference in terms of the Senate being informed of the work of the Council, but if the groups are to work, the Faculty Senate representative will always be "playing catch up" because the structure limits this representative to a one year term. Dyck suggested that the Senate might be able to choose their representative and have this person serve for up to 3 years.

Senator McGuire inquired if the four duties indicated in Section C were meant to be inclusive or were they meant as suggestions.

Dr. Wainscott believes they are listed as suggested duties. He added that if the Athletic Department brings embarrassment to the University, the Council should be the appropriate body to conduct an in-house investigation. Senator McGuire questioned if the statements, as written, would not hinder the activities of the Council. Dr. Wainscott believes that they will not hamper any appropriate activity of the Council.

Senator Nowaczyk asked, "to whom does the NCAA/ACC representative report?" Dr. Wainscott noted that this has been a problem in the past. He said that sometimes the representative has shared a summary of proposals just before a meeting, sometimes they have not been shared with the Council at all, thus there has been little
input given. The reorganization plan is meant to rectify this problem by placing accountability through the Vice-President for Student Affairs.

Senator Birrenkott asked for a definition of "regular full time faculty." Dr. Wainscott said that the prevailing sentiment is to allow each College to define regular full time faculty as they see fit. If the College wishes to include Department Heads in the definition it may do so.

President Mullins reminded the Senate that the resolution is to support the report "in principle." The question was called and Resolution 87-4-2 (Attachment G) passed.

B. Motion to Refer the Draft Report of the ad hoc committee on Governance Structure to the Policy Committee (Attachment H). President Mullins opened the discussion by calling back the motion to adopt the report of the Governance Structure Committee. Mullins reminded the Senators that the report was received when the committee returned it to the Senate. The appropriate question is whether to adopt the report, to adopt means to accept it.

Senator Coulter moved that the report be sent to the Policy Committee for review and comment, the motion was seconded.

Senator Carter stated that there was already a motion on the floor to adopt the report.

Senator Nowaczyk ruled that a motion to send to committee is a subsidiary motion and is acceptable.

Senator Carter spoke in opposition to sending the report to the Policy Committee. He noted that the ad hoc committee was a committee of the Senate and should report back directly to the Senate.
Senator Coulter said that great care had been given to consideration of the proposal to reorganize the Athletic Council and that this issue was no less important. Traditionally this kind of proposal arises from the Policy Committee and, in fact, this report completely goes against the recommendations of the Policy Committee of 10 years ago. There are several issues not addressed: who writes the constitution of the Academic Council; there is a lack of Faculty input. There is no need to rush into a change, no reason not to follow traditional policy.

Senator Carter objected to having the report described as hastily prepared. Carter noted that this committee had sought input from a variety of people and had spent what they believed was sufficient time developing their proposal. He noted that there has been opportunity for Senate input and that the report had been circulated for input from anyone who was interested in providing same.

Senator Dyck questioned what the Senate was to vote upon.

President Mullins ruled that the vote would be on the question to refer.

Senator Coulter again asked, "Why rush into ad hoc decisions?"

Senator Birrenkott stated that the motion set a bad precedent. To set up an ad hoc committee to deal with an issue outside the four standing committees....

Senator Coulter called for point of order: "This is not outside of the Policy Committee. It should have been sent there in the first place."
President Mullins said that the report has been received. The body does not have to accept or adopt it.

Senator Birrenkott said that if an ad hoc committee must report to a standing committee then he would resign from the ad hoc committee upon which he is currently serving.

The question was raised "If the report is accepted, does this prohibit the Policy Committee from considering the issue?"

President Mullins said that the Policy Committee can consider anything which the members decide to consider.

Senator Coulter interjected that this is a matter of controlling the agenda. If the report goes out without being considered by the Policy Committee it becomes, ipso facto, the opinion of the Senate.

President Mullins noted that the report is "out." It is in the minutes and is circulated with the minutes.

Senator Dyck spoke against the report, in favor of the motion to refer. Dyck said he believed that the report does need further study. For example, there are only two faculty voices on the proposed Academic Council in contrast with six Vice-Presidents and all of the Deans. There is a need to carefully examine faculty representation. Service within the academic area is not represented, research is not represented, curriculum is only represented through the Vice-Provosts, the Alumni Professors are another group who might represent faculty well.

Senator Daniels noted that one of the original concerns was that the group was too large to be functional. He asked if Senator Dyck would eliminate some to make space for others.
Senator Dyck said that he was not addressing who should be dropped, he was addressing representation which is needed on the Council.

Senator Coulter stated that this was exactly the reason to refer the report to the Policy Committee.

President Mullins relinquished the Chair to Senator Nowaczyk. Mullins said that he had no objection to other people looking at the issue, the Committee has done all that it can do with the report, no major changes will be considered by this Committee. As of last Friday there were only four Commissions reporting to the Council. He reminded the Senate of President Lennon's comments about what is needed. The Committee was attempting to streamline the membership and to give each group a voice. Deans hold academic rank and are considered by many to be faculty. Mullins also noted that former Senate Presidents had participated in the work of the Committee and that major changes probably would not be accepted by the other interested parties.

President Mullins resumed the Chair.

Senator Dyck reminded the Senate of the positives of the report. He believes that many of the recommendations are very good but that the membership of the Academic Council needs further consideration.
The question was called and the motion passed, 15 voting in favor and 9 voting in opposition. The report is referred to the Policy Committee. Since this motion supercedes the motion to accept the report, that motion is delayed.

C. Resolution on Parking. Senator Baron was not present to move the resolution (Attachment I). President Mullins invited any other Senator to move adoption of the resolution and when no one did so, the resolution was not discussed for lack of support.

VII. NEW BUSINESS
There being no new business President Mullins entertained a motion to adjourn.

VIII. ADJOURNMENT
The meeting adjourned at 5:06 p.m.

Respectfully submitted,

MaryAnn B. Reichenbach

MaryAnn B. Reichenbach, Secretary

BALLOT

UNIVERSITY COMMISSIONS (Faculty Senate Representation)

**Undergraduate Studies:**
elect one
- Gordon Halfacre
- Bruce Jenny
- Susan Brown
- Ed Coulter
- Wayne Madison

**Graduate Studies & Res.:**
elect one
- George Polk
- Joe Hammond
- Ed Pivorun
- E. P. Stillwell

**Faculty Affairs:**
elect two
- Bill Baron
- Francis McGuire
- York Brannock
- Ken Murr
- Ed Pivorun

**Faculty Senate Committees** (members elected from Senate)

**Grievance Board:**
elect three & two alternates
- George Carter (alt)
  - Susan Brown
  - Roger Meiners
  - Ed Coulter
  - Ken Murr
  - Mary Ann Reichenbach (alt)
  - George Haselton
  - Roy Hedden

**Open Forum:**
elect two
- Leo Gaddis
- George Haselton
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<th>UNIVERSITY COMMITTEES (Faculty Senate Representation)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Scholarship and Awards:</strong></td>
</tr>
<tr>
<td>elect one</td>
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<tr>
<td><strong>Cooperative Education:</strong></td>
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<td><strong>Traffic and Parking:</strong></td>
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<td><strong>Honors:</strong></td>
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<td>elect one</td>
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<tr>
<td><strong>Admissions and Continuing Enrollment:</strong></td>
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<td>elect one (from Schol. P.)</td>
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<tr>
<td><strong>Landscape and Site Development:</strong></td>
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<td><strong>Safety and Fire Prevention:</strong></td>
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<td><strong>Computer Advisory:</strong></td>
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<td>elect one</td>
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<td><strong>Fine Arts:</strong></td>
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<td>elect one</td>
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<tr>
<td><strong>Committee on the Handicapped:</strong></td>
</tr>
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<td>elect one</td>
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<tr>
<td><strong>Advising:</strong></td>
</tr>
<tr>
<td>elect one</td>
</tr>
</tbody>
</table>
UNIVERSITY COMMITTEES (Faculty Representation, elected by Faculty Senate)

Recreation Advisory:
elect one

Alcohol and Drug Abuse:
elect two

Greek Affairs:
elect one

Commission on Student Affairs:
elect three

Financial Aid, Student Employment,
and Placement:
elect one

Patent and Copyright Committee:
elect one

Faculty Manual:
elect one

Facilities Planning Committee:
elect one

University Union Board:
elect one

Media Advisory Board:
elect one

Presidents Council, Named Prof.

B. Mihalik (PRTM)

Jim Daniels
Jan Williams (Psych)
Don Keller (E&S. Ed.)
Alice Des

Bob Nowell
Ken Wagner

George Carter
Bruce Jenny
George Polk
Susan Brown
Ed Coulter

Dennis Tesolowski
Wayne Madison

Gordon Halfacre
Joe Hammond

Ken Murr
Ed Coulter
Rose Davis (Home Ec.)
Martin Jacobi (English)

Martin Davis (Arch.)

Elaine Richardson (Dy. Sci)

Ed Coulter

Dave Dumin (E&CE)
Holley Ulbrich (Econ.)
FACULTY SENATE RESEARCH COMMITTEE
April 28, 1987

The committee met on March 26, 1987 at 11:00 am in room LL-3 of the Cooper Library. This was a joint meeting between the Faculty Senate Research Committee and the Research Advisory Committee (to Stan Nicholas). Additional research faculty as identified by the Advisory / Executive Committee of the Faculty Senate were also invited. (A list of participants is appended.)

A discussion of the proposed Policy and Procedure Manual of the Clemson University Research Foundation (CURF) took place. Many faculty concerns were expressed. These included (but were not limited to): data ownership, faculty benefits from participation in CURF, and having a faculty advisory committee to the CURF Board of Directors. The personnel from OUR (Stan Nicholas, G. Jay Gogue, and Chris Thurston) and Business and Finance (Al McCracken) were very receptive to faculty comments and concerns. It was agreed that an ad hoc faculty group would continue to work with OUR and the Business and Finance Office to improve the proposed CURF Policy and Procedure Manual. The following faculty volunteered to assist in the revision of the proposed CURF Policy and Procedures Manual: John Huffman, Fred Hutzenberger, Jim Colacino, James Zimmerman, Kim Peterson, Tom Brown and David Heckel.

The Faculty Senate Research Committee will continue to monitor the progress of the CURF By-Laws and Policy and Procedures Manual and keep the Faculty Senate and constituent research faculty informed.

Belatedly,
But, Respectfully Submitted,

Glenn Birrenkott Jr.
Chair
ROSTER OF JOINT MEETING OF THE
FACULTY SENATE RESEARCH COMMITTEE
&
RESEARCH ADVISORY COMMITTEE
&
SELECTED RESEARCH FACULTY

HELD MARCH 26, 1987

Mr. S. Nicholas  OUR
Mrs. C. Thurston  OUR
Dr. G. Gogue  OUR
Dr. C. Helms  Dept of Biological Sciences
Dr. J. Colacino  Dept of Biological Sciences
Dr. J. Huffman  Dept of Chemistry
Dr. G. Birrenkott  Faculty Senate Research Committee
Dr. W. Byrd  Research Advisory Committee
Dr. R. Young  Dept of Ag Engineering
Dr. J. Zimmerman  Dept of Biochemistry
Dr. Stutzenberger  Dept of Microbiology
Dr. R. Hedden  Faculty Senate Research Committee
Mr. A. McCracken  Business and Finance
Dr. L. Dyck  President/Faculty Senate
Dr. George Haselton  Faculty Senate Research Committee
Dr. J. Mullins  Vice-President/Faculty Senate
Dr. A. Bodine  Dept of Dairy Science
Dr. Bob Kosinski  Biology Program
Dr. M. Dick  Nursing
Dr. K. Peterson  Dept of Biological Sciences
Dr. Tom Brown  Dept of Entomology
Dr. D. Heckel  Dept of Biological Sciences
Report from Traffic & Parking Committee

The Traffic and Parking Committee met on April 9 to hear a revised parking and transportation plan presented by David Larson. This plan differed from the earlier one by having the transportation system funded by those who use it, and the parking system funded by those who use it. The parking plan had a budget which based its revenue on parking fees as well as estimated parking fines. Fees varied according to whether lots were reserved or not.

The Committee voted to defer action on this plan until our constituents could review it. We were given one week. One faculty senator from each College was given a copy of the plan and asked to seek input.

The Committee met again on April 16 and voted to defer action on the plan until next year when subcommittees could be assigned to give a total review and/or to submit a new plan. The Committee also voted to recommend the implementation of a $12 parking fee, effective August 15, per employee who uses the parking lots. This will bring in just enough revenue to make the Traffic and Parking Department an auxiliary service, as per President Lennon’s directive. The Committee also recommended that employees be able to register as many cars as they wish, as in the past, but that a tag to hang on the windshield mirror be given to each employee. Thus, a car driven to campus must have a valid decal and a tag on the mirror.

Two sub-committees were formed: one to devise a transportation system, headed by a student representative, and one to design policy and recommend ways to improve parking facilities. This committee will be headed by Ed Clark. The members of the committee will include Don Collins (Architecture), Mark Wright (Master planner), Andy Anderson (Physical Plant), and Alice Derr (Faculty Senate). The committee will meet to suggest new parking policies; to obtain input from faculty, staff, and students; to study parking supply and demand; and to make recommendations concerning the redesign of existing parking facilities and/or recommend new construction. All suggestions from this committee will be presented to the full Parking and Traffic Committee. Recommendations on policy will be sent to the President’s Cabinet.

There should be benefit to Parking and Traffic being an auxiliary service, as it will have its own budget.

The Committee met again on April 23 to make final revisions on the new Parking and Traffic ordinances. If approved, all employees will receive a copy when they pick up their decal. Major changes from present code include a higher schedule of penalties (which will be reduced by 50% if the fine is paid within 15 days), and better disciplinary action for habitual offenders, including revocation of parking privileges and/or impounding their vehicle.
Final Report

Ad Hoc Committee
to
Review the Structure and Function
of
The Commissions and the President's Council

Joe Mullins (Ch.)
George Carter
Clay Hipp
Jerry Reel
David Senn

Submitted to the Faculty Senate on April 28, 1987
Report of the Ad Hoc Committee to Review the Structure and Function of the Commissions and the President's Council

The committee addressed those governance problems associated with the President's Council, its commission structure, and the President's Cabinet. At the time of the appointment of this committee on November 20, 1986, almost all University committees reported through the commission structure. In fact most commissions rarely meet and consequently there has been little activity at the regular monthly meetings of the President's Council. During the current academic year the Council has only met four times. Most decisions are either rendered at lower levels of the administration, made in meetings of the President's Cabinet, or made in meetings with the President and the Vice Presidents. The two commissions that appear to be most active since the inception of the commission structure are, the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research. The newest commission, the Commission on Staff Affairs, also serves a definite function, but the items considered by this commission are generally of a different nature than those considered by the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research. For this reason the committee recommends that the Commission on Staff Affairs be retained and report directly to the President's Cabinet.

A number of people with considerable experience in university governance at Clemson were consulted by the committee, and all agreed that the present form of the President's Council and commission structure had not functioned well, and most of those
consulted agreed in principle with the breakup of the present structure into a simpler revised structure recommended by this committee with each suggesting minor variations. The following two suggested weaknesses of the present structure dominated the views of those consulted: (1) in the present structure, the collegiate deans had little direct input to the President of the University, and (2) the size and diversity of the President's Council had not made it suitable for discussing issues, but had made it merely a forum where items were reported from the active commissions and "rubber stamped." A number of the members of the President's Council appeared to have little knowledge of the items presented on the agenda, and the absentee rate appeared to be excessive.

The committee therefore recommends that the President's Council and its associated commission structure be abolished and replaced with an Academic Council as described in attachment 1. The committee views the President's Cabinet as carrying on the day to day business of the University with all major academic policies being routed to the Academic Council. A description of the new Cabinet is given in attachment 2. The committee hopes that by keeping the Academic Council and President's Cabinet to a reasonable number of members, the groups will function more actively.

If the major recommendations of the committee are implemented, a number of details should be addressed. The present structure of the President's Council is described by a constitution. This constitution describes in detail the functions and makeup of the Council, the commissions, and the committees which report to the commissions. The constitution also describes the frequency of meetings and the makeup of an executive committee responsible for setting the agenda. A similar constitution should be written for the Academic Council. The committee recommends that the V.P. for
Administration be responsible for setting the agenda and providing secretarial help for the Academic Council.

The committees which formerly (or presently) reported to commissions to be abolished are shown on attachment 3 along with suggested new places for them to report. These can be examined in more detail and changes can be made in the Faculty Manual at a later date.
Descriptions

(Similar to what will appear in the Faculty Manual assuming that the Administration and the Board of Trustees implement the recent unanimous vote of the President's Council on the new admissions policy)

Academic Council - This body is charged with examining, formulating and making policy recommendations for the University in all academic matters. The body is generally advisory to the President and the Provost of the University although certain of its commission sub-committees are empowered by the Board of Trustees to render final decisions on matters relating to admission, continuing enrollment, and readmission. Currently reporting to the Academic Council are two commissions; the Commission on Undergraduate Studies and the Commission on Graduate Studies and Research.

Members of the Academic Council are: the President of the University (Chairperson); the Provost and Vice President for Academic Affairs; the Chairpersons of the commissions; the Vice President for Institutional Advancement; the Vice President for Student Affairs; the Vice President for Business and Finance; the Vice President for Agriculture and Natural Resources; the Vice President for Administration; the President of the Faculty Senate; the President of the Student Senate; the President-Elect of the Faculty Senate; and the nine collegiate deans. Additional nonvoting members may be appointed by the President. Voting substitutes may be authorized by
Details of the organization and membership of the Academic Council, the Commission on Undergraduate Studies, the Commission on Graduate Studies and Research, and associated committees which report to the Commissions are described in the Constitution of the Academic Council. Unless otherwise provided in this section (VI.C), faculty representatives to these commissions and committees are elected by their college faculties for three-year terms (staggered to give continuity) and are limited to two consecutive terms. Faculty Senate representatives, except ex officio members, are elected to one year terms. Except as otherwise provided in this section, student representatives are elected by the Student Senate and, where appropriate, the Graduate Student Association, to one-year terms (renewable once). Similarly, unless otherwise provided, Department Heads are elected by the Organization of Academic Department Heads, and Deans elected by the Council of Academic Deans, to serve three-year terms.

The Commission on Undergraduate Studies reviews and recommends to the Academic Council general policies and procedures on undergraduate studies and academic affairs. The sub-committees of the Admissions and Continuing Enrollment Committee have additional responsibilities as described below. The members of the Commission on Undergraduate Studies are: the Vice-Provost for Undergraduate Studies (Chairperson); the Chairperson of the Faculty Senate Scholastic Policies Committee and one additional faculty senator; the Chairperson of the Student Senate Committee on Academic Affairs; three students from different colleges nominated by the Student Body President and appointed by their collegiate dean; a Department Head elected by the Organization of Academic Department
Heads; a representative of the Library selected by the Provost; one faculty representative from each of the nine colleges; the Chairperson of the Scholarships and Awards Committee; the Chairperson of the Honors Committee; the Chairperson of the Admissions and Continuing Enrollment Committee; and the Chairperson of the Teaching Resources and Effectiveness Committee. The following committees report to the Commission on Undergraduate Studies.

Scholarships and Awards Committee. NO CHANGE.

Honors Committee. NO CHANGE.

Admissions and Continuing Enrollment Committee. This committee formulates and recommends changes in the admission policy and continuing enrollment policy of the University. This committee is also responsible for establishing the predicted grade-point ratio for admission to each college within the University. This grade-point ratio will be established in consultation with the Dean of each college, the Provost, and the Vice President for Student Affairs. Students failing to meet this minimum will be admitted only upon approval of the Admissions Exceptions Committee. Members are the Vice-Provost for Undergraduate Studies (Chairperson); the Chairperson of the Student Senate Committee on Academic Affairs; a representative of the Faculty Senate Scholastic Policies Committee; a representative of the Student Minority Council; the Dean of Admissions and Registration; and one faculty representative from each college. Nonvoting members are the Director of Admissions, the Director of Housing, and the Registrar.

Continuing Enrollment Appeals Sub-Committee. This sub-
committee is composed of six of the nine elected faculty representatives on the Admissions and Continuing Enrollment Committee and one minority faculty member may be appointed by the Provost, all with staggered terms to ensure continuity. The three faculty committee members not represented on the sub-committee could be consulted regarding appeals of students from their college. Since most appeals are necessarily considered between terms (after grades are in and before registration for the next term), this should be a major consideration in establishing this sub-committee's membership. The Assistant Vice President of Student Affairs (Admissions & Registration) will be the Chair and a nonvoting member, and the Registrar will be a nonvoting member.

Admissions Exception Sub-Committee. This sub-committee is composed of the remaining three elected faculty representatives on the Admissions and Continuing Enrollment Committee and two faculty members may be appointed by the Provost all with staggered terms to ensure continuity. Minority representation will be assured by the Provost. The applicants considered by the committee will consist of 1) prospective students who have been rejected by the admissions office and for whom a review has been requested; and 2) prospective students whose acceptance has been recommended by the admissions office, but who fail to meet the minimum predicted grade-point ratio requirement in the college of their choice. The Assistant Vice President of Student Affairs (Admissions & Registration) will be the Chair and a nonvoting member, and Director of Admissions will be a nonvoting member.
Student Academic Grievance Committee. NO CHANGE.

The Schedule Committee. NO CHANGE.

University Libraries Advisory Committee. NO CHANGE.

Cooperative Education Committee. NO CHANGE.

The Commission on Graduate Studies and Research. NO CHANGE.
Description

(Similar to what will appear in Faculty Manual)

The President's Cabinet. The President's Cabinet advises the President of the University on policy decisions affecting all areas of the University and serves as a communications forum between the President and the various administrative divisions of the University. Chaired by the President, the Cabinet is composed of the Vice Presidents; the President of the Faculty Senate; the President of the Student Body; and the Chairman of the Commission on Staff Affairs.
List of Committees which formerly reported to a Commission to be abolished.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chairman</th>
<th>Reports to</th>
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<tbody>
<tr>
<td>Faculty Development</td>
<td>Des. by Comm.</td>
<td>Provost</td>
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<tr>
<td>Faculty Manual</td>
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<td>Faculty Salaries &amp; Fringe Benefits</td>
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<tr>
<td>Marshals'</td>
<td>Appt. by Pres.</td>
<td>&quot;</td>
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<tr>
<td>Computer Advisory</td>
<td>Elected by Comm.</td>
<td>&quot;</td>
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<tr>
<td>Academic Advising</td>
<td>Des. by Comm.</td>
<td>&quot;</td>
</tr>
<tr>
<td>Alcohol &amp; Drug Abuse</td>
<td>Elected by Com.</td>
<td>VP Student Affairs</td>
</tr>
<tr>
<td>Greek Affairs</td>
<td>Des. by VP</td>
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<tr>
<td>Student Health &amp; Welfare</td>
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<tr>
<td>Financial Aid, Student</td>
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<td>&quot;</td>
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<tr>
<td>Employment &amp; Placement</td>
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<td>Recreation Advisory</td>
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<tr>
<td>University Union</td>
<td>Pres. of Union</td>
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<tr>
<td>Media Advisory Board</td>
<td>Appt. by VP</td>
<td>&quot;</td>
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<tr>
<td>Athletic Council</td>
<td>ACC/NCAA Rep.</td>
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<tr>
<td>University Vending Machine</td>
<td>Budget Dir.</td>
<td>VP Business &amp; Fin.</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Appt. by Provost</td>
<td>&quot;</td>
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<tr>
<td>Regulatory</td>
<td>Dir. of Div. of Reg. and PSP</td>
<td>VP Agriculture &amp; N. R.</td>
</tr>
<tr>
<td>Research</td>
<td>Dir. of SC Ag. Exp.</td>
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<tr>
<td>Extension</td>
<td>Dir. of Coop. Ext.</td>
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<tr>
<td>Facilities Planning</td>
<td>VP Business &amp; Fin.</td>
<td>Cabinet</td>
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<td>Landscape &amp; Site Dev.</td>
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<td>Safety &amp; Env. Health</td>
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<td>Parking &amp; Traffic</td>
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<td>Handicapped</td>
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<tr>
<td>Campus Master Plan</td>
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Note: The Rare Possessions and the Continuing Education Committees as well as the Minority Council were previously listed. The two committees do not exist as standing committees and the Minority Council is a student council.
INFORMATIONAL ITEMS

4/23/87

PRESIDENT

ACADEMIC COUNCIL

1 President (ch)
6 Vice Presidents
9 Collegiate Deans
1 V. Provost for U. S.
1 V. Provost for G. S.
1 President of Student Senate
1 President of Faculty Senate
1 Vice President of Faculty Senate

21

CABINET

1 President (ch)
6 Vice Presidents
1 President of Faculty Senate
1 President of Student Body
1 Chairman of Commission on Staff Affairs

10

The Commission on Undergraduate Studies and the Commission on Graduate Studies and Research will be retained and report to the Academic Council. The Commission on Classified Staff will be retained with the Chairman reporting to the Cabinet. All other Commissions will be abolished with the various standing committees which presently report to these abolished Commissions reporting as shown in attachment 3. There is the possibility of consolidating and/or eliminating some of these committees.
INFORMATIONAL ITEM

ACADEMIC COUNCIL

COMMISSION ON UNDERGRADUATE STUDIES

Cooperative Education Committee
University Libraries Advisory Committee
Honors Committee
Scholarship and Awards Committee
Student Academic Grievance Committee
Admissions and Continuing Enrollment Committee
The Schedule Committee (recommendations go also to Commission on Graduate Studies and Research)
Teaching Resources and Effectiveness Committee

COMMISSION ON GRADUATE STUDIES AND RESEARCH

Research Advisory Committee
Graduate Admissions Committee
Graduate Studies Advisory Committee
Graduate Awards Committee
Graduate Student Academic Grievance Committee
Patent Committee
University Research Grant Committee
Institutional Biosafety Committee
Protection of Human Subjects Committee
Animal Research Committee
Biomedical Research Support Grant Committee
Presidents Report

April 17, 1987

1. The Facilities Planning Committee met on April 15 and reviewed the Annual Permanent Improvements Forecast which was distributed to you at the April 7 Faculty Senate Meeting. The major change in the Annual Permanent Improvements Forecast is to shift the Reroof of Littlejohn in FY 89 from Revenue Producing (Exhibit 31 to Campus Funds (Exhibit 1-B). David Larson mentioned at that meeting the possibility of assessing a small student fee to be used toward funding the construction of a Performing Art Center. This apparently will be discussed at a future meeting of the Board of Trustees. This seems to me to offer the possibility of dissociating the building of the Performing Art Center from the Continuing Education Center and other revenue producing projects. We should examine this possibility.

2. A report from the ad hoc committee of the Athletic Council charged with the restructuring of the Athletic Council presented its report to the Council. The report was received but not adopted by the Council. The Chairman of the Council, Bill West, requested that all members of the Council submit the report to their constituents for their review. Suggested changes to the report submitted in writing will be considered by the Council at the May 20 meeting. This will be discussed under Old Business. See attachment.

3. On April 17 the Greenville News reported that the City of Clemson and Clemson University had reached a contract agreement concerning the treatment of sewage from the Clemson Heights Subdivision located behind the P&AS building. This agreement stands to save the City of Clemson over $250,000 in construction costs and also yearly pumping costs of about $5000. From this agreement the University also will profit from the receipt of $78,600 in tap on fees to be paid upon the initiation of the agreement and also 30 percent of receipts from sewer fees collected by the City of Clemson. Approval of this agreement is required by the Commission on Higher Education and other state agencies. This mutually beneficial arrangement grew out of work of the Joint City/University Committee. Our representative to this committee is the President Elect, Ron Nowaczyk. I urge you to refer to him any ideas or problems that require cooperation with the city. Another example of the work of the committee is the joint traffic study being conducted with each entity putting up $15,000. Bill Grishaw is the current chairman of the committee.

4. I have enclosed preliminary copies of the Faculty Senate membership, membership of the standing committees, membership of the Executive Committee, and meeting dates of the Faculty Senate and the Advisory/Executive Committee. Please check these for errors. We will publish and distribute before the next meeting the Faculty Senate Handbook which will contain the above mentioned information in addition to other information.
5. At the President's Cabinet today the parking issue was again discussed. The $12.00 registration fee seems to be decided upon. There was also general agreement that it would only apply to main campus and not for off campus sites. Thus those employees not requiring on campus parking would not be required to pay. Details of how multiple decals with only one car on campus per student or employee have not been worked out.

6. There seems to be no additional word on raises other than that the present budget in the Legislature is for 2.17% increase. The amount of the raise will not affect promotional policies.

7. Kelly Crader presented to the Cabinet an Executive Summary of a survey of educators, community and economic leaders, Clemson alumni, and state legislators to determine their perception of Clemson University. The report will be available at a later date. This survey stimulated some discussion concerning the growth of Clemson University and the question of admissions policy. We will need to respond to this at a later date.

8. At the President's Cabinet two weeks ago and also at the banquet for the Board of Visitors, a new slide presentation of the Second Century Plan was viewed. I thought the slide show was a very good presentation. It is to be made available for showing to appropriate groups.

9. You should have received an announcement of a special seminar conducted by OUR on May 4, 1987, from 1330 to 1530 with participants from the Office of Naval Research. I understand that one of the participants was instrumental in the recent large grant to a member of the Math Department.

10. I am to report back at the next Cabinet meeting any feeling I have for a revised statement of Policy concerning foreign students. See the attached handouts of the proposed new policy statement and the old statement. My present position is that the new one should be used. More importantly is how the students are actually treated on campus. Nick Lomax has a group including Jerry Reel examining the question.

11. David Maxwell agrees with the Policy Committee of the F. S. that the current description of the duties of the Vice Provosts needs revision. He proposes to draft another after consultation with the Vice Provosts.
Tentative Meeting Dates for the Senate and Advisory/Exec. Comm.

<table>
<thead>
<tr>
<th>Senate</th>
<th>Advisory/Executive</th>
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<tbody>
<tr>
<td>April 28, 1987</td>
<td>April 16, 1987 (Room 105 Earle)</td>
</tr>
<tr>
<td>June 9</td>
<td>May 28</td>
</tr>
<tr>
<td>July 14</td>
<td>July 2</td>
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<td>August 18</td>
<td>August 6 (LL3 till 5)</td>
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<td>September 15</td>
<td>September 3</td>
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<td>October 13</td>
<td>October 1</td>
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<td>November 10</td>
<td>October 29</td>
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<td>December 8</td>
<td>November 24</td>
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<td>January 12, 1988</td>
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<td>February 9</td>
<td>January 28</td>
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<td>March 8</td>
<td>February 25</td>
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<td>April 12</td>
<td>March 31</td>
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<tr>
<td>May 3</td>
<td>April 21</td>
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</tbody>
</table>

All Senate Meetings will be held in the Student Senate Room in the Student Union Building, Johnstone Hall, at 3:30 PM.

All Advisory/Executive Committee Meetings will be held in LL3 of the Library except for the April 16, 1987 meeting which will be in room 105 of Earle Hall. All meetings will be held at 3:30 PM.
<table>
<thead>
<tr>
<th>Faculty Senate Roster 1987-88</th>
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<tbody>
<tr>
<td>AGRICULTURAL SCIENCES</td>
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<tr>
<td>Birrenkott, Glenn</td>
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<td>Carter, George E.</td>
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<td>Daniels, James</td>
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<tr>
<td>Dubose, William P.</td>
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<td>Halcacre, R. Gordon</td>
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<tr>
<td>Jenny, Bruce F.</td>
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<td>McConnell, J. C.</td>
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<tr>
<td>Bradshaw, David W. (alt)</td>
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<td>ARCHITECTURE</td>
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<tr>
<td>Hudson, Mark</td>
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<tr>
<td>Polk, George</td>
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<tr>
<td>COMMERCE AND INDUSTRY</td>
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<tr>
<td>Brown, Susan</td>
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<td>Bryan, Lewis</td>
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<tr>
<td>Drews, Michael</td>
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<tr>
<td>Meiners, Roger</td>
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<tr>
<td>McElreath, Robert (alt)</td>
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<tr>
<td>EDUCATION</td>
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<tr>
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*Note: The document contains a list of faculty members with their respective departments and contact information.*
## EXECUTIVE COMMITTEE 1987-1988

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<th>OFFICER</th>
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<td>Mullins, Joseph C.</td>
<td>President</td>
<td>29 Earle</td>
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<td>Nowaczyk, Ron</td>
<td>Vice Pres./Pres. Elect</td>
<td>868 Hardin</td>
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<td>Reichenbach, MaryAnn</td>
<td>Secretary</td>
<td>106 Brackett</td>
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<td>Daniels, James</td>
<td>Welfare Committee Chair</td>
<td>531 Nursing</td>
<td>5674</td>
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<tr>
<td>Bryan, Lewis</td>
<td>Policy Committee Chair</td>
<td>112 P&amp;AS</td>
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<tr>
<td>Hedden, Roy</td>
<td>Scholastics Policy Chair</td>
<td>402 Sirrine</td>
<td>3774</td>
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<tr>
<td>Birrenkott, Glenn</td>
<td>Research Committee Chair</td>
<td>256 Lehotsky</td>
<td>4832</td>
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STANDING COMMITTEES

Policy
Bryan, Lewis (Chair)
Carter, George
Polk, George
Brannock, York
Coulter, Edwin M.
Murr, Kenneth
Stillwell, E. P.
Meiners, Roger

Scholastic Policies
Hedden, Roy (Chair)
Jenny, Bruce F.
McConnell, J. C.
Derr, Alice
Gaddis, Leo
Kosinski, Robert
Brown, Susan
Madison, Wayne
Heusinkveld, Paula

Research
Birrenkott, Glenn (Chair)
Drews, Michael
Hammond, Joe
Haselton, G. M.
Tesolowski, Dennis
Pivorun, Ed
Ryan, John W.
Dubose, Bill

Welfare
Daniels, James (Chair)
Gardner, Linda
Baron, William
McGuire, Francis A.
Morris, Michael
Dyck, L. A.
Halfacre, Gordon R.
DRAFT - REVISED POSITION ON INTERNATIONAL STUDENTS

The primary commitment of Clemson University is to residents of the State of South Carolina. However, the University recognizes that the vitality, strength and enrichment of its academic programs depend on attracting the best qualified students irrespective of their state of residence or nationality. In this regard, the University admits well-qualified international students from a diversity of countries.

International students are required to be financially independent and will be required to present evidence of this prior to issuance of the appropriate visa credentials.

April 20, 1987
APPENDIX 1

February 16, 1977

Draft

The following is a statement of policy articulating Clemson University's commitment to International Education and its philosophy relating to the Admission of Foreign Students.

The primary commitment of Clemson University is to residents of the State of South Carolina. However, the University admits a few well qualified foreign students for the promotion and enhancement of international understanding through scholarly effort and through association in an international community of scholars. Preference is given to foreign students sponsored by their governments or international organizations and to individuals committed to returning to their home countries and applying their knowledge and skills which will enable them to make contributions to their home countries. Both the Undergraduate and Graduate Admission Offices reserve the right to limit enrollment of non-immigrant students. As a general rule, the number of non-immigrant students shall not exceed 10 percent of the total full time students in any curriculum or degree program. Foreign students will be required to deposit with Clemson University sufficient funds to pay for one academic year's expenses prior to full acceptance by the University or other amount specified by proper authorities of the University as may be appropriate to the circumstances and conditions of their enrollment.

The Ad Hoc Committee welcomes any comments or suggestions from departments regarding this proposed policy. Please address comments to Otis Nelson, Chairman Ad Hoc Committee on Foreign Students, YMCA. Please relate your comments to me in the next 10 days.

(This was sent to all Deans on February 17, 1977 for appropriate action.)
I. Responsibilities and Functions

A. Institutional Control
At Clemson University institutional control of intercollegiate athletics rests with and is exercised by the President of the University. In this capacity the President is ultimately responsible for ensuring that Clemson's athletic policies and programs are in compliance with the rules and regulations of the National Collegiate Athletic Association, the Atlantic Coast Conference, and any other such body in which the university holds membership.

B. Athletic Director
Authority for the administration and management of intercollegiate athletic programs is exercised by the Director of Athletics who is accountable to the President of the University through the Vice President for Student Affairs.

C. Athletic Council
The principal function of the Athletic Council is to advise the Athletic Director on all major decisions affecting the administration of the Athletic Department. In addition, the Athletic Council recommends policy on intercollegiate athletics to the Athletic Director and, when appropriate, to the President of the University through the Vice President for Student Affairs. Specific duties of the Athletic Council include:

1. Monitoring the recruitment, scholastic eligibility, and academic progress of student athletes.
2. Reviewing athletic schedules and ticket prices.
3. Advising the university's faculty representative to the NCAA and ACC on matters of pending legislation.
4. Evaluating athletic policies and programs to ensure their compatibility with the overall aims and mission of the university.

II. Athletic Council Membership

A. Voting Members. The Athletic Council is composed of 21 voting members chosen or appointed as follows:

1. Ten regular, full-time faculty members one each elected by the faculties of the nine colleges and the library. In addition, the colleges and the library each shall elect one alternate who shall
have voting rights and shall serve on the Council in the absence of the elected representative. Faculty representatives serve staggered three-year terms. Consecutive terms are permissible.

2. Three full-time enrolled members of the student body, one each appointed by the President of the Student Body, the President of the Student Senate, and the President of the Graduate Student Association.

3. Two full-time enrolled student athletes, one representing revenue sports and one from nonrevenue sports, appointed by the Athletic Director.

4. One representative of the Clemson Alumni Association appointed by the Alumni National Council.

5. One member of IPTAY who may be the President of IPTAY or the President’s designate.

6. One member of the Faculty Senate appointed by the Advisory Committee of the Faculty Senate.

7. Three at-large appointees of the President of the University.

B. Terms of Voting Members

Student members of the Athletic Council serve one-year terms consecutive up to two years. Except for the faculty representatives of the nine colleges and the library, whose terms are described in II.-A.-1, all other voting members of the Council serve one-year terms consecutive up to three years.

C. Ex-Officio Nonvoting Members.

1. The university’s NCAA/ACC representative.

2. The Director of Athletics.

3. One Associate Athletic Director designated by the Director of Athletics.

4. The Vice President for Student Affairs.

5. The chairman of the University Scholarship and Awards Committee.

III. Athletic Council Chairman.

A. Election and Term of Office

At the biennial March meeting of the Athletic Council the voting members elect from the regular, full-time faculty members a Chairman whose two-year term commences at the next August meeting. All regular, full-time faculty Council members are eligible for election to the chairmanship regardless of the length of time remaining on their terms of office.

B. Duties. The principal duties of the Chairman of the Athletic Council include the following:

1. Presiding over the meetings of the Athletic
Council and, in consultation with the Athletic Director, establishing the agenda of council meetings.

2. Keeping the Council informed of NCAA and ACC regulations.

3. Maintaining communication between the Athletic Council and those who exercise institutional control and responsibility for intercollegiate athletics (see I.-A.).

4. Directing information and assigning tasks to the standing committees of the Council (see below).

IV. Athletic Council Committees.

A. The Admissions and Scholarship Committee monitors the scholastic eligibility, admission, and academic progress of student athletes.

B. The Facilities and Planning Committee reviews building programs, advises on matters of long-range planning, and reviews athletic schedules and ticket prices.

C. The Policy and Regulations Committee monitors the university's compliance with ACC/NCAA regulations.

V. Athletic Council Meetings and Agenda

A. Meetings. The Athletic Council meets once per month.

B. Agenda. The agenda of Council meetings consist of the following:

1. Call to order.
2. Approval of minutes of past meetings.
3. Approval of agenda.
6. Report of Vice President of Student Affairs.
7. Committee Reports
   a. Admissions and Scholarship Committee
   b. Facilities and Planning Committee
   c. Policy and Regulations Committee
   d. Ad hoc Committees.
8. Old Business.
10. Adjournment.
RESOLUTION
87-4-2

WHEREAS, The Athletic Council received a report entitled "Recommendations of the Ad Hoc Committee on Athletic Council Reorganization," at its April 15 meeting,

AND WHEREAS, the report expresses the major views of the Faculty Senate,

AND WHEREAS, minor changes in the report are to be made by faculty representatives prior to the May 20 meeting of the Athletic Council,

BE IT THEREFORE RESOLVED THAT, the Faculty Senate supports in principle the concepts embodied in the report of the Ad Hoc Committee on Athletic Council Reorganization.
Motion to Refer the Draft Report of the Ad Hoc Committee on Governance Structure to the Policy Committee

I move that the Report of the Ad Hoc Committee to Review the Structure and Function of the Commissions and the President’s Council be submitted to the Policy Committee for further review, after which time the Policy Committee would make recommendations on the matter back to the Ad Hoc Committee. I further move that this action precede any consideration of the present draft report by the Faculty Senate as a whole.

Ed Coulter
Faculty/Senate Resolution

Proposed University Traffic and Parking Plan

Whereas, the President of the University has stated that he expects faculty to participate in the decision-making process at Clemson University and whereas, the recent parking and traffic proposals submitted by Vice President Larson were prepared without significant faculty input

and whereas, the recent parking and traffic proposals were prepared without significant input from either the university's master planner or faculty members professionally involved in traffic and parking

and whereas, Vice President Larson has advised the traffic and parking committee that many of the details of the parking proposals have not yet been worked out

and whereas, many of the parking problems facing the faculty and staff have as yet not been recognized by Mr. Larson's proposals

and whereas, the financial description prepared by the business office appears to be incomplete and/or inaccurate

and whereas, the appropriate burden of financing the proposed parking plan has apparently not been considered

Therefore, the Faculty Senate requests that the President of the University take the following action:

1. Defer the implementation of a revised parking plan and payment of fees until the start of the 1988-1989 academic year, and

2. Establish a faculty staff committee to assist in the development of an appropriate faculty staff parking plan.