1972

Faculty Senate Minutes, May 1971 - October 1972 Meetings

Clemson University

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<td>241 Long</td>
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<td>B-06 Long</td>
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<td>N. D. Camper</td>
<td>Plant Path. &amp; Phys.</td>
<td>200 Long</td>
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<td>128 Ag. Engr.</td>
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<td>E. J. Skelton</td>
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<td>169 P &amp; AS</td>
<td>3406</td>
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<td>J. R. Hill</td>
<td>Animal Science</td>
<td>214 P &amp; AS</td>
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**EDUCATION (3)**

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<td>G. W. Gray</td>
<td>Elem. &amp; Sec. Educ.</td>
<td>114 Godfrey</td>
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<td>W. E. West</td>
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<td>103 Riggs</td>
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<td>J. C. Mullins</td>
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<td>29 Earle</td>
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<td>W. E. Castro</td>
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<td>A. R. Abernathy</td>
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<td>IM</td>
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<td>R. D. Shannon</td>
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**PHYSICAL AND MATHEMATICAL SCIENCES (5)**

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<td>Physics</td>
<td>102 A Kinard</td>
<td>2475</td>
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<td>Mathematics</td>
<td>0-15 Martin</td>
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<td>J. C. Fanning, Jr.</td>
<td>Chemistry</td>
<td>130 Brackett</td>
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<td>J. D. Fulton</td>
<td>Mathematics</td>
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<td>M. D. Sherrill</td>
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<td>103 Kinard</td>
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President C. H. Sawyer called the meeting to order at 4:17 P.M. Minutes of the meeting of April 13, 1971 were approved as distributed. President Sawyer introduced a number of replacement Senate members: A. Freeman of the College of Liberal Arts will finish the term of P. Cook. For the summer months, replacements are as follows: J. B. Barlage of the Department of Chemical Engineering for W. F. Beckwith; C. Turner of the Department of Physics for P. J. Keller; and J. W. Pennscott of the Department of Elementary and Secondary Education for O. W. Gray. Professor Sophie Sullivan was introduced as the newly elected representative from the Library. President Sawyer pointed out that B. J. Skelton will serve as Chairman of the Admissions and Scholarship Committee for the summer in the absence of P. J. Keller.

President Sawyer reported that she had attended the following meetings: the Curriculum Committee, the Educational Council, and the Pending Machine Committee. President Sawyer also attended a meeting between the Educational Policy and Student Affairs Committee of the Board of Trustees and student representatives wherein two requests were made by the students: one that the Student Government be given autonomy in social matters, a request looked on with disfavor by the Board of Trustees who stated that no person or group in the University system has such autonomy; and second, a request concerning limited visitation privileges in dormitories, wherein during certain hours every week members of the opposite sex would be allowed to visit. The latter request was promised a hearing by the Board of Trustees; the Committee members emphasized, however, that flagrant violations of these privileges would result in their termination. President Sawyer pointed out that the term "open dorms," which is often used by the students, in fact refers only to the limited visitation stated above. President Sawyer also represented the Senate at the official opening of the Edgar A. Brown Room of the Library.

President Sawyer commented on the cordiality with which she has been received by the Administration. As a result of a meeting with Dean Hurst, President Sawyer reported that in the future the President of the Faculty Senate will speak to new faculty members during orientation and inform them as to the importance of the Faculty Senate and will have a trip to the five University Experiment Stations.

The appointment of J. E. Clark (Civil Engineering) to replace J. W. Graben (Physics) on the University Traffic and Parking Committee was announced.

The question of an alternate Senate member from the School of Nursing and the College of Forests and Recreation Resources was raised. Professor Godbout stated that no alternate had been elected, but that this would be done at the first meeting of the faculty of the School of Nursing. Whether or not an alternate has been elected from the College of Forests and Recreation Resources could not be determined at this time.
President Sawyer reported that Dean Hurst had suggested that the chairmen of the respective committees of the Faculty Senate read at least the last sections of the university-wide reports of the self-study and any of the college reports which would be of interest to them. She stated that Dean Hurst felt that the position of the administration in implementing the suggestions made would be strengthened if the Faculty Senate were behind recommendations.

President Sawyer requested that items of Senate business be given to her at least one week in advance of Senate meetings for distribution by campus mail. In addition, the Senate agreed that certain items of business could be referred directly to the appropriate committee rather than being brought first to the floor at regular Senate meetings.

Professor D. R. LaTorre moved that the 1970-1971 report of Faculty Senate Activities read by Ex-President Prochaska at the meeting of the general faculty be printed in the Clemson Newsletter. The motion was seconded and passed by a unanimous voice vote. It was felt that an advantage of printing the report would be that it would inform the faculty, many of whom could not be present at the faculty meeting, as to the administrative response to the activities of the Senate.

Professor LaTorre also raised the question as to whether or not there was any word on the status of the revised Faculty Manual. President Sawyer replied that a single committee was presently considering the revision.

Professor N. D. Camper, Chairman of the Research Committee, reported that the following items would be their immediate concern:

1. Research overhead costs; 2. Attendance at professional meetings by members of the research faculty and teaching faculty.

Professor W. E. Castro, Chairman of the Welfare Committee, reported that the following matters would be their immediate concern:

1. Use of the University health facilities for giving faculty members physicals;
2. The possibility of running the University on a 12 month basis rather than on a 9 month basis;
3. At the request of the Senate, investigation of the possibility of emergency treatment for faculty members at the Redfern Health Center;
4. At the request of the Senate, investigation of the possibility of lunchtime meal tickets for faculty members.

There was no report from the Admissions and Scholarship Committee.

Professor John Hubbard, Chairman of the Policy Committee, reported that his committee members had been charged to familiarize themselves with the self-study reports.
The question of the "Forgiveable F" was raised from the Senate floor. President Sawyer agreed to inquire further in the matter. Some concern on the part of Senate members about the present policy on the "Forgiveable F" is still apparent.

The meeting was adjourned at 4:53.

Respectfully submitted,

Ruth L. Hays

Absentees represented by official summer replacements:

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<th>Member</th>
<th>Replacement</th>
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<tr>
<td>Gray</td>
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<tr>
<td>Cook</td>
<td>Freeman</td>
</tr>
<tr>
<td>Keller</td>
<td>Turner</td>
</tr>
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Also absent were: J. H. Bond; E. B. Rogers; B. J. Skelton; W. E. West; B. E. Gilliland; J. C. Mullins; W. B. Barlage (for W. F. Beckwith); K. L. Lehotsky; R. F. Zant; E. A. Vaughn; J. D. Fulton.
June 8, 1971

President Sawyer called the meeting to order at 4:15 P. M. The minutes of the meeting of May 18, 1971 were approved as circulated.

President Sawyer reported that the Student Grievance Committee, to be known as the Student Relations Committee, has been established. It is to be implemented on a one-year trial basis, and after the first year of operation the Senate may decide to extend the trial period for a second year, renew the committee permanently, or dissolve it. The Committee will be asked to deal specifically with the complaints against the faculty, the definition of faculty being that found in the faculty manual.

At the request of the Senate, President Sawyer listed the names of members of the committee studying the proposed faculty manual. President Sawyer reported on the progress of the committee, and added, in response to a question from the floor, that the amended manual would come back to the Senate for approval before implementation.

On the matter of the "Forgiveable F," President Sawyer reported that the Administration has expressed a willingness to work with the Senate in making changes which it wished in the present system, which is generally unworkable. President Sawyer pointed out that the present procedure for handling the "Forgiveable F" was the result of limitations in the computer. By the spring semester of 1972, there will be a computer which has memory capability and at that time there will be a number of alternatives open to the Senate: to leave the policy as it is; to alter the policy, a possible alteration being that the "Forgiveable F" apply only in cases where the student is continuously enrolled; or to kill the policy entirely. The problem was turned over to the Admissions and Scholarship Committee for study and recommendations. Further items for the Admissions and Scholarship Committee will include the present pass-fail system; and investigation of methods for simplifying the procedure for dropping students from class for unexcused absences.

There were no reports from the Policy Committee, from the Admissions and Scholarship Committee, or the Research Committees.

Professor W. E. Castro reported that the Welfare Committee had inquired as to the possibility of obtaining noontime meal tickets for faculty members. Mr. Henry Hill, Director of Auxiliary Enterprises, has expressed the feeling that it might not be worth the administrative effort for implementation due to lack of any real savings to the faculty over the individual meal price and because of lack of demand by the faculty. The 32 Senate members present were polled as a sample of the faculty at large; eight expressed an interest in buying such tickets. On the supposition that 25% might be representative, the committee agreed to investigate the matter further.

Concerning the acquisition of medical services for faculty members at the Redfern Health Center, it was reported that Professor W. E. Johnston of the Welfare Committee had discussed the matter with Dr. Hair,
who was described as enthusiastic but not overly optimistic, since the facility had been set up for students. He suggested that the committee look at what was being done at other universities and pinpoint the exact services which would be desired. A questionnaire was presented to Senators to help determine the desirability and feasibility of various health services which might be provided by the University for its faculty and staff.

Professor J. C. Fanning of the Welfare Committee moved the adoption of a resolution dealing with control of severe traffic problems on the campus. Professor Hodges moved to amend the motion to include the intersection of Jersey Lane and Palmetto Blvd. This was seconded and passed by a unanimous voice vote. Professor E. B. Rogers moved to delete from the original motion the words "four-way stop signs, etc." Following a discussion of the desirability of 4-way stops, the motion was defeated by a vote of 15 to 14. Professor D. R. LaTorre moved to amend the original motion to call for a stop light at the intersection of the Perimeter Road and Cherry Road. The motion passed by a voice vote. The original motion as amended read as follows:

2. Traffic control devices, such as stoplights, four-way stop signs, etc., be placed at the following intersections:

(a) South Palmetto Blvd. and Pernow Street
(b) South Palmetto Blvd. and Cherry Road
(c) Calhoun Drive and Highway 93
(d) Fort Hill Street and Williamson Road
(e) South Palmetto Blvd. and Jersey Lane

2. The faculty and student body be made aware of the recent addition to the Clemson University Traffic Code of Paragraph 4-7, dealing with the right-of-way in cross-walks, by publishing this paragraph in the Clemson Newsletter and The Tiger.

3. A stoplight be placed at the intersection of the Perimeter Road and Cherry Road.

Professor Gordon Gray was appointed as the Senate's representative on the Faculty-Student Relations Committee by acclamation.

Professor K. Lehotsky, who is retiring from Clemson University and was attending his last Senate meeting in an official capacity, made the following suggestions as follows: that the Senate consider a new meeting time for spring semester of 1972; that proposed resolutions be distributed early so that Senators could discuss with their constituents the matters which are to come to the Senate floor. President Sawyer expressed the Senate's gratitude to him for his work as a senator.

Professor W. E. Johnston pointed out to the Senate that so far the only self-study reports which are available in the Library are the departmental and college reports; senators will be delayed in reading over these reports.

The meeting was adjourned at 5:26 p.m.

Respectfully submitted,

Ruth L. Hays

Absentees represented by official summer replacements:
Member - F. J. Keller Replacement - R. C. Turner
Also absent were: J. A. Hash; W. B. Barlage (for W. F. Beckwith); E. A. Vaughn
MINUTES OF THE MEETING OF THE FACULTY SENATE

July 13, 1971
Olin Hall Auditorium

President Sawyer called the meeting to order at 4:15 p.m. The minutes of the meeting of June 8, 1971 were approved with the correction of the spelling of the word acclamation on page 2, paragraph 3.

President Sawyer reported on her recent visits to the University Experiment Stations; she described the visits as informative and profitable. Meetings attended by President Sawyer were the Vending Machine Committee, the Educational Policy and Student Affairs Committee of the Board of Trustees, and the meeting of the Board of Trustees, where a limited visitation program in dormitories was approved in principle.

With regard to printing Ex-President Prochaska's 1970-1971 report of Faculty Senate activities in the Clemson Newsletter, President Sawyer requested the Senate to express its preference for printing the report in its entirety or perhaps printing a digest of the report. The consensus was a preference for the entire report to be printed, with only two Senate members favoring a digest.

President Sawyer had spoken with Mr. M. B. Farrar of the Office of Development and reported the action in response to the June 8 Senate resolutions concerning traffic control devices on campus: a recommendation to place a stop light at the intersection of Perimeter Road and Cherry Road, with right of way to Cherry Road and a trip switch on Perimeter Road, will be made by that office to the Physical Plant; and Paragraphs 4-7 of the University Traffic Code, dealing with the right of way of pedestrians on crosswalks, will be printed in the Clemson Newsletter and given to the Tiger. The Senate expressed the desire that the Office of Development reconsider other portions of the resolution and moved and seconded as follows:

That the installation of some traffic control devices to break the flow of traffic on South Palmetto Boulevard during rush hours, thus allowing access to that road, be reconsidered. This was passed unanimously;

That the placing of a traffic control device, for example, a traffic light with a pedestrian push button, at the intersection of Calhoun Drive and Highway 93 be reconsidered. This was passed unanimously;

That the placing of a traffic light at the intersection of Fort Hill Street and Williamson Road to break traffic on Williamson at rush hours be reconsidered. This was passed with three dissenting votes.

It was also moved and seconded as follows:

That a three-phase traffic signal to replace the present light at the intersection of Highway 93 with South Palmetto Boulevard, with a left-turn phase facing westbound traffic to facilitate entrance to the campus during rush hours, be considered for installation at least until such time as the relocation of Daniel Drive and Seneca Road be accomplished.
This motion passed unanimously.

President Sawyer presented a report to the Senate from Professor M. W. Jutras, the Senate's representative on the committee of administrators which has been considering the Senate's suggested revision of the faculty manual. Professor Jutras reported that committee's work to be nearing completion, and a satisfactory resolution of all but a few disagreements on content. Professor J. A. Hash, at the request of Professor Emeritus K. Lehotsky, requested that President Sawyer inquire into the status of the new manual's provision that faculty members be given a copy of their yearly evaluations by the administration.

President Sawyer announced the appointment of Professor Hewitt Adams to the Speakers Bureau and called for volunteers to serve as guides and drivers during new faculty orientation in the fall.

There was no report from the Policy Committee.

Professor B. J. Skelton reported for the Admissions and Scholarship Committee. He passed to the Senators data on the "Forgivable F," prepared by Mr. K. N. Vickery and Mr. R. J. Berry of the Office of Admissions and Registration, and a history of the origin of the "Forgivable F" as outlined from previous minutes of the Faculty Senate. The committee will continue its study of the matter using the above information.

Professor N. D. Camper, Chairman of the Research Committee, called attention to the Clemson University Faculty Publications which is printed every 2 years and which contains listings of publications and presentations by faculty members. The committee is continuing to discuss indirect costs as applied to grants; they will meet with Mr. R. W. Henningson and will bring information from that meeting to the Senate.

President Sawyer, reporting for the Welfare Committee, stated that Professor W. E. Castro, Chairman of that committee, had toured certain areas of the Clemson House which may be used for a faculty club facility. The east end of the lobby, the putting green, and the Tiger Tavern would be available for use by the faculty. There is also the possibility for a faculty swimming pool. Ad Hoc Committee A on Faculty Facilities in the Clemson House was formed with Professor J. D. Fulton appointed as chairman.

Professor D. R. LaTorre pointed out an error in the revised Constitution and By-Laws of the Faculty and Faculty Senate which had been distributed to Senate members, this being that the addition of the paragraph concerning the allocation of Senate seats should be placed under Article II Section 1 of the By-Laws of the Faculty and Faculty Senate rather than under Article I Section 1 of the Constitution. The correction will be made and corrected copies will be sent to Senators.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Absentees from the meeting were as follows:
W. E. Johnston; C. E. Reick; W. E. Castro;
A. R. Abernathy; E. A. Vaughn; B. C. Caffrey;
W. F. Steirer; R. A. Godbout.

R. L. Hays
President Sawyer called the meeting to order at 4:15 P.M. The minutes of the meeting of July 13, 1971 were approved as circulated with the change in the last paragraph of "Article I of the By-Laws" to "Article II." President Sawyer extended a welcome back to Senators who had been away for the summer, and introduced Professor T. E. Skelton, who will fill the Senate seat vacated by Professor C. E. Rieck of the College of Agricultural Sciences.

President Sawyer reported that, on behalf of the Faculty Senate, she had participated in the orientation program for new faculty; she expressed her appreciation to Professors J. A. Hash and B. J. Skelton for serving as drivers and guides during orientation. President Sawyer also reported that she had attended a meeting of the Athletic Council.

Concerning the institutional self-study reports, word has come from Professor W. C. Godley, Chairman of the Steering Committee, that the individual college reports and university-wide standards are now available in the Library. Completed reports will be delivered to each collegiate Dean and will be readily available for reading by Senators.

Certain problems concerning reserved parking spaces on campus have been called to the attention of President Sawyer. The general complaint is that the number of reserved parking spaces is becoming too great and there is some question as to who should qualify for a reserved space. At the request of the Senate, the University Traffic and Parking Committee will be asked to look into the problem.

No report on the resolutions passed by the Senate concerning traffic control devices on campus was available: this will be given at the next regular meeting of the Faculty Senate.

With regard to the proposed faculty manual, President Sawyer informed the Senate that the manual should be back in the hands of the Senate for final approval by September. At the request of the Senate, Professor M. W. Jutras, the Senate's representative on the committee studying the proposed revisions, will be invited to attend the September meeting.

Professor J. W. Hubbard, Chairman of the Policy Committee, presented an informational item containing the following recommendations relating to Faculty Senate meetings:

1. That the Faculty Senate continue to meet regularly (at least once each month) during the summer;
2. That the quorum required for conducting Faculty Senate business be reduced to 18 members;
3. That the standing committees of the Faculty Senate be urged to become more active during the summer to avoid expending unnecessary time later getting acquainted and generating agenda.

Other concerns of the Policy Committee will be the general area of promotion policies, procedures for granting tenure, and procedures for selecting department heads and other administrators.
Professor J. C. Fanning reported for the Welfare Committee. The committee has been looking into the possibility of obtaining faculty meal tickets, but obtaining such tickets does not now appear to be feasible. Other items under consideration are the use of university medical facilities by the faculty; the present retirement system; and possible formulation of a third option for salary payments to nine month personnel. There are currently two options for receiving salary payments open to nine month personnel, one based on eight full month and two half-month payments, and one based on extension of total salary over a period of twelve months. Certain statements made by Senators indicated that these options for payment are not well understood among the faculty. It was pointed out that an effort was made to explain the options to new faculty during orientation. Also, the committee has inquired as to why certain summer salary payments such as from grants are made on the tenth of the month rather than on the first. It appears that computer processing operations make this necessary, but it is hoped that new computer facilities will allow payment to be made earlier in the month in the future.

There were no reports from the Admissions and Scholarship Committee, from the Research Committee or from Ad Hoc Committee A.

Concerning the recommendation by the Policy Committee relating to the quorum required for conducting Faculty Senate business, it was pointed out by Professor D. R. Latorre that to make this change would require amending the By-Laws of the Faculty and Faculty Senate. Professor J. C. Mullins suggested that the wording of the recommendation be changed to call for attendance of a simple majority at meetings rather than 18 or a 2/3 majority as the requirement now reads. There was some question as to whether or not 18 members would be an adequate number for major Senate decisions. This recommendation was passed back to the Policy Committee who will consider the possible formulation of an amendment calling for a simple majority as a quorum for conducting Senate business.

The meeting was adjourned at 4:50 P. M.

Respectfully submitted

Ruth L. Hays

Absentees from the meeting were: V. S. Hodges; W. E. Castro; W. F. Beckwith; and J. D. Fulton.
MINUTES OF THE MEETING OF THE FACULTY SENATE

September 14, 1971, Olin Hall Auditorium

The meeting was called to order at 4:16 P.M. by President Sawyer. The minutes of the meeting of August 17, 1971 were approved as circulated.

President Sawyer amended a list of announcements which had previously been distributed to Senators. A tentative date for a special meeting of the Faculty Senate to discuss the proposed revision of the faculty manual was set for September 28. Copies of the proposed revision will be distributed to Senators prior to that meeting. Appointments of Faculty Senate representatives to university committees have been made as follows: Professor E. A. Vaughn, Discipline Committee; Professor M. D. Sherrill, Library Committee; and Professor E. F. Willey, Improvement of Undergraduate Teaching.

Particular attention was called to the announcement concerning the request of the Student Senate for Faculty Senate opinion on the matters of "dead days" and student evaluation of professors. Senators were urged to think particularly about possible modifications in the present evaluation system. This item was passed to the Welfare Committee and will be discussed further in the October Senate meeting.

President Sawyer reported that the University Traffic and Parking Committee had looked into questions which have been raised by Senators concerning reserved parking spaces. It was pointed out that the owner of such a space, if off campus, could release that space thus freeing it for use by other individuals, and that no vehicle in a reserved parking space would be given a parking violation ticket unless reported by the owner of the reserved space. Questions and problems relating to parking in general were raised and will be passed to the Traffic and Parking Committee for their consideration, particularly the possible use of excess parking spaces in one zone by faculty members located in other zones.

President Sawyer reported on the status of the motions passed by the Senate concerning traffic control devices on campus. Recommendations from the Traffic and Parking Committee relating to those requests are presently being prepared to be sent to President Edwards and it is hoped that traffic devices to break the flow of traffic on S. Palmetto Blvd. will also be installed. The request for a traffic light at the intersection of Fort Hill Street and Williamson Road will not be met. However, other requests are being considered.

Concerning Senate activities of the previous year as they appeared in Ex-President Prochaska's annual report, it was moved and seconded that President Sawyer follow up the status of three items: the administration's decision not to delete the academic policy pertaining to the re-examination of students who fail to meet graduation requirements by six or fewer grade points; the decision not to alter at this time the present policy on the "Forgiveable F"; and the lack of an administrative response to the requests that the time period allowed for dropping a course with a Withdrawal Passing be reduced and that the time period allowed for dropping a course be no longer than one week after mid-term grades are due at the Registrar's Office.
Professor J. W. Hubbard reported for the Policy Committee. With regard to reduction of the quorum at Faculty Senate meetings, Professor Hubbard stated that it is the feeling of that committee that since the entire faculty rather than the Faculty Senate must approve of such a change, and since there are reservations on the part of some Senators about reducing the number, the matter should be dropped for the time being. Concern on the part of some Senators was noted in that they did not wish to see the matter dropped. The Policy Committee requested President Sawyer to appoint an ad hoc committee to study the University Book Store operations in order to improve services rendered. For the benefit of Senators, President Sawyer gave a brief review of previous Senate concern on this matter.

Professor F. J. Keller, Chairman of the Admissions and Scholarship Committee, enumerated items which are presently being considered by that committee: graduate student placement; credit for courses by examination; the pass-fail system; the request of the Student Senate for consideration of two or three "dead days" in addition to Saturday and Sunday, between the end of classes and the beginning of exams; investigation of the practice in some departments of not giving full credit for the number of hours that students are required to meet for a lecture course; and present criteria for continuing enrollment of students.

Professor W. E. Castro, reporting for the Welfare Committee, stated that in the future the committee will plan to meet twice monthly. Items under consideration are health care for faculty, at least to the extent of a yearly physical examination; possibilities for a professional standards committee which would provide a mechanism for the faculty to evaluate and police itself; student evaluation of faculty; and problems relating to the retirement system.

Professor N. D. Camper, Chairman of the Research Committee, passed to Senators a report containing information from the following sources: a meeting of the Research Committee with Dr. R. W. Henningson, Assistant Dean of University Research, concerning University indirect costs; a report entitled "Direct and Indirect Costs of Research at Colleges and Universities"; and a memorandum on the breakdown of university indirect cost rates from the Office of University Research. Professor Camper pointed out that as the report is read it should be kept in mind that difficulties arise in comparing indirect costs at Clemson with those of other institutions, in that all components of the indirect costs must be known. Another item which the Research Committee is considering concerns delays encountered in getting proposals in the proper format to meet deadlines.

There were inquiries from the floor indicating concern as to whether or not indirect costs work for or against the researcher. Also, in response to a question from the floor, Professor Camper pointed out that Dr. Henningson maintains a file, available for faculty use, on research proposal formats, and that a faculty member may go directly to Dr. Henningson for advice on writing grant proposals prior to actual approval of the proposal.
Professor J. D. Fulton, Chairman of Ad Hoc Committee A on faculty facilities in the Clemson House, passed to Senators a report containing information on current activities of that committee, as well as information resulting from a meeting with Mr. S. G. Nicholas, Vice-President for Development. Using a diagram of the floor plan of the Clemson House, Professor Fulton indicated the areas which the Executive Committee of the University has allotted for use as a faculty club facility. Professor Fulton requested suggestions from Senators and their constituents.

Professor W. F. Steirer moved that an Ad Hoc Committee B be appointed to investigate Clemson's Book Store and its systems. This was seconded and passed by voice vote.

The meeting was adjourned at 5:47 P. M.

Respectfully submitted

Ruth L. Hays

Absent from the meeting was W. F. Beckwith.
Minutes of the Meeting of the Faculty Senate

October 5, 1971

A special meeting of the Faculty Senate, called for the purpose of considering the present draft of the faculty manual, was called to order at 4:30 P. M. The portion of the manual covered was that concerning Policy Statements, Academic Freedom, Regulations, and Faculty Ethics. Of thirty-nine alterations of the Senate's original version, twenty-eight were left unchanged. Following is a list of suggested changes approved by the Senate.

1. Under Academic Freedom - Statement: to reinstate the Senate's original wording of "and shall make every effort to indicate" in place of "and shall indicate";

and to substitute the following wording for that in the existing paragraph: "When speaking or writing, the faculty member has the right to identify himself by his academic rank and institutional affiliation; however, if he so identifies himself, he must indicate that he is or is not an institutional spokesman, whichever is appropriate. The faculty member is bound by the strictures in the preceding paragraph."

2. Under Academic Freedom - Regulations - Appointments for Which Tenure is Attainable: to replace the portion of the paragraph between the first and last lines with the following: "Staff with the rank of Instructor or higher, and including the professional librarians, are eligible for tenure. A minimum of 4 academic years of service at Clemson University is a prerequisite for tenure in any rank, except that of full professor. The total period of full-time service at Clemson University prior to the acquisition of tenure will not exceed 7 years. Previous full-time service with the rank of Instructor or higher in other institutions of higher learning will be applied up to 3 years of service beyond the required minimum of 4 years."

3. Under Termination of Appointment by the Faculty Member: to reinsert after "April 15" the following original wording: "or 30 days after receiving notification of the terms of his appointment for the coming year, whichever date occurs later."

4. Under Dismissal of Appointment by the University: to reinsert the Senate's original item which read: "The burden of proof that adequate cause exists rests with the University and shall be satisfied only by clear and convincing evidence in the record considered as a whole"; and to reinsert the Senate's original item which read: "The hearing committee will grant adjournments to enable either party to investigate evidence concerning which a valid claim of surprise is made"; and to replace the last sentence in their item #6 of the present draft with the Senate's original statement which read: "Where the witness cannot or will not appear, but the committee determines that the interests of justice require admission of his statement, the committee will identify the witness, disclose his statement, and if possible provide for interrogatories"; and
to reinsert the Senate's original item which read: "If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, it will so report to the President. If the President rejects this report, he will state his reason for doing so, in writing, to the hearing committee and to the faculty member, and provide an opportunity for response before transmitting the case to the Board of Trustees. If the hearing committee concludes that adequate cause for a dismissal has been established, but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with the supporting reasons."

A preference for order of the items was given as follows:
The Senate's first addition between present items #4 and 5
The Senate's second addition between present items #5 and 6
The Senate's third addition as the last item.

5. Under Suspensions: to change the wording of the first portion of the first sentence to read as follows:
"Until the final decision of dismissal from appointment from the University has been reached,"...

6. Under Terminal Salary or Notice: to eliminate the entire item which reads as follows:
"If the appointment is terminated, the faculty member will receive his salary for 12 months after the date of the notification of charges."

7. Under Faculty Ethics: to reinsert the Senate's original introductory statements which read:
"In the enforcement of ethical standards, the academic profession differs from those of law and medicine, whose associations act to assure the integrity of members engaged in private practice. In the academic profession the individual institution of higher learning provides this assurance and so should normally handle questions concerning propriety of conduct within its own framework by reference to a faculty group."

The general feeling of the Senate was that the discussion of the present draft of the faculty manual should be continued at the regular meeting of the Faculty Senate on October 12.

The meeting was adjourned at 7:20 P. M.

Respectfully submitted,

Ruth L. Hays

Absent from the meeting was J. H. Bond.
President Sawyer called the meeting to order at 4:15 p.m. The minutes of the meeting of September 14, 1971, were accepted with the correction of the wording concerning the formation of Ad Hoc Committee B, which should have read "for an investigation of the book-ordering system at Clemson."

The first item of new business concerned a proposed resolution from the Welfare Committee dealing with faculty evaluation by department heads:

"WHEREAS the yearly evaluation forms made out by department heads for each of their staff members were designed to be shared with the staff members themselves (one copy of the standard form is actually marked '...for the staff member');

"and WHEREAS the value of detailed evaluation by one's superiors is questionable if one is not informed of that evaluation, so that one can correct defects in method and reconcile differences of professional philosophy;

"and WHEREAS in some departments throughout the University evaluation forms are now seen only by department heads, academic deans, and the Dean of the University and are not shared with nor explained to the staff being evaluated;

"Be it hereby resolved that the Faculty Senate requests that department heads present their staff with a copy of the finished evaluation forms each year and explain to each staff member evaluations that may be brought into question as unclear or unfair, so that staff can have the chance to improve performance and meet departmental standards where they are found by their direct superiors to be deficient."

This motion passed unanimously.

Professor D. R. LaTorre presented to the Senate information taken from the Self-Study reports comparing benefits of the South Carolina Retirement System and those of TIAA/CREF and moved adoption of the following motion:

"WHEREAS the Self-Study Committee for the Faculty has concluded
a. that the South Carolina Retirement System (SCRS) is not competitive with other state retirement systems with respect to faculty of institutions of higher education;

b. that the nonportability of the SCRS is a most unattractive feature of SCRS for the faculty at Clemson University; and

c. that faculty members of Clemson University could realize a substantially better retirement income with a smaller burden on the South Carolina tax payer by transferring their retirement account to TIAA/CREF;

"Be it therefore resolved that:

"There be immediately established a joint faculty-administration committee to investigate the present retirement structure in comparison with possible alternatives, with particular emphasis on the plan offered by TIAA/CREF now available to teachers in certain institutions with which Clemson University hopes to remain competitive. Should the findings of the committee accord with the findings of the Clemson University Self-Study Committee on the
Faculty, the committee will take action to make available an alternative retirement plan for the faculty."

This motion passed by unanimous voice vote.

Professor J. C. Fanning related to the Senate information on the proposed site of the new Alumni Center, stating that plans call for the building to be located in front of the Clemson House between Daniel and Sherman Drives, and that some opposition to that location has been voiced by certain of the faculty. Professor W. F. Steirer moved that the Faculty Senate should make its opposition to the "defacing of the campus" known whenever that occurs with specific reference to the proposed location of the Alumni Center. Professor E. B. Rogers moved to table the motion. The motion to table passed by a vote of 19 to 13.

The remainder of the meeting concerned coverage of the University Councils and Committees portion of the present draft of the faculty manual, along with one change under Policy Statements. Following is a list of suggested changes approved by the Faculty Senate:

1. Under Appointments for Which Tenure is Attainable, to remove the provision which reads: "Any individual having acquired tenure at a given rank who is promoted to a higher rank shall not acquire tenure at the higher rank during his first year of service but shall retain his tenure at the lower rank during this year. Upon appointment for the second consecutive year, the individual shall acquire tenure at the higher rank. This provision is automatic";

2. to include, as originally stated, the Director of the Library as a member of the Educational Council;

3. to specify that the two graduate students in the Graduate Council be non-voting members; and to reinstate the original specification which called for approval by the Graduate Council of all policies and regulations pertaining to the graduate program;

4. to reinstate the original specification which called for approval by the Undergraduate Council of all policies and regulations affecting admissions, etc...

5. to delete the paragraph which discusses the extension program under Extension Council;

6. to include both Assistant Deans of Student Affairs as members of the Scholarship and Awards Committee;

7. and to add student representation on the Schedule Committee.

By general agreement, discussion of the faculty manual is to be continued at a special meeting October 19. The meeting was adjourned at 6:55 P. M.

Respectfully submitted,

[Signature]

Ruth L. Hays

Absentees from the meeting were: N. R. Bauld.
Minutes of the Meeting of the Faculty Senate

October 19, 1971 Room 301 Physics Building

A special meeting of the Faculty Senate was called to order by President Sawyer at 4:15 P. M. to continue consideration of the Faculty Manual. The following are the suggestions approved by the Senate, the first four of which pertain to previously considered portions, and the last four of which refer to the administrative response to suggested changes approved by the Senate in earlier meetings:

1. To reword the last paragraph under Administrative-Faculty-Student Council as follows: "The responsibility of the Council is to act as a conference committee for the Student Senate, Faculty Senate, and the Administration on matters of common concern and mutual interest to the student body, the faculty, and the administration, for the benefit and improvement of the University community. Before final action is taken on such matters, the positions of the Faculty Senate, the Student Senate, and the Administration should have been determined";

2. To change the first three sentences in the paragraph under Patent Committee in the Patent Policy section to read as follows: "A Patent Committee shall be appointed by the President of Clemson University and it shall consist of 10 members, 5 of whom shall be from the faculty, 4 from administrative personnel, and one from the student body. The Vice-President for Business and Finance shall serve as chairman. All members except student and ex-officio members shall be appointed for 3-year terms";

3. To add the President of the Block C Club and the President of the Student Body to the membership of the Athletic Council;

4. In the Regulations portion, under Statement of Terms of Appointment, paragraph (b), to add: "appointment of professional librarians" to the list of exceptions for all regular full-time appointments being to the rank of instructor or higher;

5. Under Holidays, to grant professional librarians, along with members of the teaching faculty employed for the regular academic session, the prerogative of observing "such student holidays listed in the University catalog for the academic year when their department heads determine they are not needed for University duties";

6. Under Annual Leave (Vacation), to reinstate the Senate's original statement which read: "Annual leave (vacation) with pay shall accrue at the rate of 18 working days per year but not more than 18 days may be carried forward into a new year except for the special purpose of professional improvement as outlined below"; and to delete the present paragraph which limits accrual of annual leave to 12 working days for the first 3 years of employment; and to reinstate the Senate's paragraph on professional improvement which read: "With the written approval of the proper administrative authorities, annual leave may be accrued for the
purpose of professional improvement up to 66 working days. This leave may be taken to pursue an approved program of study, research, or travel and shall be granted only when such leave will not interfere with the regular performance of duties of the faculty member. Requests for leave must be accompanied by an approved plan of study, research, or travel, and a record of leave accrual, approved by the administrative head;  

7. To change the first sentence under Maternity Leave to read: "A female faculty member will be granted maternity leave, upon her request, without pay for a period not to exceed six months";  

8. Under Bases for Appointments and Promotions, to add the words "as a general rule" in the following places: "For the rank of instructor, the appointee is as a general rule expected to have the master's degree..."; "For the rank of assistant professor the terminal degree is as a general rule expected..."; "For the rank of associate professor the terminal degree is as a general rule expected..."; and "For the rank of professor the terminal degree is as a general rule expected...";  

9. Under Procedures for Appointment and Promotions, to reinstate the Senate's original paragraph which read: "In cases of promotions, renewal of appointments or granting of tenure, the department head and a faculty committee, normally composed of the faculty members having the rank of professor in that department, shall make recommendations to the dean of the college or school. Should the recommendations of the department head and those of the committee differ, both recommendations shall be transmitted to the dean";  

10. Under Normal Work Schedule, to delete the last sentence which reads: "Normal work schedules for each individual and activity will be approved by the appropriate dean or director";  

11. Under Sabbatical Leave, to delete the sentence which reads: "Therefore it is a matter of administrative discretion";  

12. Under Faculty Participation in the Selection of Academic Administrators, to delete the sentence which reads: "Since academic administrators form the communications link between the individual faculty member and the Board of Trustees, any situation which leads to increased understanding and cooperation between the faculty member and academic administrators works to the advantage of the individual and the University";  

13. Under Outside Work by Faculty Members, principle #1, to reword the statement as follows: "A member of the faculty who desires to engage in work outside his regular duties shall do so only after obtaining the written approval of his immediate supervisor";  

14. Under Terminal Salary or Notice, to word the statement in item #7 to read as follows: "If a faculty member is dismissed pursuant to
paragraph 5, salary will terminate on the effective date of
dismissal;"

15. Under Appointments for Which Tenure is Attainable, to add at the
end of the third sentence the following: "except that after 1
academic year of service at Clemson University during which time
his service may have been at the rank of visiting professor, a
full professor is eligible for tenure;"

16. Under Dismissal from Appointment by the University, section 5c,
to reinstate the Senate's statement which read: "The hearing
committee will grant adjournments to enable either party to
investigate evidence concerning which a valid claim of surprise
is made"; and to insert the following statement as a final
item: "The hearing committee and the faculty member will be
notified in writing of the decision of the Dean of the University,
and time provided for a response."

The meeting was adjourned at 6:55 P. M.

Respectfully submitted,

Ruth L. Hays

Absentees were: E. B. Rogers; G. W. Gray; E. A. Vaughn.
The meeting was called to order by President Sawyer at 4:15 P.M. The minutes of the previous regular and special meetings were approved with the following changes: addition of the word "to" to precede the word "read" in item #14 of the minutes of October 19; and, in the minutes of October 12, modification of the resolution concerning comparative benefits of SCRC and TIAA/CREF to read:

Whereas the report of the Self-Study Committee on the Faculty suggests that:

a. the South Carolina Retirement System (SCRS) is not competitive with other state retirement systems with respect to faculty of institutions of higher education;

b. that the nonportability of the SCRS is a most unattractive feature of SCRS for the faculty of Clemson University; and

c. that faculty members of Clemson University could realize a substantially better retirement income with a smaller burden on the South Carolina taxpayer by transferring their retirement account to TIAA/CREF;

Be it therefore resolved that:

There be immediately established a joint faculty-administration committee to investigate the present retirement structure in comparison with possible alternatives, with particular emphasis on the plan offered by TIAA/CREF now available to teachers in many institutions with which Clemson University hopes to remain competitive. Should the findings of the committee accords with the findings of the Clemson University Self-Study Committee on the Faculty, the committee will explore possible avenues of appropriate action to make available an alternative retirement plan for the faculty.

President Sawyer reported that she, along with several members of the Senate, as representatives of the faculty, had met with the Self-Study Visitation Team. She also reported that Mr. Stan Nicholas, Vice President for Development, has requested to come before the Senate to present information about the location of the proposed Alumni Building as well as the status of the Student Union. The Senate approved a motion to invite Mr. Nicholas to the January meeting of the Senate and suggested that items of concern be presented to Mr. Nicholas prior to that meeting. Two items specifically mentioned were progress on the renovation of Pike Field House, and Clemson's obligation to ARA-Slater Food Services.

President Sawyer reported on the status of previous resolutions approved by the Senate. With regard to the request for traffic control devices on campus, a highway safety engineer will examine conditions on campus and report his findings. The administrative response to the resolution passed by the Senate requesting establishment of a joint faculty-administration committee to investigate Clemson's retirement system is as follows: the administration agrees that such a committee should be formed but requests that it be delayed pending recommendations from the Self-Study Visitation Team and the Commission on Higher Education. The Senate expressed a preference to wait only for
recommendations from the Self-Study Visitation Team, the feeling being that this would enable a stronger recommendation to be made to the Commission on Higher Education. President Sawyer also reported that there are administrative plans for the development of a new faculty evaluation form by a committee which will have faculty and administration representation.

Professor V. S. Hodges was pleased to report that, as the Senate's representative he had been invited to inspect facilities at Fort Gordon, where he observed impressive and informative demonstrations.

With regard to the administrative response to the Senate's suggested changes in the faculty manual, Professor W. E. Castro moved to accept the administration's current statement on annual leave as it stands, and to try to work through other routes to effect a change in the annual leave policy. This was seconded by Professor V. S. Hodges and passed by a vote of 25 to 4.

In order to facilitate an agreement on other items from the faculty manual which are still at issue, Professor Keller moved that the Senate request a conference committee be formed, with equal representation from the faculty and administration, for the purpose of arbitrating the issues. The motion carried. The Senate unanimously agreed, in the form of an approved motion, that the composition of the Senate portion of the committee be left to the discretion of President Sawyer. President Sawyer requested from Senators new ideas on outstanding issues with regard to the above request. A motion from the floor to consider the makeup of faculty representation on the Graduate Council passed by a vote of 15 to 14. A second motion to refer the matter to the proposed conference committee carried.

There were no reports from the Policy Committee or the Admissions and Scholarship Committee.

Professor W. E. Castro reported for the Welfare Committee that there would be a report ready for the Senate's December meeting on the portion of the faculty manual dealing with faculty participation in the selection of academic administrators; he requested specific suggestions from senators on the matter. Professor Castro pointed out two items of interest on the legislative program for 1972, presented by the South Carolina Employees' Association: the employer's contribution to medical care insurance, and a change in retirement law to allow a dependent to receive the state's share in the event of the death of an employee who is 60 years old or who has 20 years of creditable service. Professor Castro also mentioned that there may be alternatives to the present Blue Cross-Blue Shield Group Insurance for faculty, which makes the faculty member buy both hospitalization and major medical coverage, and which prevents his belonging, as part of a group, to a plan from an alternative company, Blue Cross having an exclusive contract on the campus. The Senate voted to have the Welfare Committee investigate the comparative benefits of the present Blue Cross-Blue Shield coverage and other alternatives.

Professor N. D. Camper reported for the Research Committee. Still under consideration are the indirect costs of grants. Professor Camper also informed the Senate that Clemson University is currently represented in Washington, D. C. by a public relations consultant; at one time Clemson utilized the services of the Office of Federal Progress, which supplied information pertaining to granting agencies. This is being examined by his committee as are the matters of attendance at professional
meetings and a revised system of faculty evaluation, which would take into account all the efforts of the faculty member in order to give a more accurate evaluation.

Professor J. D. Fulton, Chairman of Ad Hoc Committee A, asked for comments and suggestions on a letter, copies of which were sent to senators along with the committee's report, which would go to all faculty concerning the proposed faculty club facility in the Clemson House.

Professor M. D. Sherrill reported that Ad Hoc Committee B, on the book ordering procedures, had met twice and at the second meeting Mr. John Cureton, manager of the Clemson Book Store, had been present.

As the first item of new business, Professor J. C. Fanning moved the adoption of a resolution concerning the Master Plan of Clemson University which reads as follows:

Be it resolved that the Faculty Senate establish an informal investigating committee to study the Master Plan of Clemson University and report to the Senate, giving recommendations for action, at the March meeting.

This committee would be an interim step before approval of the newly recommended Planning Council, which has faculty representation. The motion passed unanimously.

Professor F. J. Keller presented and moved the adoption of a resolution based on the commonly accepted guidelines for equating credit with the amount of work required for a course. The guideline was described as follows:

One semester hour credit of a course not designated solely to prepare students for college courses should entail approximately three hours of work per week throughout an academic semester by the average, conscientious undergraduate student, each recitation period in any week entailing two hours of outside class work for one semester hour credit, each two hour laboratory period in any week entailing one hour of outside laboratory work for one semester hour credit, and each three hour laboratory period in any week entailing no outside laboratory work for one semester hour credit.

The resolution read:

RESOLVED that the University include the guideline in the Credit System section of Part IV - Scholastic Regulations, page 176 of the Clemson University Announcements.

Be it further RESOLVED that in each academic department of the University where there is regular departure from the guideline in scheduling of weekly recitation meetings or laboratory meetings of courses, action should be initiated by departmental representatives in curriculum committees of the University which will lead to the scheduling of all University courses in compliance with the guidelines.

The motion carried.
For the Admissions and Scholarship Committee, Professor Keller then moved that the following paragraph be substituted for the present first paragraph (page 119) of Scholastic Regulations in the 1971 Clemson University Announcements:

In the case of a Freshman or Sophomore who reschedules courses that were passed or failed in his first semester (and/or during the summer session(s) prior to this first semester, for a student who first enters during the summer), the student's grade-point ratio will be corrected to reflect only the grade obtained in the rescheduled course(s). Should a course be discontinued, the student may take another similar course for the purpose of raising his grade-point ratio in this fashion. The department which offered the discontinued course shall decide the course that the student may use for this purpose. This policy does not apply to transfer students.

The paragraph would replace the present "Forgivable F" with a "Forgivable Grade," but only in cases where a student retook the entire course. It also takes into account discontinued courses, a matter not considered in the original Senate motion. The motion carried.

Professor Keller then moved a change in the second sentence on the same page of the Announcements under the heading of "Minimum Requirements for Continuing Enrollment":

At that time in order to be able to continue his enrollment, a student who has received grades in courses totaling:

(a) 2 to 28 credit hours and has been enrolled at least two semesters at Clemson must have a cumulative grade-point ratio of 1.00 or above.

The subsequent items (now lettered a, b, & c) are to be appropriately relettered.

This motion also carried.

The meeting was adjourned at 6:20 p.m.

Respectfully submitted

Ruth L. Hays, Secretary

Absent: J. C. Mullins
Minutes of the Meeting of the Faculty Senate

December 14, 1971

Olin Hall Auditorium

The meeting was called to order at 4:20 P.M. by President Sawyer. Minutes of the meeting of November 9 were approved as corrected.

President Sawyer announced that Dean Victor Hurst, Vice President of the University, plans to meet with each of the University councils and committees in an effort to improve communications within the University and committee chairmen will be encouraged to report to those being represented. The minutes of the meetings of University committees will be printed in the Clemson Newsletter. She also announced that as of January 1, 1972, seventy-nine persons, now on the state classification system, will be given faculty status.

Old business concerned coverage of the items in the revised faculty manual which had been turned over to a conference committee. The Senate approved their recommendations as follows:

To accept the wording, as suggested by the administration, which includes approval by both department head and academic dean for outside work by faculty members;

Concerning tenure requirements for full professors, to accept the present wording, as requested by the administration, without adding the Senate's suggested phrase which reduced the waiting period for tenure for full professors;

To substitute the following wording for item #10 concerning the hearing committee under Dismissal from Appointment by the University: "The hearing committee and the faculty member will be notified in writing of the decision of the Dean of the University. The faculty member may appeal to the President of the University from that decision within ten (10) days from the receipt thereof";

To accept the following statement concerning student representation on the Graduate Council: "The graduate students shall be nominated by the Student Senate and appointed by the Dean of the University for a term of one year." This is with the understanding that the Senate is correct in wishing a graduate student organization, when one exists, to do the nominating and that the change will be made then, with the graduate student organization specified at that time;

To accept the following statements concerning the functions of the Graduate and Undergraduate Councils: for the Graduate Council, "All policies and regulations affecting graduate curricula and requirements leading to graduate credits, certification, and degrees shall be approved by the Graduate Council and recommended to the Dean of the University";
and for the Undergraduate Council, "All policies and regulations affecting admissions, undergraduate curricula and requirements leading to the undergraduate credits, certification, and degrees shall be approved by the Undergraduate Council and recommended to the Dean of the University";

To substitute the following for the fourth paragraph under General Conditions in the section entitled "Hours of Work, Holidays, and Leave for Academic Personnel:

"Inasmuch as a day of leave is equivalent to a day at work, annual leave or sick leave shall be charged only for absence when a covered employee is scheduled to work";

Under Sabbatical Leave, to substitute the following sentence for the last sentence of the first paragraph:

"Such leave is to be used for further professional improvement, which may include such experiences as formal study or research, related industrial experience, or informal means of improving one's competence";

and to substitute the following paragraph for the fourth paragraph:

"Applications for sabbatical leave by persons serving nine months' appointments may be made for one semester at full pay or two successive semesters at half pay. Applications for sabbatical leave by persons serving twelve months' appointments may be made for periods of up to six months at full pay or for periods from over six months to one calendar year at half pay."

The Senate agreed to accept the following recommendations with the alterations indicated:

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To accept composition of the Undergraduate Council as including one faculty member from each undergraduate college and school, but to request that an officially designated alternate from each school or college be appointed; and to retain the present composition of the Graduate Council, which includes one faculty member from each area with a graduate program, but to request that an officially designated alternate from each area be appointed.

The Senate approved the following proposal concerning faculty participation in the selection of academic administrators:

When an appointment to an academic administrative position is to be made, an appropriate faculty committee shall be formed to advise in the selection of the person to fill the position.

(1) For the selection of an academic department head or other academic administrators within a department within a college, the dean of the college shall appoint the committee from the faculty within the college; at least 3/4 of the members will be from the affected department and nominated by the faculty of that department, except in the case of a newly created department.
(2) For the selection of an associate dean or director within a college, the dean of the college shall appoint the committee from the faculty within the college.

(3) For selection of any academic administrator of an off-campus activity, the appropriate dean shall appoint the committee from faculty within the affected activity.

(4) For the selection of the dean of a college, the Dean of the University shall appoint the committee from the faculty within the college.

(5) For the selection of a dean, other than a college dean or Dean of the University, the Dean of the University shall appoint the faculty committee.

(6) For the selection of the Dean of the University, the president shall appoint the faculty committee.

(7) For the selection of the president, the University faculty shall be represented by an advisory committee of the Faculty Senate.

The faculty committee will directly advise the person appointing the committee, except that for the appointment of the president the committee will directly advise the board of trustees.

The Senate voted to return to the conference committee the item concerning the duties and the nature of the Administration-Faculty-Student Council.

President Sawyer informed the Senate that the administration had accepted the following Senate suggestions concerning annual leave policy:

Substitution of the following paragraph for the present statements pertaining to the accrual of annual leave:

"Annual leave (vacation) shall accrue at the rate of 18 working days per year but not more than 18 days may be carried forward into a new leave year. Leave accrues continuously at the rate of 1 1/2 days per month";

and substitution of the following paragraph for the last paragraph under the Annual Leave section:

A regular employee who is separated, regardless of the reason therefor, after completing six months of continuous employment, shall be paid in a lump sum supplement to his final regular payment, the value of annual leave accrued but not taken, as of his final day at work; provided, that no such payment for unused annual leave shall exceed the value of the maximum number of days permitted by State Law; and provided, further, that if payment to an employee for the total value of terminal leave in one fiscal year would result in total compensation in excess of the amount budgeted for him for that fiscal year, payment in the excess amount shall be deferred until the next fiscal year.
There were no reports from the Senate committees, but Professor J. D. Fulton, Chairman of Ad Hoc Committee A on the faculty club, informed the Senate that the committee expects to have a questionnaire circulated to the faculty by the end of January or the beginning of February.

The first item of new business was a proposed resolution from the Policy Committee concerning a special Senate council of off-campus faculty. The proposal called for the addition of a new section numbered Section 6, to Article II of the By-Laws of the Faculty and Faculty Senate as follows:

Section 6, Council of Off-Campus Faculty.

The chairman of the council shall be the vice-president of the Faculty Senate. The council shall consist of members of the Clemson off-campus faculty, elected for a one year term in March or April by the faculties at appropriate off-campus locations. It shall be the duty of this council to consider and make recommendations to the Faculty Senate for action on all matters peculiar to those faculty whose duties are primarily away from the main campus. The council shall be the chief liaison instrument between Clemson's main campus and such faculty, keeping both the Senate and the off-campus faculty fully informed of all matters that concern either group.

In the interest of immediate implementation of these goals, the Senate voted to recommend the immediate appointment of an ad hoc committee with the specified membership to function until formal action on the proposal is taken by the University faculty.

Also suggested by the Policy Committee was that at the beginning of each academic year, the President of the Faculty Senate write all new and old Clemson University faculty members to inform them of the membership of the Faculty Senate, by colleges and schools, giving office addresses and phone numbers, and emphasizing the right and duty of individual faculty members and groups of faculty to communicate with Faculty Senators on any and all matters of legitimate concern to the Faculty Senate.

The Admissions and Scholarship Committee moved the adoption of a resolution concerning scholastic regulations pertaining to reexamination of graduating seniors who have failed to meet the requirements for graduation because of an F received in their last semester, or because they lacked six grade points of the required 2.0 GPR. The resolution read as follows:

RESOLVED that the paragraph entitled "Examination on F Received in Last Semester" on page 123 and the last paragraph on page 123 and the first three paragraphs on page 124 be deleted from the Clemson University Announcements.

The motion carried.
In response to the Student Senate Resolution R-72-18, the Admissions and Scholarship Committee moved:

that the Faculty Senate express its opposition to requiring each faculty member to place copies of his or her major quizzes in a central file as requested by Student Senate Resolution R-72-18.

The motion carried.

The matter of faculty seating at athletic events came up, apparently being precipitated by recent changes in faculty seating at basketball games. The Senate expressed its desire for President Sawyer to request from the Athletic Council a firm policy for seating of faculty at athletic events. Grave concern was also expressed by some of the Senators over the scheduling of basketball games during exams; this year a freshman game was scheduled on the same afternoon as the all-Freshman English exams. This matter will also be put before the Athletic Council.

The meeting was adjourned at 6:30 P. M.

Respectfully submitted,

[signature]

Ruth L. Hays

Absentees from the meeting were: R. F. Zant and F. J. Keller.
Minutes of the Meeting of the Faculty Senate

January 11, 1972

President Sawyer called the meeting to order at 4:17 P. M. The minutes of the meeting of December 17 were approved with the changing of the word "area" in the paragraph concerning composition of Undergraduate and Graduate Councils to "college." President Sawyer introduced Mr. Stanley G. Nicholas, Vice-President for Development, and turned the floor over to him.

Mr. Nicholas introduced two members of his staff, Mr. Stewart Shehee, in charge of deferred gifts, and Mr. James Strom, Director of Planning and Corporate Relations. Mr. Nicholas passed to Senators information and literature concerning the new Clemson University Development Program, and followed with a report on the progress of the Student Union. The Senate was informed that the renovation of Fike Recreation Center is presently underway, costing approximately 2.9 million dollars, and that construction now centers around the swimming facilities and the large gym. Plans for renovation of the loggia area, including court yards, a bowling alley, student government facilities, and other changes, are presently incomplete; the cost is estimated at 3.0 million dollars. Mr. Nicholas announced that other projects in the planning stages are an agricultural administration building; a forestry building; an addition to Lee Hall; and a biological sciences building. President Sawyer and Senators expressed appreciation to Mr. Nicholas for the interesting and informative presentation.

President Sawyer announced the recent decision of the Educational Council to alter the name of the former Honors and Awards Council to the "Scholarship and Awards Council." She further announced that the Senate's items for the Athletic Council have been placed on the official agenda, and the announcement was made that Professor William Steirer has agreed to serve as chairman of the interim committee which will represent off-campus faculty for the remainder of the year.

The Senate approved the following items for the revised faculty manual.

1) Addition of the following committee descriptions to the section on Committees and Councils:

"COMPUTER ADVISORY COMMITTEE

This committee consists of the director of the Computer Center, ex officio, one member from each academic college and school nominated by the dean of the college or school and appointed by the Dean of the University for a term of three years, and two students, one undergraduate and one graduate, appointed by the Dean of the University after consultation with the director of the Computer Center. In addition, one representative from the Office of Admissions and Registration and one representative from the Office of Business and Finance are invited to serve on this committee. The committee shall elect its chairman annually."
"The committee advises the Dean of Graduate Studies and University Research on the determination of the needs of the Computer Center, the formation of Computer Center policies, and on such other matters as may be referred to it by the faculty, administration, or students."

"AUDIO-VISUAL COMMITTEE:

"This committee consists of the Director of the University Communications Center, ex officio; one faculty member from each academic college or school, nominated by the dean of the college or school and appointed by the Dean of the University for a term of three years; one undergraduate student and one graduate student nominated by the Student Senate, appointed by the Dean of the University for one year terms. This committee shall elect its chairman and secretary annually.

"The committee advises the Vice President for Development on the audio-visual needs and programs of the University";

2) An addition to the duties of the Administration-Faculty-Student Council as follows:

"All votes shall be recorded, and if minority opinions are expressed, the President will give careful consideration to all questions by attempting to resolve differences by conferring with the interested administrative, faculty, or student groups before making a final decision";

3) A rewrite of the item dealing with faculty participation in the selection of academic administrators as follows:

"When an appointment to an academic administrative position is to be made, an appropriate faculty committee shall be formed to advise in the selection of the person to fill the position as follows:

"(1) For the selection of an academic department head or other academic administrators within a department, the dean of the college shall appoint the committee from the faculty within the college; at least 3/4 of the members will be from the affected department.

"(2) For the selection of an associate dean or director within a college, the dean of the college shall appoint the committee from the faculty within the college.

"(3) For the selection of any academic administrator of an off-campus program, the appropriate dean shall appoint a faculty committee which shall represent both the off-campus program and the appropriate on-campus academic areas."
"(4) For the selection of the dean of a college, the Dean of the University shall appoint the committee from the faculty within the college.

"(5) For the selection of a dean, other than a college dean or Dean of the University, the Dean of the University shall appoint the faculty committee.

"(6) For the selection of the Dean of the University, the President shall appoint the faculty committee.

" In the event that a President of the University were to be appointed, the Board of Trustees would recognize the interests of the faculty by appointing the President of the Faculty Senate as a full-fledged member of the search, nominating, and selection committee(s)."

Approval of the latter followed the defeat (by a vote of 17 to 11) of a motion to reinsert the phrase "and nominated by the faculty of that department" in paragraph #1.

The Senate next considered an addition to the duties of the Graduate Council for inclusion in the faculty manual, occasioned by concern over some graduate students who had lost assistantships in mid-year. The motion was to add to the list of duties the words "graduate student welfare." This motion was defeated and a substitute motion to add a sentence to the list of duties, "In matters of graduate student welfare, the Graduate Council should serve as a board of review," passed by a vote of 13 to 12 with one abstention.

It was pointed out to the Senate that the following statement concerning "Procedures for Appointments and Promotions" had been approved at the December meeting but not included in the minutes, due to some confusion:

"Recommendations for promotions, renewal of appointments, or granting of tenure shall originate with the department head. He will appoint an advisory committee, normally composed of senior faculty members, usually of professorial rank, to assist him in reviewing the qualifications of departmental personnel on an annual basis."

The final item of old business was a second reading of the proposed amendment to the Constitution, which would add a Section 6 to the existing Article II of the By-Laws. This was the amendment creating a council to represent off-campus faculty. The Senate unanimously approved the amendment, which will now go to the general faculty for consideration.

There were no committee reports. The Senate, however, was asked to express an opinion of the questionnaire formulated by Ad Hoc Committee A on faculty club facilities. The Senate approved the proposed form, which will be sent to faculty members to determine interest in such a club.
The first item of new business concerned a suggestion from the Traffic and Parking Committee to implement, on a trial basis, a system of unlettered parking for faculty members, which could allow them to use any area on campus designated for faculty, other than reserved spaces. The suggestion was approved unanimously.

Professor J. C. Fanning moved the adoption of a resolution dealing with the recent removal from employment (on the grounds that they were on academic probation) of several graduate teaching assistants. The Senate expressed its unwillingness to comment on the specific case without further information and study, but addressed itself to the principles involved. Discussion turned on the fact (1) that no policy allowing termination of assistantship for a student on academic probation now exists; 2) that all new policy must, under present regulations, be approved by the Graduate Council, which this was not; 3) that under existing regulations, a department head appears free to hire any graduate student for an assistantship provided he is still fully registered at Clemson.

Motions to table the resolution and to divide the resolution into two separate parts for consideration were both defeated. The resolution, as it passed by a vote of 17 to 4, was:

Be it resolved that the Faculty Senate deplores the recent action of the Dean of Graduate Studies in regard to the awarding of graduate teaching assistantships this Spring, and be it resolved that policy decisions of this nature be made only after careful deliberation involving the active participation of the department heads, deans of colleges, and the Graduate Council.

The meeting was adjourned at 6:50.

Respectfully submitted,

Ruth L. Hays
Secretary

Absent: B. E. Gilliland and A. R. Abernathy.
Minutes of the Meeting of the Faculty Senate

February 8, 1972

Olin Hall Auditorium

The meeting was called to order by President Sawyer at 4:15 P.M. In editing the minutes of the meeting of January 11, some actions on the proposed resolution relating to recent actions of the Graduate Dean were omitted. The Senate requested that all the actions be reported, and they are as follows:

"Professor J. C. Fanning presented the proposed resolution to the Senate. Professor V. S. Hodges moved to accept the resolution with substitution of the word 'questions' for 'deplores.' The motion was seconded; there was no vote. There followed a motion by Professor F. J. Keller to insert the word 'deplores.' The motion was seconded and passed by a vote of 12 to 7. Professor J. C. Mullins moved to table the resolution. That motion was seconded but defeated. Professor W. F. Steirer moved to consider the two parts of the resolution separately. That motion was seconded but defeated. The motion, as it now reads in the January minutes, passed by a vote of 17 to 4."

The minutes of the January meeting were approved as amended.

President Sawyer announced to the Senate that Margaret Rice and Linda Skelton from Greenville, Lee Craig and Joe Cameron from Sumter, Harold Musen from Edisto, and John Durant for Pee Dee are the six representatives for this year's off-campus faculty committee. She also announced that the Commission on Higher Education has placed on this year's legislative agenda the recommendation that faculty members of the state's institutions of higher learning be offered the optional alternative of TIAA/CREF for retirement contributions, rather than the present South Carolina Retirement System.

Professor D. R. LaTorre moved "the appointment of a committee of the faculty to pursue appropriate action in support of legislation designed to make available an alternative TIAA retirement plan for the faculty." The motion was seconded and passed by a unanimous voice vote.

President Sawyer announced that a rewrite of the composition of the Computer Advisory Committee, as previously approved by the Senate for inclusion in the faculty manual, would be necessary. The rewrite will be mailed to Senators for a mail-vote. She reported also that the revised faculty manual, as it was approved by the Senate, is in the hands of the Educational Council.

President Sawyer announced that she has continued to follow up the Senate's request for a reduction in the time period for which a student is allowed to drop a course, and that she has been informed that the item is on the agenda for the next meeting of the University Schedule Committee.

President Sawyer presented to Senators for confirmation the results of the mail-votes on three items as follows. The Senate voted against inclusion of an extra sentence concerning graduate student welfare in the description of the duties of the Graduate Council (28 to 4) and
voted to approve statements providing for selection of graduate student representatives for the Audio-Visual Committee (29 to 0) and Graduate Council (27 to 1) by the Graduate Dean, until such time that a graduate student organization could take over. There was a motion and second to confirm the vote. The motion passed unanimously.

There were no reports from the Policy Committee, Welfare Committee, Ad Hoc Committee B, or Ad Hoc Committee C. Professor F. J. Keller, Chairman of the Admissions and Scholarship Committee, stated that his committee had expressed no sentiment to change the existing policy on the period for allowing a student to drop a course. There followed a motion and second to request that the item be removed from the agenda of the Schedule Committee. Professor V. S. Hodges moved to amend the original motion to call for deferment of consideration by the Schedule Committee for the time being. The amended motion was seconded and approved by a voice vote.

Discussion indicated a continued interest among Senators on the problems relating to student withdrawal from courses; for example, students intentionally registering for an overload only to drop courses later, and the irregular and inconsistent manner in which Withdraw-Passing and Withdraw-Failing designations are handled by individual faculty members. President Sawyer stated that she has been informed that an advisor's manual is to be prepared and will contain guidelines which might alleviate part of the first problem. Professor D. R. LaTorre pointed out that items for which Senate concern had been expressed in the past, such as the item on withdrawal from courses, should not be dropped just because the interest is presently not as strong. The point was well taken.

Professor N.D. Camper, Chairman of the Research Committee, reported the following information obtained from inquiries about a Clemson University representative in Washington. The State of South Carolina is presently represented in Washington by Mr. Tom Bendorf, an attorney, who, as part of his duties, represents Clemson University also. Mr. Bendorf will coordinate his efforts for research and/or training grants or contracts through the Office of University Research. Matters pertaining to building funds will be coordinated through the Office of Development. Benefits of this arrangement were pointed out as follows: there will be office space, secretarial assistance, and conference rooms available to individuals from the University when in Washington on official University business; and meetings will be arranged and appointments scheduled with the proper Government personnel. Professor Camper pointed out that initial contact with Mr. Bendorf will need to be made through either the Office of University Research or the Office of Development, whichever is appropriate.

Professor J. D. Fulton, Chairman of Ad Hoc Committee A on the faculty club facility, passed to Senators results of the questionnaire recently sent to the faculty. He pointed out that the information indicates mostly a "willingness to pay." While all the information is yet to be analyzed, the results do indicate a positive interest in the club.

President Sawyer passed to Senators, as information, an estimate of the reapportionment of Senate seats based on the number of faculty members in each college.
The first item of new business was the presentation and first reading of two proposed resolutions from the Policy Committee. In keeping with the tripartite structure of the University, that is, teaching, research, and extension, and since 79 persons in the extension program are now of faculty status, the Policy Committee presented the following resolution:

"Resolved that the Constitution and By-Laws of the Faculty and Faculty Senate be amended in those places that now refer to "...the teaching and research faculty..." to read "...the teaching, research, and extension faculty...""

Specific reference was made to the following places: 1) Paragraph 4 of the Preamble to the Constitution should be changed to read "...in matters pertaining to the academic, research, and extension interests of the university..."; 2) Article I, Section 1, which defines the faculty, should be changed to read, "...the teaching, research, and extension faculty with the rank of..."; 3) Article I, Section 2, which lists functions of the faculty, should be changed to read, "...and the academic, research, and extension policies of the institution..."; 4) Article II, Section 3, which lists functions of the Faculty Senate, should be changed to read, "...to consider policies affecting the academic, research, and extension activities of the university...".

The second resolution read as follows:

"Resolved that: 1) a sixth committee, to be designated the Extension Committee, be added to the standing committees of the Faculty Senate; and 2) the functions of the Extension Committee shall be to study and make recommendations on policies, procedures, and practices that are related primarily to extension."

Discussion which followed indicated that a change in wording of the proposals may be necessary before a second reading in the March meeting of the Senate. A number of Senators expressed the feeling that establishing a separate standing committee for extension is not necessary, the feeling being that any area of concern to extension could be properly handled by one of the existing standing committees.

A question on the length of Senate meetings was discussed. A suggestion was made to continue meetings which run past 6:00 P.M. the following week. An expression of opinion was called for. Rules of order will be sent to Senators for their information before the question will be discussed further.

As a result of a recent incident indicating inadequacies in Littlejohn Coliseum for concert guests, the Senate has been asked to consider the following resolution:

"WHEREAS present facilities on campus for the presentation of public performances other than athletic events or very small concerts or single speakers are at present grossly inadequate; and WHEREAS the Board of Trustees, in its March, 1966, meeting recognized Clemson's urgent need for an auditorium which would adequately replace and much improve on Tillman Hall Auditorium; and WHEREAS the hoped for multi-purpose usage of Littlejohn Coliseum is proving disappointing and even extremely difficult for all involved; BE IT RESOLVED that the Faculty Senate most strongly supports the Board of Trustees in its desire for an auditorium facility and urges the
Administration to consider placing such an auditorium once more high on its list of priorities for campus building."

There was a motion and second to accept the resolution; the motion passed with a unanimous voice vote.

President Sawyer stated that a summary of the disposition of the actions of the Senate for the year will be mailed to Senators for their information.

Concern over incidents at a recent basketball game was expressed by some Senators. Professor J. C. Mullins moved the following:

"that the Faculty Senate direct its representative on the Athletic Council to discuss at the next Athletic Council meeting the means to prevent harassment of opposing coaches and players at basketball games."

The motion was seconded and passed with a voice vote.

The meeting was adjourned at 5:45 P. M.

Respectfully submitted,

Ruth L. Hays

Absent from the meeting were: J. A. Hash; B. M. Fool; E. A. Freeman; M. D. Sherrill.
Minutes of the Meeting of the Faculty Senate

March 21, 1972

Olin Hall Auditorium

The meeting was called to order by President Sawyer at 4:17 P.M. The minutes of the February meeting were approved as circulated by mail.

President Sawyer announced that, at present, no action has been taken on the Senate request for establishment of a faculty committee to support political action on a new retirement plan for State employees. She further announced that the report of the Southern Association's Visitation Committee has been sent to Clemson, and that copies of the report will be sent to every dean and department head this week. Faculty members may read the report, but are reminded that until it has been approved by the Southern Association, its comments are considered confidential. The administration will be seeking solutions to some of the problems on which the Visiting Committee recommended action in that report.

The first item of old business was confirmation of the results of a mail-vote on rewording the description of the Computer Advisory Committee which is to go in the faculty manual:

Computer Advisory Committee. This committee consists of the Director of the Computer Center, ex officio; one member from each college, nominated by the dean of the college and appointed by the Dean of the University for a term of three years; and two students, one undergraduate and one graduate, appointed for a term of one year by the Dean of the University after consultation respectively with the Dean of Undergraduate Studies and the Dean of Graduate Studies and University Research.

In addition, one representative from each of the following areas is invited to serve on this committee: Business and Finance, Development, and Student Affairs. The committee elects its chairman annually.

Standing subcommittees may be created by the chairman in consultation with the Dean of Graduate Studies and University Research and may include individuals who are not members of the Computer Advisory Committee. Two of these standing committees shall be: (1) a technical advisory committee to assist in long range planning concerning computer hardware and staff requirements in the Computer Center; and (2) an operations committee to make recommendations regarding operational procedures and the acquisition of software packages.

The committee advises the Dean of Graduate Studies and University Research on needs of the Computer Center, Computer Center policies, and on such other matters as may be referred to it by the faculty, administration, or students.

The Senate approved the description by a mail-vote of 26 to 1. Confirmation was indicated by unanimous voice vote.

Two proposed amendments to the faculty manual were unanimously approved as follows: Inclusion of the Dean of Liberal Arts in the membership of the Fine Arts Committee; and substitution of the phrase "the
appropriate administrative officer: for "the dean" in citing the authority who can give permission for any staff member at Clemson, faculty or otherwise, to enroll in graduate courses.

The proposed amendments to the Constitution and By-Laws of the Faculty and Faculty Senate, which were introduced at the February 8 meeting, were reintroduced for action. The amendment calling for replacement of the phrase "the teaching and research faculty" with "the teaching, research, and extension faculty" was unanimously approved. The latter amendment will be brought before the entire faculty for consideration in May. The amendment calling for addition of a sixth committee, to be designated the Extension Committee, to the standing committees of the Faculty Senate was rejected by unanimous voice vote.

Professor V. S. Hodges, who has served as Chairman of the Student Relations Committee for its one-year trial period of operation, reported to the Senate the activities of that committee. Professor Hodges stated that the Committee had served a worthwhile purpose in hearing appeals from students. On the basis of the report and recommendations of Professor Hodges, the Senate unanimously approved a motion to continue operation of the Committee for another one-year trial period, and further to allow each member of the Committee to designate an alternate to attend the meetings if it became necessary.

Professor Hodges moved, seconded by Professor W. F. Steiner, adoption of the following suggested wording of the "Forgiveable Grade":

First-time college students who reschedule courses that were passed or failed in their first semester and contiguous summer sessions will have their grade-point ratio re-calculated to reflect only the grade obtained on the first re-attempt in courses which have been repeated. Should a course be discontinued, the department which taught the original course may permit a student to take a similar course for the purpose of raising his grade-point ratio in this fashion.

To qualify for re-calculation as provided in this regulation, a student must repeat the course previously passed or failed no later than the next semester (following his first semester) in which the student is enrolled and the course is taught. It shall be the responsibility of a student, who thus elects to repeat a course, to notify the Office of Admissions and Registration during the semester or summer session in which the course is repeated.

A substitute motion to eliminate the "Forgiveable Grade" was presented by Professor J. C. Mullins, seconded, and defeated. The original motion passed unanimously. Professor Mullins then moved, seconded by Professor Hodges, that the regulation be implemented at the earliest possible date. This motion also passed unanimously.

There were no reports from the Policy Committee or Research Committee. Professor F. J. Keller, Chairman of the Admissions and Scholarship Committee, reported on committee activities for the year. The committee has looked into the matters of the four week period allowed for dropping a course, current use of "Withdraw-Pass" and "Withdraw-Fail"
designations, maximum recommended credit loads as determined by the Grade-Point Ratio, and current regulations concerning optional final examinations; the committee agrees with present regulations governing these items and therefore recommended no change. The committee has also addressed itself to current policy dealing with changing rules pertaining to admission, instruction, and graduation, as specified on page 22 of the Graduate School Announcements. Since a subcommittee of the Graduate Council is also looking into the matter, the committee recommended delay of further consideration pending a report from that subcommittee.

Professor Keller reported that his committee had been asked to make a recommendation concerning a Student Senate resolution requesting more unexcused class absences than currently allowed. While the committee realized that the resolution has merit in that it points out certain inconsistencies in the manner in which unexcused absences are currently handled, they expressed disapproval of the principle of increasing the number of unexcused absences and thus, disapprove of the resolution as it is currently written. However, the matter is to be passed on to the Admissions and Scholarship Committee of the 1972-73 Senate, who are requested to propose an alternate wording.

Professor W. E. Castro, Chairman of the Welfare Committee, reported that Professor C. O. Shuler of the Industrial Management Department was given a vote of confidence by the committee in his effort to obtain justification for a Health Maintenance Organization at Clemson University. Such a program would allow total medical care (with the exception of dental and psychiatric care) for a family of four for the sum of $600 annually. A major advantage pointed out was that of making available a local emergency out-patient facility. The committee has also addressed itself to the matter of restricting some university tennis courts for faculty use only, but has taken no action. Professor Castro suggested that if the Senate were still interested, the item could be passed on to the Welfare Committee of the 1972-73 Senate.

Professor J. D. Fulton, Chairman of Ad Hoc Committee A on the faculty club facility, answered questions concerning a final report which was mailed to Senators earlier. With that report came the recommendation that Ad Hoc Committee A be retained as part of the Faculty Senate for 1972-73. A motion, and second, to recommend the committee to the 1972-73 Senate carried.

Professor M.D. Sherrill presented the final report of Ad Hoc Committee B on the book ordering system of the University Book Store. The report contained ten recommendations which, if implemented, would improve book ordering procedures. In addition to the report, Professor Sherrill informed the Senate that: 1) the space occupied by the book store is to be expanded this year; 2) three additional persons are to be added to the staff operating the book store; 3) a stock clerk is to be employed full time; 4) and renovations in record keeping are to be made. There was a motion and second to accept the recommendations in the report, to request their implementation and to request that the entire report be printed as a separate item in the Clemson Newsletter. The motion passed unanimously.

Professor E. A. Freeman, Chairman of Ad Hoc Committee C on planning and development, answered questions pertaining to an extensive informational report previously distributed to Senators by mail. No action was necessary on the report.
Professor W. F. Steirer, Chairman of the interim committee on off-campus faculty, reported that the committee had met and had established its procedures for operation.

Appreciation and commendation was expressed by President Sawyer to the committees and committee chairmen for their good work.

The first item of new business was the presentation, by the Admissions and Scholarship Committee, of a resolution to replace the existing paragraph [labelled (4), on page 120] of the Clemson University Announcements concerning earning course credit by special examination. The feeling expressed was that the present regulation presents certain problems; there is much difficulty in determining a letter grade on the basis of a single examination, and a student is presently allowed to stand a special examination for the same course more than once. The resolution reads as follows:

RESOLVED, That the paragraph labeled (4) on page 120 of the 1971-72 Clemson University Announcements be replaced by the following:

(4) A grade of either pass or fail will be determined by the instructor concerned on the basis of the examination. A grade of pass means that the student will receive credit for having taken and passed the course and the appropriate number of "hours taken" and "hours earned" will be entered on his transcript. A grade of fail means that the student must take and pass the course in the ordinary fashion in order to receive credit for it. In either case the examination will have no effect on the student's GPR. A student may take a special examination for a given course only once.

A motion to accept the resolution was seconded and passed unanimously.

Professor F. J. Keller moved the adoption of the following resolution.

RESOLVED, That graduating seniors who are passing a given course on the last day of classes be given a grade on the basis of work to that time and not be required to stand a final exam. If the student is failing the course, or has an insufficient GPR based on work to that time, or requests the privilege of taking the final exam, then he will not receive his diploma at the graduation exercises. Grades for graduating seniors should be turned in to the Registrar by 10:00 A. M. on the Monday following the last day of classes (Friday) and commencement should be held on the following Friday.

The motion was seconded. Professor W. E. Johnson moved, seconded by Professor R. A. Godbout, to amend the original resolution to call for setting the day for graduation as the Saturday following the last day of classes. The motion was defeated by voice vote. Professor W. E. Castro moved to table the motion. That motion was seconded and defeated by a vote of 13 to 15. Professor J. C. Mullins called for the question and the original motion was defeated.
Professor N. D. Camper presented a proposed resolution from the Research Committee concerning operational policies being established by service organizations on campus without consultation with faculty and staff affected by these policies. Specific examples were cited wherein the efficiency of teaching, research, and extension activities had been adversely affected by such lack of communication. Professor Camper stressed the point that the faculty desires only to be consulted, and not to set policies. Professor Camper moved adoption of the resolution which reads as follows.

BE IT RESOLVED that the Faculty Senate: (a) disagrees strongly with the establishment of operating procedures and policies by the various University service organizations such as Accounting, Purchasing, Physical Plant Division, Central Office Services, Central Stores, Computer Center, and the Personnel Division, without prior consultation with faculty members and departments affected, and without proper communications concerning such policies; (b) recommends that in the future when operating procedures and policies are to be revised or new ones established that the faculty and departments or their representatives be consulted for comments and suggestions and that communications concerning policy changes or establishment be improved.

The motion was seconded and, following discussion, passed unanimously.

Professor P. J. Keller moved the adoption of a resolution concerning transfer credit for students from Technical Education Centers. The spirit in which the resolution was presented was that the same degree of scrutiny, at least, be applied to acceptance of transfer credit from technical schools as is applied to that from other universities. The motion was seconded. Professor D. R. LaTorre then moved the adoption of a substitute wording which reads as follows:

BE IT RESOLVED that the Faculty Senate endorses the principle of allowing transfer students from TEC and similar institutions full credit for university-level work that they have completed.

BE IT FURTHER RESOLVED, however, that the Faculty Senate strongly disapproves blanket approval of large numbers of transfer courses from any institutions to replace courses at Clemson University without some mechanism for evaluation of course equivalency. The Faculty Senate, therefore, urges the University Curriculum Committee to take great care in maintaining Clemson University's academic standards while determining the mechanism by which such transfers from TEC institutions can best be accomplished.

The motion was seconded and passed unanimously.

President Sawyer called attention to an informational sheet containing discount rates at Disneyland and Disney World for organizations with 500 or more personnel. An expression of interest was called for and the Senate requested that President Sawyer fill out the necessary application forms to make the discounts available to Clemson faculty and staff.
President Sawyer expressed her sincere appreciation to the 1971-72 Faculty Senate for their work.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Ruth L. Hays

Absent from the meeting were: J. H. Bond; J. A. Hash; B. C. Caffrey.
Minutes of the Meeting of the Faculty Senate

April 11, 1972

Olin Hall Auditorium

The meeting was called to order at 4:17 p.m. by President Sawyer. The minutes of the March meeting were approved as circulated. President Sawyer introduced newly elected Senators and announced that a committee, consisting of one member from each college, had been appointed as requested by the Senate to support legislative action on an alternative retirement plan for university teachers. She further announced that Vice-President M. A. Wilson and his staff had held a series of meetings following the Senate's request in the March meeting for improved communications; Vice-President Wilson had assured the Senate of his concern for the same goals and the support which he and all his staff pledge to all University programs--academic, research, and extension. Vice-President Wilson further assured the Senate that he and his staff would continue to take every opportunity to improve communications concerning policy and procedural changes affecting faculty and their work.

The only item of old business was Senate approval of a deletion from the last paragraph of the section on Annual Leave (Vacation) in the Faculty Manual to bring the section into line with the Board of Trustees recent action. A motion and second to delete the phrase

"and provided, further, that if payment to an employee for the total value of terminal leave in one fiscal year would result in total compensation in excess of the amount budgeted for him for that fiscal year, payment of the excess amount shall be deferred until the next fiscal year."

was approved unanimously.

As the first item of new business, the Senate considered, as requested, Student Government Bill No. B-72-36. The Bill reads as follows:

Add new paragraph 4 to "Scholastic Regulations, Minimum Requirements for Continuing Enrollment" (p. 119) to read:

A student re-admitted under the above provision shall have at the time of his re-admission, the following options concerning credit hours attempted at Clemson. He may choose to keep all credit hours attempted, or he may choose to count for credit only those credit hours he has passed with a C or better. In the former case, the student may keep, without repeating, any D's made, but at the same time, keeping his old grade-point ratio. In the latter case, a student will be required to repeat all courses in which he received either a D or F, and his new grade-point ratio will be determined only on the courses taken after his readmission.

Professor V. S. Hodges moved to recommend to Vice-President Walter Cox acceptance of the resolution with the addition of a stipulation that students selecting the second option should have all previously obtained grades of C or higher recorded as C. The motion was seconded. A substitute motion was introduced by Professor J. D. Fulton to refer the bill to the Admissions and Scholarship Committee of the 1972-73
The substitute motion was seconded, accepted and passed unanimously.

A resolution was introduced expressing faculty concern for Clemson's public image, and calling attention to the one-sided picture of the University presented by the full-page ad and accompanying feature story, appearing in the "Educational Supplement" of the Greenville News on Sunday, March 26, both of which dealt entirely with Clemson's desire to sell 20,000 season football tickets. It was the prevailing sentiment of the Senate that in presenting Clemson to the general public, care should be taken to insure a balanced picture with emphasis on education, research, and extension programs, to tell the whole story of the University and its mission.

Some Senators had consulted Clemson's public relations staff and discovered that additional new stories had been submitted to the "Educational Supplement" which would have presented a fuller picture, but that selection of material finally printed and the space given it was a decision of the newspaper, and out of the control of the University's staff. Further, University policy precludes the spending of state controlled funds for advertising; the ad which appeared was bought and paid for by the Athletic Department from their independent funds, and there was no way in which another, counter-balancing ad, could have been purchased by the University.

Despite the Senate's concern that Clemson be presented to the public as more than just a "football college," then, the Senate voted the resolution down, since it had no wish to appear to condemn the honest and increasingly successful efforts of University publicity and public relations staff to present all of Clemson's many-sided contributions to the state.

The Senate has been asked for an expression of opinion on a proposed Student Bill of Rights previously distributed to Senators. Professor W. E. Castro moved, seconded by Professor W. F. Steirer, to recommend approval of the Student Bill of Rights exclusive of the following items: deletion of the section under Bill of Rights and Responsibilities which reads:

"Responsibilities set forth certain privileges and obligations with which students are endowed in various phases of university life. In the classroom free discussion and expression are encouraged. Information contained in student records shall be kept confidential, and no political, religious, or moral beliefs should be recorded in these records. The University should be open to all students regardless of race, sex, religion, creed, or national origin. Students should be allowed to hear persons of their choosing. The student press should be free from censorship. This Bill of Rights and Responsibilities also provides for redress of grievances";
deletion of the second sentence in item VII C which reads:
"Such advisors do not have the authority to control the policies of student organizations";

deletion of Item VIII D which reads:
"Dormitory students are to have the right to decide upon any dormitory regulations pending approval of the Student Senate and consistent with established University guidelines. All students must comply";

clarification of items VI A and IX G which read respectively:
"A. Students have the right to trial by peers in matters which will be decided by the University," and
"B. The student has the right to petition the government for redress of grievance";

and substitution of the word "invite" for the word "choose" in item VII C. The motion passed. The Senate expressed endorsement of the principle of a Student Bill of Rights with the notation that any right requires certain corresponding responsibilities.

Professor J. D. Fulton called attention to an informational report containing recommendations of an ad hoc committee of the Athletic Council which considered faculty seating and ticket priorities at athletic events. Following discussion of the recommendations in that report, Professor Fulton moved, seconded by Professor Hodges, that the item be passed to the Welfare Committee of the 1972-73 Senate for further consideration. The motion passed unanimously.

The final item of new business was election of officers of the 1972-73 Senate. The slate for the office of President as presented by the Advisory Committee was: E. B. Rogers; J. C. Fanning. E. B. Rogers was elected. The slate for the office of Vice-President was: N. D. Camper; J. D. Fulton. J. D. Fulton was elected. The slate for the office of Secretary was: B. J. Skelton; W. F. Steirer, B. J. Skelton was elected.

Nominations were then put forward for membership on the Advisory Committee for 1972-73. One person was nominated from each college. Those elected by acclamation were: T. E. Skelton for Agricultural Sciences; V. S. Hodges for Architecture; W. E. West for Education; W. E. Castro for Engineering; B. M. Cool for Forest and Recreational Resources; E. A. Vaughn for Industrial Management and Textile Science; W. F. Steirer for Liberal Arts; S. Sullivan for Library; R. A. Godbout for Nursing; and J. C. Fanning for Physical, Mathematical, and Biological Sciences.

Professor V. S. Hodges proposed a vote of thanks for the outstanding work done by retiring Senate President, Corinne Sawyer. The Senate expressed approval in the form of enthusiastic applause. President Sawyer pledged her continued support of the Senate and its work.

The meeting was adjourned at 5:40 P. M.

Respectfully submitted,

Ruth L. Hays

Absent from the meeting were: A.R. Abernathy; N.R. Bauld; B.M. Cool.
To: The Faculty Senate
From: Ad Hoc Committee C
Subject: Report on the Development Program

Ad Hoc Committee C met with Mr. Stanley Nicholas and Mr. James Strom on February 17, 1972, in the Office of Development and received a very thorough briefing both on the present status of development and on projections over the next ten years. A summary of the information received follows here and in the attached items:

1. Approval has been given the architects to go ahead with detail drawings for Phase 2 of the Student Union, which involves the rebuilding and complete renovation of the area of Harcombe Commons. (Phase 1, the renovation of, and addition to, Fike Recreation Center, is already under way.) In his presentation to the Faculty Senate in January, Mr. Nicholas gave as thorough a description of Phase 2 as was practicable. To the Committee he showed floor plans and described the various facilities in detail. The plans include an enlarged bookstore opening on the central court, a coffee house, ten bowling lanes, a game room, a lounge with roof lighting, a music complex of practice rooms and band rehearsal room, a ball room, a dining room, a cafeteria, a canteen, student activities offices, four reading rooms, a TV lounge, and a commuter lounge. The plans also call for removal of the parking lot south of Tillman Hall and for the beautification of that entire area. A driveway will afford access to the main loggia of the Student Union. It may be of interest to the Faculty to know that the dining complex will include four small private dining rooms for use by student or faculty groups for luncheon meetings, etc.

2. The construction in the near future of the new Agricultural Administration and Forest and Recreation Resources Buildings will necessitate the razing of a number of married student apartments. This will be done in two stages as the building construction progresses. The exact number is unknown at this time. The first stage will include the removal of the units necessary to construct the two buildings. It is estimated that this first stage of the removal of the units will be done near the end of 1972. It is estimated that approximately 30 units are involved in the first stage. The remainder of the apartments to be removed will be completed after 100 additional married student units are completed -- estimated.
completion time late 1973 (see "Housing," attached -- Items B & C.) A gain in married student apartments will result. This means that there will be a period of approximately one year, from the Fall of '72 to Fall '73, during which we will be approximately 30 units short of the present number. Mr. Nicholas raised a valid question in this regard: To what extent should a university feel obligated to furnish married student housing? The precise location of the proposed new apartments has not yet been decided.

3. Explanations of attached items:

A-Facilities for which funds have been approved, showing breakdown of funds for each facility. $6,000,000 has been approved for a Student Union, Physical Training, Intramural, and other facilities.

B-The list, indicating priorities, of new facilities and renovations which the University is attempting to fund as of 1972. Such a list is compiled each year, and items are removed when their funds become approved. The process of obtaining approval of funds involves the following steps: (1) A new facility or renovation is recommended by a division of the University; (2) a priority list of all recommended projects is drawn up;* (3) the list goes to the Commission on Higher Education, which may or may not revise certain priorities; (4) the list then goes to the Ways and Means Committee of the House of Representatives and to the Finance Committee of the Senate; (5) the final step is approval by the State Legislature.

C-A copy of the "Master Schedule" hangs in the Development Office, showing the 10-year projection. Priorities are shown in parentheses, and you will note that these correspond to the first 13 priorities on Item B.

D-Map of the campus, prepared by the Development Office, showing the currently approved new additions.

* Priorities on academic facilities are established by a committee of the academic deans in consultation with the V.P. for Academic Affairs. Non-academic priorities are set by the Physical Plant. Total university priorities are then established by the Executive Committee, which consists of all of the vice presidents, thus coordinating academic and non-academic priority ratings.
office has a copy of the 10 Year Projections, compiled every two years and based on faculty recommendations.

5. Two committees are established to carry a proposed new project through from planning to completion: (1) A planning committee, composed of the faculty or staff who will actually use the facility, decides on the requirements as to space, equipment, etc., which must be met. (2) After the project is funded, a building committee -- composed of the master planner and representatives from the Development Office, the Physical Plant, the School of Architecture, and the division that will use the facility -- meets regularly with the architects over details of planning and design. The building committee continues to function until construction is completed.

6. Ad Hoc Committee C was further informed that the University's current utilization of classroom and laboratory space is considerably below acceptable level. The figures below are contained in a Development Office report to the Commission on Higher Education dated January 27, 1972 (percent utilization is based on the number of room hours or station hours available per week):

   (1) Classroom utilization: 47.9% (64% towards goal of 75%)
   (2) Classroom station occupancy: 52.2% (76% towards goal of 67%)
   (3) Laboratory utilization: 30.3% (61% towards goal of 50%)
   (4) Laboratory station occupancy: 61.3% (102% towards goal of 80%)

It is planned that a computer report will be available at the beginning of each semester giving utilization of both classrooms and laboratories by individual building.

These figures pose a significant handicap in the University's efforts to obtain funds for new facilities. Mr. Nicholas wishes to emphasize to the Faculty that, beginning in the Fall of '72, faculty members may be faced with commuting to buildings other than their own for some classroom teaching. This is already in effect on a relatively small scale.

7. The Committee raised a question concerning the "Master Plan" for the entire campus. Mr. Nicholas stated that the guiding principle is to achieve a design which will eliminate or at least minimize automobile traffic in the central portion of the campus. Major traffic will thus be removed to what is referred to as the "Outer Ring Road" (Perimeter Road, Cherry Road, and S.C. 93) and the "Inner Ring Road" (S. Palmetto and Williamson) and only necessary service vehicles and certain assigned personnel will use the interior streets. If S.C. 93 is rerouted north of the Clemson House, that stretch of S.C. 93 that borders Bowen Field will be removed and added to Bowen Field. Eventually, all parking lots in and around the center of the campus may be removed and parking lots will be built at various points along the "Outer Ring Road." This will probably necessitate the use of small sidewalk "shuttle busses"
to and from parking lots. To obtain a clearer picture of the future shape of the entire campus, the Faculty is urged to examine the "Master Plan Model" which is on exhibit in Lee Hall Gallery.

8. Concluding Remarks

Mr. Nicholas reiterated to this Committee his words to the Senate at its January meeting: The Development Office wants the Faculty to be informed on all development planning. It was suggested by Mr. Nicholas that the Senate Planning Committee make plans to meet with Mr. Nicholas at least every six months. Information is made available to everyone through the various deans' offices. Moreover, the Development Office door is open and inquiries are always welcome.
ITEM A

Approved Funds for University Facilities

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<td>Student Union Facilities</td>
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<td>Addition to Architectural Building</td>
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<td>Agricultural Administration and Forest and Recreation Resources Buildings</td>
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<td>Biological Sciences Building</td>
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<td>Bull Testing Facility (completed)</td>
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ITEM B

EDUCATION & GENERAL

Priority
1. Building for Storage of Combustible Materials (College of Ag. Sci.) $ 70,000
2. Safety Items on Buildings to Comply with State Fire Marshall $ 476,000
3. Phase 1 Expansion of the Cooper Library 126,000
4. Expansion of the Computer Center Facility 40,000
5. Phase 1 Utilities Expansion - Physical Plant 720,000
6. Renovation of Tillman and Basement of Godfrey Halls (College of Ed.) 600,000
7. Phase 1 Renovation of Sarrine Hall (College of IM & TS) 236,000
8. School of Nursing Building 2,700,000
9. Renovation of Martin Hall for Offices - University Deans 420,000
10. Renovation of Riggs Hall - College of Engineering 165,000
11. Renovation of Long Hall - College of P, M, & BS 1,000,000
*12. Intramural Athletic Facilities 300,000
13. Expansion of Ag. Engineering Building (College of Ag. Sci.) 1,277,000
14. Renovation of Ag. Engineering Building 200,000
15. Renovation of Plant and Animal Sci. Building Basement 500,000
16. Phase 2 Utilities Expansion - Physical Plant 620,000
17. Renovation of Hardin Hall - College of Liberal Arts 70,000
18. Phase 2 Expansion of the Cooper Library 347,000
19. Renovation of Brackett Hall (College of P, M, & BS) 350,000
20. Renovation of Earle Hall - College of Engineering 40,000
21. Renovation of Lowry Hall - College of Engineering 35,000
22. Renovation of Kinard Hall (College of P, M, & BS) 23,000
23. Renovation of Olin Hall - College of Engineering 40,000
*24. Expansion of Kinard Hall - College of P, M, & BS 675,000
25. Renovation of Lee Hall - College of Architecture 300,000

RESIDENCE HALLS & MARRIED STUDENT HOUSING

Priority
1. Residence Halls 1,100,000
2. Married Student Housing Sub-Total 1,100,000

PUBLIC SERVICE ACTIVITIES

Priority
1. Dairy Cattle Research Center Sub-Total 750,000

GRAND TOTAL $13,902,000

*These items were not approved by the Commission on Higher Education. The University considers them important enough, however, to be retained on the list.
### New and Renovated Space Required

**1972-1982**

**Millions of Dollars**

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REPORT OF FACULTY SENATE AD HOC COMMITTEE B ON BOOK ORDERING

General Comment:

In the opinion of this committee all other aspects of the Bookstore operation are secondary to obtaining textbooks on time and in sufficient numbers. Too many textbooks arrive late at Clemson. It is imperative that this situation be corrected because it is disrupting the educational process.

From the point of view of a student who is without texts it makes little difference who is at fault. The fault may lie with his teacher, the department, the Bookstore or the publisher, but ultimately the University is at fault if it does not provide texts for the courses it offers.

The problem is a very large one but in principle the solution is simple and obvious: Provide the publishers with complete accurate orders in sufficient time for them to deliver the books prior to the beginning of the semester, and follow these orders with inquiries and complaints if there are delays. This obvious solution will, however, require meticulous attention to detail on the part of professors, departments and the Bookstore.

This report recommends that the departments submit their book orders to their dean's office. The Dean's office then forwards them to the Bookstore. The reason for this change is that it will encourage the departments to submit accurate book orders on time. Once this is accomplished the responsibility for placing the books on the shelves prior to the beginning of the semester rests with the Manager of the Bookstore.

Recommendations:

1. Each department should submit its book order to the office of the dean of the school or college. The Dean's office should then forward these orders to the Bookstore.

2. Each department should appoint a person to provide liaison between the Bookstore and the department. This person should be responsible for providing a detailed book order by the prescribed date and for providing any additional information required by the Bookstore. The name and telephone number of this person should be reported to the Bookstore each semester on the book order form.

3. For each textbook the departmental order should indicate whether or not the book will be used again in a subsequent semester. Further, the departmental liaison person should notify the Bookstore at any time if he learns that a textbook will not be used again. This will allow the Bookstore to return unused books to the publisher for rebate within the allowed period.
4. The Manager of the Bookstore should immediately contact the
departmental liaison person if book orders are late in
arriving, incomplete or ambiguous.

5. The Manager of the Bookstore should place his orders to the
publishers by a date which would under normal circumstances
result in delivery well before the first day of classes.
This would allow a period during which the Bookstore Manager
can follow up his orders with telephone calls and letters as
required to obtain delivery before the first day of classes if
the books are available.

6. The Manager of the Bookstore should inform the departments
through their liaison person of any anticipated late arrivals.

7. All books should be on the proper shelves prior to the first
day of classes.

8. The following rigid deadlines should be adhered to:

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<th>FALL SEMESTER</th>
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Departmental orders received by the dean's office
Orders received by Bookstore
All orders submitted to publishers
Shipping notices received from all publishers or follow up calls made
Bookstore informs departments of probable late arrivals
Books on shelves in Bookstore

9. During the summer of 1972 a member of the Faculty Senate appointed
by the President of the Faculty Senate will determine whether
these deadlines are being met. This appointee will make a
report to the President of the Faculty Senate, who will then
determine whether further action is required.

10. During the rush period beginning on the first day of classes
of both the fall and spring semesters the Bookstore will remain
open during the evening.

Respectfully Submitted:
Jack Davis, Student
Ruth L. Hays
Donald R. LaTorre
Joseph C. Mullins
Ernest B. Rogers
William F. Steirer Jr.
Max D. Sherrill, Chairman
Max D. Sherrill, Chairman
Ad Hoc Committee B
on Book Ordering
At its March 9, 1972 meeting Ad Hoc Committee A of the Faculty Senate agreed on the following items relative to the establishment of a Faculty Club in the Clemson House. The Committee has reviewed the results of the Faculty Club Survey sent to all the Clemson University faculty and believes the following to be the wishes of the faculty.

Approximately 250 Clemson University faculty favored establishment of a faculty club and offered varying degrees of support. At least 160 Clemson University faculty members desire a faculty club in the Clemson House, suggest a $20-$25 initiation fee, would pay $20-$25 annual dues, and want the following services or facilities in the club:

1. Meeting rooms
2. Lounging and conversation areas
3. Current newspapers and magazines
4. Coffee
5. Game rooms
6. Bar with bartender and with sale of beer and wine and sale of "mini-bottles" if legalized
7. Catered sandwiches, pies, cakes, and other snacks.

Such interest was expressed in items (i)-(vii) that the committee feels these items constitute a minimal list of services or facilities to make a faculty club successful at Clemson University.

The Committee hopes that ARA Services will find it profitable to operate a snack service in the Tiger Tavern for the initial faculty club. At least, ARA Services should find it profitable to supply snacks, sandwiches, coffee, and other soft drinks and to provide a microwave oven in the Tiger Tavern. The Committee recommends that the initial faculty club should decide whether or not to operate a restaurant in the Tiger Tavern. Strong interest was expressed in the Faculty Club Survey in having the club operate such a restaurant.

These same 160 or more respondents to our Faculty Club Survey suggest that membership be restricted to Clemson University faculty and administration. Ad Hoc Committee A recommends in this regard that membership in an initial faculty club in the Clemson House be restricted to Clemson University faculty and administration. Members of the initial faculty club can consider expansion of the club to include other classes of members within the Clemson University community.
The Faculty Club Survey indicates a widespread opinion among the faculty that Clemson University subsidize the faculty club at least to the extent that space in the Clemson House be provided free of rent, that utilities be provided free of cost, that free maintenance be provided for that portion of the Clemson House building to be used by the club and for maintenance of utilities, and that free janitorial service be provided.

The present ad hoc committee has not had time to give proper consideration to the remodeling of that portion of the Clemson House which will house a faculty club. We accept in good faith the University offer to extensively renovate and to some extent refurbish that area. The committee cannot recommend at this time precisely what functions the club should perform and what services it should provide. For example, extensive discussions seem necessary which would lead to recommendations for the nature of food service provided to members by the club. Major design questions presently unanswered include location of a stairway from the upstairs lounge to the Tiger Tavern and the desired use of the terrace off the lounge.

The present committee finds it is still necessary:

To estimate costs of the club's services,

To establish criteria for the remodeling and the refurbishing of the allotted space in the Clemson House for a faculty club,

To negotiate the subsidy of the club by the University, and

To continue communication with the faculty and the administration relative to the establishment of a faculty club at Clemson University.

Therefore, the present committee recommends that Ad Hoc Committee A be retained as part of the new Faculty Senate of 1972-1973.
At the close of a very long, very hard, but very fruitful year, the 1971-72 Faculty Senate makes its year-end report to you, the general faculty, with conflicting feelings of humility and pleasure. We are humble because -- as they apply to everyone in the academic world at this time of year -- the words from the Book of Common Prayer doubtless apply to us:

"We have done those things we ought not to have done, and we have left undone those things we ought to have done..."

At the same time, we're rather pleased with ourselves for what we have been able to accomplish despite our sins of omission...and despite what will no doubt in time prove to have been sins of commission.

For instance, there is the new Faculty Manual -- now approved by the Educational Council and the Board of Trustees -- on which your Senate has worked for nearly two full years and which has claimed literally thousands of man-hours from faculty, staff, and administration.....but which will be a document so progressive and forward looking that Clemson can rightly be proud of its new policies and attitudes. We do not claim it is perfect -- we don't even claim that each of you will like every provision in it -- but we think it provides an important step forward for this whole University.

Most of the things we've worked on this year you've read about in the Clemson Newsletter while they were "in the doing." So mainly this report will give you a look at where our most important actions and requests for action stand at this date. Let me give you a Senate box-score for 1971-72, lining things up in "Win," "Lose," and "Draw" categories. First, let's look at the positive side of the ledger with what we can call the "Win" column.

1. Number one, of course, is the new Faculty Manual, which goes into effect on July 1.

2. Second is the revision of the present "Erasable F" system, as the students call it, into the "Forgivable Grade" which will be be in effect starting this summer. Two of the biggest drawbacks of the old "Erasable F" were that students outsmarted us--forcing us to give F's to students who might have passed (sometimes by simply refusing to take finals or write term papers)--in order to benefit
from the "Erasable F." Obviously the grades we gave were false representations of a student's work, in many cases, thus distorting the whole grading system. Further, to make a "Fail" more valuable and coveted than a "pass"—however low—is a further distortion; to fail a student, under the old system, became not a penalty but a dispensation of mercy. Under the new "Forgivable Grade," any grade may be replaced from a student's first-semester-freshman record, provided he retakes the course at his first opportunity. Thus in one stroke we restore normal values to the grading system for freshmen—and guarantee that a student works for the benefits he receives, rather than lying back waiting for a free gift.

3. Third, the Senate created a temporary liaison committee between on- and off-campus faculty, which served until a constitutional amendment could be passed to make such a body a permanent Senate adjunct. Improved communications and relations between on- and off-campus faculties have been too long a great need—and we're pleased to have taken a first step on these lines.

4. As requested by the 1970-71 Senate, we established a student grievance committee—formally called the Student Relations Committee—which operated all year and which we have renewed for a further year's trial operation.

5. In October, the Senate asked for a faculty-administration committee to look into possible alternatives to the present state retirement system. When we were told that the Commission on Higher Education intended to propose legislation to this effect, we changed our request to ask for a faculty committee which would try to promote favorable legislative action on such an alternative. This committee was appointed in April.

6. The Senate initiated a yearly letter-to-the-faculty, giving you the names, telephone numbers, and office location of your Senators, to improve communication between Senate and the faculty we represent.

7. The Senate requested a firm policy for faculty ticket and seating priorities at football and basketball games. The Athletic Council responded with a policy—a copy of which was sent to you last week.
8. The Senate requested that no basketball games be scheduled on exam-days. You remember, probably, that this winter's Purdue game was on the Saturday night of Freshman English exams—and a freshman game was scheduled for just an hour-and-a-half after the close of afternoon exams. The Athletic Council has assured the Senate that no such schedule error will take place again.

9. The Senate approved a trial of "unlettered" faculty parking for the spring semester—allowing faculty to park without penalty in any unreserved faculty space. The test run was instituted 10 days after the Senate's favorable vote.

10. The Senate concerned itself with the mechanism by which policy was instituted, with particular emphasis on policies for the Graduate School: we wanted to be sure that all policy was approved through proper channels, and that no policy operated retroactively. The Administration, after numerous conferences, was able to assure the Senate that no Clemson policy would operate retroactively, and that channels of approval for policy (for instance, through the Graduate Council) would indeed be observed.

11. In February, the Senate requested re-evaluation of building priorities, to advance on the priority list an auditorium—to replace Tillman and the Coliseum, both of which are inadequate to all but special programs—in order that Clemson might have for faculty meetings, for public programs, and for visiting speakers and performers an auditorium facility worthy of a university of stature. Within the week after the request, the administration advanced the auditorium facility to the schedule of construction which will go in with this fall's budget request.

12. The Senate requested examination of ways to reduce the harassment of opposing coaches and players at basketball games. The Athletic Council assured the Senate that the matter was already under consideration.

13. The Senate requested improved communications between the various business and service departments on campus and faculty who might be affected by changes in policy and procedure. After lengthy staff meetings, Vice-President Melford Wilson assured the Senate that he and his people would do their utmost to insure such communication by consultation through channels. At the same time, the faculty was reminded that communication and cooperation are two-
way streets -- complaints or questions cannot be dealt with unless they are brought to the attention of the offices or officials concerned. . . . fair enough!

14. The Senate moved to offer positive assurance to the citizens of South Carolina that students attempting to transfer to Clemson from the state's technical education centers would be acceptable to the university on exactly the same basis as students transferring from even the most prestigious of universities: that is, TEC transfer students could expect to receive credit for work accomplished at a TEC center, evaluated on an equivalency basis, as are the credits of university transfer students. This recommendation was forwarded to the Curriculum Committee, which, after study, moved to accept a policy almost identical with the Senate's recommendation. As you will have heard, the Curriculum Committee also moved to continue study of the request by some colleges that TEC transfers to the technological majors might get block or blanket credit for their TEC work -- but that matter is still being studied. For the moment, Clemson's position appears to be that recommended by both the Faculty Senate and the Curriculum Committee.

15. The Senate recommended book-ordering procedures, including firm deadlines to be observed by both academic departments and by the book store, which were printed for your information in the Newsletter, and which have gone to academic deans for implementation. The 1972-73 Senate will be following this matter up.

16. The Senate's ad hoc committee seeking to establish a faculty club got a solid, positive response to its questionnaires to the faculty at large and has excellent advice and cooperation from the administration. The committee's work will continue through the next Senate year.

17. Through information received by President Edwards and passed on to the Senate for action, the faculty and staff are now eligible for discounts on tickets to Disney Land and Disney World.

And that's 17 actions in the "Win" column.

Now let's look at the "Loss" column. There are only two items here.
1. After July 1, according to the new Faculty Manual, department heads are obligated to share with their faculty the evaluation of performance which has been made each year for the faculty's work. The Senate requested immediate implementation, as of this year, of that provision. Deans and department heads, however, object so strenuously to the present evaluation form, that a committee was named to find a new form. The committee worked all through the spring but did not find a satisfactory solution in time -- and so, many department heads were unwilling to alter their former policy of secret evaluation this year. We count that a loss for the Senate.

2. The Senate requested certain traffic control devices be put on campus and at perimeter locations to take care of increased vehicular and pedestrian traffic. The University Traffic and Parking Committee concurred, and President Edwards asked that a State Highway Department representative visit campus to see what he could do for us. An engineer came, looked us over, and decided there wasn't a sufficient volume of traffic yet at any one of the specified points to justify additional traffic controls. A flat turn-down...by an off-campus agency, of course......but though the battle is lost, the University Traffic and Parking Committee say they haven't given up on this particular war, and will try again.

Now, somewhere in limbo, between "Yes" and "No," are a series of Senate resolutions on which no action has been taken as yet...and I want to brief those for you, too. The 1972-73 Senate will be obliged to follow these matters up, of course. In the "Draw" column, then--neither won nor lost--are the following 6 items:

1. Senate has requested two constitutional changes: one to make the off-campus committee into a permanent body, the other to word the constitution to recognize the University's tri-partite function--academic, research, and extension. You will vote on these in a moment, and we'll find out whether this item should be added to the "Win" or "Loss" column in the year's totals.

2. The Senate, following the recommendation of the Southern
Association Visitation Team, approved a student bill of rights in principle, as well as endorsing one particular draft of such a bill. The bill of rights is being examined by the administration at the moment, and the word is that many provisions have already found acceptance.

3. The Senate requested implementation of two bills passed by the 1970-71 Senate recommending abolition of re-exams for seniors. Present regulations, as you know, allow a graduating senior to retake his final examination if he fails a course in his major or if he is 6 grade points below what he needs to graduate. The Senate wants each student's grades to stand as he earned them, and wants re-exams eliminated as an avenue by which to circumvent minimum graduation requirements. Last year the full faculty was polled on this matter, as you'll recall, and nearly 80% of you voted to abolish senior re-exams. But when this year's Senate asked for the changes in regulations, the matter was tabled by the Educational Council pending further study.

4. The Senate passed a resolution calling for the inclusion in the catalogue of guidelines for equating class credits with the work required in a course.

5. The Senate requested that a student's record be examined for eligibility for continuing enrollment when he comes to the end of his second semester at Clemson, regardless of the number of credit hours he has earned (present regulations require such evaluation only after he has earned 24 credit hours).

6. The Senate requested that credit by examination carry only pass-fail grades, not specific letter grades, as is the case now.

Ironically enough, these last four items on the list of matters on which the Senate has received no action constitute our only academic recommendations for this year—the very area where we could be said to be experts, if we are experts in anything! Still, part of the reason for delay is that the Undergraduate Council—which will be the appropriate body to study and deal with these recommendations—will not be activated until July 1, when the new Manual goes into effect......and the Senate has been promised that all these four items will be given right away to that Undergraduate Council.
So that's the box score, friends: 2 lost; 6 tied (one to be resolved here today, and the other 5 still hopeful); and 17 won...and we think that's not a bad record! And of course the Senate conducted a lot more business than this--these are only the year's major actions and requests for action, summarized here.

All in all, then, this has been what I'd call a vintage year in faculty-staff-administration cooperation, communication, and understanding. For without this climate of cooperation, trust, and mutual concern, you know none of this could have been accomplished. The Senate is tremendously grateful for all the help and consideration shown to it and to its work by the administration...and grateful to you for your help. And I will add my word of thanks, too, for your having given me this chance to serve you, through the Faculty Senate.

And now I have been asked to use my position on this platform to introduce a surprise item on today's agenda. I want to introduce to you Dr. Mike Jutras, Department of Agronomy, and President of our local chapter of the AAUP, who has a special announcement.....