Regular meeting Academic Faculty
Jan. 31, 1921.

meeting was called to order by the Chairman. Absent means present, Heath, absent excused Mr. Bradley.

On motion of Prof. Hunter was excused to attend his class. Mr. Dabes was also excused. The Chairman called attention to the Registrar's report for the first term relating to grades of students.

Meeting adjourned.

Alf Holmes,
Secy.

Approved,
Feb. 28, 1921
Regular meeting Academic Faculty
Feb. 28, 1921.

Meeting was called to order at 12:05 P.M. by the Director.

Absent Mr. Hunter (excused) and Dr. Heath; present late Messrs Preston, Sherman.

The Secretary read letters from Rev. Regis to Director Daniel in reference to special prices to employees of the college at the Community Store, in reference to the Directors' responsibility to the Board of Health for conditions in their departments, and in reference to the April meeting of the Board of Trustees.

The Chairman called attention to the fact that weekly reports were still inaccurate at times, to the rule requiring copies of examination question sets to be filed with the Director, to the rule against giving out grades too soon and to the question of waste papers and danger from fire by their accumulation.

The Chairman appointed Messrs Johnstone, Oakes and Holmes as a committee to inquire into the advisability of purchasing a vacuum cleaner for the Main Building.

Mr. Oakes was asked to lead at the next meeting of the faculty on the question "how to get students to study." Meeting adjourned.

Approved April 4, 1921.

A.J. Holmes, S.D.
Regular Meeting Academic Senate
Apr. 4, 1921.

Meeting was called to order by the Director at
12:05 A.M. Absent (excused) Messrs. Brophy, Hughes,
Sheath; present late, Messrs. Oakes and Shanklin.

The Chairman suggested that Heads of Divisions
make early reports as to the needs of their
divisions for the next fiscal year; announced
that the raising of “D’s” for students was
not permitted by the rules, that the Pres-
ident asked for the confidential reports to
come in at once where the teacher had con-
pleted his work with the students and
read a letter in which the President urged
that all catalog material be passed thru
the Director’s hands.

Mr. Oakes read an interesting paper
on “How to get students to study.” This was
followed by general discussion.

Meeting adjourned.

 Signed

Approved, May 6, 1921
Regular meeting Academic Faculty

May 6, 1921.

Meeting was called to order by the Director.

Absent: Dr. Smith. He chairman asked that
requests for changes of text book of
text-books reach him by May 15; urged
again that requests for appropriations
come in early (stating that the President
would probably ask for this information
about June 1) and requested that when
a hurried leave was necessary that a
written record be later left with him.

He followed a general discussion
of proposed changes in the revision
of the curriculum

Prof. Martin and Prof. Smith suggested
that there should be more Calculus for
the Textile Juniors and more trigono-
metry for the 15-unit Agri. Treatmen
during 3rd term.

Meeting adjourned.

Ally Holmes
Secy.

Approved

Sept. 16, 1921
Special Meeting Academic Faculty
Sept. 16, 1921.

Meeting was called to order by Director Daniel. He distributed records sheets, asked that each faculty member place his name on his own classroom door, mentioned the duty of making daily and weekly reports and called attention to the fact that faculty members have probably not reported full time of their work on cards and, therefore, the Academic faculty has not made so good a showing as that of some other departments. He then explained the weekly, daily, and leave of absence cards.

On motion of Prof. Monroe the regular time of meeting was fixed at 12:05 on time of meeting the Friday preceding the regular meeting of the general faculty.

The Director also spoke of the matter of too early dismissal of classes.

Meeting adjourned.

A. L. Holmes,

Approved
Oct. 28, 1921

Sey
Regular Meeting Academic Faculty
Oct. 28, 1921.

Meeting was called to order by the Director. Absent were Messrs. Martin, Heath and Refo (excused); present late Mr. Hunt.

The Director read a letter from the President for the Department asking for information as to the cost of increasing the college to its capacity of 1200 students and the same for the capacity of 1500. The Director asked that Division D take its division. He also referred to the rule as to putting grades and mentioned that the President suggests each year that grading be not too hard for the first month.

Meeting adjourned.

Alf Holmes
Secy.

Approved
Dec. 2, 1921
Regular Meeting Academic Faculty
Dec. 2, 1921.

Meeting was called to order by the Director. Absent Dr. Heath [excused] and Messrs. Shumlin & Oakley.

The Director called attention to the collective record of the faculty (which he had placed on black board) and to weekly reports and preparations for examinations. He stated that he would have a stenographer cut stencils for examinations for those who wanted such service and he called attention to the rule as to giving out of grades.

Prof. Morrison mentioned that Pres. Briggs had invited the Bell Telephone authorities to a conference on the telephone situation and that the President was interested in getting telephone service for the community. Meeting adjourned.

Approved
Feb. 3, 1922

A.G. Fohnes, Secy.