FACULTY MEETING

January 25, 1939

The meeting was called to order at 12:18 P. M. by President Sikes. The minutes of the previous faculty meeting (held September 13, 1938) were read and approved.

Several new members of the faculty were presented. Mr. J. B. T. Downs and Mr. J. T. Massey, Instructors in Mechanical Engineering and Electrical Engineering respectively, were introduced by Dean Earle. Dean Daniel presented Mr. F. M. Durham, an Instructor in English, and Mr. W. G. Miller, an Instructor in Mathematics. Registrar Metz announced that Mr. K. N. Vickery had taken the position of Assistant to the Registrar left vacant by the resignation of Mr. J. W. Davis.

President Sikes asked the Deans of the several schools of the college to voice the opinion of their respective faculties regarding the abolition of the regular monthly general faculty meetings and the placing of the emphasis on school and departmental faculty meetings. This change of policy was made in October, 1938. (See Copy of the President's letter to all Teaching Deans attached herewith.) The consensus of opinion was in favor of the present plan of school or departmental faculty meetings rather than general faculty meetings.

President Sikes gave an account of his "stewardship" during the past few months. He reported that he had been visiting the alumni chapters with the view of acquainting each alumnus with certain facts and the request that this information be presented to the members of the General Assembly from his section. It is his belief that the General Assembly now in session will have more information concerning Clemson College, and particularly the teaching phase of its activities, than any previous one. He further stated that he had appealed to the alumni for active cooperation instead of mere cooperation which too often is passive in nature.

He declined to prophesy as to the future. The Ways and Means Committee holds the "key" to the situation. However, Clemson should be glad that one of her most enthusiastic and loyal sons, Mr. Winchester Smith, is the Chairman of that body. Clemson College will ask for the same appropriation as was requested last year. Then the request was not granted, but there is hope that this year the need will be met.

His closing remarks concerned the "cut" which Clemson College, together with the other state-supported institutions, recently has had to take. The plan is that all the institutions shall band together at a later date and attempt to have these "cuts" restored.

The meeting was adjourned at 12:48 P. M.

Respectfully submitted,

James E. Ward, Jr., Secretary
NOTICE TO ALL TEACHING DEANS:

This year the following policy has been adopted in regard to faculty meetings:

(1) The whole faculty will meet only on special occasions and members will be notified in advance of the meeting.

(2) We shall try to emphasize departmental faculty meetings. These meetings will be held at a time which is agreeable to the members of the different schools. Regular programs will be planned and copies of the programs sent to the President for use at the meetings of the Deans and Directors.

Please notify each member of your faculty as to plans for departmental faculty meetings.

Very truly yours,
/s/ E. W. Sikes
E. W. Sikes, President

FACULTY MEETING

February 15, 1939

The faculty assembled in a called meeting to hear the Right Reverend Henry D. Phillips, Bishop of the Diocese of Southwest Virginia. Bishop Phillips was the guest of the College, the Y.M.C.A., and the four Protestant campus churches as the speaker during the Religious Emphasis Week.

His talk to the faculty was informal, but convincing, scholarly but simple, spiritual but practical. He spoke of the common task that belongs to both teaching and the ministry. Individuals doing either are teachers and their teaching is the same kind. Both are trying to give an interpretation of truth, to unfold truth, and to discover truth. If either fails in this, he has failed in his supreme task.

This seeking and finding of truth is essentially the message of the Gospel. The God we worship is not a denominational God, but a God of truth; the truth of living, the truth of thinking, the truth of acting, the truth of beauty, the truth as we know it and can find it. Anything which leads us to truth leads to God.

There is but one truth. There is no particular brand of German or American truth. The truth is truth that will and must stand tests. Truth changes not; it is only man's conception of truth that changes. Hence there exists no conflict between the teaching of truth and what is know as spiritual truth.

There is no greater opportunity that men have than serving as teachers. Real teaching is not the cramming of facts into a life. It is teaching men to think, the bringing of man to realize the best within him. It is the communicating of some truth interpreted in some simple language. Teaching is a God-given responsibility, but at the same time a God-given privilege.

Respectfully submitted,
James E. Ward, Jr., Secretary

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The meeting was called to order at 12:10 P. M. by President Sikes. The minutes of the previous regular faculty meeting (held January 25, 1939) and those of the called meeting of February 15, 1939, were read and approved.

Deans Cooper, Calhoun, Earle, Daniel, Willis, and Washington recommended that seniors whose names appeared on the list submitted by the Registrar (copy of list attached herewith) be awarded the degree of Bachelor of Science. Mr. Norman Frederick Rode of College Station, Texas, was recommended for the Professional Degree in Electrical Engineering. Messrs. Edwin Jones Freeman, a member of the faculty of the School of Engineering, Earle Monroe Morecock of Rochester, N. J., and Paul Lindsey Tollison of Plainfield, N. J., were recommended for the Professional Degree of Mechanical Engineering. The recommendations were approved.

The General Faculty approved the recommendation of the faculty of the School of Agriculture that Mr. R. H. Edwards of Varnville and Mr. E. E. Chapman of Greenville be awarded "Farmer's Certificates of Merit". Mr. Edwards was given this honor for his outstanding work on game, particularly quail. Mr. Chapman is well-known for his work in developing a fine herd of dairy cattle.

The faculty of the School of Agriculture recommended that Cadet Henry M. Covington, a candidate for a Bachelor of Science degree in Agriculture, be awarded the Anderson Fellowship during the school year 1939-1940. The recommendation was approved.

After several announcements concerning the graduation exercises, the meeting was adjourned at 12:30 P. M.

Respectfully submitted,

James E. Ward, Secretary
TENTATIVE LIST OF CANDIDATES FOR DEGREES
JUNE, 1939

SCHOOL OF AGRICULTURE
Bachelor of Science Degree

Agriculture—Agricultural Economics Major
Robert Floyd Anderson
Charles Handy All
George Albert Brodie

Agriculture—Agronomy Major
Otis Lee Copeland, Jr.
Henry Mathers Crouch
Robert W. Pfeiffer

Agriculture—Animal Husbandry Major
Thomas Ernest Bell, Jr.
William DePuytman Coleman, Jr.
Bernt Jon Bredt, Jr.

Agriculture—Dairy Major
Irvin John Foster
William Thomas Foster

Agriculture—Entomology Major
Frank Thompson Arnold, Jr.

Charles David Ballenger

Agriculture—Horticulture Major
Cary Edgar Balfour

Agriculture—Meat Major

Agriculture—Poultry Major
Carroll Elkan Bender

CARLTON KENDALL BEANEY

Agricultural Engineering

Burrel Adair Brown

SCHOOL OF CHEMISTRY
Bachelor of Science Degree

Chemistry

William Ellis Clarke

Chemistry and General Science

SCHOOL OF ENGINEERING
Bachelor of Science Degree

Architecture

Chemical Engineering

John Charles Bracey

Bachelor of Civil Engineering Degree

Leonard J. Pembrook

Bachelor of Electrical Engineering Degree

Robert L. Williams

Bachelor of Mechanical Engineering Degree

Luther Rutherford Anderson, Jr.
SCHOOL OF GENERAL SCIENCE
Bachelor of Science Degree

Lucius Charles Bailey Anderson
Parman Clif Baha Greenville
Frank Jackson Bayre Florence
Benjamin Oliver Cayce, Jr. Sumter
John Wallace Cuthbert, H. Winnsboro
Alton Johnstone Coleman Aiken
Robert Wesley Coleman Horry
James Frank Copeland, Jr. Timmonsville
James Cox Corrington, Jr. Columbia
Walter Thompson Corley Indian
Newell Dwight Cranford Lexington
Martin Crook, Jr. Spartanburg
Joseph Edward Davis Columbia
Prampton Wyman Durham Allen
Hugh Abram Gilleirst Statenfield, Ga.
Joseph Beriah Gwinn Dutchman
Thomas Glenn Howard Lyman
Frederick Hughes North Charleston
Elbert Ellsworth Johnson Newberry
Thomas Oren Lawson, Jr. Garnett
Howard Joseph McAlpin Augusta
Robert Frank McCary Clinton
William Alexander McElrury Anderson
Watson Wesley Magee Nashville, Tenn.
John Boyd Murray Davenport
George Marcy Newnam Charleston, N. C.
James Boyce Nickells Blyths
Elton Wesley Shepherd Savannah, Ga.
Stephen LeeStaton Walterboro
Tom Frank Whitefield Gaffney
Thomas William Talbert Columbia
Hiram Philip Terry, Jr. Elloree
Henry Woodruff Moore Walterboro

Tally Doyle Fullmer Tully
Coffield James Gormley Chester
Robert Adams Guy Chester

Thomason Holmbur Honeville Arlington, Va.
Scott Phillips Patterson Seneca
Jared K. Smith Patterson, N. J.

TEXTILE ENGINEERING

Harry Carlisle Avinger Orangeburg
Harold Webster Bower Columbia
Ralph Winstead Brawley Tuscaloosa, Ala.
Richard Hambright Burton Anderson
Frank Holmes Calhoun, Jr. Kershaw
Andrew McRae Dauilpe Abbeville
Harry Earl Ender Peddleton
James Blair Frazier Blair
William Franklin Gates, Jr. Anderson
Zack Ginn Green Cove Court
William Thomas Hambright, Jr. Greenville
(Edward Clarence Hambright) Rockingham, N. C.
William Fincher Irwin Spartanburg
Edwin McEwen Jones Greenwood
Richard Hardin Keitt Newberry
Fred Allen Thompson Williston

Weaving and Designing

Robert Gordon Carson, Jr. Orangeburg

Harry Hill Cowgrace, Jr. North Augusta

SCHOOL OF VOCATIONAL EDUCATION
Bachelor of Science Degree
Vocational Agricultural Education

Thomas Benjamin Andes Beaufort
Timothy Watson Barritt Barnesville
Harry Lewis Bash Sumter
William Allen Beasley Newberry
Louis Robert Bland Florence
Lady James Blalock, Jr. Orangeburg
Horace Ulysses Bollinger, Jr. Orangeburg
Eugene Montgomery Bollinger, Jr. Orangeburg
Robert Waddell Brodie Greenlawn
William Jena Carlson Winnsboro
William Smith Daniel Anderson
Percy Allen Gamble Sumter
John Lewis Harbin Timmonsville
Horace Cleveland Johnson Tillery
John J. Hobbs, Jr. Dillon
Fred Florence James, Jr. Chester
Kenneth Spinks Harmon Gaffey

Education

Philip Bartholdine Chown, Bethlehem, Pa.

William Clifford Wiley, Columbia

Industrial Education

Lee Fletcher Anderson Edgefield
Carroll Frank Baldwin Sumter
Robert Allen Hamlet Greenwood
Lewis Edward Johnson Laurens
Harry Cecil Hughes Union

William Henry Zeller Edisto

PROFESSIONAL DEGREE OF ELECTRICAL ENGINEER
Norman Frederick King College Station, Tex.

PROFESSIONAL DEGREE OF MECHANICAL ENGINEER

Edward James Freeman Clemson

Earl Mansfield Merckweider Rochester, N. Y.

Plattsfield, N. J.
The meeting was called to order at 12:08 P.M. by President Sikes. The minutes of the previous faculty meeting (held June 2, 1939) were read and approved.

The new members of the faculty were then introduced by their respective Deans. Dean Daniel presented Mr. D. A. MacDowell, an Instructor in English; Mr. F. A. Burtner, an Instructor in Economics and Sociology; Mr. L. F. Brewster, who will serve as Instructor in History and Government while Mr. H. C. Walker is away on leave of absence; Mr. J. C. Stephens, an Instructor in English, replaces Professor F. M. Durham who has resigned; Mr. H. M. Cox, an Instructor in English, who succeeds Professor Jack Boone; Mr. D. K. Kerley, an Instructor in Mathematics, supplying for Professor E. C. Coker, Jr., who is away on a year's leave of absence; and Dr. F. D. Alexander, who will serve as Associate Professor of Sociology and Psychology in place of Dr. H. C. Brearley who has resigned to teach elsewhere. Professor C. L. Epting has returned after a year's leave of absence.

Dean Earle introduced Mr. W. D. Stevenson, who succeeds Professor H. E. Slone as Assistant Professor of Electrical Engineering; Mr. E. B. Therkelsen, who replaces Professor J. T. Massey as Instructor in Electrical Engineering; and Mr. H. W. Dougherty, who will serve as an Instructor in Civil Engineering. Dean Earle announced that Professor A. B. Credle returns after a year's leave of absence during which time he completed the requirements for the Ph.D. degree at Cornell. Professor C. A. Stevenson also returns after being on leave for two years working with the United State Department of Agriculture.

Dean Cooper presented Dr. F. H. Taylor, an Instructor in Botany succeeding Professor M. A. Rice; Dr. L. Shanor, an Instructor in Botany succeeding Dr. J. D. MacLachlan; Dr. M. J. Peterson, who replaces Dr. J. L. Fulmer as Assistant Professor of Agricultural Economics; and Mr. E. R. Hauser, an Instructor in Animal Husbandry. Dean Cooper also announced that Professor F. S. Andrews has returned after a year's leave. While away Professor Andrews obtained the Ph.D. degree at Cornell.

Dr. H. L. Hunter, acting for Dean Calhoun, presented Messrs. F. I. Brownley; T. S. Humphries, Jr.; R. W. Miller; F. L. Vernon; and J. E. York, Jr., all of whom will serve as Graduate Assistants in Chemistry.

Professor R. K. Eaton, acting for Dean Willis, introduced Mr. Gordon Walker who will serve as Instructor in Textiles replacing Mr. S. H. Newsom.

Major Walthour presented Lieutenant Colonel H. M. Pool who will serve as Commandant of the Cadets and Professor of Military Science and Tactics. He succeeds Colonel C. W. Weeks who retires the last of this month from the United States Army.
Registrar Metz presented each member of the faculty with the new class attendance regulations (copy of regulations attached herewith). As he read the regulations, he explained and clarified them. The question was raised as to what provision had been made for tardiness. This is to be left to each instructor. It was suggested that any instructor proposing changes present them to the faculty of his School and then the Dean of the School could present them at the meeting of the Deans.

Registrar Metz gave each faculty member a copy of the new regulations governing registration (copy attached herewith). He also announced that deficiency reports would be due every six weeks, that is, two such reports each semester instead of three as formerly.

Dr. Sikes welcomed the faculty back to their labors and urged them to continue the good work carried on in the past. He stated that in beginning a new school year four things should be considered by the instructor. First of all, he is meeting new students. He might be teaching the old subject, but new faces come to him. Teaching would grow monotonous if the instructor taught the subject matter instead of his students. These new students have great possibilities and potentialities, and, if the instructor recognizes these potentialities, he sees his opportunity.

Then the instructor should take the men assigned to him. The miller must take the grist that comes to the mill. The instructor should not grumble about the preparation or background of his students, but take the group and do the best he can. These men will be the leaders of tomorrow and the instructor has an opportunity to help them prepare themselves.

In the third place, he stated that the chief function of the teacher is inspiration. Inspiration is inbreathing of influence both physical and mental. The facts taught will be forgotten, the inspiration will carry on through time. The task is to inspire and to awaken. If the teacher is successful in this, the student will seek the information.

Finally, education is a contagion and an infection. It is contagious because it is transmissible through contact and it is infectious because it is catching like a cold. The instructor should not overlook the fundamentals. He should maximize the work of his own department, but not minimize the work of other departments.

In closing he suggested the following lines from Wordsworth as a fitting motto for every classroom:

"What we have loved, other will love, and we will teach them how."

There, he stated, is the task of the teacher.

The meeting adjourned at 12:13 P. M.

Respectfully submitted

James E. Ward, Jr., Secretary
Punctuality in attendance and proper discharge of all prescribed duties are required at Clemson College.

Any student who has been absent from more than the equivalent of one week's work in a subject will be dropped from the subject unless the absences are due to sickness (certified by the college surgeon), military guard duty (certified by the commandant), official representation in intercollegiate athletic contests (certified by the head coach), education trips (certified by the dean of the school concerned), and participation in other activities if they are officially authorized by the Deans and Directors. The one week of non-official absences which a student may take before being dropped from a subject is provided only for personal emergencies such as death or serious illness in the family.

Any student who is absent from any class on the two days immediately preceding or the two days following a college holiday period will be dropped from the subject, unless the absence was due to sickness or one of the officially authorized reasons listed in the above paragraph.

Any student who FOR ANY REASON, including personal emergencies as well as sickness and authorized missions, is absent from more than the equivalent of four weeks' work in a subject will be dropped from the subject.

A subject dropped after the middle of the semester is recorded as a subject failed unless the student has a daily average of C or above in that subject, in which case it will be recorded as a subject dropped.

The above class attendance regulations are subject to change at any time.

INFORMATION FOR INSTRUCTORS

Every instructor shall keep a daily record of students who are absent from, or late to, each class, theory or practical. Every absence will be recorded against the student whether or not he makes up the work he has missed.

When the student has been absent from class more than the number of times the class meets per week, the instructor shall report his name to the registrar on a special form provided for this purpose. Thereafter, for such students, the instructor will report every absence until he receives notice from the registrar that the student has been dropped from the course. When a student has been absent from a subject more than the equivalent of four weeks' work in a course, the instructor shall drop his name from the course and return the grade card to the registrar's office.
Changes in Registration Procedure

1939 - 1940

No grade cards will be filled out or given to instructors by students during registration. Later in the semester, cards printed with all information for each respective subject will be distributed to instructors to be filled out with the names of students properly enrolled.

To enroll a student for a subject, the instructor shall sign the student's class card opposite the subject and list the student's name on the class roll for section and subject concerned.
The meeting was called to order at 12:13 P. M. by President Sikes. The minutes of the previous faculty meeting (held September 12, 1939) were read and approved.

The program consisted of a series of short talks by those members of the faculty who had studied at other institutions during the summer. Each gave some general impression gleaned from their attendance at these institutions.

Professors Dunlap, Gage, Tarrant, Williams, W. B., and Tate studied at Pennsylvania State College. They seem to have been particularly impressed with the numerous contacts made by students with leaders in several fields, the vast amount of outside work required, and the work of the Reading Clinic where the reading disabilities of students are studied and analyzed.

Professor Huckabee attended the University of North Carolina and spoke of the minimum of red tape involved in registration there. He also stated that an oral examination was required from every candidate for an undergraduate degree which was well in line with their great stress on fundamentals.

Professor Hicks was enrolled at the University of Tennessee where he was particularly interested in a course in consumer education, one which stressed education from the consumption angle instead of from the manufacturing side.

Professor Stribling attended Ohio State University. The policy there is for graduate students to be well versed in a variety of courses. He was impressed by the fact that each school had its own departmental library and by their value to the student.

Due to the shortness of time, the program was not completed and therefore will be continued at the next faculty meeting with others giving their impressions of other institutions.

Dean Calhoun invited the faculty to hold its next meeting in the Chemistry laboratory which is larger than the Physics laboratory where the meetings have been held for some years. The invitation was accepted.

The meeting was adjourned at 12:47 P. M.

Respectfully submitted,

James E. Ward, Jr., Secretary