



## Executive Board Minutes

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### **NASIG Board Conference Call April 3, 2019**

#### **Executive Board:**

Angela Dresselhaus, President  
Kristen Wilson, Vice President/President-Elect  
Steve Oberg, Past-President  
Beth Ashmore, Secretary  
Jessica Ireland, Treasurer

#### **Members at Large:**

Karen Davidson  
Maria Hatfield  
Lisa Martincik  
Marsha Seamans  
Steve Shadle  
Ted Westervelt

#### **Ex-Officio:**

Eugenia Beh  
Lori Duggan

#### **Welcome (Dresselhaus)**

The meeting was called to order at 3:00 pm Eastern.

#### **Marketing Update (Beh)**

A lot of announcements have gone out to the membership and on listservs over the last week, including announcements from program planning, mentoring and student outreach, newsletter, and elections. Eugenia Beh has tried to stagger the announcements so as not overwhelm the membership.

Upcoming announcements include, calls for user groups and mentors/mentees for mentorship program. It is probably best to send the save the date announcement for the 2020 and 2021 conferences next week to keep them from getting lost in the shuffle of 2019 conference announcements. Eugenia Beh will be late to the conference this year so she will be in need of someone to post social media updates during the opening session. She has reached out to the communications committee to see if there are any volunteers to do live streaming and tweeting for the opening session.

#### **2019-2020 Committee Appointments Update (Wilson)**

Kristen Wilson has created draft rosters for each of the 2019-2020 committees and is preparing email appointments for all the new committee members. There were very few volunteers for conference planning, but Siôn Romaine from University of Washington has agreed to be a co-chair and Crystal Alberthal from University of Washington Law Library has agreed to be a CPC member. Kristen Wilson asked if we should put out a second call for volunteers since we still need a co-chair. Angela Dresselhaus suggested reaching out to Lisa Barricella from East Carolina University to see if she is interested in being co-chair. She is not local but she has experience on conference planning which could be useful to Siôn Romaine who has not been on the conference planning committee before. Kristen Wilson will reach out to Lisa Barricella. The board discussed when the 2020 and 2021 conference sites will be announced. Since contracts are signed, the board agreed that we can do a short save the date announcement soon and follow up with more information in Pittsburgh and after the 2019

conference. Steve Oberg provided the 2018-2019 conference site announcement from the NASIG Blog: <https://nasig.wordpress.com/2017/04/10/2018-and-2019-conference-sites/>

When we announce both 2020 and 2021 conference sites we can add that we are seeking CPC volunteers from the northwest and midwest to finish out the CPC roster for those conferences. Kristen Wilson also asked the board how they would like to handle the digital preservation task force since they are planning to recommend that they become a standing committee. Because we did not know this before the volunteer call, we did not ask for volunteers for this new committee. The board agreed that we can solicit volunteers for this committee along with volunteers for the new open initiatives committee as well as allowing current task force members who are willing to stay on. The board discussed voting on the creation of the new committee before the 2019 conference so that we can recruit potential committee members at the conference as well. The board also discussed processes for removing committee members from committees. Ted Westervelt added that the task force is planning on presenting their report to the board by May 1. The board agreed that if they want to recommend that they form a standing committee before they submit their report, the board can get a motion and vote on that recommendation.

### **Treasurer's Report & Conference Registration Update (Ireland)**

Jessica Ireland reported that award winners received their checks last week. We have \$83,000 in checking and savings and 150 attendees are registered for the conference. This number is down 11 attendees from the same point last year. The board agreed that the recent announcements and the addition of the pre-conference lineup should create some new buzz for attendees.

### **Secretary's Report & Action Item Update (Ashmore)**

Beth Ashmore reported that votes on the open initiatives committee, approval of the March conference call minutes and the move of Serialst from

LSoft to Simplelists all passed. Angela Dresselhaus asked Jessica Ireland to check on the new membership brochure.

### **Committee Updates (All)**

- Awards & Recognition: Ted Westervelt reported that he has been in contact with committee chair Jen Leffler about various award issues and everything is going well.
- Continuing Education: Lisa Martincik asked if the board needed to vote on the revisions to the core competencies for electronic resources librarians. Angela Dresselhaus stated that the board would need to vote and Steve Oberg asked if the board should consider whether or not that is necessary going forward. Beth Ashmore will ask for a motion via the executive board listserv and the board can discuss if we want to do a vote in the future. The committee is also working on getting the lost webinars re-recorded. One current webinars had to be pushed back due to one of the speakers being unavailable, but they have rescheduled and everything is on track.
- Digital Preservation Task Force: Ted Westervelt reported that he will let the board know when the task force is ready to submit their recommendations.
- Diversity: Eugenia Beh reported that Del Williams has asked if current committee members can stay on for a third year and most members have agreed. Kristen Wilson added that they may need to adjust the terms of the current members to stagger them so everyone does not rotate off at once. There has been a lot of interest in serving on this committee so there should be no problem filling open slots and there may be some opportunities to ask if some of these volunteer would be interested in the other new committees that are forming.
- Evaluation & Assessment: Karen Davidson asked for a \$50 Amazon gift card for the evaluation and assessment committee to use as the prize in the drawing for completing the conference assessment.

Jessica Ireland will request the gift card and have it available at the conference.

- **Web-Based Infrastructure Implementation Task Force:** Lisa Martincik reported that Paoshan Yue has divided the website transition work into four groups and is recruiting leaders for those groups. The groups are looking at the Wild Apricot documentation and making plans for the transition.

### **Adjourn (Dresselhaus)**

The meeting was adjourned at 4:00 pm Eastern.

Minutes submitted by:

Beth Ashmore

Secretary, NASIG Executive Board