



Committee Updates & Reports

Archivist

Submitted by: Sara Bahnmaier

The Archivist prepared and transmitted records to the University of Illinois Archives. Only digital files were deposited via upload and thumb drives. No paper files were submitted.

Budget

The deposit account at UIUC currently has \$350, which is sufficient for now. This will probably carry us through the next year.

Submitted on: January 19, 2017

Awards and Recognition

Submitted by: Mary Bailey

Members

Mary Bailey, chair (Kansas State University)
Delphia Williams, vice chair (California State University – Northridge)
Lori Duggan, member (Indiana University)
Karen Ross, member (ProQuest)
Tiffany LeMaistre, member (Nevada State College)
Jennifer Leffler, member (University of Northern Colorado)
Elaine McCracken, member (University of California – Santa Barbara)
Ted Westervelt, member (Library of Congress)
Joe Hinger, Mexican Student award liaison (St. John's University)
Chris Bullock, board liaison (California State University - Northridge)

Members

Sara Bahnmaier, Archivist (University of Michigan, Ann Arbor) 2015-2017
Peter Whiting, Archivist-in-training (University of Southern Indiana) 2017-2019
Carla Bywaters, Photo Historian (San Jose State University), 2016/2018
Zahra Saeedozakerin, Photo Historian (Concordia University), 2016/2018
Kelli Getz, board liaison (University of Houston)

Continuing Activities

The Photo Historians, Archivist, and Archivist-in-training continue slowly to cull photos from Yahoo and Flickr to transfer to the Archives and to upload to the NASIG website.

It will need to be decided among the Photo Historians, Archivist and Archivist-in-training who will take group pictures (Award Winners, Board, Committees and All-Timers) at the conference in Indianapolis. The NASIG Flickr account is open for anyone to add pictures. The Archivist will send the details of the Flickr account to the publicist for posting to NASIG-L before the annual meeting.

Completed Activities

Updated most timelines on the NASIG History webpages (a couple to be completed yet).

Continuing Activities

Currently the chair and vice chair are fielding questions about awards. Applications are arriving.

Completed Activities

Mary Bailey updated award pages with new contacts and dates. Information about the Student Spotlight Session was added for each student award. Changes were also made about the monetary amount the awards will cover.

Information for announcements was sent to the Publicist, the Student Outreach Committee and CMC.

Budget

This budget assumes:

- We will have 2 student award winners
- Those receiving travel will be given \$600 each (\$75 stipend included). An extra \$1000 was added here to cover overages, as the information indicates we will cover travel costs above the \$600.

BUDGET Category - A&R	2017 estimated
Brandon's plaques	\$1,750.00
Conference calls	\$0.00
Hotel nights	\$4,500.00
Monetary awards	\$10,500.00
Postage/shipping	\$300.00
Travel	\$7,000.00
Other	\$300.00
TOTAL	\$24,350.00

Submitted on: January 12, 2017

Bylaws Committee

Submitted by: Kate Seago

Members

Kate Seago, chair (University of Kentucky)
[open], vice-chair
Maria Hatfield, member (WT Cox Information Services)

Sofia Slutskaya, member (Georgia Tech Library)
Tessa Minchew, member (North Carolina State University)
Angela Dresselhaus, board liaison (East Carolina University)

Continuing Activities

No continuing activities at this point

Completed Activities

The Bylaws Committee finalized the changes in wording in Article VI. Committees Section 3 Terms of Office to add the Standards Committee into this section. The changes were approved by the Board and sent to the NASIG members for a vote held in November/December 2016. The results were Yes 79 and NO 1, so the Bylaws were updated.

Budget

None at this time. Most of the committee's work can be handled via email.

Action(s) Required by Board

No actions required by the Board except for regular reports.

Questions for Board

Ongoing question for the Board would be handling the open position of vice-chair?

Submitted on: January 13, 2017

Communications and Marketing

Submitted by David Macaulay and Jessica Ireland

Members

Jessica Ireland, co-chair (Radford University)
[Listmanager]
David Macaulay, co-chair (University of Wyoming)
[Webspinner]

Melissa Higgins, vice co-chair (University of Colorado Denver) [Webspinner]
 Charles Mcelroy, vice co-chair (Florida State University) [Listmanager]
 Beth Ashmore, SERIALST Moderator (Samford University)
 Leigh Ann DePope, Publicist (University of Maryland College Park)
 Eugenia Beh, Publicist-in-Training (MIT)
 Michael Fernandez, member (American University)
 Smita Joshipura, member (Arizona State University)
 Melissa Randall, member (Clemson University)
 Paoshan Yue, member (University of Nevada, Reno)
 Chris Bulock, board liaison (California State University, Northridge)

Continuing Activities

- Committee members are rotating regular duties (blog, jobs blog, spam filter and SERIALST monitoring).
- Committee is updating documentation in the CMC wiki.
- Publicist consults with and sends announcements from committee chairs or the board as requested to external lists.
- Publicist schedules tweets and re-tweets of items of interest, including events (with repeated reminders of deadlines), availability of presentations, proceedings, etc.; advertises the Jobs Blog; and scans the *Newsletter* for individual items to highlight; posts items of interest to Facebook and/or LinkedIn.
- SERIALST Manager approves posts, collects posts for weekly commercial digest, and assists list members with subscription issues.

Completed Activities

- Investigated options for implementing custom URLs for webpages at nasig.org, at the request of the Board.
- Assisted Standards committee with implementation of a members-only page for soliciting comments on proposed standards.

- Implemented a number of additions and enhancements to webpages, forms, and documents at the request of the Board and various committees.

Budget

No changes requested at this time to the previously submitted budget:

Budget Category	2016/2017 Estimate
Conference calls	\$0.00
Contracted services	\$0.00
Bee.Net (\$500 per month – email and listservs)	\$6,000.00
ArcStone (NASIG website and association management - \$300 per month + contingency amount of \$1450 for 10 hours of programming if needed)	\$5,050.00
SERIALST maintenance	\$8,000.00
Survey Monkey (online surveys)	\$204.00
SlideShare Pro (conference presentations)	\$114.00
UKSG Newsletter	\$750.00
Google Custom Search for nasig.org website	\$100.00
Contingency	\$882.00
TOTAL	\$21,100.00

Statistical Information

NASIG-L

- NASIG has 33 listservs.
- NASIG has 27 active @nasig.org email addresses.
- As of 1/16/2017, there are 815 subscribed members to NASIG-L and 103 unsubscribed members.

SlideShare

- As of 1/17/2017, 200 presentations/posters are available on the NASIG SlideShare channel.
- As of 1/17/2017, NASIG on SlideShare has 96 followers.

Views

- September 18, 2016 - January 16, 2017 – 9,810
- Total (since March 2012) – 59,934

Top Content (Views)

(September 18, 2016 – January 16, 2016)

1. The impact of reorganization on staff: using the core competencies as a framework for staff training and development (530)
2. Why the Internet is more attractive than the library (349)
3. Discovering music: small-scale, web-scale, facets, and beyond (253)
4. Scholarly video journals to increase productivity in research and education (205)
5. Managing discovery and linking services (156)

Blog

(September 2016 – January 17, 2017)

- NASIG Blog views – 2,898
- Jobs Blog views – 4,160

Website

Sessions (Google Analytics)

(September 21, 2016 - January 17, 2017)

September 21-20, 2017	711
October 2017	2,198
November 2017	2,453
December 2017	2,027
January 1-16 2016	1,589
Total	8,978

Top Ten Landing Pages (Google Analytics) - September 21, 2016 - January 16, 2017

www.nasig.org and /site_home.cfm	5,927
/site_page.cfm?pk_association_webpage_menu=700 and /site_page.cfm?pk_association_webpage_menu=700&pk_association_webpage=1228 (both go to page for Annual Conference)	1,603
/site_page.cfm?pk_association_webpage_menu=308&pk_association_webpage=1178 (Grants, Awards, and Scholarships)	1,431
/site_signin.cfm (Site login page)	1,167
/site_page.cfm?pk_association_webpage_menu=310&pk_association_webpage=1225 (Core Competencies)	1,063
/site_page.cfm?pk_association_webpage_menu=310&pk_association_webpage=7802 (Core Competencies for E-Resources Librarians)	902
/site_page.cfm?pk_association_webpage_menu=308&pk_association_webpage=186 (Vision & Mission)	827

/site_page.cfm?pk_association_webpage_menu=308&pk_association_webpage=1166 (Committees)	503
/site_member_home.cfm (Member Center)	473
/site_member_directory.cfm (Member Directory)	423

Twitter

As of 1/17/2017, @NASIG has 655 followers.

Facebook

As of 1/17/2017, NASIG on FB has 373 members.

LinkedIn

As of 1/17/2017, NASIG on LinkedIn has 448 members.

SERIALST

- 2,395 subscribers (as of 1/11/2017)
- 382 messages sent to subscribers from September 2016-January 2017.

Submitted on: 1/18/2017

Conference Planning Committee

Submitted by Danielle Williams and Sue Wiegand

Members

Danielle Williams (University of Evansville)
 Sue Wiegand (Saint Mary's College)
 Stephanie Adams (Tennessee Technological University)
 Stacy Baggett (Shenandoah University)
 Sheree Crosby (Cabell's International)
 Iris Garcia (UCLA School of Law)
 Beverly Geckle (Middle Tennessee State University)
 Richard Guajardo (University of Houston)
 Julia Hess (University of San Diego)
 Betsy Hughes (Abbott)
 Marsha Seamans (University of Kentucky)
 Anna Creech, board liaison (University of Richmond)

Continuing Activities

Downtown Indianapolis is a friendly, walkable area filled with shops and restaurants. It's a beautiful location and we can promise everyone will have a wonderful time. The Weston at downtown Indianapolis is a beautiful facility and the staff has been a dream to work with. The committee has been working with the staff to get meeting rooms and meals set up and everything should be finalized in no time.

We are working to finalize the opening reception, which will be held at the Dallara IndyCar Interactive facility. There will be several opportunities for hands-on Indy Car experiences, some that require an additional cost at registration. Catering will be delicious food native to Indiana, and, of course, a cash bar. We've also been working to secure a block of seats for the Indianapolis Indians game on June 10. Tickets will be available for another add on cost at registration.

We are working with Tom Osina to get bids from AV companies, some of which will provide streaming of vision sessions. The conference web site is bare for now, but more content and information is being added on a regular basis. The fun-run, dine-arounds, and souvenirs are moving along and we should have an opening session speaker finalized soon.

Betsy Hughes has begun working on the conference website. More information will be added soon.

Completed Activities

Sue and Danielle met with the board in October at the Westin and met with the hotel staff. Meeting rooms and menus were discussed and will be finalized in the coming months.

The Logo was designed and approved by the board. It is up on the main NASIG website.

Budget

\$190,000

Respectfully submitted on: January 18, 2017

Conference Proceedings

Submitted by: Angela Dresselhaus

Members

Angela Dresselhaus, production editor, board liaison
(East Carolina University)

Leigh Ann DePope, production assistant (University of
Maryland)

Lila A. Ohler, editor (University of Maryland)

Kristen Wilson, editor (North Carolina State University)

Continuing Activities

2016 Proceedings

- NASIG Proceedings is moving to iFirst, a program that will publish electronic articles as they become available
- Editing of submitted papers is wrapping up
- Working with authors to improve quality of papers is wrapping up
- Compiling front and back matter
- Training of new editors continues

Completed Activities

2016 Proceedings

- Production Schedule is set
- 6 papers have been uploaded to CATS

- Two conference calls were held to discuss editing workflow
- A Trello board was setup to improve workflow management
- All but one paper was received as of 1-17-17, editors assigned

Budget

No budget requests for this FY.

Submitted on: January 18, 2017

Continuing Education

Submitted by: Kevin Balster

Members

Kevin Balster, co-chair (UCLA)

Adele Fitzgerald, co-chair (St. Joseph's College New
York)

Barbara Albee, vice co-chair (EBSCO Information
Services)

Xiaoyan Song, vice co-chair (North Carolina State
University)

Rachel Becker, member (University of Wisconsin)

David Bynog, member (Rice University)

Amanda Echterling, member (Virginia Commonwealth
University)

Mandy Hurt, member (Duke University Libraries)

Rachel Miles, member (Kansas State University)

Catherine Nelson, member (University of California,
Santa Barbara)

Shoko Tokoro, member (University of North Carolina at
Charlotte)

Lori Terrill, member (University of Wyoming)

Betsy Appleton, board liaison (St. Edward's University)

Continuing Activities

- In 2015/2016, CEC recommended offering NASIG member registration rates for non-members whose institutions are NISO members. We are continuing to investigate how to implement this since currently the only way to get the NASIG member rate is to

register for the webinar while logged into the NASIG site.

- Related to the above, we are also investigating how to create a student registration category in AMO.
- CEC had initial discussions with ALCTS about partnering on webinars. Further discussions to follow in the future.
- Working with board liaison on how to handle potential webinar presenters interested in fee for presenting.
- Working on setting up Spring/Summer webinars with candidate presenters.

Completed Activities

- Hosted webinar on October 20, 2016 titled “An Introduction to COUNTER for Librarians” with 58 attendees.
- As directed by the Board, CEC agreed on creating a student member rate for webinars. Once a student registration rate is created (see continuing activities above), we will include a listing for the student rate in webinar announcements, and also include language directing students to NASIG’s free student membership in order to get the student webinar rate.
- Served as intermediary for request for NASIG sponsorship of the North Carolina Serials Conference.
- Confirmed speakers for March 16 webinar.
- Implemented new policy of allowing webinar presenters to register for the NASIG Annual Conference at the speaker rate.
- Identified several candidate presenters for Spring/Summer webinars.

Budget

Not applicable.

Submitted on: January 18, 2017

Database & Directory Committee

Submitted by Kathryn Wesley

Members

Kathryn Wesley, chair (Clemson University)

Rebecca Culbertson, vice-chair (University of California, San Diego)

Char Simser, member (Kansas State University)

Stephanie Spratt, member (University of Colorado at Colorado Springs)

Michael Hanson, board liaison (Sam Houston State University)

Continuing Activities

Membership Reports

- Sending new member reports monthly to Membership Development Committee (MDC), Communication and Marketing Committee (CMC), and *Newsletter*. Sending edited reports (names and emails only) of new members to NISO contacts.
- Sending non-renewing member reports monthly to Membership Development.
- Deactivating members who have not renewed two months past last expiration, and sending those reports to CMC for removal from NASIG-L.

D&D Manual Revision

Char Simser has completed a first draft of revising the D&D manual.

Completed Activities

At the request of the board, sent a report to Membership Development of all members who joined within the last year.

Board Questions about AMO: At the fall board meeting, the board asked D&D to investigate a number of issues having to do with AMO capabilities.

Library student memberships:

It is possible to send out a specific automated renewal notice to a specific member type.

There is not a way within AMO to determine whether a student has graduated from library school

See below for more under **Questions for the Board**.

Recording member volunteer activities:

This can be done in AMO Member Management in a function called Categories (see figure 1 below). Existing volunteer categories include **chair, co-chair, committee member, conference coordinator, Executive Board member at large, Executive Board officer**, etc. While there is a free-text description field where specifics could be recorded, it does not display in the member record, nor is it searchable (see figures 2 and 3 below).

We think we can work around this by creating chair, vice chair, and member records for each NASIG committee, and any other position required. For example, **chair – Database & Directory Committee, vice chair – Database & Directory Committee**, etc. This would result in a long list of categories, but we think it can work.

This seems like a natural task for D&D to take on, both the creation of the categories, and adding them to member records every year. D&D already is responsible for updating the committee membership check boxes at the beginning of the year. See more below under

Student rates for webinars:

It is not possible to set different rates for different member types, but there is a way to apply a discount called a promotion code. The code is entered by the registrant in the process of registering for the webinar and a set discount is applied to the registration price. The promotion code would be set up in the process of creating the registration site for the webinar, so

presumably it would be the bailiwick of the Continuing Education Committee (CEC).

It is possible to send out a broadcast email (blast) by member type, so CEC could do that when advertising the webinar, and include the library student promotion code in the email message. If needed, D&D or CMC could assist with this.

Budget

No expenses anticipated.

Statistical Information

Member numbers as of January 19, 2017:

- Individual Total – 1011
- Regular – 505
- Organizational – 44 (individuals associated with organizations)
- Lifetime – 1
- Library school student – 457
- Complimentary – 4
- Organizations - 17

Questions for Board

Should D&D proceed with 2017 library student memberships? If so, we will need to work with CMC and AMO to get library student renewal messages ready to send out. Also, do you want D&D to suggest text for the renewal message?

Should D&D proceed with setting up volunteer category records for all committees, task forces, and positions and start adding those to member records?

Recommendations to Board

If the board decides to continue with free library student memberships, and since we cannot determine when a student graduates, we could either (1) go with the honor system, and trust that members will not abuse it; or (2) limit the number of times a member

could join using it. I do not think there is an automated way to do this.

We need to tweak the way we handle individuals who are members via organizational sponsorship/membership. They should not have individual renewal notices sent to them. Frankly, I have not had time to look into how this might be best handled. Will do so and come back with something concrete.

Submitted on: January 19, 2017

Evaluation and Assessment

Submitted by: Derek Marshall

Members

Derek Marshall, chair (2016) (Mississippi State University)
Melody Dale, vice-chair (2016) (Mississippi State University)
Clinton Chamberlain, member (Dallas County Community College)
Deborah England, member (Wright State University)
Michael Fernandez, member (American University)
Kathryn Johns-Masten, member (SUNY Oswego)
Trina Nolen, member (Lamar University)
Adolfo Tarango, board liaison (University of British Columbia)

Continuing Activities

Review the Committee Manual, Committee Webpage, and NASIG Working Calendar for possible updating.

The NASIG Board requested the Evaluation and Assessment Committee to conduct a survey of all current committees as well as past committee chairs/co-chairs. The survey was meant to ascertain the effectiveness of the committees and if the committees' charges are being met. The survey ended on November 18, 2016. Sixteen total responses were gathered. Evaluation of the results are currently underway.

Completed Activities

The Committee received 16 requests for individual conference evaluation results, all of which were sent out by July.

In July, a final report of the conference evaluation results were provided for the NASIG Newsletter. A separate confidential report with a link to the raw survey data was sent to the Executive Board in October.

In January 2016, Melody Dale will assume the position of chair. Michael Fernandez will assume the position of vice-chair.

Revision of the Evaluation and Assessment Committee manual is currently underway.

Budget

\$50 for Amazon gift card for conference evaluation drawing

Submitted on: November 28, 2016

Membership Development Committee

Submitted by: Rachel Erb

Members

Rachel Erb, chair (Colorado State University)
Alice Rhoades, vice-chair (Rice University)
Pat Adams (YBP Library Services)
Bob Boissy (Springer Nature)
Stephanie Bernard (Robert Woodruff Library - Atlanta University Center)
Alejandra Nann (University of San Diego)
Christine Radcliff (Texas A&M University-Kingsville)
Laurie Kaplan, board liaison (ProQuest)

Continuing Activities

- New members welcome letter/non-renewals reminder letter. Email is sent monthly to new

members who joined NASIG or members who have not renewed membership.

- The committee is fine with the suggestions from the Board regarding the non-profit member category.
- Brief survey for incoming members: ideas for questions to ask were received from the Board; will be discussed at the January meeting
- Meeting for January rescheduled to later this month.

Completed Activities

- We are up to date in sending welcome and non-renewal letters.
- Committee members volunteered to send these letters in specific months throughout the year.

Budget

Requesting \$100 for conference calls.

Action(s) Required by Board

Send draft of the completed incoming member survey

Questions for Board

What are the next steps for the non-profit member category? Do we send it to By-Laws to see if changes need to be made? And when do we update the membership brochure?

Submitted on: January 12, 2017

Mentoring Committee

Submitted by Sandy Folsom

Members

Sandy Folsom, chair (Central Michigan University)
Trina Holloway, vice-chair (Georgia State University)
Rachel Lundberg (Duke University)
Adolfo Tarango, board liaison (University of British Columbia)

Continuing Activities

The Mentoring Group is continuing to work as part of an ad hoc group that is organizing the NASIG Student Mentoring Program. A group conference call is planned for January 20. Topics to be discussed include webpage and email address for the program, planning for the orientation, and the call for mentors. Folsom is drafting the call for mentors.

The committee is also beginning to gear up the Conference Mentoring Program. We are reviewing the Guidelines for Mentors and Mentees and will be reviewing and updating other committee documentation.

Completed Activities

In their fall meeting, the Executive Board approved the Mentoring Group/Student Outreach Committee proposal for the NASIG Student Mentoring Program. Organizational conference calls were held in November and December. A group was formed to develop the program. It consists of the Mentoring Group and some members of the Student Outreach Committee.

Budget

No funds were expended during this quarter.

Submitted on: January 17, 2017

Newsletter

Submitted by: Kate Moore

Members

Kate Moore, editor-in-chief (Indiana University Southeast)
Nancy Hampton, advertising editor (Xavier University of Louisiana)
Kurt Blythe, columns editor (University of North Carolina - Chapel Hill)
Rachel A. Erb, conference editor (Colorado State University)

Stephanie Rosenblatt, copy editor (Cerritos College)
Tina Herman Buck, copy editor (University of Central Florida)
Faye O'Reilly, layout editor (Wichita State)
Christian Burris, profiles editor (Wake Forest University)
Gail Julian, submissions editor (Clemson University)
Christian Burris, board liaison (Wake Forest University)

Personnel Updates

Faye O'Reilly took over as Layout Editor for the September 2016 issue.

Budget

None requested

Continuing Activities

The March issue is currently in production. The deadline for the CPC Update, the PPC Update, and the President's Corner is February 1st. The deadline for columns, profiles, and other submissions is February 15th.

The full PDF issue of December 2016 is in production.

Completed Activities

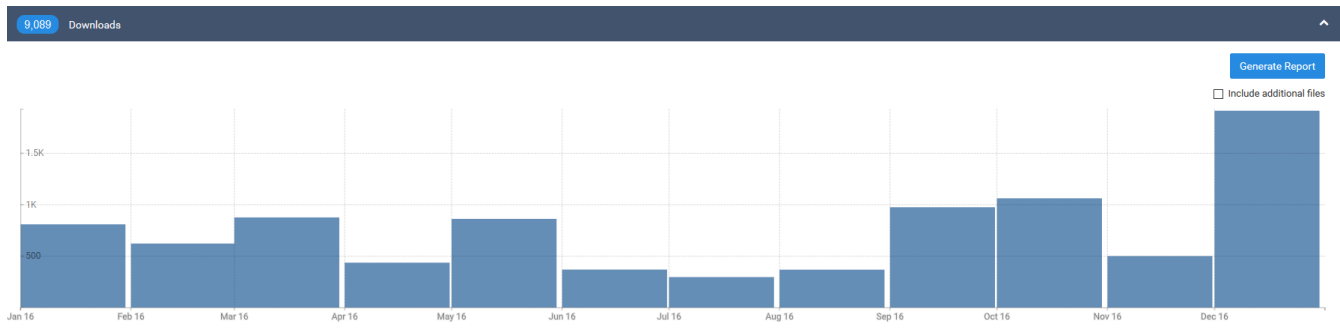
Published issues

- December 2016
- The full PDF issues of September 2015 and September 2016 have been published.

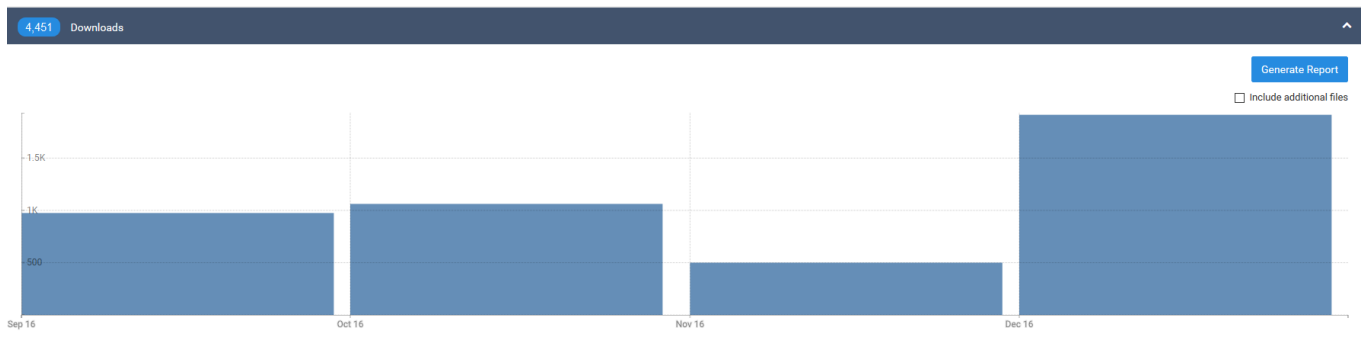
Statistical Information

- 105,409 Total full-text downloads from bepress site (May 2010 – December 2016)
- 9,089 Full-Text downloads for 2016 (January – December 2016)
- 4,451 Full-text downloads since last report (September – December 2016).

Breakdown by Month of Downloads (January 2016 – December 2016)



Breakdown by Month of Downloads (September 2016 – December 2016)



Top 5 downloaded articles from the December 2016 issue:

Article Title	Downloads
Text Mining 101: What You Should Know	106
President's Corner	65
Checking In	55
Committee Reports & Updates	52
CPC Update	48
NISO-NASIG Webinar: How Librarians Use, Implement and Can Support Researcher Identifiers	48

Checking In	60
CPC Update	60

Top 5 downloaded articles from the May 2016 issue:

Article Title	Downloads
2016 Election Results	95
Checking In	87
Title Changes	81
CPC Update	73
President's Corner	72

Top 5 downloaded articles from the September 2016 issue:

Article Title	Downloads
2016 Conference Reports	106
2016 Conference Evaluation Report	71
The Role of Choice in the Future of Discovery Evaluations: ER&L Report 2016	64
President's Corner	62

Top 5 downloaded articles from the March 2016 issue:

Article Title	Downloads
NASIG Webinar: Troubleshooting Electronic Resources with ILL Data	89
CPC Update	76
President's Corner	73
2016 Election Slate	67
January 2016 Committee Reports/Updates	66

Submitted on: January 11, 2017

Nominations & Elections Committee

Submitted by: Patrick Carr

Members

Patrick Carr, chair (University of Connecticut)
Erika Ripley, vice-chair (University of North Carolina at Chapel Hill)
Joe Badics (Eastern Michigan University)
Eleanor Cook (East Carolina University)
Marcella Leshner (St. Mary's University)
Buddy Pennington (University of Missouri--Kansas City)
Marsha Seamans (University of Kentucky)
Laurie Kaplan, board liaison (ProQuest)

Continuing Activities

The committee is currently receiving candidate references. The references are due to the committee by January 22. The committee has a conference call scheduled for January 30 to review the references and set the slate.

Completed Activities

- In a November conference call, the committee reviewed all nominees received during the "Call for Nominees" period.
- Committee members reached out to all nominees to enquire whether they were willing to be screened for the office(s) for which they were nominated.
- In consultation with the NASIG Board liaison to the committee, the committee leadership worked to address a dilemma in which all individuals nominated for the office of Vice President/President Elect declined to be screened. Through numerous phone calls and email conversations, the committee leadership was ultimately able to find two viable candidates for the office who were willing to be screened.
- The committee chair received all materials required from candidates who agreed to be screened for a NASIG office. He then uploaded these materials

onto a secure web space and shared them with all committee members.

- The committee chair developed an online form that the committee members could use to submit their evaluations of the candidates being screened for NASIG offices.
- Committee members reviewed candidate materials and submitted their evaluations.
- In a January conference call, the committee reviewed their assessments of candidates and determined which candidates to check references for.
- The committee chair developed an online form through which references could be submitted.
- A committee member reached out to all references requesting that they use the online form to submit a reference.
- Made minor revisions and updates to the N&E committee manual.

Budget

\$100

Submitted on: January 18, 2017

Program Planning Committee

Submitted by: Steve Kelley & Violeta Ilik

Members

Steve Kelley, chair (Wake Forest University)
Violeta Ilik, vice-chair (Northwestern University)
Marsha Aucoin, member (EBSCO Information Services)
David Burke, member (Villanova University)
Maria Collins, member (North Carolina State University)
Christie Degener, member (University of North Carolina at Chapel Hill)
Emily Farrell, member (De Gruyter)
Gail Julian, member (Clemson University)
Betty Landesman, member (none)
Corrie Marsh, ex officio (Old Dominion University)
Lisa Martincik, member (University of Iowa)
Apryl Price, member (Florida State University)

Wendy Robertson, member (University of Iowa)
Steve Oberg, board liaison (Wheaton College)

Continuing Activities

Proposal Review: The committee has finished reviewing and ranking the 50 proposals that were submitted. Thirty proposals were accepted by the committee during a conference call on January 10th. One proposal that was submitted was actually for a poster session (Great Ideas Showcase) and was rejected as a program, although the presenter will be asked to re-submit the proposal for the Great Ideas Showcase. With the exception of several proposals that were actually for commercial presentations, all of the rejected proposal presenters will be asked to consider submitting a proposal for the Great Ideas Showcase or the Snapshot Sessions. PPC will begin notifying potential presenters about their proposals very soon (perhaps before this report is even received). All proposal submissions and PPC rankings are attached.

Conference Schedule: The basic conference schedule is attached. After the presenters confirm their accepted proposals, PPC will assign specific program slots.

Vision Speakers: All Vision Speakers have returned completed MOUs.

Preconferences: All but one of the Preconference speakers have returned completed MOUs.

- Wednesday, June 7, 8AM to Noon – Workshop on research data management, Cheryl Thompson
- Wednesday, June 7, 8AM to 5PM – Workshop on MARCEdit (Basic), Shana McDanold and Terry Reese
- Wednesday, June 7, 1PM to 5PM – Workshop on technical services project planning – Maria Collins and Kristen Wilson
- Thursday, June 8, 8AM to Noon – Workshop on MARCEdit (Advanced), Shana McDanold and Terry Reese

- Thursday, June 8, 8AM to Noon – Workshop on BIBFRAME & linked data, Robert Rendall and Amber Billey
- Date and Time TBD – Workshop on collection assessment, Genya O’Gara and Madeline Kelly

Great Ideas Showcase & Snapshot Sessions: The calls for the Great Ideas Showcase, Snapshot Sessions, and the new Student Spotlight Sessions will go out in February using Survey Monkey.

Submitted on: January 18, 2017

Site Selection 2018

Submitted by: Anna Creech

Members

Anne E. McKee, Conference Coordinator (GWLA)
Anna Creech, President (University of Richmond)
Steve Oberg, VP/Pres-elect (Wheaton College)

Continuing Activities

We have visited both cities that had multiple responses to the RFP and are quite pleased with our options in both. We do not think we need to extend the search to additional locations. We will be making a recommendation to the Board for their approval at or before the Winter meeting.

Once we receive the Board’s approval, the Conference Coordinator will begin contract negotiations with the selected location.

Completed Activities

Visited both city’s hotels and identified several locations for an off-site event in both cities.

Budget

Will get an updated expenditure total from the Treasurer as soon as everything from the second trip has been accounted for. Estimated \$2,500.

Action(s) Required by Board

Approval of the recommendations that will be sent separately.

Submitted on: January 24, 2017

Standards Committee

Submitted by: Tessa Minchew

Members

Tessa Minchew, chair (North Carolina State University)

Mark Hemhauser, vice chair (University of California, Berkeley)

Jennifer Combs, member (Kansas City Public Library)

Deberah England, member (Wright State University)

Beverly Geckle, member (Middle Tennessee State University)

Christina Geuther, member (Kansas State University)

Maria Hatfield, member (WT Cox Information Services)

Jie Li, member (Morgan State University)

Corrie Marsh, member (Old Dominion University)

Emily Ray, member (University of Arkansas, Little Rock)

Angela Dresselhaus, board liaison (East Carolina University)

Continuing Activities

At present, the majority of the Standards Committee's work revolves around the monthly NISO ballots (<http://www.niso.org/standards/ballots>) on which we vote on behalf of NASIG and its membership. Our internal NISO voting process has been largely established, though the learning curve on the individual ballots keeps us on our toes. Ballots are monthly and vary in number. Prior to casting our official vote, input is solicited from the NASIG membership via a post to NASIG-L which links to a password-protected page on the NASIG website that contains the ballots and their supporting documentation. (NASIG membership has been notified of this procedure via a direct email, reminded that they will have to be subscribed to NASIG-L to receive notifications of NISO ballot information, and

given instructions on subscribing to the listserv, in case they are no longer subscribed.)

The committee is also conducting further investigations into COUNTER (<https://www.projectcounter.org>), with whom we have an organizational membership. At first glance, it appears that our COUNTER membership will be far less active than NISO, but the committee is still keeping an eye out for opportunities for NASIG involvement.

In addition to our partnerships with NISO and COUNTER, the committee is looking for other areas in which NASIG can become more active in standards work, and for other avenues in which the committee can communicate with and encourage participation from the NASIG membership. Questions and comments are always welcome and can be directed to the committee at standards@nasig.org.

Completed Activities

Now five months into its existence, the committee has finished establishing its internal structure, workflows, and documentation. The committee manual and working calendar have been made publicly available on the Standards Committee webpage at <https://goo.gl/R17nqq>.

When we joined NISO, NASIG agreed to be a member of the voting pools for ballots related to ANSI/NISO Z39.78 (Library Binding) and ANSI/NISO Z39.88 (OpenURL Framework). In early December, the Standard Committee also agreed to join the voting pools for ANSI/NISO Z39.43 (Standard Address Number (SAN) for the Publishing Industry) and ANSI/NISO Z39.84 (Syntax for the Digital Object Identifier). These latter two voting pools were not balanced in terms of suppliers, users, and general interest organizations. NASIG's joining as a general interest organization helps the processes move forward by achieving the pool balance NISO needs to open ballots in these areas. In addition to signing on to new voting pools, the committee has also nominated Maria Hatfield to serve on the ISSN Revision Working Group at the invitation of Regina Reynolds (ISSN

Section, LoC). Maria brings a wealth of relevant experience and a valuable non-librarian perspective to the group.

The committee has established that our partnership with COUNTER does not require us to select an official representative, but we have nominated a committee member, Emily Ray, to serve as our unofficial representative. Emily will stay apprised of COUNTER activities and report back to the committee, offering recommendations on any action we might need to take or communication we might need to have with the NASIG membership.

Budget

\$200.00

Submitted on: January 9, 2017

Student Outreach Committee Mid-Year Report

Members

Katy DiVittorio, chair (University of Colorado Denver), 16/17

Todd Enoch, vice-chair (University of North Texas), 16/17

Kimberly DeRosa, member (University of Colorado Denver), 16/18

Christina Geuther, member (Kansas State University), 15/17

Beth Guay, member (University of Maryland, College Park), 15/17

Melissa Johnson, member (Georgia Regents University), 15/17

Stephanie Miller, member (San Francisco Theological Seminary), 16/18

Heylicken (Hayley) Moreno, member (University of Houston), 15/17

Shannon Regan, member (New York Public Library), 15/17

Completed Activities

The SOC members and ambassadors reached out to various library and information schools in November 2016 & January 2017 about the NASIG conference and scholarship opportunities.

Continuing Activities

The SOC members and ambassadors will continue to reach out to various library and information schools on an ongoing basis to make sure they know about the NASIG conference and scholarship opportunities. SOC continues to recruit new ambassadors which will make connections with individual library schools.

Formal Mentoring Program

A Student Outreach Subcommittee was formed to work with the Mentoring Group on the Student Mentoring Program pilot. Membership of the new Subcommittee is below. The two groups have held several conference calls and are currently working on creating the mentoring website, call for mentees/mentors, orientation and program details. We anticipate the website will be up the end of January or early February. The first call for mentors is anticipated to go out early February after the website is complete.

SOC Mentoring Subcommittee:

- Katy DiVittorio
- Kimberly DeRosa
- Stephanie Miller
- Shannon Regan

Student Snapshot Sessions

A&R, PPS & SOC are collaborating on Student Spotlight Sessions during the 2017 Conference. Shannon Regan from SOC is leading this project for our group. Current library school students will be invited to submit a spotlight session proposal, for a ten minute presentation at the NASIG conference. Student award winners will be offered the chance to present first. The call for the Student Spotlight Sessions has been drafted.

An open call for proposals from students will go out if not enough of the award winners wish to present. The session topics would not be limited in subject, and students could present on their thesis topics, final projects, interesting class projects, or other individual and group ideas that are central to the NASIG mission. SOC will work with the ambassadors to distribute information regarding the awards, and to highlight any funding that library schools may provide for students that participate in a conference program.

At the suggestion from the Board SOC is creating a template for welcoming new Ambassadors to provide a more consistent message. This is being led by Todd Enoch, Vice-Chair of SOC. This will include a schedule of times when ambassadors should be in touch with their assigned library schools. The template is anticipated to be completed within the next month.

SOC hopes to investigate within the next year the idea of creating student groups like ones within ALA & SLA to further engage student members.

Budget

The budget for SOC is \$100 covering the printing of SOC ambassador handouts for recruitment or for mentoring orientation documents.

Submitted on: January 17, 2017

Archives Task Force

Submitted by: Sara Bahnmaier

Members

Sara Bahnmaier, co-chair (University of Michigan, Ann Arbor)
Peter Whiting, co-chair (University of Southern Indiana)
Eleanor Cook, member (East Carolina University)
Carol Ann Borchert, board liaison (University of South Florida)

Continuing Activities

Conference calls: The Archives Task Force held monthly conference calls in October and November.

Charge to investigate moving & digitizing the archives: Our goal is to investigate digital archiving services at the current location, UIUC. We will compare this option with the costs and effort required to start and maintain a repository site of our own using a service like Digital Commons or the like. The task force is planning a conference call with the UIUC Archivist in February, 2017.

Completed Activities

Videos: Interviews have been posted on the NASIG Conferences YouTube channel.

https://www.youtube.com/channel/UCVvnh_CzXS8YgftuvlypTiQ

Budget

As part of our final report, the task force will estimate expenses for digitization of paper archives.

Submitted on: January 19, 2017

Digital Preservation Task Force

Submitted by: Wendy Robertson

Members

Wendy Robertson, chair (University of Iowa)
Liz Kupke, member (St. John's College)
Shannon Regan, member (New York Public Library)
Zach Van Stanley, member (University of Denver)
Ted Westervelt, member (Library of Congress)
Christian Burriss, board liaison (Wake Forest University)

Continuing Activities

The group has done nothing.

Completed Activities

None

Budget

\$200 for conference calls

Submitted on January 19, 2017

Financial Planning Task Force

Submitted by: Peter Whiting and Susan Davis

Members

Susan Davis, co-chair (State University of New York, Buffalo), 16/17

Peter Whiting, co-chair (University of Southern Indiana), 16/17

Virginia Martin (Duke University), 16/17

Michael Hanson, board liaison (Sam Houston State University), 16/17

Continuing Activities

The task force is looking at what other conferences are charging and what it costs to offer webinars to learn what an appropriate sponsor level might need to be to cover the costs.

We are also going to look at NASIG fiscal data points that the NASIG Treasurer has gathered. The data points include:

- Membership numbers
- Membership dues income
 - Regular
 - Organizations
 - Non-Profit
- Conference attendance
- Conference income
- Webinar income
- Other Income
- Proceedings income
- Investment Income

- Expenses
 - Operating
 - Sponsoring activities with other organizations
 - Conference
 - Webinars

Completed Activities

The task force had conference calls on:

- November 1, 2016
- December 6, 2016

Budget

Expenses for conference calls.

Submitted on: January 10, 2017

Scholarly Communications Core Competencies Task Force

Submitted by: Andrew Wesolek

Members

Andrew Wesolek, chair (Clemson University)

Sara Bahnmaier (University of Michigan)

Jason Boczar (University of South Florida)

Rachel Miles (Kansas State University)

Char Simser (Kansas State University)

Stephanie Spratt (Missouri Western State University)

Sarah Sutton (Emporia State University)

William Joseph Thomas (East Carolina University)

Betsy Appleton, board liaison (St. Edwards University)

Continuing Activities

Accepting feedback on the competencies.

Completed Activities

The Task Force received and integrated feedback from the Board, and a selection of experts in the scholarly communication field. A final draft of the Competencies was made available online:

http://www.nasig.org/site_page.cfm?pk_association_wbpage_menu=310&pk_association_webpage=9435

The membership is encouraged to submit feedback to the task force through the following email address: core-comp@nasig.org

Representatives from the task force will be available at the 2017 NASIG annual conference to present and discuss the Competencies with the membership in greater detail.

Budget

None.

Action(s) Required by Board

None.

Submitted on: January 26, 20127

NASIG Strategic Plan Task Force

Members

Joyce Tenney, chair (University of Maryland, Baltimore County), 16/18
Virginia Bacon Martin, member (Duke University), 16/18
Carol Ann Borchert, member & board liaison (University of South Florida), 16/18
Kittie Henderson, member (EBSCO Information Services), 16/18
Betsy Hughes, member (Abbott), 16/18
Steve Kelley, member (Wake Forest University), 16/18
Angie Thorpe, member (Indiana University Kokomo), 16/18

Continuing Activities

The committee has started the process of collecting member input on the items indicated and approved by the Executive Board in the October report. Step one in the member feedback process was initiated in late

December. That member survey asked five questions. The full survey results are attached to this report for your review. Approximately 100 members responded to the survey, which is approximately 10% of the NASIG membership. The following are some thoughts on the results:

Question 1: NASIG should begin offering free webinars in conjunction with vendor members that allow the vendors to advertise their products.

Results: 84% yes; 16% no- some thoughts of member comments- There is real concern that there be a good process for ensuring the number allowed and how they are presented. There should be a clear statement that NASIG is offering no implicit or explicit endorsement of the products.

Question 2: NASIG should begin publishing customer reviews of products, either on the website or in the NASIG Newsletter.

Results: 82.29% yes; 17.71% no- some thoughts on member comments- There were comments on the issue of this duplicating Charleston Advisor and Against the Grain. There was concern mentioned about the process for the success of this and that we need to be careful with this type of competition and duplication. The success of this endeavor would be dependent on knowledgeable reviewers and editors... Also, this process should be well thought out so that it isn't replicating some other product reviewing service.

Question 3: If yes, where should the reviews be posted?

On the NASIG website behind the firewall- 54.43%; In the NASIG Newsletter – 50.63%; Other 6.33%.

One interesting comment was to start on the NASIG website as a feature of membership, then decide if it is a good idea to open it up to public view.

Question 4: NASIG should begin including a management track in both the conference programming content and the continuing education webinars.

Results: 93.81% Yes; 6.19% no- some thoughts on member comments- This was the most supported of the questions. It was noted that working a full track in this might be difficult, but many felt it would be beneficial.

Question 5: NASIG should include more room in the conference program for late-breaking topics to be included.

Results: 80.85% yes, 19.15% no- some thoughts on member comments- Comments were made that this had been tried before without great success. Also, there was some concern about how this would actually be implemented and thoughts that perhaps the poster session or lightning talks might be for this. While it was a favorable vote for this, there were concerns about how PPC would implement.

Completed Activities

The initial report with the proposed framework for the Strategic Plan was submitted and approved at the October Board Meeting.

The first step in obtaining member feedback was initiated in late December.

Action(s) Required by Board

Please review the results of the surveys and indicate any comments on results

Submitted on: January 13, 2017