



NASIG NEWSLETTER

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Executive Board Minutes

NASIG Board Conference Call December 5th, 2016

Attendees

Executive Board:

Anna Creech, President
Carol Ann Borchert, Past-President
Steve Oberg, Vice President/President-Elect
Kelli Getz, Secretary
Michael Hanson, Treasurer

Members at Large:

Betsy Appleton
Chris Bulock
Christian Burris
Angela Dresselhaus
Laurie Kaplan
Adolfo Tarango

Ex Officio:

Kate Moore

1. Welcome (Creech)

The meeting was called to order at 3:04 pm central.

2. Discussion of Student Rate for Webinars (All)

There was a discussion regarding a lower webinar rate for NASIG student members than other members. After doing some research, the Continuing Education Committee moved that the Board approve a student

webinar rate of \$15. Borchert seconded. A Board vote will be conducted after the conference call.

3. Conference Rate Discussion (All)

The Board reviewed the conference rates from the 2016 conference. Hanson moved to accept the 2017 conference rates with no changes from the 2016 conference rates. Oberg seconded. A Board vote will be conducted after the conference call.

4. Treasurer's Report (Hanson)

The income level is normal for this time of the year. It is expected to increase closer to the conference.

Hanson continues to work on changing the NASIG credit cards from business accounts to corporate accounts.

NASIG has offered free memberships for library school students for a year. Hanson found out that it is possible to set up a second invoice profile for student members, so student membership renewals will be going out soon. Students still enrolled in library school programs will continue to get the free membership rate. Former students must renew at the regular NASIG membership rate.

There was some confusion with the change last year in organizational members and sponsors. As part of the sponsorship, three members from the organization were offered complimentary membership. Hanson has been working with organizational members/sponsors to clarify issues that have arisen such as organizations

selecting more than three members for complimentary membership, expiration date issues, etc.

Hanson and D&D are investigating options in AMO to record member committee service in member profiles.

There have been several requests for statistics about NASIG's financials. Hanson is exploring the capabilities of AMO to see if it is possible to pull some of the information from that system.

5. Secretary's Report (Getz)

December 6, 2016: Oberg moved to approve the revision to the NASIG Code of Conduct for the conference. Dresselhaus seconded. The motion passed with ten votes in favor and one abstention.

5.1 Winter Mid-Year Report Due Date - January 18th

Getz announced that Winter Mid-Year Reports will be due January 18, 2017.

ACTION ITEM: Board liaisons need to remind their committee chairs that Winter Mid-Year Reports are due 1/18/17. (All)

6. Committee Updates (All)

- Archivist: Nothing to report
- Awards & Recognition: A&R and SOC determined that SOC will be in charge of all communications with library schools, including distributing information regarding NASIG student awards.

ACTION ITEM: A&R will review their committee page and make any updates that need to be made regarding SOC now in charge of distributing information to library schools. (Bullock)

- Bylaws: The vote on the update to the bylaws regarding the Standards Committee closes today.

- Communications & Marketing: They are investigating shortening NASIG website URLs. More will be discussed at the Winter Board Meeting.
- Conference Planning: They are working on the details of the a/v contract, which includes streaming.
- Continuing Education: CEC has had some questions from individuals who wanted to pay for recorded webinar access during the six-month embargo period before the webinar is available for free.

ACTION ITEM: CEC and CMC will work together to investigate options for payment and access for recorded webinars during the six-month embargo period. (Appleton & Bullock)

- Database & Directory: D&D was able to set up the 2017 dues schedule early.
- Evaluation & Assessment: E&A received 16 responses from committees on the committee assessment survey. They are working on going through all of the responses.

Melody Dale will be assuming the chair role, and Michael Fernandez has accepted the vice-chair role. However, Fernandez will need to be reappointed to the committee in order to fill the vice-chair role.

ACTION ITEM: Oberg will reappoint Michael Fernandez to E&A so that he will be able to fill the open vice-chair role.

- Membership Development: MDC created the new non-profit organizational membership category. They will send it to the Board so that it can be reviewed at the Winter Board Meeting. Once approved by the Board, this will go to Bylaws so that language in the bylaws can be updated to include the new non-profit organizational membership category.

MDC will also survey all new non-student members to find out if new members attended a conference, what they gained from that experience, and what they would like to gain from the experience. Also, the Board is interested in whether or not new members have joined committees. If so, what motivated them to join a committee.

ACTION ITEM: MDC will survey all new non-student members to find out if new members attended a conference, what they hoped to gain from the experience, and whether or not they joined a committee. (Kaplan)

- Mentoring: Regular conference mentoring activities will begin after the holidays. Student mentoring activities are on hold until Oberg recruits for the group.
- Newsletter: The December issue will be coming out soon.
- Nominations & Elections: N&E is moving along on schedule.
- Proceedings: They are only missing one paper. They are working on getting it on-time.
- Program Planning: The proposal deadline is approaching. Preconferences have been solidified.
- Site Selection: Site Selection is going well. The committee has one city visit scheduled in December and one scheduled in January.
- Standards: The committee is finishing up their manual and working to establish workflows for committee business.

- Student Outreach: They are waiting on additional members and will begin working on the student mentoring program.
- Archives Task Force: The task force is investigating digitizing the paper archive.
- Digital Preservation Task Force: Nothing to report.
- Financial Planning Task Force: They are moving forward on putting together a report with future projections. Their goal is to send the report to the Board in March.
- Scholarly Communications Core Competencies: SCCC sent their draft to a few scholarly communications experts and are waiting on feedback. The Board recommends that the completed draft go to the membership once the next round of changes are incorporated into the document.
- Strategic Plan Implementation Task Force: They are in the process of getting a survey created to send out to the membership.

7. Adjourn (Creech)

The meeting adjourned at 4:18 pm central.

Minutes submitted by:

Kelli Getz
Secretary, NASIG Executive Board