



## Committee Reports & Updates

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### Archivist

Submitted by: Sara Bahnmaier

### Members

Sara Bahnmaier, archivist (University of Michigan, Ann Arbor), 2015-2017

Peter Whiting, archivist-in-training (University of Southern Indiana), 2017-2019

Carla Bywaters, photo historian (San Jose State University), 2016-2018

Zahra Saeedozakerin, photo historian (Concordia University), 2016-2018

Kelli Getz, board liaison (University of Houston)

### Continuing Activities

The Archivist is preparing to transfer records to the University of Illinois Archives. The process for transferring digital records has been initiated by submitting a description of the types of materials and technical information. Awaiting the go-ahead to email the digital files. No paper files will be submitted for this round.

The Photo Historians and Archivist and Archivist-in-training will continue culling photos from Yahoo and Flickr to transfer to the Archives and to upload to the NASIG website. Once uploaded, the Yahoo account should be cleaned up by removing duplicates and organizing the photos that are left into groups according to the annual conference they are from.

It will need to be decided among the Photo Historians, Archivist and Archivist-in-training who will take group pictures (Award Winners, Board, Committees and All-

Timers) as well as informal shots at the next conference. The NASIG Flickr account is open for anyone to add pictures. However, our Yahoo account (for organizing and storing pictures) requires an invitation from the Archivist. The Archivist will send the location of the Flickr account to NASIG-L preceding the next conference.

### Completed Activities

The Board appointed Peter Whiting to serve as Archivist-in-training until the next conference, after which he will become the Archivist.

### Budget

The deposit account at UIUC currently has \$350 which is sufficient for paying to process the next records transfer. This will probably carry us through the next year.

Submitted on: October 11, 2016

### Awards and Recognition Committee

Submitted by: Mary Bailey

### Members

Mary Bailey, chair (Kansas State University)

Delphia Williams, vice chair (California State University Northridge)

Lori Duggan, member (Indiana University)

Karen Ross, member (ProQuest)

Tiffany LeMaistre, member (Nevada State College)

Jennifer Leffler, member (University of Northern Colorado)

Elaine McCracken, member (University of California)  
 Ted Westervelt, member (Library of Congress)  
 Joe Hinger, Mexican Student award liaison (St. John's University)  
 Chris Bulock, board liaison (California State University, Northridge)

**Continuing Activities**

- All committee members are contacting LIS programs to confirm contact information for distributing awards announcements.
- All committee members are reviewing the award descriptions for any corrections or edits.

**Completed Activities**

Mary Bailey updated the Past Awards web pages with the 2016 winners. Del Williams interviewed the Birdie MacLennan Award winner, Christopher Bulock. Jen Leffler interviewed the John Merriman winner, Clint Chamberlain, and both reports were submitted for the September 2016 newsletter. Lori Duggan and Karen Ross surveyed all award winners and compiled the responses for inclusion in the September 2016 newsletter.

**Budget**

<b>BUDGET Category - A&amp;R</b>	<b>2017 estimated</b>
Brandon's plaques	\$1,750.00
Conference calls	\$0.00
Hotel nights	\$4,500.00
Monetary awards	\$10,500.00
Postage/shipping	\$300.00
Travel	\$7,000.00
Other	\$300.00
<b>TOTAL</b>	<b>\$24,350.00</b>

This budget assumes:

- We will have 2 student award winners

- Those receiving travel will be given \$600 each (\$75 stipend included). An extra \$1000 was added in travel to cover overages.

**Questions for Board**

Award announcements are scheduled to be distributed in early November. Revisions to the announcements, because of changes in travel expenses, have been discussed with our board liaison. Will this need to be reviewed by the board before they are posted?

Submitted on: September 30, 2016

**Bylaws Committee**

Submitted by: Kate Seago

**Members**

Kate Seago, chair (University of Kentucky)  
 Valerie Bross, vice-chair (University of California, Los Angeles) – resigned August 2016  
 Maria Hatfield, member (WT Cox Information Services)  
 Sofia Slutskaya, member (Georgia Tech Library)  
 Tessa Minchew, member (North Carolina State University)  
 Angela Dresselhaus, board liaison (East Carolina University)

**Continuing Activities**

The Bylaws Committee is finishing the draft of changes to include the new standing committee on Standards. We anticipate having the draft of changes out for a vote shortly.

**Completed Activities**

Bylaws were updated with the most recent changes approved by the membership and the website was updated accordingly.

## Budget

None at this time. Most of the committee's work can be handled via email.

## Actions Required by Board

To submit the proposed changes for the Standards Committee to the NASIG community for a vote.

## Questions for Board

Who should designate an interim vice chair for the committee? And should we add another committee member to fill the vacancy left by Valerie's resignation?

Submitted on: September 15, 2016

## Communications and Marketing Committee

Submitted by: David Macaulay and Jessica Ireland

### Members

Jessica Ireland, co-chair (Radford University)  
[Listmanager]  
David Macaulay, co-chair (University of Wyoming)  
[Webspinner]  
Melissa Higgins, vice co-chair (University of Colorado Denver) [Webspinner]  
Charles McElroy, vice co-chair (Florida State University)  
[Listmanager]  
Beth Ashmore, SERIALST Moderator (Samford University)  
Leigh Ann DePope, Publicist (University of Maryland College Park)  
Eugenia Beh, Publicist-in-Training (MIT)  
Michael Fernandez, member (American University)  
Smita Joshipura, member (Arizona State University)  
Melissa Randall, member (Clemson University)  
Paoshan Yue, member (University of Nevada, Reno)  
Chris Bullock, board liaison (California State University, Northridge)

### Continuing Activities

- Committee members are rotating regular duties (blog, jobs blog, spam filter and SERIALST monitoring).

- Committee is reviewing and updating documentation in the CMC wiki.
- Publicist consults with and sends announcements from committee chairs or the board as requested to external lists.
- Publicist schedules tweets and re-tweets of items of interest, including events (with repeated reminders of deadlines), availability of presentations, proceedings, etc.; advertises the Jobs Blog; and scans the Newsletter for individual items to highlight; posts items of interest to Facebook and/or LinkedIn.
- SERIALST Manager approves posts, collects posts for weekly commercial digest, and assists list members with subscription issues.

### Completed Activities

#### Web

- Updated committee public pages with new chair, member, and board liaison information for 2016/17.
- Created new public web pages for the Standards committee, the Digital Preservation Task Force, and the Strategic Plan Implementation Task Force.
- Archived the 2016 Conference Website.
- Assisted Nominations & Elections committee in uploading new elections calendar and creating new Call for Nominations form.
- Updated Conference Proceedings webpages to reflect Open Access status of material 6 months after publication date.

#### Listserv

- All committee listservs and forwarding email addresses were updated for 2016/17 in July.
- Created new listservs for the Standards committee, the Digital Preservation Task Force, and the Strategic Plan Implementation Task Force; created a new forwarding email address for the Standards committee.
- Non-member conference attendees were removed from NASIG-L by September 22.

## Miscellaneous

- Worked with audio-visual service provider to set up web delivery of 2016 conference Vision session streaming videos.
- Uploaded presentations from 2016 conference to SlideShare.
- Assisted the Evaluation & Assessment committee with publicizing the 2016 conference survey.
- Uploaded videos of Vision sessions from the 2016 conference to the NASIG YouTube channel.
- Uploaded member interview videos from 2010 conference (provided by the Archives Task Force) to the NASIG YouTube channel.

## **Budget**

<b>Budget Category</b>	<b>2016/2017 Estimate</b>	<b>2017 (Jan-Dec) Recommendation</b>
Conference calls	\$0.00	\$0.00
Contracted services	\$0.00	\$0.00
Bee.Net (\$500 per month – email and listservs)	\$6,000.00	\$6,000.00
ArcStone (NASIG website and association management - \$300 per month + contingency amount of \$1450 for 10 hours of programming if needed)	\$5,050.00	\$5,050.00
SERIALST maintenance	\$8,000.00	\$8,000.00
Survey Monkey (online surveys)	\$204.00	\$204.00
SlideShare Pro (conference presentations)	\$114.00	\$114.00
UKSG Newsletter	\$750.00	\$750.00
Google Custom Search for nasig.org website	\$100.00	\$100.00
Contingency	\$882.00	\$882.00
<b>TOTAL</b>	<b>\$21,100.00</b>	<b>\$21,100.00</b>

## **Statistical Information**

### NASIG-L

- NASIG has 30 listservs.
- NASIG has 25 active @nasig.org email addresses.
- As of 09/22/2016, there are 779 subscribed members to NASIG-L and 99 unsubscribed members.

### SlideShare

- 22 presentations/posters were uploaded from the 2016 conference.
- As of 9/20/2016. 199 presentations/posters are available on the NASIG SlideShare channel.
- As of 9/20/2016, NASIG on SlideShare has 95 followers.

### Views

- April 2016-September 18, 2016 – 27,727
- Total (since March 2012) – 61,643

### Top Content (Views)

(October 2014–September 18, 2016)

1. The impact of reorganization on staff: using the core competencies as a framework for staff training and development (2,533)
2. Why the Internet is more attractive than the library (1,098)
3. RDA and serials - Webliography (970)
4. Wrangling metadata from hathi trust and pubmed to provide full text linking to the cornell veterinarian (942)
5. The Path of Least Resistance: Using Available Tools to Support the E-Resources Lifecycle (881)

### Blog

(April 2016 –September 20, 2016)

- NASIG Blog views – 3,471
- Jobs Blog views – 5,253

**Website**

**Sessions (Google Analytics)**

(April 2016-September 20, 2016)

April 2016	3,113
May 2016	3,510
June 2016	3,793
July 2016	1,616
August 2016	1,566
September 2016	950
Total	14,548

/site_page.cfm?pk_association_webpage_menu=310&pk_association_webpage=7802 (Core Competencies for E-Resources Librarians)	165
/site_page.cfm?pk_association_webpage_menu=700&pk_association_webpage=1234 (Travel/Hotel Information for annual conference)	161
/site_signin.cfm (Site login page)	139
/site_survey2.cfm (Annual conference evaluation)	128

**Top Ten Landing Pages ("Entrances" in Google Analytics)**

(April 2016-September 20, 2016)

www.nasig.org and /site_home.cfm	7,249
/site_page.cfm?pk_association_webpage_menu=700 And /site_page.cfm?pk_association_webpage_menu=700&pk_association_webpage=1228 (Both go to main page for annual conference)	2,649
/site_page.cfm?pk_association_webpage_menu=310&pk_association_webpage=1225 (Core Competencies)	776
/site_page.cfm?pk_association_webpage_menu=308&pk_association_webpage=4955 (SERIALST)	507
/site_event_detail.cfm?pk_association_event=12690 (Event page for annual conference)	319
/site_event_detail.cfm?pk_association_event=12830 (Event page for "Analyzing a Copyright Question: A How-to Guide" webinar)	191

**Twitter**

As of 9/20/2016, @NASIG has 632 followers.

**Facebook**

As of 9/20/2016, NASIG on FB has 374 members.

**LinkedIn**

As of 9/20/2016, NASIG on LinkedIn has 449 members.

**SERIALST**

- 2388 subscribers (as of 9/26/2016)
- 590 messages sent to subscribers from April 2016-September 2016

Submitted on: September 28, 2016

**Conference Planning Committee**

Submitted by: Danielle Williams & Sue Wiegand

**Members**

Danielle Williams (co-chair), University of Evansville  
 Sue Wiegand (co-chair), Saint Mary's College  
 Stephanie Adams, Tennessee Technological University  
 Stacy Baggett, Shenandoah University  
 Sheree Crosby, Cabell's International  
 Iris Garcia, UCLA School of Law  
 Beverly Geckle, Middle Tennessee State University  
 Richard Guajardo, University of Houston  
 Julia Hess, University of San Diego  
 Betsy Hughes, Abbott

Marsha Seamans, University of Kentucky  
Karen Davidson, Mississippi State University

### Continuing Activities

Special Venue Negotiations: Danielle and Sue met in Indianapolis on August 10, 2016.

Preliminary Budget Projections: The preliminary budget is based on last year's budget plus a few projected costs for catering and venue options

General Conference Issues: The listserv has been set up, and communication within the committee is ongoing. The CPC submitted the conference theme to the board, which was approved in August. We are moving ahead on developing a logo, and should have something to share with the board before the meeting in October.

The website coordinator will be Betsy Hughes.

### Questions for Board

None

### *Conference Proceedings*

Submitted by: Angela Dresselhaus

### Members

Angela Dresselhaus, production editor (East Carolina University)  
Leigh Ann DePope, production assistant (University of Maryland)  
Lila A. Ohler, editor (University of Maryland)  
Kristen Wilson, editor (North Carolina State University)  
Angela Dresselhaus, board liaison (East Carolina University)

### Continuing Activities

*2016 Proceedings:*

- Editing of submitted papers
- Working with authors to improve quality of papers

- Compiling front and back matter
- Training of new editors continues

### Completed Activities

*2016 Proceedings:*

- Two conference calls were held to discuss editing workflow
- A Trello board was setup to improve workflow management
- All but two papers were received as of 10-3-16, editors assigned
- Two new editors were onboarded since the last report
- Editing deadlines assigned to receive papers

### Budget

No budget requests for this FY.

Submitted on: October 3, 2016

### Continuing Education Committee

Submitted by: Kevin Balster

### Members

Kevin Balster, co-chair (UCLA)  
Adele Fitzgerald, co-chair (St. Joseph's College)  
Barbara Albee, vice co-chair (EBSCO)  
Xiaoyan Song, vice co-chair (North Carolina State University)  
Rachel Becker, member (University of Wisconsin)  
David Bynog, member (Rice University)  
Amanda Echterling, member (Virginia Commonwealth University)  
Mandy Hurt, member (Duke University Libraries)  
Rachel Miles, member (Kansas State University)  
Catherine Nelson, member (University of California, Santa Barbara)  
Shoko Tokoro, member (University of North Carolina at Charlotte)  
Lori Terrill, member (University of Wyoming)  
Betsy Appleton, board liaison (St. Edward's University)

## Continuing Activities

Upcoming NASIG Webinar: October 20, 2016: “An Introduction to COUNTER Usage Reports for Librarians” by Lorraine Estelle, COUNTER Project Director.

Xiaoyan Song is investigating the possibility of implementing a student rate for NASIG webinars, and is looking at other membership organizations such as ALCTS and NISO for more information.

David Bynog is in touch with ALCTS to schedule discussions about collaborating on future events.

## Completed Activities

The Continuing Education Committee hosted a webinar on May 19, 2016 entitled “Analyzing a Copyright Question: A How-to-Guide.” Speaker was Lisa Macklin, Director, Scholarly Communications Office, Emory University.

The committee partnered with NISO on a webinar held August 10, 2016 entitled “How Librarians Use, Implement and Can Support Researcher Identifiers.” Speakers were Micah Altman, Head/Scientist of MIT Librarians Program on Information Science; Emma Ganley, Chief Editor, PLOS Biology; Ekatarina (Eka) Grguric, Fellow, North Carolina State University Libraries; Madison Sullivan, Fellow, North Carolina State University Libraries; and William Cross, Director, Copyright and Digital Scholarship Center, North Carolina State University Libraries

The committee finished contacting the copyright holders for existing NASIGuides and added Creative Commons licenses to all of the guides.

The committee held conference calls on July 18 and September 27. Using feedback from the Annual Conference, the committee determined two webinar topics to investigate further.

Submitted on: October 3, 2016

## Database & Directory Committee

Submitted by Kathryn Wesley

### Members

Kathryn Wesley, chair (Clemson University)

Rebecca Culbertson, vice-chair (University of California, San Diego)

Elizabeth Jones, member (University of Oklahoma Health Sciences Center)

Char Simser, member (Kansas State University)

Stephanie Spratt, member (University of Colorado at Colorado Springs)

Michael Hanson, board liaison (Sam Houston State University)

### Continuing Activities

- Sending new member reports monthly to Membership Development Committee, Communication and Marketing Committee, and *Newsletter*.
- Sending edited reports (names and emails only) of new members to NISO contacts.
- Sending non-renewing member reports monthly to Membership Development.
- Deactivating members who have not renewed two months past last expiration, and sending those reports to CMC for removal from NASIG-L.

### Completed Activities

Worked with CMC chair David Macaulay to settle whether which committee (D&D or CMC) should be responsible for checking committee/group membership boxes in member database. We decided it would be logical for D&D to handle.

Confirmed that D&D member had AMO logins, divided up committees among D&D members, and completed project to update committee/group affiliations for the year. This annual project will be added to the D&D manual as it is revised this year to avoid future confusion.

Added new committees not previously listed in AMO to the member management section and removed any no longer extant (e.g. 30<sup>th</sup> Anniversary Committee).

### **Budget**

No expenses anticipated.

### **Statistical Information**

Member numbers as of October 10, 2016:

- Total – 999
- Regular – 507
- Organizational -45
- Lifetime – 1
- Library school student – 442
- Complimentary – 4

Submitted on: October 10, 2016

### **Evaluation and Assessment Committee**

Submitted by: Derek Marshall

### **Members**

Derek Marshall, chair (Mississippi State University)  
Melody Dale, vice-chair (Mississippi State University)  
Clinton Chamberlain, member (Dallas County Community College)  
Deberah England, member (Wright State University)  
Michael Fernandez, member (American University)  
Kathryn Johns-Masten, member (SUNY Oswego)  
Trina Nolen, member (Lamar University)  
Adolfo Tarango, board liaison (University of British Columbia)

### **Continuing Activities**

Review the Committee Manual for possible updating.

### **Completed Activities**

In January, Melody Dale accepted the position of vice-chair.

In March, the chair solicited feedback on new questions for the conference evaluation form from the Program Planning Committee and Conference Planning Committee chairs as well as from then-Board Liaison Steve Oberg. A mid-year committee report was submitted March 31, 2016.

In May, the chair sent a draft of the conference evaluation survey to committee members for comment. The survey was finalized and sent to the Communications and Marketing Committee on May 20, 2016. Reminders to NASIG members were sent out before, during, and after the conference to encourage participation. As an incentive to participate, a \$50 Amazon gift card was awarded by random drawing. The gift card recipient was Laura Secord from Macalester College.

The Committee received 16 requests for individual conference evaluation results, all of which were sent by August 2016.

In July, a final report of the conference evaluation results was provided for the NASIG Newsletter. A separate confidential report with a confidential link to the raw survey data was sent to the Executive Board, as well as the chairs of the Conference Planning Committee, Continuing Education Committee, and Program Planning Committee.

In August, the committee began work on preparing a NASIG Committees Self Evaluation survey to submit to all current committee members as well as previous chairs/co-chairs. The survey was finalized and distributed in September.

### **Budget**

\$50 for Amazon gift card for conference evaluation drawing

Submitted on: September 28, 2016



## Membership Development Committee

Submitted by: Rachel Erb

### Members

Rachel Erb, chair (Colorado State University)  
Alice Rhoades, vice-chair (Rice University)  
Pat Adams (YBP Library Services)  
Bob Boissy (Springer Nature)  
Stephanie Bernard (Robert Woodruff Library - Atlanta University Center)  
Alejandra Nann (University of San Diego)  
Christine Radcliff (Texas A&M University-Kingsville)  
Laurie Kaplan, board liaison (ProQuest)

### Continuing Activities

- New members welcome letter/non-renewals reminder letter. Email is sent monthly to new members who joined NASIG or members who have not renewed membership.
- In the process of setting up meeting for October.
- Chair has been tending to an ill family member out of state for most of the summer and was sent overseas for her work at CSU.

### Completed Activities

- We are up to date in sending welcome and non-renewal letters.
- Doodle poll to set up October meeting was sent.

### Budget

Requesting \$100 for conference calls.

### Action Required by Board

Direction on creating strategy to promote NASIG to institutions/organizations that are no longer a member of NASIG (former members retired by current colleagues did not join).

## Questions for Board

- Would it be a good idea to provide a brief survey for incoming members to find out why they joined NASIG and how they expect NASIG will contribute to their professional growth?
- Conversely, should we also survey those who do not renew to find out why?
- What does the Board want us to address this year?

Submitted on: October 4, 2016

## NASIG Mentoring Group

Submitted by Sandy Folsom

### Members

Sandy Folsom, chair (Central Michigan University)  
Trina Holloway, vice-chair (Georgia State University)  
Rachel Lundberg (Duke University)  
Adolfo Tarango, board liaison (University of British Columbia)

### Continuing Activities

The Mentoring Group is continuing to work with the Student Outreach Committee on a proposal to create a year-long mentoring program for student members of NASIG. A second conference call for members of both groups and board liaisons took place on September 15. During this call, the draft proposal was discussed and some modifications were made. The proposal will be submitted to the Executive Board prior to the fall meeting.

### Completed Activities

The Mentoring Group was charged with drafting mentor/mentee application forms for the student mentoring proposal. The committee created draft forms that were discussed at the September 15 conference call. The forms were amended as a result of the discussion. The updated forms were incorporated into the overall proposal.

## Budget

No funds were expended during this quarter.

Submitted on: September 29, 2016

### *Newsletter*

Submitted by: Kate Moore

## Members

Kate Moore, editor-in-chief (Indiana University Southeast)

Stephanie Rosenblatt, copy editor (Cerritos College)

Tina Herman Buck, copy editor (University of Central Florida)

Kurt Blythe, columns editor (University of North Carolina - Chapel Hill)

Christian Burris, profiles editor (Wake Forest University)

Rachel A. Erb, conference editor (Colorado State University)

Gail Julian, submissions editor (Clemson University)

Nancy Hampton, advertising editor (Xavier University of Louisiana)

Christian Burris, board liaison (Wake Forest University)

## Continuing Activities

The December issue is currently in production. The deadline for CPC Updates, PPC Updates, and the President's Corner is November 1st. The deadline for columns, profiles, and other submissions is November 15th.

The full PDF issues of September 2015 and September 2016 are on hold until a new layout editor is appointed.

## Completed Activities

Published issues

- May 2016
- September 2016

Personnel Updates

- Appointments
  - Christian Burris took over as Profiles Editor for the September 2016 issue.
  - Gail Julian took over as Submissions Editor for the September 2016 issue.
- Resignations
  - Sharon Dyas-Correria stepped down as Profiles Editor after the May 2016 issue.
  - Rachel Erb stepped down as Submission Editor after the May 2016 issue (she will continue a conference editor for the 2017 conference).
  - Andy Wesolek stepped down as layout editor after the September 2016.

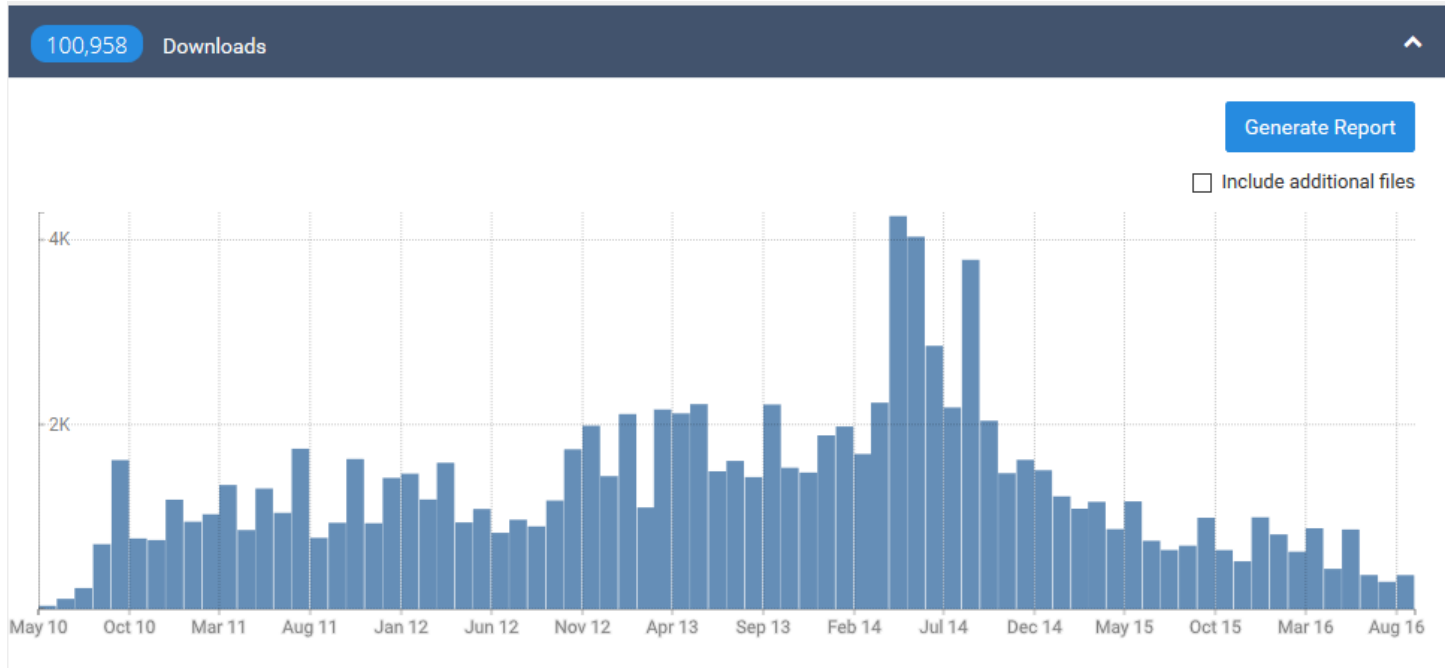
## Budget

None requested

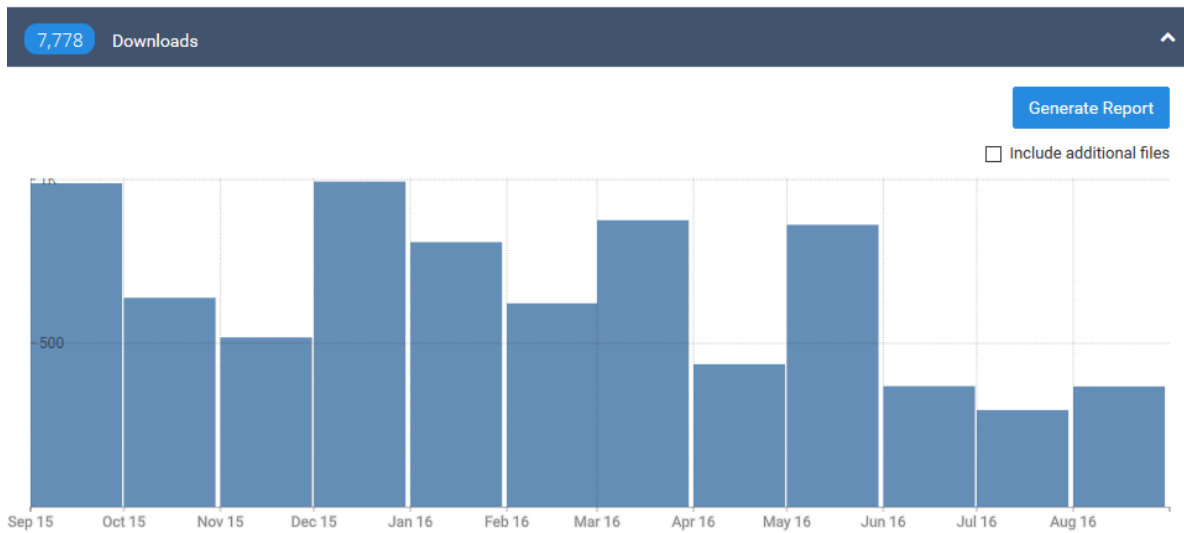
## Statistical Information

- 100,958 Total full-text downloads from bepress site (May 2010 – August 2016)
- 7,778 Full-Text downloads for the past year (September 2015 – August 2016)
- 1,895 Full-text downloads since last report (May – August 2016).

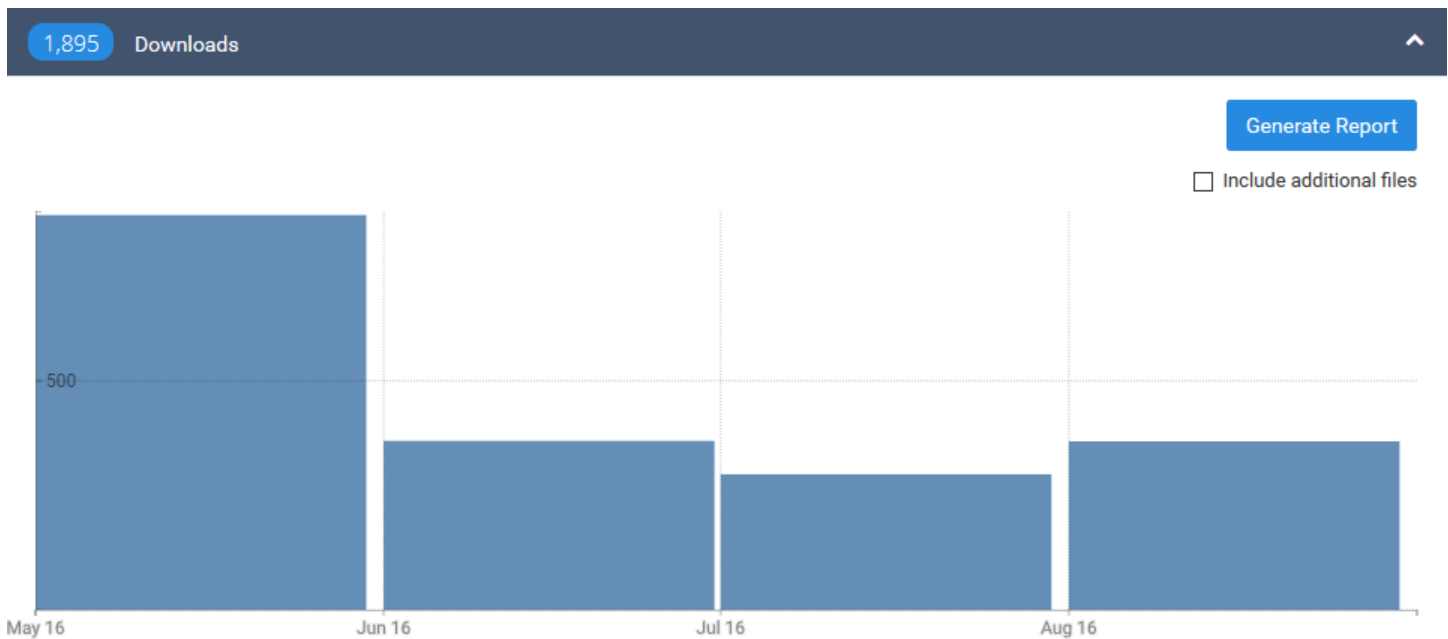
Breakdown by Month of Downloads (Since migration to Bepress, May 2010-August 2016)



Breakdown by Month of Downloads (Past Year, September 2015 – August 2016)



## Breakdown by Month of Downloads (Since last report, May 2016 – August 2016)



Submitted on: September 29, 2016

### Nominations & Elections Committee

Submitted by: Patrick Carr

#### Members

Patrick Carr, chair (University of Connecticut)  
Erika Ripley, vice-chair (University of North Carolina at Chapel Hill)  
Joe Badics (Eastern Michigan University)  
Eleanor Cook (East Carolina University)  
Marcella Leshner (St. Mary's University)  
Buddy Pennington (University of Missouri--Kansas City)  
Marsha Seamans (University of Kentucky)  
Laurie Kaplan, board liaison (ProQuest)

#### Continuing Activities

Accepting nominations for NASIG office through November 1, 2016.

#### Completed Activities

- Held committee meeting at 2016 NASIG Annual Conference.
- Scheduled time for the fall 2016 committee conference call.
- Made minor revisions and updates to the N&E committee manual.
- Drafted a timetable for the 2016/17 nomination cycle, received NASIG Board approval for the draft timetable, and posted the timetable on the NASIG website.
- Updated the nomination form for the 2016/17 cycle.
- Sent out a call for nominations to the NASIG membership.

#### Budget

\$100

Submitted on: September 27, 2016

## Program Planning Committee

Submitted by: Steve Kelley & Violeta Ilik

### Members

Steve Kelley, chair (Wake Forest University)  
Violeta Ilik, vice-chair (Northwestern University)  
Marsha Aucoin, member (EBSCO Information Services)  
David Burke, member (Villanova University)  
Maria Collins, member (North Carolina State University)  
Christie Degener, member (University of North Carolina at Chapel Hill)  
Emily Farrell, member (De Gruyter)  
Gail Julian, member (Clemson University)  
Betty Landesman, member (none)  
Corrie Marsh, ex officio (Old Dominion University)  
Lisa Martincik, member (University of Iowa)  
Apryl Price, member (Florida State University)  
Wendy Robertson, member (University of Iowa)  
Steve Oberg, board liaison (Wheaton College)

### Continuing Activities

Call for Proposals: The call for proposals will be open from September 30 - November 15, 2015, continuing the practice of the past several years of having one long call for proposals, with the option of extending the call if necessary. Reducing the number of call for proposals has helped PPC make better selections, since we can look at the pool of proposals as a whole, and not divided between two calls. While October/November may seem rather early for a mid-June conference, it is not as early as calls in the past, and it would be logistically challenging to move the call later in the year.

Once again, this year's call for proposals will continue to target the core competencies, however, we have added a project management category to encourage new types of proposals. Additionally, follow-up messages will be sent during the call period targeting topics in areas identified in the 2015 conference feedback forms.

The PPC will once again be using the proposal collecting product called Proposal Space

([www.proposalspace.com](http://www.proposalspace.com)) to collect and review all of the proposals.

Conference Schedule: The 2017 draft conference schedule accompanies this report.

Vision Speakers: We have confirmed Vision Speakers and are awaiting signed MOUs.

Preconferences: The selection and planning of preconferences is not as far along as the Chair would like, and the Chair takes full responsibility for this problem. The committee has expressed their preferences for preconference topic, but we still need to identify speakers to actually conduct the workshops.

The PPC membership has been most favorable toward the following topics:

- MARCEdit (repeating the very successful 2015 preconference)
- Project Management/Management Tools
- Research Data Management
- Collection Assessment
- Linked Data/BIBFRAME
- COUNTER/other statistical tools

The Chairs anticipates that there will be further developments in this area to discuss at the Board meeting on October 11th.

Great Ideas Showcase & Snapshot Sessions: The Great Ideas Showcase will continue to be a platform for poster, multimedia, and three-dimensional programs, and the Snapshot Sessions will provide speakers the opportunity to share information in brief presentations. They will once again be held at the same time, but we will be looking for opportunities/space to have the Great Ideas Showcase content either displayed early or left on display longer so that everyone can see what they need to or want to see.

Student Snapshot Sessions: For the first time, the Student Outreach Committee will solicit proposals from SILS students to conduct snapshot sessions at the

conference. SOC will publicize the call for proposals and will select the presenters. PPC will provide a slot for these Student Snapshot Sessions on the program. At SOC's request, this session will take place during other concurrent sessions, as they would prefer to lessen the pressure on the student presenters by not having their snapshot presentations be the only conference content available at a given time.

Lightning Talks: PPC will once again schedule and provide time for Vendor Lightning Talks for vendors who have met the sponsorship requirement and are interested in giving a talk.

### **Budget**

A budget request for the 2016/2017 Program Planning Committee has been submitted.

### **Questions for Board**

- Does the Board want the PPC to leave presentation slots open in the schedule to allow for presentations on late-breaking/last minute topics? This will be important to know before we begin selecting presenters in January.
- Should the Student Snapshot Sessions be given a different name so as to differentiate them from the (regular non-student) Snapshot Sessions?
- One or more members of the Board suggested the idea of a preconference to explain the basics of the current cataloging environment to non-catalogers. This was not one of the preferred topics among the PPC, but does the Board wish for us to pursue this idea?

Submitted on: October 3, 2016

## **Site Selection Committee**

Submitted by: Anne E. McKee

### **Members**

Anne E. McKee, Conference Coordinator (GWLA)  
Anna Creech, President (University of Richmond)  
Steve Oberg, VP/Pres-elect (Wheaton College)

### **Continuing Activities**

Site Selection Team has identified two cities to travel to for site visits. If neither of these cities pan out, McKee will send out the RFP again with different cities on the east coast. Creech and Oberg have decided that the food & beverage could be increased based on expenditures from recent conferences but we are still trying to hold steady on lodging room prices.

### **Completed Activities**

Sent out 2018 Annual Conference RFP on Aug. 4<sup>th</sup>, 2016 with deadline of Noon on Sept. 13<sup>th</sup> to CVBs (Conference and Visitors Bureau) in six cities on the east coast. Received responses from three cities.

### **Budget**

No expenditures yet, but will include travel when dates have been arranged. Estimated \$2,500.

### **Actions Required by Board**

For lodging prices to remain the same, we might need to must look to 2<sup>nd</sup> and 3<sup>rd</sup> tier cities where travel to and from the location may be more difficult

Submitted on: Sept. 19, 2016

## Standards Committee

Submitted by: Tessa Minchew

### Members

Tessa Minchew, chair (North Carolina State University)  
Mark Hemhauser, vice chair (University of California, Berkeley)  
Jennifer Combs, member (Kansas City Public Library)  
Deberah England, member (Wright State University)  
Beverly Geckle, member (Middle Tennessee State University)  
Christina Geuther, member (Kansas State University)  
Maria Hatfield, member (WT Cox Information Services)  
Jie Li, member (Morgan State University)  
Corrie Marsh, member (Old Dominion University)  
Emily Ray, member (University of Arkansas, Little Rock)  
Angela Dresselhaus, board liaison (East Carolina University)

### Continuing Activities

As a committee newly formed in early August 2016, much of Standards' activities are continuing. The committee is in the process of finalizing its structure and procedures, including the creation a committee manual which is still in the draft stage.

Assignments and responsibilities are being fleshed out for the interactions with partner organizations, currently NISO and Project COUNTER. NISO workflows are almost completely solidified. Project COUNTER is still under review. NISO prohibits sharing of ballot information on an open listserv or in any other forum to which non-NASIG members might have access. As such, the committee is working with CMC to create a password-protected page on the NASIG website to be used for sharing information regarding upcoming ballots. Membership input regarding these ballots will be sent to the committee's email address.

### Completed Activities

The committee has agreed upon a monthly meeting schedule and has held its inaugural meeting to discuss

the committee charge and other administrative details. A shared Google Drive folder structure has been created to store working and administrative documents. The committee calendar has been established and the initial committee duties assigned. Jie Li has been appointed to serve as web liaison.

NISO requires partner organizations to select two official representatives who will receive information about upcoming ballots and who will shepherd the partner organization's proposed standards through the approval process. Beverly Geckle and Christina Geuther have been appointed as NASIG's official NISO representatives. Beverly has been selected as the primary representative, and will cast NASIG's official vote in all ballots. Christina will be her back up if she is unable to vote.

### Budget

\$200.00

### Action Required by Board

Review the proposal for term lengths for representatives to partner organizations, and approve or suggest revisions.

Submitted on: October 3, 2016

## Student Outreach Committee

### Members

Katy DiVittorio, chair (University of Colorado Denver)  
Todd Enoch, vice-chair (University of North Texas)  
Christina Geuther, member (Kansas State University)  
Beth Guay, member (University of Maryland, College Park)  
Melissa Johnson, member (Georgia Regents University)  
Stephanie Miller, member (San Francisco Theological Seminary)  
Heylicken (Hayley) Moreno, member (University of Houston)

Shannon Regan, member (New York Public Library)  
Steve Oberg, board liaison (Wheaton College)

### **Completed Activities**

In the summer of 2015 a Membership Committee proposal to the Board was approved and free student membership was offered to students. Approximately 400 student members have now joined NASIG. At the request of the Board SOC conducted a survey of these new student members. The Summary of Results from the New Student Members Survey was published in the September 2016 Newsletter.

### **Continuing Activities**

The SOC members and ambassadors reach out to the various library and information schools on an ongoing basis to make sure they know about the NASIG conference and scholarship opportunities. SOC continues to recruit new ambassadors which will make connections with individual library schools.

In addition to SOC regular activities SOC has two initiatives for the 2016-17 year:

- 1) Formal Mentoring Program - The Mentoring Group & SOC are currently collaborating on creating a formal mentoring program between student NASIG members and professional NASIG members. A proposal to the Board will be submitted prior to the Fall Board Meeting. If approved the two committees will pilot this formal mentoring program which will start at the 2017 Conference.
- 2) Student Snapshot Sessions - A&R, PPS & SOC are collaborating to develop a Student Snapshot Session during the 2017 Conference. Modeled after the "Snapshot Sessions" at the 2014 NASIG Conference, these Snapshot Sessions would reserve an hour block during the conference for "Student Snapshot Sessions." Current library school students will be invited to submit a snapshot session proposal, for a ten-minute presentation at the NASIG conference. Student award winners will be offered the chance to present first. An open call for

proposals from students will go out if not enough of the award winners wish to present. The session topics would not be limited in subject, and students could present on their thesis topics, final projects, interesting class projects, or other individual and group ideas that are central to the NASIG mission. SOC will work with the ambassadors to distribute information regarding the awards, and to highlight any funding that library schools may provide for students that participate in a conference program.

### **Budget**

The budget for the SOC is \$100 covering the printing of SOC ambassador handouts for recruitment or for mentoring orientation documents if the pilot is approved.

Submitted on: September 28, 2016

### **Archives Task Force**

Submitted by: Sara Bahnmaier

### **Members**

Sara Bahnmaier, co-chair (University of Michigan, Ann Arbor)  
Peter Whiting, co-chair (University of Southern Indiana)  
Eleanor Cook, member (East Carolina University)  
Carol Ann Borchert, board liaison (University of South Florida)

### **Continuing Activities**

Conference Calls: The Archives Task Force held monthly conference calls in July, August and September.

Videos: In 2009, several NASIG members granted interviews that were recorded, edited by David Winchester (Wichita State) and shown as part of the 2010 25th anniversary celebration in Palm Springs. Twenty-seven video clips were obtained from the NASIG Digital Archives at the University of Illinois Archives. We asked the interviewees to view their clips before submitting to the Communications & Marketing



Committee for posting on the NASIG Conferences YouTube channel ([https://www.youtube.com/channel/UCVvnh\\_CzXS8YgftuvlypTiQ](https://www.youtube.com/channel/UCVvnh_CzXS8YgftuvlypTiQ) )

Several more interviews had been recorded but only recently discovered in the archives; however, there have been technical difficulties with transmitting and opening the MP4 files. The task force continues to work on posting all of the interviews available to YouTube. The project is nearly complete.

History Update for the NASIG Website: The 30th Anniversary celebration webpage was added and the task force is working to complete the Board Rosters, Committees, Task Forces, Budget History, Membership Numbers, Annual Conferences, Student Grant Applicants and Awards, Student Grant Winners and Scholarship and Award Winners. Memorials and All-Conference Attendees have been updated.

Charge to Investigate Moving & Digitizing the Archives: Our goal is to investigate digital archiving services at the current location, UIUC. There, a digital archive has been created to contain audiovisual files. Their description is online and they can be downloaded upon request (the request is made at the UIUC Archives). We have PDFs and photos that could be deposited if UIUC Archives will create the schema. We will compare this option with the effort required to start and maintain a repository site of our own using a service like Digital Commons or the like. We also need a confidential (board-only) option for select materials. The task force is planning a conference call with the UIUC Archivist in October or November.

### **Completed Activities**

Videos: Twenty-three video clips have been cleared to be posted on the NASIG Conferences YouTube channel ([https://www.youtube.com/channel/UCVvnh\\_CzXS8YgftuvlypTiQ](https://www.youtube.com/channel/UCVvnh_CzXS8YgftuvlypTiQ))

Memorials: The task force sent a message to NASIG-L requesting names for the memorial webpage. The updates from 2009-2016 have been completed.

All-Conference Attendees: A recent picture and caption listing the all-conference attendees was posted on the NASIG website.

### **Budget**

The deposit account at UIUC to pay for hourly work contains \$350. UIUC told us this is sufficient for routine addition and arrangement of deposits, in digital or paper format. Our investigation will look into the further expenses of digitizing the paper archives.

### **Questions for Board**

Digitizing the paper archive is the kind of work that a graduate student might do and learn from. The task force would like to investigate whether the UIUC Archives would be willing to make a temporary arrangement for paid field work as a learning opportunity for a student. If we don't currently have an ambassador to UIUC - would we need one? Do we have an active NASIG member at UIUC who might be able to help with recruiting and supervising an internship?

Submitted on: October 11, 2016

### **Digital Preservation Task Force**

Submitted by: Wendy Robertson

### **Members**

Wendy Robertson, chair (University of Iowa)  
Liz Kupke, member (St. John's College)  
Shannon Regan, member (New York Public Library)  
Zach Van Stanley, member (University of Denver)  
Ted Westervelt, member (Library of Congress)  
Christian Burris, board liaison (Wake Forest University)

## Continuing Activities

The group has shared their backgrounds relating to digital preservation with each. The group is pulling together a Google document with definitions of digital preservation, other groups working on this outside of NASIG (potential collaborators and also ways to help focus our work on what isn't being done), and relevant documents and articles.

## Completed Activities

None

## Budget

\$200 for conference calls [I have no idea how much this would cost]

Submitted on: September 30, 2016

## Financial Planning Task Force

Submitted by: Peter Whiting

## Members

Susan Davis, co-chair (State University of New York, Buffalo)

Peter Whiting, co-chair (University of Southern Indiana)

Virginia Martin, member (Duke University)

Michael Hanson, board liaison (Sam Houston State University)

## Continuing Activities

Task Force continues to review financial aspects of NASIG including the reserve fund, conference revenue and vendor support.

## Completed Activities

Conference call July 13, 2016

Conference call August 17, 2016

Conference call September 21, 2016

## Budget

Expenses for conference calls.

## Questions for Board

A Financial Reserve Plan is attached for the Board to discuss.

Submitted on: September 21, 2016

## Scholarly Communications Core Competencies Task Force

Submitted by: Andrew Wesolek

## Members

Andrew Wesolek, chair (Clemson University)

Sara Bahnmaier (University of Michigan)

Jason Boczar (University of South Florida)

Rachel Miles (Kansas State University)

Char Simser (Kansas State University)

Stephanie Spratt (University of Colorado at Colorado Springs)

Sarah Sutton (Emporia State University)

William Joseph Thomas (East Carolina University)

Betsy Appleton, board liaison (St. Edwards University)

## Continuing Activities

The Task Force is awaiting feedback on the draft core competencies.

## Completed Activities

The Task Force held weekly conference calls over the last quarter and completed a rough draft of the core competencies for scholarly communications librarians. The draft has been shared with the board and we await their feedback. Subsequently, the draft will be posted on the NASIG website and we will invite feedback from the membership.

**Budget**

None

**Action Required by Board**

Request feedback on draft core competencies.

Submitted on: September 27, 2016

**Strategic Planning Task Force**

Submitted by: Joyce Tenney

**Members**

Joyce Tenney, chair (UMBC)

Carol Ann Borchert, member and board liaison  
(University of South Florida)

Kittie Henderson, member (EBSCO Information Services)

Betsy Hughes, member (Abbott)

Steve Kelley, member (Wake Forest University)

Virginia Bacon Martin, member (Duke University)

Angie Thorpe, member (Indiana University Kokomo)

**Continuing Activities**

The committee continues to review and discuss the strategic planning documents supplied by the board from their planning meeting in January 2016. Possible actions to various proposed strategic actions to move

NASIG forward into the next phase of growth and development have been reviewed and categorized as “consult with membership,” “move forward,” or “do not pursue.” The list is attached and as board feedback is supplied, the committee will continue to work toward a proposed comprehensive strategic action plan.

**Completed Activities**

The committee has completed initial review and discussion of the strategic planning documents. An initial designation as to possible action on each proposed action item has been assigned for board review.

**Budget**

At this time, the only budget required for the committee is a conference call budget.

**Action(s) Required by Board**

Please review the attached listing of possible actions for each strategic planning proposed action item and supply feedback on broad concept of committee work and any specific items as needed.

Submitted on: September 28, 2016