



Executive Board Minutes

NASIG Board Conference Call July 25, 2016

Attendees

Executive Board:

Anna Creech, President
Carol Ann Borchert, Past-President
Steve Oberg, Vice President/President-Elect
Kelli Getz, Secretary

Members at Large:

Betsy Appleton
Chris Bulock
Christian Burris
Angela Dresselhaus
Laurie Kaplan
Adolfo Tarango

Ex Officio:

Kate Moore

Regrets:

Michael Hanson, Treasurer

1.0 Welcome (Creech)

The meeting was called to order at 1:05 pm.

2.0 Secretary's Report (Getz)

Board Activity Report:

July 22, 2016: Board approves the minutes from the Board meeting on 6/8, the Business Meeting on 6/11, and the 6/12 Board meeting.

3.0 Publicist Discussion (Creech)

There was a discussion surrounding the role of the Publicist. In the Publicist's Manual, there are a number of inconsistencies regarding the Publicist's duties.

ACTION ITEM: Remind committees about the publicity guidelines. Additionally, committees should identify one member to send newsworthy items to the Publicist for distribution (All).

ACTION ITEM: The Board should look at the Publicist's Manual and identify areas for the Publicist to rework. Bulock will pass along suggested changes to the Publicist (All; Bulock)

4.0 Committee Updates (All)

- Archivist: The Photo Historians are working with the Archivist on identifying people from the 2016 conference. The banners are currently being photographed for inclusion in the Archives.
- Archives Task Force: They are wondering what to do with the video from the 25th Annual Conference party.
- A&R: A&R is busy gathering essays from the award winner to send to the Archivist. A&R is also pleased with the flat \$600 reimbursement model. They are working on organizing student award winners to be recorders for conference sessions.
- Bylaws: Nothing to report.

- CMC: CMC is done updating webpages and email lists with the current list of committee members. CMC is also working on short video trainings for new committee chairs.

ACTION ITEM: Bullock will follow up with CMC to see where the recordings of the 2016 vision speakers are located.

- CPC: They are working on identifying conference themes for the 2017 conference.
- CEC: They have finalized 3 presentations for NISO webinars.
- D&D: Nothing to report.
- E&A: They are ready to get started on the evaluation process.

ACTION ITEM: Tarango will work with E&A to make sure that they send the ratings data from the conference surveys to PPC and CPC. Additionally, they will send CEC sessions that they think would work as webinars.

- MDC: Nothing to report.
- Mentoring: Mentoring is working with SOC to develop the student mentoring program. Mentoring and SOC will have a draft of the student mentoring program ready for the Board to review at the Fall Board Meeting in October.

ACTION ITEM: Mentoring and SOC will have a draft of the new student mentoring program ready for the Board to review at the Fall Board Meeting (Oberg and Tarango).

- *Newsletter:* Moore is working on the September issue.
- N&E: Nothing to report.

- *Proceedings:* Dresselhaus is hopeful that she'll get 100% of the *Conference Proceedings* this year.

- PPC: PPC has picked their Vision Speakers.

- Site Selection: Nothing to report.

- SOC: SOC is working with Mentoring on developing the student mentoring program. Also, they are working on an article summarizing the student survey results.

- Digital Preservation Task Force: Nothing to report.

- FPTF: Nothing to report.

- SCCCTF: They are still on track to have a draft ready for the Fall Board meeting.

- Strategic Plan Implementation Task Force: They have met and will begin drafting the strategic plan and sending topics to the membership for discussion.

- Standards Committee: The committee will consist of 10 members. In order to have staggered terms of 1, 2, 3, 4, and 5 years, the Standards Committee will need to get the bylaws changed. Also, Oberg will appoint Board liaison to the Standards Committee for 2016/2017.

ACTION ITEM: The Bylaws Committee will need to identify areas of the NASIG Bylaws that need to be changed and suggest rewording in order for the Standards Committee members to have staggered terms of 1, 2, 3, 4, and 5 years. (Dresselhaus)

ACTION ITEM: Oberg will appoint a Board liaison to the Standards Committee for 2016/2017.

ACTION ITEM: Oberg will send the final list of Standards Committee members to the Board and to CMC to update the Standards Committee page.

5.0 Adjourn (Creech)

The meeting was adjourned at 2:00 pm.

Meeting minutes submitted by:

Kelli Getz
Secretary, NASIG Executive Board