



## Executive Board Minutes

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### NASIG Board Conference Call May 23, 2016

#### Attendees

##### Executive Board:

Carol Ann Borchert, President

Steve Kelley, Past-President

Anna Creech, Vice President/President-Elect

Kelli Getz, Secretary

Beverly Geckle, Treasurer

##### Members at Large:

Eugenia Beh

Christian Burris

Maria Collins

Laurie Kaplan

Wendy Robertson

Kate Moore, Ex Officio

##### Guests:

Betsy Appleton, Incoming Member-at-Large

Chris Bullock, Incoming Member-at-Large

Angela Dresselhaus, Incoming Member-at-Large

Adolfo Tarango, Incoming Member-at-Large

##### Regrets:

Michael Hanson, Treasurer-Elect

Steve Oberg, Member-at-Large

#### 1.0 Welcome (Borchert)

The meeting was called to order at 11:02 am.

#### 2.0 Treasurer's Report (Geckle)

The administration budget is higher this year than last year due to the Board's Strategic Planning session on January 21 before the Board's Winter Meeting on January 22. Additional expenses this year also include NISO membership fees, the purchase of recorders for the Conference Proceedings Editors and the Secretary, and the printing of new physical banners with the new NASIG logo and tagline.

#### 3.0 Secretary's Report (Getz)

##### Board Activity Report:

- May 11, 2016: Board approves the minutes from the 3/31 and 4/25 conference calls.

#### 4.0 NonProfit Help (Borchert)

##### 4.1 Marketing

The Board will wait to discuss Marketing with NonProfit Help.

##### 4.2 Insurance

NonProfit Help completed the insurance review.

##### 4.3 Auditing

The tax-exempt status for Indianapolis still needs to be completed.

## 5.0 Committee Reports (All)

### 5.1 PPC (Crech)

Introducers have been assigned. Everything else is moving along nicely.

### 5.2 CPC (Kelley)

The contract with the Balloon Museum has been signed. Outstanding contracts include transportation to the Balloon Museum and the balloon ride contract.

At this point, over 300 people have registered for the conference.

- Archivist/Archives Task Force: Nothing to report.
- A&R: A&R suggested some ways in which the application process could be streamlined, as well as designating a flat reimbursement rate for award recipients. The Board will discuss the suggestions at the Board meeting in June.
- Bylaws: Today is the last day to vote on the Bylaws changes.
- CMC: The Google site search is working.
- *Proceedings* Editors: Authors of the 2015 Conference Proceedings signed the previous version of the contract. CPE will be following up with those authors to have them sign the new license to publish.
- CEC: Nothing to report.
- D&D: The committee is updating the D&D manual with new procedures.
- E&A: Nothing to report.
- FPTF: Nothing to report.
- MDC: Nothing to report.
- Mentoring: The Mentoring Committee is working on organizing the First Timers' Reception.
- *Newsletter*: The May issue is out. Also, a Submissions Editor is still needed.
- N&E: Nothing to report.
- SCCCTF: Nothing to report.
- SOC: SOC will be giving out gift cards as an incentive to get students to fill out the survey. The SOC report will be available to the Board before the Board meeting in June.

## 6.0 Site Selection (Borchert)

A list of sites for potential conference site rotation has been developed and shared with the Board.

## 7.0 Adjourn (Borchert)

The meeting was adjourned at 11:57 am.

Minutes submitted by:

Kelli Getz  
Secretary, NASIG Executive Board