



## Executive Board Minutes

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### NASIG Board Conference Call March 31, 2016

#### Attendees

##### Executive Board:

Carol Ann Borchert, President  
Steve Kelley, Past-President  
Anna Creech, Vice President/President-Elect  
Kelli Getz, Secretary  
Beverly Geckle, Treasurer  
Michael Hanson, Treasurer-Elect

##### Members at Large:

Eugenia Beh  
Christian Burris  
Maria Collins  
Laurie Kaplan  
Wendy Robertson

Kate Moore, Ex Officio

##### Regrets:

Steve Oberg, Member-at-Large

#### 1.0 Welcome (Borchert)

The meeting was called to order at 12:03 pm.

#### 2.0 Treasurer's Report (Geckle)

##### 2.1 Review of Conference Compensation (Geckle)

The Board reviewed a list of individuals receiving conference compensation to identify any inconsistencies between NASIG policies and actual

practice. A&R brought forth an issue regarding whether or not award winners were required to have roommates during the three nights that NASIG covers their hotel room costs.

**VOTE:** All award winners (including student award winners) will not have to have a roommate, and NASIG will pay for the full cost of their hotel rooms for 3 nights. The motion was made by Creech and seconded by Borchert, and the motion passed unanimously.

The award winner compensation information should be passed along to A&R, CPC, and PPC by their respective Board liaisons. Additionally, these committees may need to update their manuals to include this information.

The Board also noticed that the Mexican Student Award is not on the website. Additionally, the Board would like A&R to announce the award winners since an announcement has not yet been made.

**ACTION ITEM:** A&R will coordinate with CMC to include the Mexican Student Award on the Awards page of the NASIG website (Creech & Burris).

**ACTION ITEM:** A&R will send out a message to the NASIG membership announcing the award winners (Creech).

It was decided that much of the compensation information would be maintained by CPC. However, the NASIG website needs to be updated regarding the current compensation information.

**ACTION ITEM:** Hanson will send a list of pages on the NASIG website regarding conference compensation to CMC to update.

### 3.0 Secretary's Report (Getz)

**VOTE:** Borchert made a motion to approve the minutes from the March 15 conference call. Burriss seconded, and the motion passed unanimously.

Board Activity Report:

- March 4, 2016: Board approves the registration rates for the half-day preconferences in 2016 at \$75.
- March 8, 2016: Board approves giving \$500 of financial support to the eBooks Festival at Wake Forest.
- March 9, 2016:
  - Board approves the creation of the Fundraising Coordinator position.
  - The Board approved the purchase of 3 physical banners to replace the banners with the old NASIG logo.
- March 11, 2016:
  - The Board approves the Bylaws revisions as presented to the Board on March 8.
  - The Board accepts the revised conference registration cancellation policy, including removal of the \$50 processing charge.
- March 15, 2016: The Board elects to become a voting member of NISO for an annual fee of \$1,800.
- March 17, 2016: The Board approves the minutes from the conference call on February 22, 2016.

### 3.1 Action Items Update (Borchert/Getz)

The Board went through the list of outstanding Action Items.

The Board documents have now been moved to a shared Board Google Drive account.

**ACTION ITEM:** Board members will send their preferred Google Drive account addresses to Getz so that she can add them to the Board's shared Google Drive account.

**VOTE:** A motion was made by Burriss for to upgrade the Google search box on the NASIG website to an ad-free version for \$100. The motion was seconded by Robertson and passed unanimously.

### Room Block Discussion (Borchert/Kelley)

Kelley and Creech are verifying that we have enough reserved rooms for the NASIG award winners.

### 4.0 Committee Updates (All)

- SOC: Nothing to report.
- Site Selection: Site Selection will be meeting next month.
- SCCTF: Nothing to report.
- PPC: Nothing to report.
- N&E: Nothing to report.
- *Newsletter*: Moore will be sending out the call for the Submissions Editor soon.
- Mentoring: Nothing to report.
- Membership: Nothing to report.
- FPTF: Nothing to report.
- E&A: E&A submitted their mid-year report.
- D&D: Nothing to report.
- CEC: Nothing to report.
- *Proceedings* Editors: Kristen Wilson has been named the new *Proceedings* Editor. Dresselhaus

will be taking over as First Production Editor, with Pope serving as the Production Assistant.

- CPC: CPC is investigating potential off-site event spaces for the conference.
- CMC: Nothing to report.
- Bylaws: Nothing to report.
- A&R: Nothing to report.
- Archives Task Force: Nothing to report.
- Archivist: Nothing to report.

**ACTION ITEM:** Board liaisons need to remind their committees that annual reports are due May 2.

#### **5.0 Adjourn (Borchert)**

The meeting was adjourned at 1:04 pm.

Minutes submitted by:

Kelli Getz  
Secretary, NASIG Executive Board