



## Executive Board Minutes

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### **NASIG Board Conference Call January 13, 2016**

#### **Attendees**

##### Executive Board:

Carol Ann Borchert, President  
Steve Kelley, Past President  
Kelli Getz, Secretary  
Beverly Geckle, Treasurer  
Michael Hanson, Treasurer-Elect

##### Members at Large:

Eugenia Beh  
Christian Burris  
Laurie Kaplan  
Wendy Robertson

##### Ex Officio:

Kate Moore

##### Guests:

Betsy Appleton, Conference Planning Committee (CPC)  
Co-Chair  
Mary Ann Jones, CPC Co-Chair  
Corrie Marsh, Program Planning Committee (PPC) Vice  
Chair  
Danielle Williams, PPC Chair

##### Regrets:

Anna Creech, Vice President/President-Elect  
Maria Collins, Member at Large  
Steve Oberg, Member at Large

#### **1.0 Welcome (Borchert)**

The meeting was called to order at 12:02 pm.

#### **2.0 CPC Report (Appleton, Jones, Kelley)**

CPC discussed the following:

- Quotes for the opening reception have been collected. CPC will choose their top opening reception venue and send the venue and quote to the board for approval in the next couple of weeks.
- Updates to the NASIG 31<sup>st</sup> Annual Conference website are happening daily. The most recent update includes the addition of the conference sponsorship form.
- During January and February, CPC plans on choosing the conference souvenirs, selecting the opening session venue, creating the FAQ page, coordinating with PPC on room assignments and A/V needs, and opening registration in coordination with the registrar.

#### **3.0 PPC Report (Creech, Marsh, Williams)**

PPC reported:

- PPC plans to finish evaluating proposals by the end of the week. The PPC chairs hope to have the slate sent to the board before the winter board meeting.
- PPC liaisons to the sessions will be assigned.
- There was some discussion regarding the workshop MOUs and workshop presenter compensation. A motion was made and approved for NASIG to pay for workshop presenter travel, discounted registration of \$200, and additional hotel nights.

**VOTE:** To approve the standardization of workshop presenter compensation to include travel expenses, the discounted registration rate of \$200, and additional hotel nights. The motion was made by Hanson and seconded by Kelley. The motion passed unanimously.

- The board suggested a few edits to the draft conference schedule.

#### **4.0 Adjourn (Borchert)**

The meeting adjourned at 12:40 pm.

Minutes submitted by:

Kelli Getz

Secretary, NASIG Executive Board

1/15/2016