

Clemson University
Clemson, South Carolina

MINUTES
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Executive Board Room
Madren Center
Clemson, South Carolina
October 11, 2019
10:30 a.m.

Call to Order

Notification as required by the South Carolina Freedom of Information Act was given at least twenty-four hours before the meeting by posting the notice and agenda on the bulletin board located on the ground floor public entrance of Sikes Hall, Clemson University and on the Clemson University Board of Trustees website. Additionally notice of, and the agenda for, the meeting was sent via email to the distribution list maintained by the Office of Media Relations which includes approximately 80 reporters and editors at the major daily newspapers, television and radio stations in S.C.

After notification as required by the Freedom of Information Act, Trustee McKissick, Chairman, called the meeting to order at 10:30 a.m. with the following present:

Trustees: Smyth McKissick, *Chairman, presiding*; David Dukes (via phone), Ronald Lee, Louis Lynn, Patti McAbee, Nicky McCarter, Bob Peeler, Cheri Phyfer, Mark Richardson, Bill Smith, Joe Swann, Kim Wilkerson, and David Wilkins

Trustees Emeriti: J.J. Britton, Bill Hendrix, Tom McTeer, and Allen Wood

Administration: James P. Clements, *President*; George Askew, *Vice President for Public Service*; Max Allen, *Vice President and Chief of Staff*; Anthony Wagner, *Vice President for Finance and Operations*; Chip Hood, *General Counsel*; Chris Miller, *Interim Vice President for Student Affairs*; Robert H. Jones, *Executive Vice President for Academic Affairs and Provost*; Tanju Karanfil, *Vice President for Research*; Robert Donato, *Office of the President*; Angie Leiding, *Vice President for External Relations and Executive Secretary to the Board of Trustees*; Dan Radakovich, *Director of Athletics*; Brian O'Rourke, *Vice President for Development and Alumni Relations*; Russ Kaurlo, *Chief Information Officer*; Kyra Lobbins, *Associate Deputy Chief of Staff*; Mark Land, *Vice President for University Relations*; Lee Gill, *Chief Diversity Officer*; and Emily Watrous, *Chief Human Resources Officer*

Guests: Leslie Hossfeld, *Dean, College of Behavioral, Social and Health Sciences*; Keith Belli, *Dean, College of Agriculture, Forestry, and Life Sciences*; Wendy York, *Dean, College of Business*; Doug Henry, *CCIT*; Cathy Tillett Howe, *Director, Internal Audit*; Danny Weathers,

Faculty Senate President; Janeen Putman, Staff Senate President; Joe Ryan, Faculty Representative to the Board of Trustees; Amy Goodin, Enterprise Risk Management; Cathy Sams, History Task Force Implementation Team; Paul Anderson, University Historian; Josh Andrews, Guest; Hack Trammell, CUF; Goz Segars, CUF; Steve Crump, Finance and Operations; Laurie Haughey, Strategic Communications; Joe Galbraith, Media Relations; Jeff Kallin, Athletics; Kathy Hobgood, Housing; Bob Hambright, CUF; Callahan Moore, Student; and Sally Mauldin, Office of the Board of Trustees

Media: None

Approval of Minutes — July 18, 2019

Trustee Phyfer moved to approve the minutes as submitted. Trustee Wilkerson seconded the motion. The motion passed unanimously.

Report from Executive Secretary to the Board – Angie Leidinger

History Task Force Implementation Update – Cathy Sams provided an update. Josh Andrews also presented about creating a museum site for Clemson history. Chairman McKissick and President Clements thanked Ms. Sams for all of her efforts leading this initiative.

CUF Update – Brian O'Rourke introduced Hack Trammell, Goz Segars, and Bob Hambright who presented an update.

Vice Chair Election – Trustee McCarter nominated Trustee Lee to serve as Vice Chair. Trustee Lynn seconded the motion. The motion was approved unanimously.

President's Report

President Clements provided an update on his activities since the last meeting. He introduced Callhan Moore, who spoke about her experience as a Clemson student.

Agriculture and Natural Resources Committee Report – Nicky McCarter

George Askew summarized informational items presented during the Committee meeting.

Trustee Wilkins convened the Compensation Committee. All Committee members were present. President Clements was excused from the room.

Compensation Committee Report – David Wilkins

Action Item

President's Compensation and Benefits – Trustee McCarter moved to approve the following:

1. The Clemson University Foundation be asked to consider and fund up to an additional \$50,000 per year over five years into the President's split dollar life insurance plan which, based on Clemson's market review, would be reasonable under the circumstances.
2. Vesting in the plan occur at a rate of 20% per year commencing on June 30, 2020.
3. The President's employment contract be extended to coincide with full vesting, which would be June 30, 2024.
4. The Chairman of the Board of Trustees of Clemson University is authorized by the Board to implement this benefit, make decisions regarding the details of this benefit, and to execute any documents necessary for this benefit and the contract extension.

Trustee McKissick seconded the motion. The motion was approved unanimously.

Trustee Wilkins summarized actions taken by the Committee.

Trustee Wilkins adjourned the Compensation Committee.

Chairman McKissick reconvened the Full Board meeting.

Action Item

President's Compensation and Benefits – Trustee Wilkins moved to approve the following:

1. The Clemson University Foundation be asked to consider and fund up to an additional \$50,000 per year over five years into the President's split dollar life insurance plan which, based on Clemson's market review, would be reasonable under the circumstances.
2. Vesting in the plan occur at a rate of 20% per year commencing on June 30, 2020.
3. The President's employment contract be extended to coincide with full vesting, which would be June 30, 2024.
4. The Chairman of the Board of Trustees of Clemson University is authorized by the Board to implement this benefit, make decisions regarding the details of this benefit, and to execute any documents necessary for this benefit and the contract extension.

The motion was approved unanimously.

Educational Policy Committee Report – Bob Peeler

Trustee Peeler called on Bob Jones to present action items.

Action Items

Program Modification – Master of Arts in Teaching (MAT), Secondary Education - Provost Jones presented the Master of Arts in Teaching (MAT), Secondary Education program modification. The Clemson University College of Education (COE) requests approval for changes in the Master of Arts in Teaching (MAT) degree in Secondary Education to reduce the total number of credit hours, change delivery method from hybrid to online and to utilize the South Carolina Department of Education (SCDE) Internship Certificate Guidelines allowing MAT students to be employed as teacher of record during their student teaching requirement.

The program modification proposed would target students who have not majored in education but may have completed or will complete a degree in subject areas relevant to teaching demand. It provides an alternative, efficient pathway for non-education majors to receive a teaching credential. Students can begin their graduate education course work as seniors and then finish the teaching credential through the newly proposed, more efficient online MAT curriculum.

South Carolina continues to struggle with teacher vacancies, and South Carolina colleges are not preparing enough students to meet the demands in South Carolina for K-12 teachers. The Center for Educator Recruitment, Retention, & Advancement (CERRA) reports that the growing disparity between teacher preparation rates and number of teachers leaving the profession means that we must look for alternative programs and services to prepare qualified teachers.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Program Modification – Master of Arts in Teaching (MAT), Middle Level Education - Provost Jones presented the Master of Arts in Teaching (MAT), Middle Level Education program modification. The Clemson University College of Education (COE) requests approval to modify the Master of Arts in Teaching (MAT) in Middle Level Education degree by reducing the credit-hour requirements from 42 to 33 credit hours and moving the program from blended delivery to 100 percent online delivery. In addition, the program will use South Carolina Department of Education (SCDE) Internship Certificate Guidelines that allow a student to be employed as a teacher of record during their student teaching.

The program modification proposed for the MAT in Middle Level Education would target students who have not majored in education but may have completed or will complete a degree in subject areas relevant to teaching demand. It provides an alternative, efficient, pathway for non-education majors to receive a teaching credential. Students can begin their graduate education coursework as seniors, and finish their teaching credential through the newly proposed, more efficient, online MAT curriculum. This innovative pathway for current seniors would also be available for individuals seeking a career change into education.

South Carolina continues to struggle with finding enough teachers to fill vacancies, and South Carolina colleges are not preparing enough students to meet the demands in South Carolina for K-12 teachers. The Center for Educator Recruitment, Retention, & Advancement (CERRA) reports that the growing disparity between teacher preparation rates and number of teachers

leaving the profession means that we must look for alternative programs and services to prepare qualified teachers.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Program Modification - Master of Education (M.Ed.), Special Education - Provost Jones presented the Master of Education (M.Ed.), Special Education program modification. The Clemson University College of Education (COE) requests approval to reduce the credit hour requirement and expand core curriculum for the graduate program to prepare Clemson graduate students to address implementation of multi-tiered systems of support (MTSS) for K-12 students with or at risk of disabilities, with a focus on research-based practices and to change the delivery method from hybrid to online. This revision will change the focus of the program from providing add-on teacher certification to an advanced preparation for national certification (Board Certified Behavior Analyst). Changes proposed:

1. Reduce the M.Ed. in Special Education course requirements from 36 to 33.
2. Move course delivery method from hybrid to exclusively online.
3. Change overall program strategy from an add-on teacher certification for special education to a preparation program for national certification to become a Board-Certified Behavior Analyst.
4. Expand core course requirements to address new state legislation and prepare graduate students to implement Multi-Tiered Systems of Support (MTSS).

Recent state legislation (Act 213: May 18, 2018) directed districts to begin implementation of Multi-Tiered Systems of Support (MTSS) for the 2019–2020 school year. MTSS addresses academic, behavioral, social, and emotional needs of students through a framework of increasing support across settings. The college proposes to convert the M.Ed. program to a fully online format and enhance the program of study with a focus on research-based practices in MTSS. This modification is timely, addresses needs at the state and national levels, and reduces the credit hours required for educators. Offering the program online will help address accessibility issues as well as expand the audience for the program.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Program Modification - Master in Human Resource Development (MHRD) and B.S. and M.S. in Construction Science Management Classification of Instructional Programs (CIP) Code Changes - Provost Jones presented the Master in Human Resource Development (MHRD) and B.S. and M.S. in Construction Science Management Classification of Instructional Programs (CIP) Code Changes and program modifications. The Clemson University College of Education (COE) requests a change in the Classification of Instructional Programs (CIP) code to more correctly align the program to the most appropriate classification. The South Carolina Commission on Higher Education requires that the University seek this change through a new degree program application, which includes Board of Trustees approval. There are no additional changes in enrollment, tuition or program of study.

In 2000, the National Center for Education Statistics (NCES) did an update of CIP codes, and 52.1005 Human Resources Development was added as a new CIP code. The University and CHE did not translate this update to Clemson's existing programs. The college wishes to update the program to the correct CIP code for Human Resources Development. The need to change the CIP code became evident when preparing the CHE program modification approved by the Board of Trustees at the April 2019 meeting.

Trustee Peeler moved to approve the CIP code change for the Master in Human Resource Development. The motion was approved unanimously.

The Clemson University College of Architecture, Arts and Humanities (CAAH) requests a change in the Classification of Instructional Programs (CIP) code to the more appropriate CIP code 15.1001 (Construction Engineering Technology/Technician), a STEM classification. There are no additional changes in enrollment, tuition or program of study. This change would allow both undergraduate and graduate students majoring in Construction Science access to benefits they currently do not have. Qualifying undergraduate students would be eligible for increased financial aid, and graduate students would be allowed up to 36 months of Optional Practical Training (OPT), which would allow them to further their Construction Science training and education.

In addition, Clemson's international graduate students in Construction Science are currently only allowed 12 months of OPT training after graduation, given the current CIP classification of 52.0201 (Business Administration and Management, General). It is becoming increasingly difficult for international graduates to obtain work and a permanent work visa in the United States, when their program classification limits them to only 12 months of employment. Even with shortages in the workforce, employers are cautious about making an investment in an employee whose tenure is limited to only 12 months. The change in CIP code will lift this restriction.

Clemson's undergraduate and graduate programs in Construction Science are highly ranked, and the programs' graduates are highly recruited nationally and internationally by some of the world's largest and most prestigious Construction firms. This employability is a significant factor in attracting high-achieving domestic and international students. However, many domestic Construction Science undergraduate students currently forfeit between \$2,500 and \$3,300 in Life and Palmetto Fellowship/Scholarship resources simply due to the current CIP classification of 52.0201 (Business Administration and Management, General).

Trustee Peeler moved to approve the B.S. and M.S. in Construction Science Management Classification of Instructional (CIP) program modification. The motion was approved unanimously.

Program Modification - B.S. in Parks, Recreation and Tourism Management (PRTM) PGA Management Concentration - Provost Jones presented the B.S. in Parks, Recreation and Tourism Management (PRTM) PGA Management Concentration program modification. To follow through on the alignment of core curriculum requirements across PRTM concentration areas and to meet accreditation requirements by PGM (Professional Golf Management Program accredited

by the PGA), the College of Behavioral, Social and Health Sciences (CBSHS) requests approval of several modifications to the Professional Golfer's Association (PGA) concentration area to include the following:

1. Reduce the number of required credit hours in the Professional Golfers' Association (PGA) Golf Management concentration area from 122 to 120.
2. Increase electives from 6 to 7 credit hours.
3. Reduce concentration requirements from 37 flexible credit hours to 15, thereby creating a more specific curriculum.

The need for this modification is to meet accreditation requirements by PGA through its Professional Golf Management Program, in addition to aligning the core curriculum across PRTM's concentrations.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Program Modification - B.S. in Parks, Recreation and Tourism Management (PRTM) Community Recreation, Sport and Camp Management (CRSCM) Concentration - Provost Jones presented the B.S. in Parks, Recreation and Tourism Management (PRTM) PGA Management Concentration program modification. The College of Behavioral, Social and Health Sciences (CBSHS) requests approval to modify the Community Recreation, Sport and Camp Management (CRSCM) Concentration area of the B.S. in Parks, Recreation and Tourism Management as follows:

1. Change the name to Parks, Recreation and Tourism Concentration, after consolidating the three existing concentrations: Community Recreation, Sport and Camp Management (CRSCM), Travel and Tourism (TT), and Parks and Conservation Area Management (PCAM).
2. Change the curriculum of the newly named concentration area, by repackaging existing concentration areas and courses, modifying the existing lower level core curriculum and adding an upper level core curriculum that crosses each of the three combined concentrations.

By combining three concentrations through a name and curriculum change, the department of Parks, Recreation and Tourism Management will create an easier to follow curriculum for students in the newly named concentration, while providing students flexibility to pursue a minor and other outside coursework to supplement discipline-related knowledge, skills and abilities.

These actions eliminate duplication of courses and topic areas offered in the three separate concentration areas, and create efficiencies that allow for reduced teaching loads for research-active faculty. Additionally, the streamlined curriculum will enhance student advising and put motivated students (who complete some summer coursework) in a position to graduate sooner in 3-3.5 years.

The need for this change is based on an internal review of the curriculum that uncovered duplication of upper level courses and topics across concentration areas. As the field of Parks, Recreation and Tourism has evolved, the lines are blurred between the knowledge, skills, and abilities students need to become successful leaders and managers within agencies, organizations and businesses providing programs, facilities and services. Convention and Visitors Bureaus, local parks and recreation agencies, and state and national park systems often work together to host events, cross-promote opportunities and develop new facilities, amenities and programs. Over time, students have taken courses from concentrations outside their own (e.g., - Parks and Conservation Area Management students have taken a Community Recreation Finance course, for example, and Community Recreation students have taken Travel and Tourism courses, etc.). The new curriculum will be easier for students to follow, and will allow them to explore other related fields of study by completing a minor or other coursework.

Trustee Peeler moved to approve the program. The motion was approved unanimously.

Program Modification - Automotive Engineering M.S. and Ph.D. Credit Hour Changes - Provost Jones presented the Automotive Engineering M.S. and Ph.D. Credit Hour Changes program modification. The Clemson University College of Engineering, Computing and Applied Sciences (CECAS) is seeking approval to reduce its total required credit hours from 42 to 33 for the M.S. program in Automotive Engineering by:

1. Removing the credit-hour requirements for program-required internships in the M.S. program, and replacing AuE 8900 and AuE 8950 with a zero-credit INT 8010 internship course.
2. Reducing the core curriculum requirements from four courses (12 credit hours) to two courses (6 credit hours).
3. Introducing an M.S. thesis option requirement, which will be a minimum of 6 credit hours of AuE 8910.
4. Consolidating previously offered AuE business topic courses (AuE 8030 & AuE 8040) into a newly modified, single course AuE 8800: Automotive Business Concepts, which will be a requirement of both the M.S. and Ph.D. programs.

The consolidation of the business topics courses eliminates the need to have separate business course requirements for the M.S. and the Ph.D programs.

Recent input from CECAS's external advisory board members, recruitment feedback via surveys from prospective students, alumni, employers and an examination of enrollment trends have led to the proposed modification to the M.S. and Ph.D. programs. The proposed changes will make Clemson's program more attractive by streamlining and updating the course credit-hour requirements and introducing the M.S. thesis option. The request to decrease the required number of credit hours for AuE M.S. students achieves two objectives. The first is to remove the tuition charge for required internships. The second is to remain competitive with R1 engineering schools.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Program Modification - Mechanical Engineering M.S. Site Location Addition (CU-ICAR) - Provost Jones presented the Mechanical Engineering M.S. Site Location Addition (CU-ICAR) program modification. The Clemson University College of Engineering, Computing and Applied Sciences (CECAS) will address industry demands by offering its Master of Science (M.S.) in Mechanical Engineering (M.E.) at the Clemson University International Center for Automotive Research (CU-ICAR). The M.S. in M.E. is already approved for delivery at the Clemson University Restoration Institute (CURI). The site location approval at CU- ICAR would complete the ability to leverage teaching across three campuses.

Advanced manufacturing industry partners have expressed the need for both undergraduate and graduate programs. To address the demand, a new B.S./M.S. degree program has been developed by the department of mechanical engineering, with an advanced manufacturing track. The new site location will allow undergraduates participating in the advanced manufacturing track at CU-ICAR to complete an M.S. degree. The expansion of CECAS graduate programs is consistent with the University's land-grant mission.

Trustee Peeler moved to approve the program modification. The motion was approved unanimously.

Information Items

Faculty Senate Report – Danny Weathers provided an update.

Recess

Chairman McKissick adjourned the meeting for a lunch recess at 11:44 a.m.

Call to Order

Chairman McKissick called the meeting to order at 2:09 p.m.

Faculty Representative to the Board of Trustees Report – Joe Ryan provided an update.

Finance and Facilities Committee Report – Ronnie Lee

Trustee Lee asked Tony Wagner to present action items.

Action Items

Approval: Concept Phase I Capital Project- Memorial Stadium Renovations - Mr. Wagner presented the Concept Phase I Capital Project on the renovations in Memorial Stadium. This project is to make comprehensive improvements at Memorial Stadium. The project scope will include five primary areas of improvements including : 1) adding premium seating areas and club spaces; 2) adding accessible seating and improving ADA accessibility; 3) fan experience upgrades including a new videoboard, sound system and LED lighting; 4) parking lot enhancements and general site work; and 5) football locker room renovations.

As a part of this project, the University intends to make additional accessible seating available in the West and East end-zones where proper sightlines and on-grade access exist. To accommodate patrons displaced by these ADA improvements and to meet current demand for club and suite seating, additional premium seating is needed. The west end zone area will be expanded with an additional 800-seat concourse-level club and a 240-seat field level club with amenities similar to the West Zone and Younts South Club.

Fan amenities for the stadium will be upgraded, including installing a larger main videoboard in the east end, a new audio/speaker system, and lighting improvements. Included in the east end design will also be strategically added seats, including accessible and wheelchair plus companion seating, and pedestrian pathways in and around the Hill and Howard's Rock area. The additional seats will offset potential future seat reductions throughout the stadium. Renovations to existing parking lots will include general sitework, potential capacity expansion, reorientations and reconfigurations, and amenity layout improvements for better tailgating experiences for IPTAY donors.

Finally, the locker room will be expanded from 5,500 to 8,000 square feet, including a video-review space within the locker room and the relocation of equipment operations and sports medicine functions to provide efficient adjacencies.

Trustee Lee moved to approve the concept phase. The motion was approved unanimously.

Approval: Concept Phase I Capital Project-Roadway Pedestrian Safety - Mr. Wagner presented the improvements for the Phase I Capital Project on Roadway Pedestrian Safety. The purpose of this project is to improve the primary vehicular roadway accessing the University in order to reduce traffic in the pedestrian-focused campus core. The project will include widening a 1.2-mile portion of Perimeter Road from US 76 to Cherry Road, installing safety lighting, creating pedestrian and bike paths, improving signals, and doing other associated work to allow for roadway expansion. Additional safety improvements along Walter T. Cox Boulevard, formerly SC 93, may also be included as planning proceeds. These include adding raised plazas and speed tables and improving pedestrian signals at intersections.

The University's Long-Range Framework Plan, completed in 2017, calls for a significant shift toward pedestrian mobility in the heart of campus to ensure safety. Walter T. Cox Boulevard has seen large increases in pedestrian crossings with the addition of private housing developments downtown and the opening of the University's Douthit Hills residence halls, providing more than 1,600 beds north of Walter T. Cox Boulevard. When the new College of Business opens in 2020,

pedestrian crossings will continue to increase, making it essential that the University encourage vehicles to reroute away from the campus core by using Perimeter Road for safety purposes. While much of Perimeter Road is already four lanes, the 1.2-mile, two-lane section will likely deter additional use, as congestion is increasingly more frequent during peak times when drivers enter and exit parking areas and roads that intersect Perimeter Road. Studies done for the University in 2018 show that efforts to move vehicular traffic to Perimeter Road have been successful, showing a 33% increase on Perimeter Road and a corresponding decrease on Walter T. Cox Boulevard.

Trustee Lee moved to approve the concept phase. The motion was approved unanimously.

Approval: Concept Phase I Capital Project - Core Campus Safety & Revitalization - Mr. Wagner presented the Concept Phase I Capital Project on Core Campus Safety & Revitalization. The purpose of this project is to create a safer environment for students in the middle of campus while revitalizing the area with student-centered programs. A significant portion of the project will involve constructing replacement facilities at the Ravenel Center to relocate University facilities and related departments from the campus core to the perimeter to increase student safety. The replacement facilities will include approximately 30,000 square feet of office space and approximately 35,000 square feet of shop, warehouse, storage and shed spaces.

The project will also address renovating approximately 34,000 square feet of subsequently vacated space for student-oriented uses, such as the Campus Activities Department, the Office of Community and Ethical Standards and other associated programs. This renovation work is critical to vacating the Union so that it and Johnstone can be demolished.

Most maintenance, utility, custodial and associated staff for the University are located in deteriorating space in the heart of the student residential and recreation district. Facilities maintenance shops and warehouses are located within 30 yards of the recently completed Core Campus Residence Hall and are in a path that impedes student movement between main residential areas, student parking and the Fike Recreation Center. Due to the nature of activities performed by the facilities staff, the University has determined it would be safer to relocate these departments outside the core campus. This will remove approximately 100 service vehicles and equipment, including tractors, lifts and backhoes, from the current location and eliminate dozens of daily deliveries and contractor vehicles that must travel in this dense student pedestrian area. Once University Facilities is moved, the existing shop and warehouse space can be demolished to provide for safer pedestrian access to this core area of campus and the site will be available for future academic or residential development as appropriate.

Trustee Lee moved to approve the concept phase. The motion was approved unanimously.

Approval: Lease Agreement for Eagles Landing - Mr. Wagner presented the Lease Agreement for Eagles Landing. Necessity has required that CCIT continue to lease office space off-campus to accommodate much of its Medicaid IT Services staff. This group provides applications programming support for university systems and support for the contract with the SC Department of Health and Humans Services (DHHS) to process Medicaid claims and the project

for the DHHS Medicaid Contract, the Medicaid Information Technology Architecture (MITA) project. The value of these contracts to Clemson University is approximately \$32 million annually.

Trustee Lee moved to approve the lease. The motion was approved unanimously.

Approval: Lease to Ansell Healthcare - Mr. Wagner presented the Lease to Ansell Healthcare. When CU's PSA acquired the CAT Building from the Clemson University Research Foundation (CURF) several years ago, PSA Regulatory Services inherited the leases CURF had in the facility. Since then Regulatory Services has accommodated needs for space within the facility for other University units, while having space for Ansell Healthcare Products, a global company that makes gloves for healthcare, police and firefighters. The lease between CU and Ansell Healthcare expires at the end of the year, and PSA Regulatory Services would like approval to renew the lease with the company. Ansell Healthcare currently leases approximately 25% of the facility and the rent received from the lease helps Regulatory Services pay utilities, upkeep, and maintenance for the facility. At this time, there are no additional space needs by Regulatory Services, the other University units in the facility, or the University. Additionally, the lease will include a termination clause in the event Regulatory Services needs the space during the term or if a need arises for the University.

Trustee Lee moved to approve the lease. The motion was approved unanimously.

Approval: Alumni Park & Memorial Garden Endorsement - Mr. Wagner presented the Alumni Park & Memorial Garden Endorsement. The project is located between the Hendrix Student Center and Lightsey Bridge student housing at the pedestrian bridge crossing the north branch of Hunnicutt Creek. The initial project area is approximately 5.5 acres. Project scope includes the three following areas.

- Entry Plaza – includes new ADA accessible sidewalks, area lighting, site furniture, landscape, steps and outdoor gathering space for special events.
- Overlook Plaza- includes new pedestrian plaza, retaining walls, site furniture, area lighting, Wi-Fi network and ADA accessible multi-modal pathways.
- Niche Garden – includes boulder retaining walls with integrated niche spaces (interment vaults for cremated remains) for eligible recipients, walking paths and site furniture, and area lighting.

Trustee Lee moved to endorse the project. The motion was approved unanimously.

Approval: Organizational Statement for the Clemson University Department of Fire & Emergency Medical Services - Mr. Wagner presented the Organizational Statement for the Clemson University Department of Fire & Emergency Medical Services.

Trustee Lee moved to approve the organizational statement. The motion was approved unanimously.

Information Item

Staff Senate Report – Janeen Putman provided an update.

Chairman McKissick recognized Steve Crump on the occasion of his retirement and thanked him for his dedicated and exemplary service to Clemson University.

Institutional Advancement Committee Report – Cheri Phyfer

Trustee Phyfer asked Brian O'Rourke and Mark Land to summarize information items presented to the Committee.

Research and Economic Development Committee Report – Joe Swann

Trustee Swann asked Tanju Karanfil and Ms. Leidinger to summarize information items reported to the Committee.

Student Affairs Committee Report – Ronnie Lee

Trustee Lee asked Chris Miller to summarize information items presented to the Committee. He thanked Almeda Jacks for her many years of dedicated service to Clemson University students and wished her well in retirement.

Executive and Audit Committee Report – Smyth McKissick

Chairman McKissick summarized information items.

Other Business

Trustee Swann asked Emily Watrous to prepare a report for presentation at a future Board meeting explaining compensation and benefits for lecturers compared to tenure track faculty.

Executive Session

Chairman McKissick said it was necessary to go into executive session to discuss Board Office personnel. He said no votes or action would be taken while in executive session.

