MINUTES
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Executive Board Room
Madren Center
Clemson, South Carolina
February 8, 2019
2:30 p.m.

Call to Order

Notification as required by the South Carolina Freedom of Information Act was given at least twenty-four hours before the meeting by posting the notice and agenda on the bulletin board at the Office of the Board of Trustees, 300B Sikes Hall, Clemson University and on the Clemson University Board of Trustees website. Additionally, notice of, and the agenda for, the meeting was sent via email to the distribution list maintained by the Office of Media Relations which includes approximately 80 reporters and editors at the major daily newspapers, television and radio stations in S.C.

After notification as required by the Freedom of Information Act, Trustee McKissick, Chairman, called the meeting to order at 2:33 p.m. with the following present:

Trustees: Smyth McKissick, Chairman, presiding; David Dukes, Ronald Lee, Louis Lynn, Patti McAbee, Nicky McCarter, Bob Peeler, Cheri Phyfer, Mark Richardson, Bill Smith, Joe Swann, Kim Wilkerson, and David Wilkins

Trustees Emeriti: J.J. Britton, Bill Hendrix, and Doug Kingsmore

Administration: James P. Clements, President; George Askew, Vice President for Public Service; Max Allen, Vice President and Chief of Staff; Anthony Wagner, Vice President for Finance and Operations; Lee Gill, Chief Diversity Officer; Chip Hood, General Counsel; Almeda Jacks, Vice President for Student Affairs; Robert H. Jones, Executive Vice President for Academic Affairs and Provost; Tanju Karanfil, Vice President for Research; Angie Leidinger, Vice President for External Relations and Executive Secretary to the Board of Trustees and Director of Governmental Affairs; Dan Radakovich, Director of Athletics; Kyra Lobbins, Associate Deputy Chief of Staff; Brian O'Rourke, Vice President for Development and Alumni Relations; Russ Kaurloto, Chief Information Officer; Mark Land, Vice President for University Relations; and Emily Watrous, Chief Human Resources Officer

Guests: Leslie Hossfeld, Dean, College of Behavioral, Social and Health Sciences; Keith Belli, Dean, College of Agriculture, Forestry and Life Sciences; Wendy York, Dean, College of Business; Cynthia Young, Dean, College of Science; Jan Holmenvik, Faculty Senate President;
Approval of Minutes — October 18, 2018

Trustee Lynn moved to approve the minutes as submitted. Trustee McCarter seconded the motion. The motion passed unanimously.

Report from Executive Secretary to the Board — Angie Leidinger

Angie Leidinger noted the upcoming deadline for ethics filings and conflict of interest filings.

President’s Report

President Clements provided an update on his activities since the last meeting.

Agriculture and Natural Resources Committee Report — Louis Lynn

George Askew summarized informational items presented during the Committee meeting.

Compensation Committee Report — David Wilkins

Trustee Wilkins summarized actions taken by the Committee.

Educational Policy Committee Report — Ronnie Lee

Trustee Lee called on Bob Jones to present action items.
Action Items

Approval of Amendments – Constitution of the Faculty of Clemson – Provost Jones presented the proposed amendments.

Faculty Senate Resolution 2018-01 was considered and passed by the faculty of Clemson University at the General Faculty meeting on November 16, 2018. The resolution reduces the number of General Faculty Meetings required by the Constitution of the Faculty of Clemson University from three (3) required per year to one (1) at the beginning of the academic year. Special meetings of the faculty can still be called by the faculty, the Chair, or the Faculty Senate.

Faculty Senate Resolution 2018-02 was considered and passed by the faculty of Clemson University at the General Faculty meeting on November 16, 2018. The resolution makes it clear that the use of virtual meeting technology can be used to conduct General Faculty Meetings to improve efficiency and effectiveness.

Trustee Lee moved to accept Faculty Senate Resolution 2018-01. The motion was approved unanimously.

Trustee Lee moved to accept Faculty Senate Resolution 2018-02. The motion was approved unanimously.

New Program – Digital History Emphasis Area – Provost Jones explained that the College of Architecture, Arts and Humanities requests approval for a new undergraduate Digital History emphasis area. Digital History is an emergent area of importance in the discipline, providing new opportunities for historical research and communication. Available to history majors, the emphasis area will specify 12 credit hours (four, three-credit courses) out of the 27 credit hours required for the major. Students will learn to utilize technology to analyze and map large amounts of data and share historical information and exhibits more widely. Incorporating digital media into the practice, students will gain skillsets that are transferable to many areas of government, corporate and nonprofit work. The department is reallocating existing and incoming faculty to teach the classes so no new costs are anticipated.

Trustee Lee moved to approve the Digital History Emphasis Area. The motion was approved unanimously.

Program Modification – Production Studies in Performing Arts BA Name Changes – Provost Jones presented the proposed program modification. The Clemson University College of Architecture, Arts and Humanities requests approval for the name change of its “Production Studies in Performing Arts BA” to “Performing Arts BA” to more accurately portray the program to degree-seekers in the current marketplace for improved recruiting success. Because the College is in the process of developing a new marketing campaign, this is a particularly good time to simplify the name of its major.

Trustee Lee moved to approve the program name change to “Performing Arts BA” as proposed. The motion was approved unanimously.
Program Modification – Master of Science in Wildlife and Fisheries Biology Name Change – Provost Jones presented the proposed program modification. Clemson University’s Department of Forestry and Environmental Conservation requests that the title for the non-thesis Master of Science in Wildlife and Fisheries Biology be changed to “Master of Wildlife and Fisheries Resources” and that WFB 8630 course requirement be removed so the teaching and taking of this course is optional and more efficient for students and faculty.

Trustee Lee moved to accept the change the title of the non-thesis Master of Science program to “Masters of Wildlife and Fisheries Resources” and to change the WFB 8630 course from a required course to an optional course. The motion was approved unanimously.

Program Termination/Closure – Clemson University Center for China Studies – Provost Jones presented the proposed program closure. The Clemson University Office of the Provost and Office of Global Engagement requested approval for the closure of the Center for China Studies effective Fall 2019. After careful external and internal review, Clemson administration has concluded that the Center has met its goal of building awareness of academic opportunities in the study of Chinese culture and business. Departments and Colleges are now directly engaging in developing partnerships with Chinese institutions and scholars without the help or guidance of the Center. Therefore, continued investment in the Center is no longer warranted. The net savings will be approximately $40,000.00 per year.

Trustee Lee moved to close the Center for China Studies effective fall 2019. The motion was approved unanimously.

Finance and Facilities Committee Report – David Dukes

Trustee Dukes presented action items for approval.

Action Items

Approval – Lease Agreement for ORD 2nd Floor – Trustee Dukes presented the proposed lease agreement. The University requests approval to pursue a solicitation and enter into a lease for office, classroom, and research space in Greenville in close proximity to/on the CU-ICAR campus. The anticipated lease would provide for a three (3) year lease, with one (1), three (3) year renewal option, for approximately 11,600 square feet. The lease is anticipated to begin by August of 2019.

The University’s College of Engineering, Computing and Applied Sciences would like to expand its programming and student enrichment opportunities at the CU-ICAR campus. The expansion of such programming would be interdisciplinary and would include areas such as advanced manufacturing, computer science, automotive engineering, etc. The required space would accommodate faculty offices, classrooms, and research spaces allowing for immediate capacity for the College’s planned faculty growth in support of ClemsonForward initiatives. Additionally,
this programming would be synergistic with the programming already occurring in the Campbell Graduate Education Center and Greenville Tech’s Center for Manufacturing Innovation.

Trustee Dukes moved to approve the lease agreement. The motion was approved unanimously.

Approval – Lease Agreement for Housing: Charleston Architecture Program – Trustee Dukes presented the proposed lease agreement. The College of Architecture, Arts and Humanities requests approval to enter into a lease for student housing for the Clemson University Charleston Design Center located on the Charleston Peninsula and within one mile of the program’s location at the Cigar Factory. The lease would provide for a three (3) year lease, with one (1), three (3) year renewal option, for a minimum of 20 beds. The University would also reserve the right to add additional beds based on student enrollment for the programs if space is available within the selected complex. The lease is anticipated to begin by August of 2019.

The Clemson University Charleston Design Center has been located in Charleston for over 30 years. Over the years, the ability of students to secure short-term affordable housing has proven more and more difficult as students participating in the programs are only located in Charleston for a semester at a time.

In an effort to ensure students have the best possible experience when they study in Charleston and that they are immersed in the historic urban environment, the University would like to assist students by offering housing as part of the program. Similar to the School of Architecture’s programs in Barcelona and Genoa, students who enroll in classes and are selected for the housing will pay a program fee that covers the housing costs.

Trustee Dukes moved to approve the lease agreement. The motion was approved unanimously.

Steve Crump summarized informational items presented to the Committee.

Institutional Advancement Committee Report – Mark Richardson

Trustee Richardson summarized information items reported to the Committee.

Research and Economic Development Committee Report – Joe Swann

Trustee Swann summarized information items reported to the Committee.

Student Affairs Committee Report – Kim Wilkerson

Trustee Wilkerson summarized information items reported to the Committee.

Executive and Audit Committee Report – Smyth McKissick
Action Items

Annual Internal Audit Charter Approval – Trustee McKissick moved to approve the charter. The motion was approved unanimously.

Approval to license the use of Clemson University trademarks on commemorative wine bottles – Trustee McKissick moved to approve the use of Clemson University trademarks on commemorative wine bottles. The motion was approved unanimously.

Approval of Collaboration Agreement with MUSC – Trustee McKissick moved to approve the agreement. The motion was approved unanimously.

Trustee McKissick summarized information items.

Adjourn

There no being no further business, Trustee McKissick adjourned the meeting at 3:15 p.m.

Respectfully submitted,

Angie Leidinger
Angela E. Leidinger
Executive Secretary to the Board of Trustees

Approved 4/26/19

Date