Executive Board Minutes

NASIG Board Conference Call
June 24, 2014

Attendees

Executive Board:
Steve Kelley, President
Joyce Tenney, Past-President
Carol Ann Borchert, Vice President/President-Elect
Shana McDanold, Secretary
Beverly Geckle, Treasurer

Members at Large:
Clint Chamberlain
Maria Collins
Wendy Robertson
Sarah Sutton
Peter Whiting

Regrets:
Eugenia Beh, Member at Large
Anne McKee, Conference Coordinator
Kate Moore, Ex Officio

1.0 Welcome

The meeting was called to order at 3:05pm.
Roll call.

2.0 CPC Update (Tenney)

Tenney reports the CPC is currently working on a theme and logo. They had a recent tour of the hotel, and the renovations are complete. The CPC Chairs met the conference services manager and the changes to the room blocks have been completed. The CPC is now waiting on a schedule from the PPC for the conference and the SSP joint meeting schedule.

Tenney will email room confirmation for the Fall Board meeting when they are available.

3.0 PPC Update (Kelley)

Kelley reports there is no PPC activity yet. They are waiting on SSP information.

4.0 Joint NASIG-SSP Programming Update (Kelley)

SSP took the initial plan to their Board, and Board was not comfortable with joint-keynote as opener (largely due to space requirements). SSP typically holds their keynote from 4-5pm. They have set it up so their conference will run concurrently with ours and the SSP Board wants to handle the joint programming as a pre-conference for their attendees.

Tenney sent the proposed schedule, which has NASIG folks leaving the joint program at 4pm for our opening reception and first-timers reception. NASIG conference would start on Wed. evening and run through mid-day Sat. and would still have 3 vision speakers. The vendor expo will be over lunch and into the afternoon on Friday (break in Expo area; noon-5pm).

The joint programming with SSP will not include the keynote. Instead it will run from 9am-3:30pm with each group having their own individual keynote after the joint program ends. NASIG will offer a box lunch with

discussion/topic tables, with the goal of mixing SSP and NASIG folks for networking/interaction.

For NASIG the joint programming would be included in the conference registration; SSP will treat it as a separate pre-conference registration event.

5.0 30th Anniversary Task Force Update (Borchert)

Borchert reports that the TF is just getting started and there's nothing to report yet. The group has been discussing t-shirts and other memorabilia.

6.0 Vision & Mission Update (Kelley)

The Vision & Mission TF are deep in discussion, currently talking about tag-lines for the organization.

7.0 Financial Update (Geckle)

Geckle briefed the Board on her conversation with NASIG's financial advisor. He recommended moving a defined amount of our savings into a bond account to diversify our funds. There are no fees if we keep money in the bond account for at least 1 year.

VOTE: Borchert moved to move $115,000 from savings into PONCX bonds account; seconded by Whiting.

ACTION ITEM: McDanold will set up a Doodle Poll for the VOTE to move the monies. Vote by COB on July 3, 2014.

Geckle is reviewing the 2014 conference financials, and current estimates show a $37,000 profit.

8.0 SERIALST Update

Borchert has talked with BeeNet (runs on Lyris software) and L-Soft (ListPlex software) as possible hosts for SERIALST, which approximately 3,200 members. University of Vermont has indicated they need/want to hand the list off as soon as possible. L-Soft reports it would cost $500 to migrate to their servers, and $500 to host. Ongoing, the annual fee

would be $500 for hosting and management, but NASIG would be responsible for moderation. They also charge a fee of $2.50 per message per 1000 delivery attempts. At approximately 3,200 members, it would cost $8 per message to distribute to subscribers. Additionally, L-Soft sends an error message if a message is rejected. BeeNet has no error message function. The transition from the University of Vermont's servers to L-Soft's servers should be smooth as they are the same service, just different hosts.

Kelley proposes that we designate the Taylor & Francis conference proceeding monies ($14,000 to NASIG currently) to fund/support the SERIALST listserv.

Borchert will also follow up with L-Soft about the list's archives and migration/management costs, currently also housed at the University of Vermont.

VOTE 1: NASIG takes over SERIALST and designate the monies from Taylor & Francis proceedings publication to maintain the SERIALST listserv.

Motion from Tenney; seconded by McDanold.

VOTE 2: Pursue L-Soft as the hosting service for the SERIALST listserv.

Motion from Borchert; seconded by Whiting.

ACTION ITEM: McDanold will set up a Doodle Poll for the 2 VOTEs related to the listserv. Vote by COB on July 3, 2014.

Borchert will follow up with L-Soft about migrating and managing the SERIALST archive.

Anne Ercelawn, Bob Persing, and Steven Clark have the University of Vermont contact information and Borchert has contact with L-Soft. Borchert will work to put L-Soft and University of Vermont in touch to discuss details.

ACTION ITEM: SERIALST ongoing coordination requires an additional individual assigned to CMC as the SERIALIST moderator position, with the committee as back-up. (Borchert)

9.0 Organizational Name Change (Kelley)

Kelley will begin conversation in next Presidential column in the *Newsletter* about changing the name and follow up with messages to NASIG and SERIALST listserv. Kelley will send the column draft to the Board for input before submitting.

VOTE: Motion to begin discussions to change name from North American Serials Interest Group to NASIG from Borchert; seconded by Robertson.

ACTION ITEM: McDanold will set up a Doodle Poll for the VOTE related to changing NASIG to acronym. Vote by COB on July 3, 2014.

The goal is to vote on changing the name and adopt the new vision and mission statement at same time, preferably at the 2015 Conference to coincide with our 30th anniversary.

Geckle contacted our accountant about financial issues and name change steps. He recommended we hire a lawyer to manage the name change to ensure nothing is missed for an organization with non-profit status.

Tenney will begin inquiries about cost of an initial consultation with an association attorney.

10.0 Site Selection Update (Kelley)

Site selection for the 2016 and 2017 conferences were discussed by the Board.

11.0 Anti-Harassment Policy (Robertson)

Robertson would like to construct a more formal/extensive code of conduct statement that will be posted with a link to it on Conference pages (FAQ and registration pages).
A few examples of conferences that have policies:

Example/template:
http://geekfeminism.wikia.com/wiki/Conference_anti-harassment/Policy

Adoption:
http://geekfeminism.wikia.com/wiki/Conference_anti-harassment/Adoption

Ada Initiative example: https://adainitiative.org/what-we-do/conference-policies/

We have a brief statement as part of the Vision statement:
http://www.nasig.org/site_page.cfm?pk_association_webpage_menu=308&pk_association_webpage=186

"NASIG is an independent organization that promotes communication, understanding, and sharing of ideas among all members of the serials information community. As such, we support a professional, courteous atmosphere for all. Should any issues or concerns arise, please contact a member of the executive board in person, at the conference, or at board@nasig.org."

ACTION ITEM: Robertson will put together a draft for the NASIG Board to review.

12.0 Core Competencies for Scholarly Communications Librarians

The Board agrees that we need to define a new Task Group to take on the Core Competencies for Scholarly Communications Librarians. Angela Dresselhaus is interested in being on the task force.

ACTION ITEM: Draft a charge for Scholarly Communications Task Force for the Board to review. (Sutton)

Meeting adjourned at 4:30pm.

Minutes Submitted by:
Shana McDanold
Secretary, NASIG Executive Board