PROCEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES.

April 16, 1926.

The Board convened at 8:00 P.M.

At the request of the Board, Mr. Wannamaker served as Chairman in the place of Col. Johnstone who was unable to attend on account of sickness. Mr. Wannamaker thanked the Board for the honor conferred upon him and spoke in feeling terms of the absent Chairman and requested the Secretary to telegraph Col. Johnstone their heartfelt sympathies and their deep regret over his absence.

The Board extended hearty welcome to the newly elected members Messrs. Sanders and Cope.

The Secretary was then instructed to call the roll. The following were present:

Mr. J.E. Wannamaker, Acting Chairman; Messrs. Bradley, Manning, Geer, Sanders, Timmerman, Cope, Barnett, Mauldin and Cooper.

The Acting Chairman stated that in accordance with a former resolution, the minutes of the last meetings had been sent to each member of the Board for alterations and corrections, and called for any such. There being no alterations or corrections, the minutes were declared approved.

The Acting Chairman assigned Mr. Sanders to the Agricultural Committee and Mr. Cope to the Board of Fertilizer control.

President Sikes stated that a committee representing the First Southeastern Egg Laying Demonstration, of McCormick, S.C. was at the College and desired to appear before the Board.

Upon being granted an audience, the Committee, after describing the plant, giving its cost and discussing its purpose and possibilities, offered to turn over the plant to the College free of cost after the expiration of this year, provided the College would assume entire control and responsibility of the project.

After careful consideration, the Board requested Dr. Sikes to thank the Committee for the offer and to inform them that they did not see their way clear to accept it.

At the request of Mr. W.W. Bradley, an invitation was extended by the Board to the representatives of the New York Life, Metropolitan and Astina Life Insurance Companies to come before them and submit proposals on insurance for the College employees.
After hearing the proposals, the representatives were requested to submit their propositions in writing to Mr. Bradley.

The Acting Chairman requested Messrs. Manning and Mauldin to serve with Mr. Bradley on the insurance committee.

Dr. Sikes stated that he had a report from a special committee dealing with annuities for College employees and requested the Board to give this report consideration.

Moved by Mr. Geer: That this matter be referred to the Committee on Insurance and that a committee be appointed from the College officials to serve with the insurance committee in this work.

Motion Adopted.

The Acting Chairman appointed Messrs. Sikes, Henry and Evans as members of this Committee.

The President then read his report.

Moved by Dr. Timmerman: That the report be received as information.

Motion Adopted.

The President proceeded with his recommendations in the following order, all of which fall under the authority of the By-laws, namely:

**APPOINTMENTS:** For one year or less -

**Agricultural Department:**

- M.A. Rice, "Instructor in Botany," Salary $1,800; Effective February 1, 1926. (Succeeds J.H. Hunter.)

Moved by Mr. Cooper: That the appointment be approved.

Motion Adopted.

**Extension Division:**

- J.R. Deatherage, "Assistant Agricultural Editor," Salary $1,800; Effective March 15, 1926. (Succeeds J.E. Merritt, resigned.)

- G.E. Prince, "Chief, Division of Markets," Salary $3,500. Effective May 1, 1926. (Succeeds D.D. Whitcomb, resigned.)

Moved by Mr. Cooper: That the appointments be approved.

Motion Adopted. Nine members voting "Yes", and one voting "No".

**Hospital Division:**

- Lee W. Milford, "College Surgeon," Salary $4,000. Effective January 1, 1926. (Succeeds Dr. G.D. Heath, resigned.)

Moved by Mr. Manning: That the appointment be approved.

Motion Adopted on unanimous roll call vote.
Chemistry Division:

R.M. Simpson, "Fertilizer Analyst," Salary $200.00 per month; Effective March 22 - June 22, 1926. (New position due to rush of work.)

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted on unanimous roll call vote.

RESIGNATIONS:

Extension Division:

- D.D. Whitcomb, "Chief, Division of Markets," Salary $3,000; Effective January 31, 1926.
- J.L. Merritt, "Assistant Agricultural Editor," Salary $1,300; Effective January 31, 1926.

Research Department:

- C.B. Nichols, "Assistant Entomologist," Salary $2,000; Effective March 31, 1926.

Treasurer's Office:

- Janette Patterson, "Assistant to the Treasurer," Salary $1,200; Effective July 12, 1926.

Moved by Mr. Mauldin: That the resignations be accepted.

Motion Adopted.

SECOND PROBATIONARY YEAR:

The following officers having satisfactorily completed approximately one year of service, were recommended for election to their second probationary period.

Extension Division:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Date of App.</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.R. Hawkins</td>
<td>Livestock Specialist</td>
<td>$2,700</td>
<td>4-20-26</td>
</tr>
</tbody>
</table>

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.

THIRD PROBATIONARY YEAR:

The following officers having satisfactorily completed approximately two years of service were recommended for election to their third probationary period.

Extension Division:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Date of App.</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.H. Hall Jr.</td>
<td>Poultry Husbandman</td>
<td>$2,400</td>
<td>1-1-24</td>
</tr>
</tbody>
</table>

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.
PERMANENT POSITIONS:

The following officers having satisfactorily completed approximately three years of service, were recommended for selection to permanent positions.

Extension Division:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>W.D. Moore</td>
<td>Extension Pathologist</td>
<td>$2,600</td>
<td>3 - 30 - 23</td>
</tr>
</tbody>
</table>

Research Department:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
<th>Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.E. Hall</td>
<td>Agronomist</td>
<td>$3,000</td>
<td>5 - 4 - 23</td>
</tr>
</tbody>
</table>

Moved by Mr Cooper: That the recommendation be approved.

Motion Adopted on unanimous roll call vote.

At Dr Long's request, the President recommended that he be authorized to ask the State Board of Education for an early date in order that a definite agreement may be reached concerning the Smith-Lever and Smith-Hughes Work.

Moved by Mr Geer: That the recommendation be approved.

Motion Adopted.

At the request of Prof. Barre, the President recommended that the site for the Sand Hill Experiment Station be definitely selected before the June meeting of the Board; and recommended that the Agricultural Committee be empowered to act finally on the report of the sub-committee, consisting of Gov. Manning, Mr Mauldin and the President of the College.

Moved by Mr Geer: That the recommendation be approved.

Motion Adopted.

Upon Prof. Barre's request the President recommended that $10,000 of the amount appropriated by the Legislature for equipment lost in the Agricultural Hall fire, be budgeted for use by the Experiment Station at once, and as follows:

For Experiment Station and Library -

- Furniture and fixtures: $600.00
- Bound vols., books and bulletins: $2,000.00
- Replacing scientific journals and reference books: $3,000.00

Botany Division -

- Microtome, incubators, photographic equipment: $1,000.00
- Laboratory furniture and fixtures: $600.00

Entomology Division -

- Laboratory furniture and fixtures: $700.00
- Laboratory and scientific equipment: $800.00

Agronomy Division -

- Laboratory and scientific equipment: $700.00

Total: $10,000.00
Moved by Mr Geer: That the recommendation be approved.

Motion Adopted on unanimous roll call vote. 10 Members present.

The following recommendations in regard to the housing situation at Clemson College were made:

(a) That the section of the campus lying along the left side of the Pendleton Road and extending feet from the lot now occupied by Mr Rhodes be divided into lots containing one-half acre, or more, or sufficiently large for house, garage, garden, etc., on which members of the faculty may erect homes.

(b) That this privilege be extended to members of the faculty who have been with the College three years or more.

(c) That the architectural plans and the minimum and maximum cost be approved by the College authorities. (It is presumed that these houses would cost $4,000.)

(d) That the members of the faculty building these homes may reside in same as long as they are connected with the College, and that upon retirement or death, his wife, children or dependents may continue to occupy the same.

(e) That the college agrees to purchase the same when the owner leaves the college, and when his wife, children or dependents wish to dispose of it the purchasing price to be determined by three disinterested parties and to be based upon the original cost, which it may not exceed.

(f) That no title to any lands goes with the erection of these homes, which are to be paid for by the members of the faculty.

(g) That the college will build suitable roads, sidewalks, sewer and light lines, but all connections are to be paid by the owners.

(h) That should the member of the faculty desire to use the B.& L. Association in the erection of the home, the college Treasurer may deduct monthly from his salary such amounts as have been promised the B.& L. Association.

(i) That an attorney prepare a contract setting forth and embodying the above purposes and plans.

The Board expressed it's approval of the plan provided necessary restrictions were made to protect the College. Upon motion of Mr Manning the matter was referred to the Executive Committee for a report at the June meeting.

Effective July 1st, the President recommended the creation of the position of "Dean of the College," or of "Instruction," at a salary not to exceed $5,000.00 per annum.

And the creation of the position of "Business Manager," at a salary not to exceed $4,000.00 per annum.

Moved by Dr Timmerman: That the position be created.

Motion Adopted.

Effective July 1st. The President recommended the creation of the position of "Director of Athletics," at a salary to be decided later.

Moved by Mr Cooper: That the recommendation be approved.

Motion Adopted.
Effective July 1st, the President recommended the combination of the Engineering and Textile Departments under the heading "The Engineering Department", with Prof. S.B. Earle as Director of the combined departments; also that Prof. C.S. Doggett be retained at his present salary as Professor of Textile Chemistry and Dyeing.

Moved by Mr. Zimmerman: That the recommendation be approved.

Motion Adopted.

Effective July 1st, the President recommended that Prof. S.B. Earle be relieved of his duties as Superintendent of the Heat, Light and Water Division; and that Prof. R.E. Lee be relieved of his duties as Superintendent of the C. & R. Division, if the position of Business Manager is created.

Moved by Mr. Haulin: That the recommendation be approved.

Motion Adopted.

Effective July 1st, the President recommended the creation of a "Division of Grounds, Roads and Hauling," this new position to take the place of the one formerly occupied by Mr. J.P. Lewis, deceased, and by Prof. C.C. Newman, who had charge of the campus, and that Prof. C.C. Newman be relieved of his present position as Head of Division of Horticulture; that he retain his present title of Professor of Horticulture under the general supervision of the new head of the Horticultural Division, and that he be placed in charge of a "Division of Grounds, Roads and Hauling."

Moved by Mr. Manning: That the recommendation be approved.

Motion Adopted.

The President recommended that at such time as in the judgement of the President and the Board it seems wise, the "creation of a Department of Arts and Science," this department to include the academic subjects, physics and geology and the teaching of chemistry.

And upon the creation of this department that all analytical work in chemistry connected with the fertilizer inspection and analysis be placed under the supervision of the Director of the Experiment Station.

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.

The Board Approved the President's announcement that the above recommendations would be carried out when feasible.

After investigation into the matter of growing a vegetable garden for the use of the Cadet messhall, the President recommended that he be authorized to take no steps in this direction but that the
Farm Division of the Experiment Station furnish to the messhall certain staple food products, as sweet potatoes, potatoes and turnips.

Moved by Mr Manning: That the recommendation be approved.

Motion Adopted.

The President recommended the establishment of a poultry plant in the division of Animal Husbandry, the initial cost of which will be $10,000, as soon as funds can be secured. (For details, see body of report.)

Mr Manning stated that the Agricultural Committee had approved this project and recommended that it be referred to Mr. Long and Mr. Barre for report to be made at the June meeting as to details and cost.

The Board approved Mr. Manning's suggestion.

The President recommended that all fire apparatus and control of same be transferred from the Director of Engineering Department to the Commandant, who under the By-laws is "Fire Marshal," of the College.

Moved by Mr Cooper: That the recommendation be approved.

Motion Adopted.

The President recommended that Miss K.B. Tresco, former College Librarian, be carried as Librarian Emeritus at $62.00 per month for one year, April 1, 1926 to April 1, 1927.

Moved by Mr. Maulain: That the recommendation be approved.

Motion Adopted on unanimous roll call vote: 9 yes—1 no.

The President recommended the appropriation of $600.00 from Fertilizer Inspection and Analysis Funds to pay the salary of Mr. R.M. Simpson, Emergency Analyst, from March 22nd. to June 22nd. 1926; Also an additional appropriation of $200.00 to cover a deficit on Mr. Simpson's salary of last spring.

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted on unanimous roll call vote, 10 members present.

With the moving of the General Library into the Agricultural Hall and the coming of this library and the Experiment Station Library (Authorized in December) the President recommended the following personnel in charge of "The Clemson College Library"—

Miss Marguerite V. Doggett..................Librarian
Miss Cornelia Graham.......................Asst. Librarian
Miss Gladys Graves.........................Asst. Librarian
Mrs Crown Torrence........................Assoc. Librarian in Agri'l Sec.

Moved by Mr. Maulain: That the recommendation be approved.

Motion Adopted.
At the request of Director Barre, the President recommended that $2,000 from Farm Products be allowed for running expenses during the remainder of the fiscal year, should so much be need for this purpose.

Moved by Mr Manning: That the recommendation be approved.

Motion Adopted on unanimous roll call vote—10 members present.

At the request of Director Barre, the President recommended that an appropriation of $800.00 be made, available at once, for forestry work at the College.

Moved by Mr Cooper: That the recommendation be approved.

Motion Adopted on unanimous roll call vote—10 members present.

At the request of Director Barre, the President recommended that he be allowed to borrow $2,000 from his Farm Products account, for the purpose of building a residence for the Animal Husbandry division herdsman, also that the rent of the Experiment Station residence occupied by Mr Gillison, as well as the rent to be charged the animal husbandry division herdsman, be paid monthly on this debt until same is paid in full.

Moved by Mr Barnett: That the recommendation be approved.

Motion Adopted on roll call vote—9 Yes—1 No.

Effective July 1st. The President recommended that all college residences be included on the rental basis submitted with his report.

Moved by Mr Bradley: That this matter be referred to the Finance Committee for a report at the next meeting.

Motion Adopted.

At the request of Director Calnoum the President recommended that an appropriation of $490.00 be made to complete the installation of a refrigerating machine authorized at the meeting in June, 1926.

Moved by Mr Martin: That the recommendation be approved.

Motion Adopted on unanimous roll call vote—10 members present.

Upon the recommendation of Director Long, the President recommended that Mrs Beulah Farmer be paid $28.35 for stenographic work performed for her husband, Mr Rudolph Farmer, County Agent in Oconee County, during the month of December 1926, and that Mrs Elizabeth S. Napier be paid $28.35 for stenographic work performed for her husband Mr J.M. Napier, County Agent in Darling County, during the month...
OF January, 1926.

Moved by Mr Bradley: That the recommendation be approved.

Motion Adopted on roll call vote -10 members voting yes.

At the request of the Librarian, Miss Doggett, the President recommended the creation of a revolving fund for the Library, from fines collected from overdue books, and other dues and fees coming into the Library.

Moved by Mr Bradley: That the recommendation be approved.

Motion Adopted.

At the request of Prof. Lee of the C. & R. Division, the President asked for the following emergency appropriations for this division:

<table>
<thead>
<tr>
<th>Item</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-B-4</td>
<td>$800.00</td>
</tr>
<tr>
<td>H-3</td>
<td>$52.00</td>
</tr>
<tr>
<td>H-5</td>
<td>$14.00</td>
</tr>
<tr>
<td>H-6</td>
<td>$19.00</td>
</tr>
<tr>
<td>3-B-4</td>
<td>$193.00</td>
</tr>
<tr>
<td>H-2</td>
<td>$370.00</td>
</tr>
<tr>
<td>Total</td>
<td>$1,154.00</td>
</tr>
</tbody>
</table>

Moved by Mr Geer: That the recommendation be approved.

Motion Adopted on unanimous roll call vote - 10 members present.

At the December meeting of the Board, the following recommendations were approved by the eight members present, subject to ratification at a later meeting:

Creation of New positions:

Academic Department: "Instructor in Academic Work," Salary $1,200; Effective September 1, 1926.

Chemistry Department:

Temporary Instructor in General Chemistry," Salary $100.00 p/m month, October 17, 1925 to June 1, 1926.

Miscellaneous:

"Alumni Secretary and Director of Publicity," Salary $1,000; Effective July 1, 1926.

"Temporary Stenographer, Alumni Secretary and Director of Publicity," Salary $300.00. Effective July 1, 1926.

"Stenographer, Horticultural Division," Salary $300.00 to be paid equally from College and research and extension funds.

Salary Changes:

By Director Barre-Experiment Station:

(a) G.M. Armstrong, "Head, Division of Soil Weevil Control," from $3,000 to $4,000. Increase effective January 1, 1926.

(b) Salary Increase
(b) G.H. Aull, "Assistant to the Director of Research," from $2,100 to $2,400. Increase Effective January 1,1926.

(c) W.B. Rogers, "Assistant Agronomist," from $1,600 to $1,800. Effective January 1,1926.

(d) J.A. Berly, "Assistant State Entomologist," Salary $2,200 to $2,400. Effective January 1,1926.

By Dr W.K. Lewis, State Veterinarian:


(g) R.B. Ford, "Assistant State Veterinarian," from $2,200 to $2,400. Effective January 1,1,926.

(h) F.K. Peterson, "Assistant State Veterinarian," from $2,250 to $2,400. Effective January 1,1926.

(i) R.A. Maggs, "Assistant State Veterinarian," from $2,250 to $2,400. Effective January 1,1926.

(j) R.K. Donly, "Clerk," from $1,720 to $1,920. Effective January 1,1926.

(k) J.E. Wilson, "Clerk," from $1,800 to $1,920. Effective January 1,1926.

(l) J.M. Lepphart, "Clerk," from $1,200 to $1,520. Effective January 1,1926.

Emergency Appropriations for the C. & R. Division:

New gutters on power house..............................$ 110.00
New gutters on Engr. Bldg. as follows -
Main Building..............................................$181.00
Machine Shop........................................... 106.00
New mechanical laboratory............................ 100.00
Foundry................................................... 100.00
Wood Shop................................................. 105.00
Total..................................................... $ 798.00

Recommendation that we have two classes of stenographers - that one group be known as "Executive Assistants," with a maximum salary of $1,500, and the other be known as "Stenographers," with a maximum salary of $1,200; and that the President be authorized to increase to the maximum at his discretion.

Recommendation that $500.00 be appropriated from the Interest Fund to reimburse the salary of Mr S.M. Byars, County Agent in Anderson County by the same amount. Also, that $197.00 be appropriated from the Interest Fund to reimburse the salary of Mr O.B. Cannon, County Agent in Lee County. Both of these Agents lost these amounts by the failure of the county to live up to its agreement.

Recommendation that Mr E.G. Godby be reimbursed $84.28 from the Interest Fund for personal expenses incurred in moving a shipment of rams made to South Carolina farmers.
Recommendation that an appropriation of $300.00 be made for the purchase of a new entrance for the Agricultural Hall.

Recommendation that an appropriation of $900.00 be made to pay the salary of Mr. L.E. Meyers, Emergency Assistant in the Chemistry Department, and that the item for Fellowship, $500.00, be used to supplement this amount, bringing the salary up to $1,400.

Recommendation that $100.00 be appropriated to cover the cost of student lockers for the Chemistry Department.

Moved by Mr. Bradley: That the recommendations be ratified.

Motion Adopted on roll call vote, 10 members present.

The President recommended that the receipts for rental of College residences for the current fiscal year be not turned into general fund, but be set aside to be used at the discretion of the President of the College for the purpose of properly housing the officers and faculty of the College, details of expenditures to be submitted to the Board at a later date.

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted, on roll call vote, 10 members present and voting yes.

In the event of the creation of the position of Business Manager, the President recommended that the signing of vouchers be left to his discretion, provided, however, that he shall sign requisitions authorizing such expenditures.

Moved by Mr. Geer: That this matter be referred to the Finance Committee for a report.

Motion Adopted.

In order that there might be some equitable basis for making promotions and increases in salary, the President recommended that the standard set by the Association of Southern Colleges be adhered to as closely as possible. Promotions and increases in salary will be based upon professional training and improvement rather than upon mere length of service.

Moved by Mr. Timmerman: That the recommendation be approved.

Motion Adopted.
The President recommended that the report of the State Board of Public Welfare regarding free tuition for the present session be approved. Mr. Evans has this report if you care to see it.

Moved by Mr. Coop er: That the report be approved.

Motion Adopted.

In recognition of the valuable services rendered the College by Dr. W.K. Lewis at all times, and especially during the meeting of the General Assembly, the President recommended that, supplement his salary by $600.00 for this year only, out of the surplus derived from the sale of hog cholera serum.

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.

The President recommended that a Committee to be composed of one member of the Board, the President of the College and the Commandant, be appointed to study the Cadet Regulations, with a view of revising same; the suggested changes to be submitted for approval at the June meeting of the Board.

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted.

Mr. Barrott was appointed to serve on this Committee.

The President recommended that he be authorized to select such names from suggestions made by the Woman's Club and from a Faculty Committee, for the various streets on the campus; also that he be given authority to have the campus streets laid off and so marked.

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted.

The following were elected as members of the Board of Visitors, namely:

1st. District - W.B. Gruber, Walterboro, S.C.
2nd. District - M.T. Holley, Aiken, S.C.
3rd. District - J.W. Gaines, Greenwood, S.C.
4th. District - J. Choice Evans, Spartanburg, S.C.
5th. District - J.A. Spruill, Cheraw, S.C.
6th. District - Fred Young, Ebenezer, S.C.
7th. District - S.H. Edmonds, Sumter, S.C.

Moved by Mr. Mauldin: That the selection of alternates be left to the President.

Motion Adopted.

The President recommended that $1,000.00, if so much be necessary, be appropriated to purchase marker for the late President.
Rigg's grave.

Moved by Mr Manning: That the appropriation be made.

Motion Adopted on unanimous roll call vote
10 members present.

Moved by Mr Manning: That $500.00, if so much be necessary, be appropriated for the expenses of the electrification Committee.

Motion Adopted on unanimous roll call vote
10 members present.

Moved by Mr Cooper: That the Experiment Station take necessary steps to determine the trouble with cotton produce in this state as regard to staple, breaking strength, etc.

Motion Adopted.

Moved by Mr Malldin: That the Board adjourn.

Motion Adopted and the Board adjourned.

Approval:

Correct:

[Signature]
Acting Chairman.

[Signature]
Secretary.