Members Attending: Roberta Balliet, Leigh Dodson, Karon Donald (Program Coordinator), Leslie Doss, JoAnna Floyd, Shelly Geer, Tonyia Stewart, and Deveraux Williams

Members Absent: Dan Hofmann, Janeen Putman, and Bindu Rangaraju

1. Approval of Minutes: Roberta Balliet moved to approve the minutes from the January 30 Staff Senate Exec Committee meeting as written. Tonyia Stewart seconded the motion and the vote was unanimous. The minutes were approved.

2. Financial Update, Leslie Doss. FY18 funds as of February 12th were (a) Vending: $9,580.52; (b) Staff Senate operating: $2,605.65; (c) Staff Senate travel: $308.60; (d) SDP: N/A [budget not populated yet]; (e) Fund 12 PSA/Extension Outreach: $6,608.49.

3. Unfinished Business
   A. State Outreach
      • State Tour
         ✓ Itinerary & Hotel Reservation (State Employee Rate)
         ✓ Program
         ✓ Update on Donated Items
      • Health Assessments – Waiting on Caitlin to provide travel dates for Pee Dee REC, CURI, and Baruch Institute.
   B. CSI:Clemson – Tabled until further instruction is received from Katherine Freeman.

4. New Business

5. Committees
   A. Standing
      1. Activities, Roberta Balliet.
         a. Glazed of Clemson (Ceramic Staff Senate Social) – Activities has discussed coordinating with Scholarship for an all-day fundraiser at Todaro’s Pizzeria downtown Clemson prior to the Glazed outing. Activities is currently planning on getting a feel for how many senators are interested in joining the group for the social outing, which the committee is leaning toward a Tuesday/Wednesday, likely right after business work hours (i.e. 5 p.m. or so). Janeen mentioned that she would discuss group rates with Glazed, but has not yet spoken with them. Karon mentioned that the group would just provide the group size number and price range per item that the group is looking to spend in order to finalize what items the group would be working with. Bert stated that she will talk with Janeen at their next committee meeting to finalize a plan for the outing.
      2. Communications, Bindu Rangaraju. No report.
         a. Update on Nominations (Senators & Officers) – Today is the deadline for nominations for staff senators (officer nominations due later in March). Shelly, Deveraux, and Karon gave an update on the current status of nomination submissions and any incoming submissions that are anticipated prior to the deadline.
      4. Policy and Welfare, JoAnna Floyd.
a. Responses from the Staff Senate Survey – JoAnna was surprised at the level of responses (17 out of 24) stating that they would be interested in scholarships being expanded to staff spouses as long as it didn’t negatively impact student/children scholarships. P&W needs to get with Scholarship soon to figure out how this could best work out; Karon suggested bringing payroll deduction forms to senate meetings to increase awareness and contributions of the scholarship fund in order to raise payroll deduction commitments annually. This change could possibly lend itself toward facilitating a change in policy in favor of Staff Senate Scholarships opening up for spouses of full-time staff members.

b. Comp/Overtime Policy and Communication to Staff Senate – Nothing to update at this time. JoAnna has reached out to Ami Hood regarding communication from HR on this comp-time policy but has yet to receive a response.

c. TLP to FTE – It was brought to the attention of the senate that only TLP’s that were actually converted received communication regarding these changes. With that being said, those who did not convert did not receive any form of communication or update on policy.

5. Scholarship, Tonyia Stewart.
   a. Spring Soiree – The Marketplace is now up and running for ticket sales. Tonyia has continued to reach out to various organizations and businesses regarding sponsorship and donations to support the event and the scholarship fund in general. This current period in time will also see all senators working toward obtaining any donations and desirable items for use in the Soiree’s silent auction. Everyone has been asked to have everything in that regard in by beginning/mid April so that we are not rushing last minute to account for everything. For the Soiree this year, we will be primarily selling paper tickets to give senators something physically in their hands to incentivize them to sell as many tickets as they can to their friends, family, and loved ones. All unsold paper tickets will need to be returned at the May 8 Staff Senate meeting so that we can account for all of them. Tonyia also briefly discussed a highlight video marketing some of our scholarship recipients, for not only the soiree but for the scholarship fund as a whole.

6. Announcements

7. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Exec Retreat, Tuesday, April 24, 2018, 8:00 a.m. until 4:30 p.m., Location TBD