1. Approval of Minutes: Roberta Balliet moved to approve the minutes from the July 25 Staff Senate Exec meeting as written. Deveraux Williams seconded the motion and the vote was unanimous. The minutes were approved.

2. President’s Reports: President Leigh Dodson met with HR representatives regarding working on a pay discrepancy issue with market equity involving an SDP graduate. Leigh’s proposal to HR is to make the SDP increase a supplement on top of base pay logistics for a staff member. For example, this staff member has gone through the SDP, therefore their base pay should be brought to market and then the SDP increase applied on top of that after the fact. This would ensure that the SDP pay increase doesn’t backfire on staff members who have went through the program as opposed to those who have not. Also, Leigh and Karon attended the BOT suite at the football game last Saturday, thanking the President and the Board for inviting Leigh to enjoy the game together. Leigh updated Beth Clements on the Staff Senate function involving having Dan Hofmann in a bunking booth to raise funds and awareness for March of Dimes and Tigers for Babies. On another note regarding the BOT, September 11 is Leigh’s deadline for the BOT report which will likely include information on CU4Health, Blood Connection Drives, and Golden Harvest outreach updates, as well as the Military/Veterans Appreciation event that will be hosted by Staff Senate.

3. Financial Update, Leslie Doss. FY18 funds as of September 1st were (a) Vending: $12,697.13; (b) Staff Senate operating: $5,575.50; (c) Staff Senate travel: $308.60; (d) SDP: budget not populated yet; (e) Fund 12 PSA/Extension Outreach: $7,661.10.

4. Unfinished Business
   A. April 2018 Staff Senate Meeting/Banquet Madren Scheduling Conflict – The April 10, 2018 Staff Senate meeting and luncheon have been moved to Kresge Hall (at the CU Outdoor Lab) as suggested by the Exec Committee. This change of venue will be communicated out to the group closer to the date-of.
   B. Staff Senate Rep to SDP Steering Committee – Dan Hofmann, Staff Senate President Elect, will fill this seat. He has already undergone orientation and onboarding.
   C. Walker Course Golf Rates for Staff – After some investigation from Staff Senator Jeff Bright over at the Madren Center, it seems that Walker Course has no interest or intentions of reducing their green fee rates for staff members or any other demographic. Scott, the individual who brought this subject to our attention, has been updated and brought up to speed on Walker’s rates and their lack of interest in reducing these rates.
   D. March of Dimes Race Event Staff Senate Team – November 19, 2017 is the date of the actual race itself, meaning that Staff Senate needs to form an official team for participation in the race event before that time.

5. New Business: None.

6. Committees
   A. Standing
      1. Activities, Roberta Balliet.
a. The Golden Harvest campaign website is up and running for Staff Senate to begin fundraising efforts. Please visit the following link to see our campaign page and make your donations today: https://goldenharvest.org/take-action/find-a-campaign/?clemson-university-staff-senate - A Golden Harvest representative would like to meet with Staff Senate to show the backpacks and supplies that the senate’s efforts are supplying every year when fundraising efforts are successful.

b. Military Appreciation Event – Roberta would like to meet with her committee in order to hash out concrete details regarding the Veterans Appreciation reception so that preparations can begin for coffee, donuts, venue reservation, etc. Kayla Cleveland will reserve Military Plaza in front of Tillman Hall for November 14 along with any necessary tables, chairs, etc. (inside of Tillman Hall will be the backup location for the event in case of rain or any other detrimental weather). The idea right now is to hold the regular senate meeting at 11 a.m. immediately following the Veterans Appreciation reception itself.

2. Communications, Bindu Rangaraju. Communications is currently soliciting articles for this month’s Newsletter. Alex will ask senators at next full senate meeting about who is interested in cross-training for InDesign, get a couple of possible dates for Jan’s availability, and then poll the group interested in order to find the best dates for training.

   a. Open Seats/Fill or Leave Vacant – Exec decided that the best course of action is to leave these seats vacant until the next election process.
   b. Bylaws Reform Update – The committee asked all members to please review and send Deveraux any revisions/suggestions/etc. so that the final product can be reviewed in October.
   c. Committee Meeting Attendance – It is time for committee chairs/leaders to update senator member names and attendance for their standing committees for this fiscal year.

4. Policy and Welfare, JoAnna Floyd. JoAnna is looking forward to starting her role as the P&W chair. P&W are working on their “Top 5” list of items/concerns, specifically in line with University initiatives and goals. P&W would like to have regular meetings with HR (preferably monthly or so); maybe even having P&W chair attend monthly HR meetings alone. P&W would also like to be in the position to provide feedback to the university on FTE/TLP conversion. Another area of concern is supervisor training (HR has even asked senate for feedback regarding pertinent topics/methods for in-class physical training). Another hot topic is addressing inconsistent expectations of staff for Staff Senate work i.e. clocking out for senate meetings vs those who do not have to. President Leigh Dodson asked for an official policy on this from HR so that there is fairness and consistency. P&W would also like to continue to monitor and review child care initiatives in order to make it as efficient and beneficial as possible for our staff population on campus.

5. Scholarship, Tonyia Stewart. Tonyia is reserving Fran Hanson/Wren House again (likely May 18th i.e. the weekend of Graduation for 2018). Scholarship made some changes to the Sponsorship forms, such as more sponsorship levels which include higher levels than listed the previous 2 years. Tonyia would also like more social media presence, more and clearer sponsorship opportunities, such as the Newsletter, specific event banners, etc. to give consistent advertising to all interested sponsors. The committee would also like to take the initiative on more collaboration nights with local restaurants for fundraising. Regarding short-term plans, Karon and Alex will check on the availability of 800 Union for this coming Thursday, Sept. 7 for Tonyia’s first Scholarship meeting.

7. Announcements
   A. Pro Benefits Expo – HR has asked Staff Senate to sponsor the Pro Benefits Expo at the $500 minimum level. A table would be provided for setup and marketing/outreach purposes. The question is basically if it is worth it or not to the Exec Committee?
   B. Staff Senate Initiatives – Leigh is meeting with the other 3 presidents of leadership groups on campus, including the Faculty, Grad, and Undergrad Senates, and will bring up the Spring Soiree and Tigers for Babies March of Dimes campaign to garner initial support from these groups.
8. **Adjournment**: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, September 26, 2017, 8:30 a.m., 801 University Union