

CLEMSON UNIVERSITY STAFF SENATE EXECUTIVE COMMITTEE

July 25, 2017, 8:30 a.m., 801 University Union

Minutes

Members Present: Roberta Balliet, Leigh Dodson, Leslie Doss, Alex Foster (Program Assistant), Shelly Geer, Dan Hofmann, Janeen Putman, and Deveraux Williams

Members Absent: Karon Donald (Program Coordinator), Bindu Rangaraju, Terri Vaughan, and Savannah Wigington

1. Approval of Minutes: Deveraux moved to approve the minutes from the May 30, 2017 Staff Senate Exec Committee meeting as written. Dan Hofmann seconded the motion and the vote was unanimous. The minutes were approved.
2. President's Reports: President Leigh Dodson attended the BOT meeting the Thursday before last. The Board was able to cover the agenda originally intended for 1.5 days of meeting in just a single day. There were not many speakers due to the time sensitive nature of the meeting itself, with some agenda items being the approval of the tuition increase, which is the lowest in 20 years, and the approval of next fiscal year's budget as submitted to the Board.
3. Financial Update, Leslie Doss. FY17 funds remaining were (a) Vending: \$316.61; (b) Staff Senate operating: \$953.42; (c) Staff Senate travel: \$377.94; (d) SDP: \$2,057.61; (e) Fund 12 PSA/Extension Outreach: \$0.00.
4. Unfinished Business: None.
5. New Business
 - A. April 2018 Staff Senate Meeting/Banquet Madren Scheduling Conflict. Shelly Geer suggested using Kresge Hall at the CU Outdoor Lab on the same date as originally scheduled due to the scenery of the venue, as well as the option to use Carolina Catering for the food, whom we have had great success with in the past. One senator noted that the Men of Color conference is April 12-13, so moving the date is a possibility. Alex will check on Kresge's availability for the week after originally scheduled as well. The general consensus was to try and keep the same date and move the venue. Janeen recommended not using Hendrix for the event, and also noted that Honors and Awards week is April 7-14, so confirm Kresge's availability during this time.
 - B. Staff Senate Rep to SDP Steering Committee. Dan Hofmann will fill the seat for Staff Senate rep to the SDP Steering Committee. Leigh will bring Dan up to speed on the Steering Committee and meeting notices for the Steering Committee will be sent out as well. Alex will confirm with Dan that his schedule permits attendance to the regularly scheduled monthly meetings.
 - C. Walker Course Golf Rates for Staff. Staff member Scott Sampson submitted a request via email to Alex and Jeff Bright to check into possible staff discounts at Walker Course, similar to those of our student and senior (age) populations. Jeff Bright responded, letting Scott know that he would personally look into this due to his proximity to Walker (working at Madren). Alex will follow up with Jeff to see if anything has panned out.
 - D. March of Dimes Staff Senate Team. The first event would be held after classes begin. A fundraising dunking booth will be set up, with \$1 balls (\$3 for 5) with Dan Hofmann set up inside the booth so that attendees can dunk the Director of Parking and take some parking frustrations out. November 19 will be the date of the March of Dimes 5K, by which time Staff Senate will want to have a team formed to participate.
6. Committees

A. Standing

1. Activities, Roberta Balliet. The Golden Harvest campaign website is up and running for Staff Senate to begin fundraising efforts. We believe in giving back to our community, and this year Staff Senate will be contributing to the Pantry Pack program, which provides local middle and high schoolers with a supply of weekend food and basic hygiene products. It is vital to fill these “weekend meal gaps”, as it is vital that these children have proper nutrition as they head into higher education and the workforce. You can provide a local teen with a weekly supply of weekend food and hygiene products for \$8/month. Staff Senate’s goal for this year is \$2,500. Please visit the following link to see our campaign page and make your donations today: <https://goldenharvest.org/take-action/find-a-campaign/?clemsun-university-staff-senate>; Roberta Balliet changed the deadline for donations until October 1, 2017. Also, for the upcoming Veterans Reception, Bert would like to first get food supplies from Dunkin Donuts to avoid the last minute rushed efforts that were necessary last year.
 2. Communications, Bindu Rangaraju. Communications did not meet this month, but the newsletter is out already. The newsletters have been coming out more promptly each month since Jan took over editorial and publishing responsibilities, which has helped to better disseminate time-sensitive information
 3. Membership, Shelly Geer and Deveraux Williams. Staff Senate Retreat Debrief & Questions about Bylaws. Changes to the Bylaws now state that 1 year of employment at Clemson University is the requirement to serve as a staff senator. Current serving at-large senators can choose to serve up to a 3 year term without the budget center electing the nominee with the option for a nomination each year. Leigh proposed reaching out to the deans and associate deans of areas that are not currently represented in order to garner nominations.
 4. Policy and Welfare, Terri Vaughan. No report. P&W did not meet during the month of July. Leigh would like for the Staff Senate to collectively come up with 5 things that can be worked on to truly change and impact the living of Clemson University staff. Regarding this, the biggest items on P&W’s radar are supervisor training and EPMS training. One in five (1/5) individuals that leave the university do not feel like their supervisor is adequately trained. At this point, P&W does not see the Clemson making any changes or operating differently regarding FLSA policies. Parking is another topic of interest, with Dan Hofmann clarifying that there is a large meeting in about two weeks regarding the parking situation on campus. The preemptive idea that Dan proposed was for PATS to offer to buy back parking permits from staff that could find other means to campus besides driving in exchange for a paid meal plan and a set amount of paw points. This idea would reduce parking demand and free up space on campus. PATS also plans to implement services similar to “Uber” on campus for those that give up the ability to drive and park their own vehicle on campus.
 5. Scholarship, Rebecca Trutwin & Savannah Wigington. Soirée Update. Alex and Karon finished sending out thank-you letters to all donors and sponsors by Friday, July 21. The letter contained a sincere thank-you address, as well as our wishes that we may work again together for future soirées and other Staff Senate events.
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7. Announcements: Dan Hofmann clarified to the Exec Committee that Parking and Transportation Services is still working on and finalizing the details for the Bike Share Program and its operation.
 8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, August 29, 2017, 8:30 a.m., 801 University Union