

NASIG Newsletter

Vol. 29, no. 2

May 2014

eISSN 1542-3417

Executive Board Minutes

NASIG Board Conference Call January 13, 2014

Attendees

Executive Board:

Joyce Tenney, President
Steve Kelley, Vice President/President-Elect
Shana McDanold, Secretary
Jennifer Arnold, Treasurer
Beverly Geckle, incoming Treasurer

Members at Large:

Chris Brady
Tim Hagan
Selden Lamoureux
Peter Whiting
Sarah Sutton

Ex Officio:

Angela Dresselhaus

Guests:

Michael Hanson and Janice Lindquist, CPC co-chairs
Kelli Getz and Anna Creech, PPC chair and vice chair
Anne McKee, Conference Coordinator

Regrets:

Bob Boissy, Past-President
Clint Chamberlain, Member at Large

1.0 Welcome

The meeting was called to order at 2:02pm.

2.0 PPC Report and Any Final Decisions Needed before Schedule is Final (Getz and Creech)

Getz reported that two session presenters have declined, and the PPC is waiting on confirmation from two other presenters.

The committee is working on assigning PPC liaisons for each session; liaisons will verify biographies, get MOUs signed, and gather any A/V needs. Michael Arthur is collecting all the MOUs.

Getz sent Secretary (McDanold) the list of declined proposals for the regret letters.

Tenney asked about waiting on sending the regret letters: if the two waiting proposals don't respond, will they go back to the list? Getz confirmed that they will not be returning to the list. Creech indicated the PPC is more likely to fill any resulting space with other options.

Sutton would like to have a slot to share the preliminary serials (print) competencies with the membership during the conference. Getz confirmed they should have room in the schedule for this.

ACTION ITEM: Sutton will have core competencies chair email Getz to set up a session to review the draft serials competencies during a session time slot.

3.0 CPC Report and Any Final Decisions Needed before Registration Can Go Live (Hanson and Lindquist)

Hanson reported that currently there are a lot of activities currently in process. Micheline Westfall is still investigating A/V options and the CPC is still working with the hotel on other arrangements.

Billy Bob's is confirmed. Hanson received an email that there will be a concert in the area next to us starting at 9pm but it shouldn't interfere with NASIG's event.

The hotel website for room reservations is ready and will be posted to the website soon so people can start reserving rooms.

The conference website is currently being updated with information as it's confirmed.

The two current questions are the costs for conference so the registration form can be completed and when registration will be open.

Registration costs:

Keep 2013 registration rates for 2014

Early bird:

Full conference for members: \$375

½ day Preconference: \$90

Full day Preconference: \$180

After early bird:

Full conference for members: \$425

Non-members: \$500

½ day Preconference: \$115

Full day Preconference: \$230

All discounted rates (paraprofessionals*, speakers, Tier 1 vendor reps, CPC members, etc.): \$200

*This rate applies to individuals currently in library paraprofessional positions.

One Day Conference Rate: \$150

The basic Conference prices haven't changed since possibly 2007. We need to verify the year or number of years the rate has remained constant for full members.

Geckle reminded the CPC to make sure to include the meals included with full paid registration, as well as what events are covered.

VOTE: Kelley made a motion to approve the 2013 rates for the 2014 conference. Seconded by Whiting. All voted in favor.

The CPC inquired about the guest rate for the Billy Bob's event and suggested \$70 (includes transportation and buffet meal). Arnold noted this is within range during past years.

VOTE: Lamoureux made a motion to set the event price for guests at \$70. Seconded by Brady. All voted in favor.

The CPC also asked about box lunches for Saturday. The catering fee for box lunch is \$29.00 each which includes the service fee. Attendees will have 3 options to choose from and will pay part of the lunch fee. CPC should make sure to indicate on registration that the box lunch cost is "subsidized" for attendees.

VOTE: Kelley made a motion to set the box lunch fee for attendees at \$15. Seconded by Whiting. All voted in favor.

On the FAQ page there's a cancellation policy; does it change each year? Tenney confirmed that it does not change, but CPC should confirm with Arnold or Geckle regarding the contact details before posting.

The Board recommended that CPC post a message ASAP regarding the costs and that registration costs are remaining the same.

The current target date for registration opening is Jan. 29, 2014. Ginanni is waiting for fee details before testing. Tenney asked to be sure to test intensely and quickly when test request is sent to the board.

4.0 Site Selection Discussion of Report and Vote on Recommendation (Tenney, Kelley, and McKee)

McKee sent a report to the Board for the 2016 and 2017 Site Selection Committee and the Board voted to support the recommendation of the Site Selection Committee.

5.0 Vote on October and December Board Minutes (McDanold)

Edits were received from Tenney and one correction to the Dec. conference call minutes was noted by Hagan.

McDanold will send a corrected copy to the Board. The Board will vote by email once corrected copies are reviewed.

6.0 Discussion of Any Agenda Items for Midwinter Meeting (All)

There is a folder created in the Board documents space for 2014 January Board Meeting. All documents and reports will be collected there.

Kelley and Tenney will address the Mission and Vision Task Group during the meeting.

The *Proceedings* editors will be added to the agenda per request from Lamoureux.

Tenney will send a draft agenda this week for review.

For the Midwinter meeting logistics, McDanold will send email with transportation, meeting space info, dinner details, and other information this week.

Please email Secretary (McDanold) your hotel information with arrival and departure date. Also confirm your cell phone number and any special needs.

7.0 Old/New Business (All)

None at this time.

Lamoureux made a motion to adjourn the meeting.
Seconded by Kelley.

The meeting adjourned at 2:55pm.

Minutes submitted by:
Shana McDanold
Secretary, NASIG Executive Board