CLEMSON UNIVERSITY STAFF SENATE
May 9, 2017, 10:30 AM, Madren Conference Center

Agenda

1. Approval of Minutes

2. Special Order of the Day
   A. Board of Trustees Awards, Rose Ellen Davis-Gross & Sally Mauldin
   B. Building/Grounds Training Program Recognition, Michelle Piekutowski

3. President’s Reports
   A. Board of Trustees
   B. Other:

4. Treasurer’s Report, Leslie Doss. FY17 funds as of May 7th were (a) Vending: $5,282.55; (b) Staff Senate operating: $1,639.16; (c) Staff Senate travel: $377.94; (d) SDP: $4,364.69; (e) Fund 12 PSA/Extension Outreach: $2,860.48.

5. Committee Reports
   A. Standing Committees
      1. Activities, Roberta Balliet.
      2. Communications, Bindu Rangaraju.
         • The Senate welcomes new Senators: Dustin Atkins (CCIT), Jeff Bright (Advancement), Sonya Campbell (PSA), Kayla Cleveland (Student Affairs), Glenda Cotton (Facilities), Michael Gilstrap (Facilities), Celeste Hackett (CoSci), Dionne Holt (Student Affairs), Barrett Kendjoria (CCIT), Dan Lewis (CCIT), Tim Nix (Facilities), Beth Perry (Financial Affairs), Amy Smedberg (Provost), Tonyia Stewart (CECA), Althea Thomas (Athletics), and Rebecca Ulmer (CES). Their first official meeting will be in May.
         • Returning Senators appointed/elected: Jan Lay (PSA – At-Large), Aubrey Miller (Financial Affairs), Bindu Rangaraju (Extension – At-Large), Lavonne Sloop (AAH – At-Large), Rebecca Trutwin (PSA), and Tom Warnock (Student Affairs).
   B. University Committees

4. Policy & Welfare, Terri Vaughan. Policy & Welfare did not meet due to the new senator orientation. The committee did, however, complete the Diversity & Inclusiveness survey in lieu of meeting. P&W will discuss the training at their next meeting on Tuesday, May 16.

5. Scholarship, Rebecca Trutwin and Savannah Wigington.

B. University Committees

6. Unfinished Business

7. New Business

8. Adjournment

Next Meeting: Tuesday, June 13, 2017, 10:30 a.m., Madren Conference Center
members present: Roberta Balliet, Jeff Bright, Laura Clay, Kayla Cleveland, Glenda Cotton, Leigh Dodson, Leslie Doss, JoAnna Floyd, Shelly Geer, Michael Gilstrap, Debra Goss, Celeste Hackett, Dan Hofmann, Jeff Holiday, Dionne Holt, Barrett Kendjoira, Dan Lewis, Amanda Menefee, Aubrey Miller, Meg Newton, Tim Nix, Beth Perry, Cody Price, Bindu Rangaraju, Amy Smedberg, Tonyia Stewart, Janine Sutter, Althea Thomas, Rebecca Trutwin, Rebecca Ulmer, Terri Vaughan, Michelle Voyles, Janay Whitesel, Sue Whorton, Savannah Wigington, Deveraux Williams, and Holly Williams

members absent: Dustin Atkins, Mac Bevill, Sonya Campbell, Billy Edwards, Beverly Lavier, Jan Lay, Rhonda Powell, Janeen Putman, Lavonne Sloop, and Tom Warnock

guests: Lisa Ashworth, Lan Chen, Brad Felty, Phillip Gilmour, Misty Harrison, Laurie Haughey, Leigh Hurst, Carolyne Keese, Mark Lyles, Michelle Piekutowski, Edna Sims, Felicia Twillie, Karen Westmoreland, Samuel White, Gary Whitmer, Mary Whitner, and Brittany Young

1. Approval of Minutes: Leigh Dodson made a motion to approve the minutes from the April 11, 2017 Staff Senate meeting as written. Dan Hofmann seconded the motion and the vote was unanimous. The minutes were approved.

2. Special Order of the Day
   A. Board of Trustees Awards, Rose Ellen Davis-Gross & Sally Mauldin
   B. Building/Grounds Training Program Recognition, Michelle Piekutowski. This program was designed by custodians, for custodians, and was built from the ground up by university employees in this area. The program was introduced conceptually back in 2014, with 5 individuals developing the training curriculum (Samuel White, Tim Nix, and 3 others). Upon completion of the program graduates receive a certificate and compensation for completion of the program. The second level of this program will involve activities and/or skills that will benefit them not only in their current position but in the future with leadership and life skills.

3. President’s Reports
   A. Board of Trustees – The Board met April 20 and 21 in Clemson, SC. Deveraux Williams shared a report with the Board on behalf of the Senate and introduced Leigh Dodson as the next Staff Senate president. (Attachment).

4. Treasurer’s Report, Leslie Doss. FY17 funds as of May 7th were (a) Vending: $5,282.55; (b) Staff Senate operating: $1,639.16; (c) Staff Senate travel: $377.94; (d) SDP: $4,364.69; (e) Fund 12 PSA/Extension Outreach: $2,860.48.

5. Committee Reports
   A. Standing Committees
      1. Activities, Roberta Balliet. Activities met today, devising 4 goals to meet this year: 1.) Different locations to meet around campus for the monthly senate meetings, as done in the past, 2.) Golden Harvest Food Bank again (will be online June 1 and the goal is $2,500 this year), 3.) Veterans Reception in conjunction with Military Appreciation Week, and 4.) Staff Senate socials – the group could tour the football facility on June 6th. Karon will send out a Google Doc for registration for this tour (should plan to eat lunch at Core Campus Dining Hall following the tour).
2. Communications, Bindu Rangaraju. Communications will convene after the meeting to formulate new goals and activities for this year, including InDesign training for senators to continue the newsletter. The email regarding Newsletter content for the coming month is going out soon.

   - The Senate welcomes new Senators: Dustin Atkins (CCIT), Jeff Bright (Advancement), Sonya Campbell (PSA), Kayla Cleveland (Student Affairs), Glenda Cotton (Facilities), Michael Gilstrap (Facilities), Celeste Hackett (CoSci), Dionne Holt (Student Affairs), Barrett Kendjoria (CCIT), Dan Lewis (CCIT), Tim Nix (Facilities), Beth Perry (Financial Affairs), Amy Smedberg (Provost), Tonyia Stewart (CECA), Althea Thomas (Athletics), and Rebecca Ulmer (CES). The new senators came to the front of the auditorium to introduce themselves and say a few words.
   - Returning Senators appointed/elected: Jan Lay (PSA – At-Large), Aubrey Miller (Financial Affairs), Bindu Rangaraju (Extension – At-Large), Lavonne Sloop (AAH – At-Large), Rebecca Trutwin (PSA), and Tom Warnock (Student Affairs).

4. Policy & Welfare, Terri Vaughan. Policy & Welfare did not meet due to the new senator orientation. The committee did, however, complete the Diversity & Inclusiveness survey in lieu of meeting. P&W will discuss the training at their next meeting on Tuesday, May 16. P&W will talk about TLP’s in the Staff Development Program, TGP approved leave, and goals for the 2017 year.

5. Scholarship, Rebecca Trutwin and Savannah Wigington. Thank you to everyone who made Friday a success. Karon sent out an email with preliminary numbers for the event (netted about $8,500). Scholarship is looking forward to new members and seeing what they can come up with for the next year to benefit the scholarship fund.

B. University Committees: None.

6. Unfinished Business: None.

7. New Business: None.

8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, June 13, 2017, 10:30 a.m., Madren Conference Center