Agenda

1. Approval of Minutes

2. Open Commentary


4. President’s Reports
   A. Board of Trustees
   B. Other:
      2. Legislative Update, Tina White.

5. Treasurer’s Report, Leslie Doss. FY17 funds (as of 9/8/16) are (a) Vending: $11,747.69; (b) Staff Senate operating: $4,439.34; (c) Staff Senate travel: $450; (d) SDP: $12,440.61.

6. Committee Reports
   A. Standing Committees
      1. Activities, Roberta Balliet.
      2. Communications, Bindu Rangaraju.
      3. Membership, Shelly Geer and Bindu Rangaraju.
      4. Policy and Welfare, Terri Vaughan. The Policy & Welfare Committee held a special meeting on September 6, 2016 to discuss the new tuition assistance policy. The committee members decided that the issue that required focus, and the only one that follows Policy & Welfare’s Standard Operating Procedure, was to request that staff members who are currently enrolled in the graduate program be grandfathered in so they can complete their program without falling under the new policy that will impact many of their abilities to continue with their graduate school programs and may even prevent them from being able to graduate from the program that they entered based on the premise that their tuition would be covered 100%, not 75%.
   B. University Committees
      1. Joint City/University Advisory Board, Dan Hofmann.

7. Unfinished Business:

8. New Business:

9. Announcements:
   A. Harvey and Lucinda Gantt Multicultural Center – Please join us on Monday, September 19th for an Open House to showcase the new location for the Harvey and Lucinda Gantt Multicultural Center. This drop-in style event will take place from 12 – 3pm in Suite 300 of Brackett Hall. Visitors will be able to tour the space as well as meet the Gantt Center staff. Refreshments will be provided. For more information, email cugantt@clemson.edu or call 864-656-7625.
B. **November Senate Meeting Date Change** – The November 8th meeting falls on a Fall Break/Election Day. Since the University will be closed, the meeting has been moved up a week to November 1st. Please adjust your calendars accordingly.

10. **Adjournment**

**Next Meeting**: Tuesday, October 11, 2016, 10:30 a.m., Madren Conference Center, Seminar Room I
Clemson University Staff Senate

September 13, 2016, 10:30 AM, Madren Conference Center, Seminar Room I

Minutes

Members Present: Phillip Addington, Roberta Balliet, Mac Bevill, Kelli Blankenship, Laura Clay, Leigh Dodson, Billy Edwards, JoAnna Floyd, Debra Goss, Dan Hofmann, Jeff Holliday, Wendy Howard, Jeff Kallin, Beverly Lavier, Jan Lay, Rusty McDonald, Amanda Menefee, Aubrey Miller (Adobe Connect), Meg Newton, Rhonda Powell, Janeen Putman, Bindu Rangaraju, Sarah Reeves, Lavonne Sloop, Janine Sutter, Erin Thomas, Rebecca Trutwin, Terri Vaughan, Michelle Voyles, Tina White, Janay Whitesel, Sue Whorton, Savannah Wigington, Deveraux Williams, and Holly Williams.


1. Approval of Minutes: Roberta Balliet moved to approve the minutes from the August 9, 2016 Staff Senate meeting as written. Terri Vaughan seconded the motion and the vote was unanimous. The minutes were approved.

2. Open Commentary: Altheia Richardson, Tuition Assistance Policy Changes, Altheia expressed mutual concerns regarding how the changes in the Tuition Assistance Policy negatively impact staff, particularly those of lower income.

3. Special Order of the Day – Office 365 Communication Team, Steve Fullerton. Steve ran through Office 365 with the Staff Senate, including any features, changes, and uses for Microsoft’s product suite.

4. President’s Reports
   A. Other:
      2. Legislative Update, Tina White. State Legislature adjourned June 16, 2016 with the next meeting date being scheduled for January 10, 2017.

5. Treasurer’s Report, Leslie Doss. FY17 funds (as of 9/8/16) are (a) Vending: $11,747.69; (b) Staff Senate operating: $4,439.34; (c) Staff Senate travel: $450; (d) SDP: $12,440.61.

6. Committee Reports
   A. Standing Committees
      1. Activities, Roberta Balliet. The small Staff Senate social dinner at Your Pie Clemson, followed by group painting at Uptown Art Clemson, were both a success. Following that, the Activities Committee is still working on a staff veteran appreciation event for Military Appreciation week in conjunction with CU Athletics. The group is planning a reception in Cox Plaza (Student Senate Chambers as rain backup) to honor our veteran staff members. Karon will find out from HR how many veteran staff members are employed at Clemson and look into red/white/blue ribbons/pins to honor the vets that come to just give our thanks. The group plans to provide donut holes and hot chocolate with vets being invited to walk in the parade before the Military Appreciation football game.
      2. Communications, Bindu Rangaraju. No report.

4. **Policy and Welfare**, Terri Vaughan. The Policy & Welfare Committee held a special meeting on September 6, 2016 to discuss the new tuition assistance policy. The committee members decided that the issue that required focus, and the only one that follows Policy & Welfare’s Standard Operating Procedure, was to request that staff members who are currently enrolled in the graduate program be grandfathered in so they can complete their program without falling under the new policy that will impact many of their abilities to continue with their graduate school programs and may even prevent them from being able to graduate from the program that they entered based on the premise that their tuition would be covered 100%, not 75%.

5. **Scholarship**, Dan Hofmann. Scholarship held its last meeting at the CU Outdoor Lab to review the venue for another possible Staff Senate Soiree. The committee hasn’t met since but the venue looked suitable indoor and out for this event. Dan also reported that Karon was able to meet with the new Founders Federal Credit Union located in Clemson, working out with them an initial $250 donation to the scholarship fund from Founders as well as Founders sponsoring advertising efforts for the Staff Senate Scholarship fund on approximately 13 CAT buses.

**B. University Committees**

1. **Joint City/University Advisory Board**, Dan Hofmann. The JCUAB met recently and discussed efforts regarding planning land use for university purposes, student enrollment numbers, transportation and parking opportunities in the area, and general safety concerns that go along with these efforts. It was noted that Clemson has fallen from #1 to #9 in “Town & Gown Relations” (City and University relations). The Board noted that Clemson University and the City of Clemson must move from just a “cooperative” relationship to more of a “collaborative” one.

7. **Unfinished Business**: None.

8. **New Business**: Trunk or Treat, Laura Clay. Senator Laura Clay relayed the desire of the Greek Life community to host a Trunk or Treat event for Faculty and Staff and their children. The two dates proposed were Sunday, October 30th during the afternoon or perhaps a week before during the evening time. Senators preferred the week before during the evening but had concerns over the amount of families and children that the Trunk or Treat would possibly be accommodating. It was suggested that Greek Life possibly collaborate with the Trunk or Treat that will be hosted downtown by the City of Clemson around that time.

9. **Announcements:**
   A. **Harvey and Lucinda Gantt Multicultural Center** – Please join us on Monday, September 19th for an Open House to showcase the new location for the Harvey and Lucinda Gantt Multicultural Center. This drop-in style event will take place from 12 – 3pm in Suite 300 of Brackett Hall. Visitors will be able to tour the space as well as meet the Gantt Center staff. Refreshments will be provided. For more information, email cugantt@clemson.edu or call 864-656-7625.
   B. **November Senate Meeting Date Change** – The November 8th meeting falls on a Fall Break/Election Day. Since the University will be closed, the meeting has been moved up a week to November 1st. Please adjust your calendars accordingly.

10. **Adjournment**: There being no further business to discuss, the meeting adjourned.

**Next Meeting**: Tuesday, October 11, 2016, 10:30 a.m., Madren Conference Center, Seminar Room I