

# CLEMSON UNIVERSITY STAFF SENATE EXECUTIVE COMMITTEE

October 27, 2015, 8:30 AM, 801 University Union

## Minutes

**Members Present:** Roberta Balliet, Karon Donald (program coordinator), Leslie Doss, Julie Jones, Amanda Menefee, Tina White, and Deveraux Williams

**Members Absent:** Matt Bundrick, Jeff Leyh, and Terri Vaughan

President Tina White called the meeting to order.

1. **Approval of Minutes:** Roberta moved to approve the minutes of the September 29, 2015 Staff Senate Executive Committee meeting as written. Leslie seconded the motion and the vote was unanimous. The minutes were approved.
2. **President's Reports** – Tina has been invited to participate in the long-term master plan discussion. Campus Planning has scheduled a meeting on perceived staff issues for November.
  - A. **Other**
    1. **Human Resources**, Jim Kerr. No report.
3. **Financial Update**, Julie Jones. Funds remaining in the operating budget as of October 20 are (a) Vending: \$6,956.13; (b) Staff Senate funds: \$3,356.22; (c) Travel: \$23.76; (d) SDP: \$7,123.87.
4. **Unfinished Business**
  - A. **Staff Forum Discussion** – Comments from the forum and online submission were disseminated to the group for review. Edits to the documents should be sent to Tina, Karon, and Alex. The tuition assistance benefit was a concern mentioned during the forum and has been an issue for several years. Deveraux received information from the Graduate School detailing exceptions to some programs. He will share the information with the group for review.
  - B. **Meeting with Max Allen** – Tina requested information from Senators via email to assist the Chief Diversity Office and Diversity Advisory Council. Senators were asked to respond to the following questions:
    - What, if anything, could Clemson do better to ensure its history is told accurately and completely?
    - Is there a particular aspect of history you believe should receive the most focus? Why?
    - What are some realistic, creative ways to best communicate our story?
    - How can we strike a balance between telling our full, unvarnished history while we look to the future and enhance our commitment to diversity and inclusion?
5. **New Business:** None.
6. **Committees**
  - A. **Standing**
    1. **Activities**, Roberta Balliet. Committee members are researching eligibility requirements for local food banks in surrounding counties.
    2. **Communications**, Jeff Leyh. No report.
    3. **Membership**, Deveraux Williams. No report.

4. **Policy and Welfare**, Terri Vaughan. No report.
5. **Scholarship**, Leslie Doss. The Staff Senate Soirée is scheduled for April 8<sup>th</sup>. Additional information will be forthcoming.

7. **Adjournment:** There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, November 24, 2015, 8:30 a.m., 801 University Union