Members Present: Matt Bundrick, Leslie Doss, Julie Jones, Terri Vaughan, Tina White, and Deveraux Williams

Members Absent: Angela Nixon

President Matt Bundrick called the meeting to order.

1. Approval of Minutes: Leslie moved to approve the minutes from the January 27, 2015 Staff Senate Executive Committee meeting as written. Deveraux seconded the motion and the vote was unanimous. The minutes were approved.

2. President’s Reports: 1) The Board of Trustees met February 5-6. Angela shared Matt’s report with the Board (Attachment). Matt extended his thanks to Angela for attending the meeting in his absence. 2) A group of past presidents from the Senate met with President Clements on February 20. The meeting was informal. Each attendee was asked to tell the group about an issue of importance to staff. Some of the issues mentioned were communication, tuition assistance, market compensation, and staff workloads. President Clements stressed that the Chief of Staff position, once filled, will be important in moving these issues forward.

3. Financial Update, Julie Jones. Funds remaining in the operating budget as of January 31, 2015: (a) Vending: $4,677.95; (b) Staff Senate funds: $1,326.45; (c) Travel: $450.00; (d) SDP: $9,723.62.

4. Unfinished Business
   A. State Outreach – The group decided not to attend Clemson Day at the Statehouse as a portion of an outreach event in Columbia. Due to scheduling and an annual transition of the Senate each spring, further outreach events will not be planned at this time.

5. New Business: None.

6. Committees
   A. Standing
      1. Activities, Tina White. This year Activities is hosting a virtual food drive for The Golden Harvest Food Bank. Donations can be made online. The committee’s goal is $500. [https://goldenharvest.org/take-action/find-a-campaign/?clemson-staff-senate](https://goldenharvest.org/take-action/find-a-campaign/?clemson-staff-senate)
      3. Membership, Deveraux Williams. Call for Nominations!
         • Membership is accepting nominations for the offices of Vice President (President-Elect), Secretary, and Treasurer for 2015-2016. The term is for one year. Officers will be installed at the Annual Banquet on April 14, 2015. Nomination forms must be completed and returned before the start of the regularly scheduled Staff Senate meeting on March 10, 2015. Each candidate will have the opportunity to address the Senate at the March meeting. Voting will be conducted after the meeting in an online ballot. Elections will close at noon on March 17, 2015. The Executive Committee and Candidates will be notified of the results after they have been confirmed by the Membership Committee. Nominations received as of January 26 are as follows: Deveraux Williams for Vice President, Laura Clay and Julie Jones for Treasurer, and Amanda Menefee and Judy Pruitt for Secretary.
Membership will begin soliciting for new Senators. Areas with vacancies will be notified via email this week.

2. **Policy and Welfare**, Terri Vaughan. Dan Hofmann will give a parking and transportation update during the P&W report at the March Senate meeting. The committee is interested in learning more about the health and wellness. A representative from the Healthy Campus committee will be invited to present at an upcoming meeting.

3. **Scholarship**, Leslie Doss. The group discussed the decline of revenue being generated at fundraising events and the lack of engagement of the Senate as a whole. The overall direction of the committee was discussed. The Z Run is tentatively scheduled for October 24.

7. **Announcements**: None.

8. **Adjournment**: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, March 31, 2015, 8:30 a.m., 801 University Union