

CLEMSON UNIVERSITY STAFF SENATE
May 12, 2015, 10:30 AM, Madren Conference Center

Agenda

- 1. Approval of Minutes**
- 2. Special Order of the Day** – Michelle Piekutowski, Chief Human Resources Officer
- 3. Open Commentary**
- 4. President's Reports**
 - A. Other:**
 - 1. Administrative Council**, Michelle Piekutowski.
 - 2. Human Resources**, Jim Kerr.
 - 3. Legislative Update**, Matt Bundrick.
- 5. Treasurer's Report**, Julie Jones. Funds remaining in the operating budget as of May 8, 2015: (a) Vending: \$4,497.12; (b) Staff Senate funds: \$1,024.05; (c) Travel: \$450.00; (d) SDP: \$7,089.12.
- 6. Committee Reports**
 - A. Standing Committees**
 - 1. Membership**, Deveraux Williams.
 - **New Senators:** Leigh Dodson (at-large PSA), Janeen Putman and Kelli Blankenship (CoES), Michelle Voyles (Libraries), Rhonda Powell (CAFLS), William Edwards (President/BOT/EconDev) and Dan Hofmann (Student Affairs).
 - **Staff Ombudsman Evaluation Committee (SOEC)** – Two nominations were received, and an online election was held. Terri Vaughan was elected as the Staff Senate representative to the SOEC.
 - 2. Activities**, Roberta Balliet.
 - 3. Communications**, Jeff Leyh.
 - 4. Policy and Welfare**, Terri Vaughan.
 - 5. Scholarship**, Leslie Doss and Erin Thomas
 - B. University Committees**
 - 1. President's Commission on the Status of Black Faculty and Staff**, Karon Donald. An open forum is scheduled for Tuesday, May 12th, 10:30 a.m., Hendrix Student Center. The Commission will adjourn until September.
 - 2. Other Reports**
- 7. Unfinished Business**
- 8. New Business**
- 9. Announcements** – The Women's Commission is accepting nominations for three staff seats. Contact Linda Tindal via email for additional information at ltindal@clemsun.edu.
- 10. Adjournment**

Next Meeting: Tuesday, June 9, 2015, 10:30 a.m., Madren Conference Center

CLEMSON UNIVERSITY STAFF SENATE
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Minutes

Members Present: Phillip Addington, Roberta Balliet, Kelli Blankenship, Matt Bundrick, Laura Clay, Leigh Dodson, Leslie Doss, Shelly Geer, Debra Goss, Dan Hofmann, Jessica Holbrooks, Adam Hunter, Julie Jones, Jeff Kallin, Jeff Leyh, Amanda Menefee, Aubrey Miller, Rhonda Powell, Judy Pruitt, Bindu Rangaraju (conference call), Sarah Reeves, Andy Riggins, Lavonne Sloop, Tom Taylor, Erin Thomas, Rebecca Trutwin, Terri Vaughan, Michelle Voyles, Hagan Walker (conference call), Tom Warnock, Tina White, and Deveraux Williams.

Members Absent: Mac Bevill, Billy Edwards, Wendy Howard, Jan Lay, Julia Lusk, Rusty McDonald, Herb Parham, Janeen Putnam, and Joey Thames.

Guests: Jaime Phipps, Amanda Harris, Jim Kerr, Michelle Piekutowski, Kathy Regel, Jackie Todd, and Tom Ward.

1. **Approval of Minutes** – Tom Warnock moved to approve the minutes from the April 21, 2015 Staff Senate meeting as written. Matt Bundrick seconded the motion and the vote was unanimous. The minutes were approved.
2. **Special Order of the Day** – Michelle Piekutowski, Chief Human Resources Officer, shared information from the 2014 Compensation Plan Results for Clemson University.
3. **Open Commentary:** None.
4. **Treasurer's Report**, Julie Jones. Funds remaining in the operating budget as of May 8, 2015: (a) Vending: \$4,497.12; (b) Staff Senate funds: \$1,024.05; (c) Travel: \$450.00; (d) SDP: \$7,089.12.
5. **Committee Reports**
 - A. **Standing Committees**
 1. **Membership**, Deveraux Williams. New Senators stood up to briefly introduce themselves and speak on their position/duties here at Clemson.
 - **New Senators:** Leigh Dodson (at-large PSA), Janeen Putman and Kelli Blankenship (CoES), Michelle Voyles (Libraries), Rhonda Powell (CAFLS), William Edwards (President/BOT/EconDev) and Dan Hofmann (Student Affairs).
 - **Staff Ombudsman Evaluation Committee (SOEC)** – Two nominations were received, and an online election was held. Terri Vaughan was elected as the Staff Senate representative to the SOEC.
 2. **Activities**, Roberta Balliet. The committee met today for the first time, the group would like to offer four “field trips” this year to introduce everyone to different areas of campus. The group has three ideas on locations so far and needs input on the fourth. First on the list is to take a trip to the Outdoor Lab in Pendleton, SC. The Clemson University Planetarium is the second on the list while a tour of athletic facilities and campus branding is third on the list. The committee has received multiple suggestions on visiting CUiCAR but require more feedback on where the group should organize for their fourth location/tour. The committee would also like to continue the Golden Harvest food/money drive for this year.
 3. **Communications**, Jeff Leyh. Communications is meeting for the first time tomorrow so no new news as of yet.
 4. **Policy and Welfare**, Terri Vaughan. No report other than to welcome new members to the committee (Leigh Dodson and Billy Edwards)

5. **Scholarship**, Leslie Doss and Erin Thomas. Welcome to the new members (Rusty McDonald and Dan Hofmann). The committee is meeting soon to plan the Z-Run for this year as well as thinking on an outdoor music event for scholarship fundraising.

B. University Committees

1. **President's Commission on the Status of Black Faculty and Staff**, Karon Donald. An open forum is scheduled for Tuesday, May 12th, 10:30 a.m., Hendrix Student Center. The Commission will adjourn until September. The forum will be going until noon or later for any Senators who wish to catch the end after the Senate meeting is adjourned.
2. **Other Reports**: No report.

6. **Unfinished Business**: None.

7. **New Business**: None.

8. Announcements

- A. The Women's Commission is accepting nominations for three staff seats. Contact Linda Tindal via email for additional information at ltindal@clemsun.edu.
- B. Team Up For Clemson Regatta: Save the date! Clemson University and the City of Clemson will be holding the fall regatta on Saturday, October 24th!

9. **Adjournment**: There being no further business to discuss, the meeting adjourned at 11:10 a.m.

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