

CLEMSON UNIVERSITY STAFF SENATE EXECUTIVE COMMITTEE

August 26, 2014, 8:30 AM, 801 University Union

Minutes

Members Present: Matt Bundrick, Leslie Doss, Angela Nixon, Terri Vaughan, Tina White, and Deveraux Williams

Member Absent: Julie Jones

Guest Present: John Mueller

President Matt Bundrick called the meeting to order.

1. **Approval of Minutes:** Leslie moved to approve the minutes from the July 29, 2014 Staff Senate Executive Committee as written. Angela seconded the motion and the vote was unanimous. The minutes were approved.
2. **President's Reports**
 - A. **Other:**
 - 1) **Human Resources**, John Mueller. The Benefits Fair is Thursday, October 2, 9 a.m. until 1 p.m., Fike Recreation Center. Issues for Matt and Tina to discuss with Michelle Piekutowski are tuition assistance, position description project, and proposed changes to the holiday schedule.
 - 2) **Legislative Update**, Angela Nixon. No report.
3. **Financial Update**, Julie Jones. Funds remaining in the operating budget as of August 22, 2014: (a) Vending: \$9,413.62; (b) Staff Senate funds: \$3,169.87; (c) Travel: \$450.00; (d) SDP: \$13,701.24.
4. **Committees**
 - A. **Standing**
 - 1) **Activities**, Tina White. Activities is holding a "loose change" drive to benefit Golden Harvest Food Bank. Money will be collected from Senators at the September 9th meeting.
 - 2) **Communications**, Angela Nixon. The committee will begin planning for the Benefits Fair. The Fair is scheduled for early October.
 - 3) **Membership**, Deveraux Williams. Nominations are being accepted for Secretary for the remainder of 2014-2015. Nominations will close at the beginning of the Senate meeting on September 9. Terri expressed interest in serving.
 - 4) **Policy and Welfare**, Terri Vaughan. 1) The committee has tabled the discussion on issues related to tuition assistance. The conversation is being held at higher levels, so the committee's involvement is not productive at this time. 2) The \$5 employee lunch was popular with staff over the summer. P&W would like to see the option offered during the semester and expanded to other dining halls. The Eat Where You Work plan allows employees 50 meals for \$285. This option is affordable on a per meal basis at \$5.70 per meal, but it is a hardship for some employees to pay for the plan in 1 advance payment. Terri will pursue the issue with Clemson Home.
 - 5) **Scholarship**, Leslie Doss. The Clemson Z Run was promoted at Welcome Back Festival on August 18 and again at Spitoono on August 21, 22, and 23. Fliers and koozies were distributed. The next joint committee meeting is September 4.

5. Unfinished Business

- A. Joint Exec 8/12 Meeting Recap** – Exec members found the meeting beneficial and recommended another meeting be scheduled next semester.
- B. State Outreach** – Light refreshments will be provided. Leslie will assist in securing a venue in Greenville for the first meeting.
- C. Retreat** – Due to the number of events scheduled this semester, Activities has decided to delay the retreat until next semester.

6. New Business

- A. December Scholarship Reception (Donors and Recipients)** – The Senate will host a reception for our scholarship recipients and donors. December has tentatively been selected for the event.
- B. September Meeting**
 - **Special Order of the Day** – Leon Wiles, Diversity and Inclusive Excellence Month

7. Announcements: None.

8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, September 30, 2014, 8:30 a.m., 801 University Union