Members Present: Matt Bundrick, Leslie Doss, Julie Jones, Terri Vaughan, Tina White, and Deveraux Williams

Members Absent: Angela Nixon

President Matt Bundrick called the meeting to order.

1. Approval of Minutes: Leslie moved to approve the Minutes from the May 27, 2014 Staff Senate Executive Committee as written. Terri seconded the motion and the vote was unanimous. The minutes were approved.

2. President’s Report
   A. Meeting w/Clements – Matt met with President Clements on June 9. They had a great conversation and discussed many staff issues. Items discussed were:
      • Need to increase awareness of outstanding staff
      • Increase support of Staff Senate scholarships
      • 50% goal for staff giving to Clemson
      • Staff Development Program – support and appreciation
      • Solicit donors to support scholarship opportunities for children of employees
      • Release time for training and development
      • Addressed concerns with Kronos and Banner (honest communication and anxiety)
   B. CUF Board – Matt was invited to speak on a panel at dinner.
   C. Other:
      2) Legislative Update, Angela Nixon. The House and Senate overrode all vetoes by the governor that would have affected Clemson’s PSA budgets. The state budget for FY2014-15 contains the following for Clemson University:

      **Clemson E&G**
      • $1 million in recurring funding for Student Career Opportunity Programs (on-campus internships)
      • $200,000 in recurring funding for Focus on Student Success (increasing 4-year graduation rates)
      • $1,118,674 in nonrecurring funding for critical electrical upgrades
      • $1,630,142 in lottery funding as the pro rata share for critical equipment repair and replacement for higher education institutions

      **Clemson PSA**
      • $500,000 in recurring funding for the Agribusiness and Emerging Farmers Extension program
      • $250,000 in recurring funding for Precision Agriculture and Environmental Technology Research
      • $3 million in nonrecurring funding for Agriculture and Natural Resources Research Equipment

Also included is a 2% cost of living pay increase for state employees.

The budget includes an increase in the cost of health insurance for state employees, which will be paid by the state. Under this plan, state employees would see a small co-pay increase.
The Clemson Enterprise Act failed to pass through the committee that was working to reach a compromise between the Senate and House amendments to the bill. The bill is dead for this year.

3. **Financial Update**, Julie Jones. Funds remaining in the operating budget per the Budget Status Report as of June 23: (a) Vending: $3,275.34; (b) Staff Senate funds: $943.34; (c) Travel: $9.68; (d) SDP: $3,391.86.

4. **Committees**
   A. **Standing**
      1) **Activities**, Tina White. Activities met on June 3. The group discussed offering training and development opportunities to Senators. Jan Lay invited Kat Snizaski to attend the meeting. Kat is a professional development coordinator for CCIT. Kat questioned the group on the desired outcome from the training sessions. Once Activities/Exec narrows the focus of the professional development activities, training opportunities will be identified.
      2) **Communications**, Angela Nixon. Jeff Kallin redesigned the newsletter. It has been three years since the template has changed. Staff feedback on the redesign has been positive.
      3) **Membership**, Deveraux Williams. Membership met on June 18. The group reviewed the bylaw changes, membership roster, and discussed the special election. Two budget centers will require an election.

      **Election Timeline**
      - Call for nominations – July 1
      - Reminder email – July 9
      - Nomination close – July 15
      - Voting opens – July 18
      - Reminder email – July 24
      - Voting closes – July 28
      - Orientation – before August 12 meeting
      - August 12 – introduce new senators and call for nominations for Secretary
      - September 9 – hold online elections for Secretary

      **Policy and Welfare**, Terri Vaughan. The committee met on June 17. Issue discussed were:
      - **Improvements needed to Gotcha Ride** – Dan Hofmann, Matt Bundrick, and Kat Moreland are addressing the issues.
      - **Researching payroll deduction for the Faculty/Staff meal plan offered by Clemson Home** – Group suggested that a better idea would be for Staff Senate to encourage employees to utilize the $5 lunch in Harcombe as much as possible during the summer and then see about just keeping the $5 lunch (instead of buying a meal plan) and expanding it to include Schilletter and Clemson House. Andy Riggins will speak with Amanda Finch of Dining Services-Meal Plans about this idea.
      - **Payroll deduction for Faculty/Staff computer purchases** – Terri Vaughan agreed to speak with the Clemson Computer Store manager to see if there are any payment plans they offer to help employees buy personal computers.
      - **Employee tuition assistance for online and Internet programs** – Tuition Assistance is generally not provided for online courses. The current policy is outdated and need to be revised to reflect how the benefit is being administered. John Mueller is working on a rewrite.
      - **Lactation rooms/Parental benefits** – The group suggests that one dedicated room per building should be available. Employees should be encouraged to take advantage of private spaces already available and all new construction should include a parental benefits room.
      - **Holiday Calendar 2015** – The suggestion is to remove Fall and Spring Break from the Holiday Calendar as paid vacation days and instead offer two additional Optional Holidays. Aubrey Miller is researching who to talk to and how P&W can bring this issue to the Senate and to HR.
• **Safety** – The lack of a pedestrian crossing at Perimeter Road at Old Stadium Road/ASB is dangerous for staff walking to campus. That road is under the jurisdiction of the Department of Transportation (DOT). Anne Cummings submitted the issue to the Safety Council and Mac Bevill and Rusty McDonald are investigating ways to encourage the DOT to review the location.

• **Parking** – 1) Employee parking spaces on Daniel Drive are being used by a construction company. Employees should notify Marvin Dixon if spaces are being blocked or misused. 2) Mell Hall parking spaces are being reserved for visitors with portable signs. Dan Hofmann confirmed that the spaces are being blocked temporarily by Housing to accommodate families visiting Mell Hall. The spaces will return to normal use in the fall.

• **Parking Permits** – Separate motorcycle parking permits should not be required for people who pay for a valid vehicle parking permit.

5) **Scholarship**, Leslie Doss. The zombie run is scheduled for Friday, October 31. Registration will begin at 4:30 p.m. with the first wave of runners starting at 6:30 p.m. The after party will be from 7:00 p.m. until 10:00 p.m. Go Green is the vendor for runner and zombie registrations. Sponsorships will begin at $100. A website and promotional material will be created once an event name has been selected and logo designed. The next meeting is July 8.

5. **Unfinished Business**
   A. **July Retreat**, Group. Each committee will facilitate a portion of the retreat. Everyone was encouraged to pick activities that involve interaction. Tina White has agreed to be the lead on the event. The Senate will purchase the supplies needed for all activities. Send your supply list to Tina or Karon.
   B. **Provost Search**, Angela Nixon. Finalists for the provost position should be announced to campus in the next day or two, so keep an eye out for an Inside Clemson email. The Senate Executive Committee will be invited to participate in an interview with each candidate along with the Faculty Senate Executive Board. Everyone was encouraged to attend the interviews. Each candidate will also hold an open forum. The forums will include a presentation from the candidates and an open Q&A.
   C. **Joint Exec Meeting**, Karon Donald. The joint meeting will be Tuesday, August 12, 8:30 a.m., Training Room II, Madren Conference Center.

6. **New Business**
   A. **August Meeting Request** – Lane Wilson from the Clemson Woman’s Club asked to speak during the August meeting. The consensus of the group was to allow Wilson to address Senators during open commentary.

7. **Announcements**: None.

8. **Adjournment**: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, July 29, 2014, 8:30 a.m., 801 University Union