Minutes

Members Present: Matt Bundrick, Leslie Doss, Julie Jones, Angela Nixon, Terri Vaughan, Tina White, and Deveraux Williams

Guest: John Mueller

President Matt Bundrick called the meeting to order.

1. Approval of Minutes
   Tina White moved to approve the notes from the March 25, 2014 Staff Senate Executive Committee as written. Terri Vaughan seconded the motion and the vote was unanimous. The notes were approved.

2. President’s Reports

   A. Other:
      1) Human Resources, John Mueller. 1) Vivian Morris will present information in the June meeting on the new onboarding program. The program will have a buddy component. Senators may be asked to serve as buddies as the program is rolled out to campus. The program is currently being piloted in Facilities. Morris is the director for Onboarding and Offboarding. 2) HR is working on selecting a date for the 2014 Benefits Fair.
      2) Legislative Update, Angela Nixon. The General Assembly must adjourn on June 5. They can reconvene to finish work agreed on by both bodies. Line items currently included in the budget specifically related to state employees are a 1.5% cost of living pay increase, a $300 bonus, and a small health insurance co-pay increase.

3. Financial Update, Julie Jones. Funds remaining in the operating budget as of May 26th: (a) Vending: $3,830.50; (b) Staff Senate funds: $1,293.50; (c) Travel: $9.68; (d) SDP: $4,401.33.

4. Committees

   A. Standing
      1) Activities, Tina White. Committee members decided to move the monthly meeting time from 10:00 a.m. on the first Tuesday of the month to 3:00 p.m. The group discussed the new training and development component for Senators. The group is working on identifying classes and activities that Senators would like offered. This will be a topic for the July retreat.
      2) Communications, Angela Nixon. The newsletter is moving back to InDesign. Jeff Kallin has volunteered to work on a template.
      3) Membership, Deveraux Williams. The committee met via email. Agenda items discussed were the logistics of adding TLP/TGP employees (nominations, elections, etc.) to the Senate’s membership and the group reviewed the monthly attendance report.
      4) Policy and Welfare, Terri Vaughan. Committee members were emailed. They were asked to share ideas and provide a status update on any ongoing topics they were researching. The committee will also work on the issues remaining from the previous year (Gotcha Ride, Faculty/Staff meal plan, and the Tuition Assistance Policy).
      5) Scholarship, Leslie Doss. The first meeting to discuss specific details regarding a collaborative fundraising event is scheduled for May 30th at Nettles Park. The event being
discussed would be a joint effort by the City of Clemson’s Parks and Recreation Department, Helping Hands, and the Staff Senate.

5. Unfinished Business
   A. Proposed Bylaw Amendments, Group. The amendments will be distributed to Senators prior to the June Senate meeting. Exec members should submit any changes to the proposed amendments as soon as possible. If no changes are received, the amendments will be distributed to Senators as written.
   B. Vending Request, Group. The request submitted was for $12,000. Matt Bundrick will attend the Vending Committee meeting on June 5th to defend the Senate’s request.
   C. July Retreat, Group. The retreat depends on the outcome of the June 5th Vending Committee meeting. Exec will plan for the retreat at the June 24th meeting once refreshment funding is secured.
   D. Provost Search, Angela Nixon. The application period closed with 101 application received. The committee will meet to select applicants to interview.

6. New Business
   A. Joint Exec Meeting, Karon Donald. August 12th was confirmed as the date for the joint meeting of the Executive Committees of the Faculty and Staff Senates.
   B. Staff Development Program Steering Committee Appointments, Group. Matt’s schedule will not permit him to serve an active role in the Steering Committee. Terri Vaughan agreed to serve another year filling one of the two seats allotted to the Staff Senate. Tina White will fill the second seat.
   C. June Senate Meeting Agenda Items
      • Open Commentary – Amber Mulkey, Summer Reading Program
      • Call for Nominations – Accident and Parking Review Boards

7. Announcements: None.

8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, June 24, 2014, 8:30 a.m., 801 University Union