Members Present: Kay Bagwell, Matt Bundrick, Anne Cummings, Leslie Doss, Julie Jones, Julia Lusk, Angela Nixon, and Tina White

Members Absent: Deb Charles, Shelly Geer, Wendy Howard, and Reba Kay-Purdessy

Guest: John Mueller

President Angela Nixon called the meeting to order.

1. Approval of Minutes
Tina White moved to approve the minutes of the November 26, 2013 Staff Senate Executive Committee meeting as submitted. Anne Cummings seconded the motion and the vote was unanimous. The minutes were approved. The group accepted the notes of the January 28, 2014 Executive Committee meeting as written.

2. President’s Reports
   A. Board of Trustees – The Winter Quarterly was February 6-7, 2014. Angela Nixon shared a report on behalf of the Staff Senate (Attachment).
   B. President’s Cabinet – The Cabinet has been suspended pending the outcome of a review by President Clements of all legacy commitments.
   C. Provost Search Committee – Angela will represent staff on the search committee. The committee is currently being seated.
   D. Other:
      1) Human Resources, John Mueller. 1) HR has not received official notification from the State regarding leave for the inclement weather closings and delays earlier this month. 2) Pizza Hut is offering a discount to Clemson University employees. They are providing a discount card for interested employees. The cards will be available at the March Senate meeting. 3) HR is working with Max Simmons on a survey of what staff would like to see offered in a wellness program. Max’s graduate research is on wellness in higher education. 4) The phased roll-out of Kronos is still on hold.

3. Financial Update, Julie Jones. Funds remaining in the operating budget as of February 24th: (a) Vending: $5,360.87; (b) Staff Senate funds: $1,855.27; (c) Travel: $9.68; (d) SDP: $6,584.02.

4. Committees
   A. Standing
      1) Activities, Julia Lusk. The committee is hosting a food drive to benefit Golden Harvest Food Bank in Liberty. Golden Harvest serves Anderson, Oconee, and Pickens counties. Every $1 given to Golden Harvest provides food for 4 meals. The Activities Committee would like for each Senator to contribute a dollar (or more). Donation will be collected during the March meeting.
      2) Communications, Anne Cummings and Reba Kay-Purdessy. No report.
      3) Membership, Kay Bagwell and Shelly Geer. Membership met February 18. Two nominations have been received for officers (Julie Jones for Treasurer and Tina White for Secretary). Membership is reviewing the role of the Parliamentarian and depending on the results, may recommend to the Executive Committee to eliminate the office of Parliamentarian. If no one decides to run for Vice
President/President-Elect, we will recommend that a special election be held in September that will include the new senators. Five areas still have vacant seats. Because of the University closings due to inclement weather on February 12 and 13, Membership requested to extend the nomination period in these five areas only until Monday, February 24. Electronic ballots will be distributed to budget centers requiring an election on March 3. The deadline to vote will be March 14. Membership will send an e-mail reminder out on March 12. The votes will be counted and the winners will be confirmed during the March 18 meeting.

4) **Policy and Welfare**, Matt Bundrick. The February meeting was cancelled due to inclement weather. The group is working on the following issues: revising the Tuition Assistance Policy, adding TLP/TPG’s to the Staff Senate’s membership, and staff awards/recognition.

5) **Scholarship**, Leslie Doss.

   a) **Sprint for Success 5K** – Campus Recreation is holding November 8 and November 15 as tentative dates for the Sprint for Success 5K. Rates for 2014 are: Campus Recreation administrative fee $150, Safety $280 (minimum of 4 officers for 2 hours), *It's About Time* race management services $680 (based on 200 runners – $400 base fee, $.20 per bib, $1 per registered runner). Exec was enthusiastic about the Color Run in April and asked about ways to partner or host our own. Leslie informed the group that the Color Run only works with nonprofits. Since our proceeds benefit the Clemson University Foundation, our group should qualify. Leslie will do more research, and if needed, Angela will speak with Hack Trammell from the Foundation.

5. **Unfinished Business**: None.

6. **New Business**

   A. **Closing Campus**, Angela Nixon. VP Gail DiSabatino asked Johnson Link to gather a group from across campus to discuss what closing campus means and how Clemson University can best communicate this to all stakeholders. There may be different levels of closure and Clemson needs to better define what the levels are. Angela has agreed to serve as the Staff Senate representative. A meeting has yet to be scheduled.

   B. **Tobacco Free Task Force**, Julia Lusk. The task force hopes to present the Tobacco Free Policy to the Administrative Council in March. The Exec Committee agreed that the Staff Senate does not support the Tobacco Free policy as written based on the Senate vote against the resolution to support a tobacco free campus on January 28th.

   C. **Awards Luncheon**, Group. The Awards Banquet is Tuesday, April 8, 2014, 11:30 a.m., Madren Center, Ballroom A. Activities will provide centerpieces for 8 tables. Communications will update the invitation and program. The group agreed to invite guests that have worked with the Senate closely for the past year. If extra seating is available, retirees will be allowed to extend an invitation to one guest each.

   D. **March Meeting**

      - Open Commentary – Suzanne Watkins, Episcopal Day School
      - Special Order of the Day – Sharon Nagy, Ph.D., Campus Cultural Subcommittee, Internationalization Task Force

7. **Announcements**

   A. The President’s Commission on Women is holding a forum on Tuesday, March 18 at 1:00 p.m. The forum will be in Room 118 of the Academic Success Center.

8. **Adjournment**: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, March 25, 2014, 8:30 a.m., 801 University Union