1. Approval of Minutes

2. Special Order of the Day – Dr. Bob Jones, Executive Vice President for Academic Affairs and Provost

3. Open Commentary

4. President’s Reports
   A. Academic Council – Dr. Jones asked the Staff Senate to give a report on the importance of communicating academic news to the constituency groups. Matt Bundrick asked the council to consider sending announcements about new programs, initiatives and benefits to the Staff Senate for dissemination. Bundrick also urged the council members to think of staff when making various policy and procedural changes as we may be inadvertently affected. Examples were given to highlight current and past policy/procedures that have affected staff.
   B. Other:
      3. Legislative Update, Angela Nixon.

5. Treasurer’s Report, Julie Jones. Funds remaining in the operating budget as of December 15, 2014:
   (a) Vending: $7,402.81; (b) Staff Senate funds: $2,374.78; (c) Travel: $450.00; (d) SDP: $11,117.72.

6. Committee Reports
   A. Standing Committees
   B. University Committees
      1. President’s Commission on the Status of Black Faculty and Staff, Karon Donald.
      2. Other Reports

7. Unfinished Business

8. New Business

9. Announcements
   A. Please join us as we thank our donors and recognize our 2014-2015 Staff Senate Scholarship recipients at a reception on Tuesday, December 16, 2014, 11:30 a.m., Madren Conference Center, Ballrooms A & B.
   B. The General Faculty Meeting will be held Wednesday, December 17th at the Brooks Center at 1:00 p.m. Matt Bundrick will be speaking on behalf of the Staff Senate. Everyone is encouraged to attend.
   C. The Clemson Chapter of the SC State Employees Association will be hosting a joint legislative dinner with the Oconee Chapter on Monday, February 2, 2015 at 6:30 PM at the Madren Center. Please save this date to your calendar. We need a strong show of support from state employees as we meet with members of the Oconee Delegation Office on February 2nd.

10. Adjournment

Next Meeting: Tuesday, January 13, 2014, 10:30 a.m., Madren Conference Center
CLEMSON UNIVERSITY STAFF SENATE
December 16, 2014, 10:30 AM, Madren Conference Center

Minutes

Members Present: Phillip Addington, Brandie Bargeloh, Matt Bundrick, Laura Clay, Anne Cummings, Leslie Doss, Shelly Geer, Debra Goss, Shirley Hagood, Jessica Holbrooks, Adam Hunter, Julie Jones, Jeff Kallin, Jan Lay, Jeff Leyh, Julia Lusk, Amanda Menefee, Aubrey Miller, Angela Nixon, Herb Parham, Judy Pruitt, Bindu Rangaraju, Sarah Reeves, Andy Riggins, Lavonne Sloop, Chris Sober, Joey Thames, Judy Tribble, Rebecca Trutwin, Terri Vaughan, Tom Warnock, Tina White, Deveraux Williams, and Gail Winchester

Members Absent: Roberta Balliet, Mac Bevill, Meredith Driver, Linda Galloway, Wendy Howard, Billy Hunt, Rusty McDonald, Tom Taylor, Erin Thomas, and Hagan Walker

Guests Present: Provost Bob Jones, Jim Kerr, and Tom Ward

President Matt Bundrick welcomed guests and called the meeting to order.

1. Approval of Minutes – Tina White moved to approve the minutes of the November 11, 2014 Staff Senate meeting as submitted. Chris Sober seconded the motion and the vote was unanimous. The minutes were approved.

2. Special Order of the Day – Dr. Bob Jones, Executive Vice President for Academic Affairs and Provost, gave an overview of his past experiences at Clemson University and what drove his desire to return. He also talked about the importance of staff on campus. He is currently on a listening tour and asked what are our strengths and what are we most proud of. Senators shared accomplishments at Clemson University they were proud of. They included the SDP, UPIC and the Adobe partnership. Issues related specifically to TLPs were brought up and Provost Jones emphasized the need to research the issues and find solutions. He also touched on Kronos and assured Senators there is a push to overcome the struggles and get to a functional place with Kronos.

3. President’s Reports
   A. Other:
      1. Human Resources – Jim Kerr will serve as the HR liaison to Staff Senate. Kerr reported that HR is seeking feedback on customer service satisfaction from employees via a survey.

4. Treasurer’s Report, Julie Jones. Funds remaining in the operating budget as of December 15, 2014: (a) Vending: $7,402.81; (b) Staff Senate funds: $2,374.78; (c) Travel: $450.00; (d) SDP: $11,117.72.

5. Committee Reports: None.

6. Unfinished Business: None.

7. New Business: None.

8. Announcements – Matt invited Senators to attend the reception immediately following the meeting to thank our donors and recognize the 2014-2015 Staff Senate Scholarship recipients.

9. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, January 13, 2015, 10:30 a.m., Madren Conference Center