Clemson University Staff Senate
January 14, 2014, 10:30 AM, Madren Conference Center

Minutes

Members Present: Kay Bagwell, Roberta Balliet, Brandie Bargeloh, Pam Barnhill (conference call), Mac Bevill, Matt Bundrick, Deb Charles, Laura Clay, Anne Cummings, Leslie Doss, Meredith Driver, Karen Erickson, Kim Fisher, Linda Galloway, Shelly Geer, Gail Gilbert, Deborah Goss, Shirley Hagood, Adam Hunter, Julie Jones, Julia Lusk, Rusty McDonald, Amanda Menefee, Angela Nixon, Dede Norungolo, Judy Pruitt, Meshelle Rabon, Sarah Reeves, Andy Riggins, Chris Sober, Kari Tankersley, Terri Vaughan, Hagan Walker (conference call), Tina White, and Deveraux Williams

Members Absent: Jessica Holbrooks, Wendy Howard, Billy Hunt, Reba Kay-Purdessy, Sharon Kimbell, Judy Tribble, and Cathy Welton

Guests Present: Mike Eads (Anderson Independent Mail), Betsy Gray-Manning (SC Youth Advocate Program), Nikita Harrison (Pickens County Department of Social Services), Leigh Howell (SC Youth Advocate Program), Krissy Kaylor, John Mueller, Jackie Todd (conference call), and Tom Ward

President Angela Nixon welcomed guests and called the meeting to order.

1. Approval of Minutes: Tina White moved to approve the minutes of the December 10, 2013 Staff Senate meeting as written. Deb Charles seconded the motion and the vote was unanimous. The minutes were approved.

2. Open Commentary
   A. SC Youth Advocate Program-Resource Family Program – Betsy Gray-Manning and Leigh Howell of the South Carolina Youth Advocate Program (SCYAP) and Nikita Harrison, director of the Pickens County Department of Social Services, spoke about the need for foster families. Approximately 1,000 children are in foster care in Upstate SC. Gray-Manning shared information on the Resource Family Program. This program refers to foster families that provide temporary care for foster children. Resource families are involved with the birth family and case planning for the children. This approach helps to preserve and support family connections. There is also a need for families willing to provide short-term care for a child or children. For more information on the program or for ways to help, please visit the SCYAP website, www.scyap.com.

3. President’s Reports
   A. Board of Trustees – The Winter Quarterly is scheduled for February 6-7, 2014.
   B. Other:
      1. Human Resources, Krissy Kaylor. 1) State insurance open enrollment changes should be reflected in the January 15th paycheck. Discrepancies should be reported to benefits staff. 2) Effective January 2014, pre-existing conditions are no longer excluded from health coverage. 3) Catamaran is the new pharmacy benefit manager for the State Health Plan. Members should have received prescription drug cards. BCBSSC medical cards cannot be used for prescriptions. Contact Catamaran at 1-855-901-7322 if you have not received your prescription card. 4) Reference the Insurance Benefits Guide 2014 for benefits, premiums, contact information, and other programs offered through The Public Benefit Authority (PEBA). Printed versions of the benefits guide are available upon request at the Office of
4. **Treasurer’s Report**, Julie Jones. Funds remaining in the operating budget as of January 6 are: (a) Vending: $6,681.71; (b) Staff Senate funds: $2,239.71; (c) Travel: $9.68; (d) SDP: $7,914.03.

5. **Committee Reports**

A. **Standing Committees**

2. **Communications**, Anne Cummings and Reba Kay-Purdessy. No report.
3. **Membership**, Kay Bagwell and Shelly Geer. **CALL FOR NOMINATIONS!**
   - Membership is accepting nominations for the offices of Vice President (President-Elect), Secretary, Treasurer, and Parliamentarian for 2014-2015. The term is for one year. Officers are installed at the Annual Banquet on April 8, 2014. Nomination forms must be completed and returned before the start of the regularly scheduled Staff Senate meeting on March 11, 2014. Each candidate will have the opportunity to address the Senate at the March meeting. Voting will be conducted after the meeting in an online ballot. Elections will close at noon on March 18, 2014. The Executive Committee and Candidates will be notified of the results after they have been confirmed by the Membership Committee.
   - Membership will be soliciting nominations for new Senators. The following areas require new Senators for 2014: PSA, CES, Provost, CAFLS, BBS, CCIT, Athletics, Student Affairs, Facilities, and Financial Affairs.


5. **Scholarship** – Leslie Doss has agreed to chair the committee for the remainder of Angela’s term as president.

B. **University Committees**

1. **Joint City University Advisory Board**, Julia Lusk. The City is undergoing a Comprehensive Plan revision. The plan will guide the City’s decisions from 2014 – 2024. There are 10 components to the plan, one of which is Town and Gown. If you are interested in serving on the Town and Gown committee, contact Julia at mcbride@clemson.edu or 656-3941. For more information on the plan, visit the City of Clemson’s website, [http://www.cityofclemson.org/](http://www.cityofclemson.org/).

2. **President’s Commission on the Status of Women**, Karen Erickson and Tina White. 1) The Commission is planning on hosting faculty and staff forums to discuss campus issues. Additional information will be forthcoming. 2) Outstanding Women Awards and Distinguished Contributor Awards – The Commission is now accepting nominations. For more information, contact Linda Tindal at ltindal@clemson.edu or visit their website, [http://www.clemson.edu/administration/commissions/womenscommission](http://www.clemson.edu/administration/commissions/womenscommission).

6. **Unfinished Business**

A. **Resolution to Support a Tobacco-Free Campus Policy** (Attachment) – The resolution was tabled during the December 10, 2013 meeting. Julia Lusk moved to remove the resolution from the table and Deb Charles seconded the motion. The resolution was removed from the table with a vote of 34 in favor, 0 against, and 1 abstention (Bargeloh). Adam Hunter moved to adopt the resolution and Chris Sober seconded the motion. This resolution was to support the draft policy with the exception of the ban of electronic cigarettes. In summary, the tobacco-free policy states that the use of tobacco in all of its forms would be prohibited on all Clemson property. Concerns and questions about the Tobacco Policy draft and tobacco survey results were voiced by Staff Senators. Additionally, several questioned how the policy would be enforced. The resolution was voted down with a vote of 22 against (Bagwell, Balliet, Bargeloh, Barnhill, Bevill, Bundrick,
Clay, Driver, Fisher, Geer, Goss, Hunter, Jones, McDonald, Norungolo, Pruitt, Rabon, Reeves, Riggins, Tankersley, Vaughan, and White), 10 in favor (Charles, Cummings, Doss, Erickson, Gilbert, Lusk, Menefee, Sober, Walker, and Williams), and 3 abstentions (Galloway, Hagood, and Nixon).

7. **New Business**: None.

8. **Announcements**
   A. **Universal Design Movie** – Plans are being made for a movie and symposium promoting the discussion of Universal Design and its implementation at Clemson. Tentative dates are March 3-4, 2014.

9. **Adjournment**: There being no further business to discuss, the meeting adjourned.

**Next Meeting**: Tuesday, February 11, 2014, 10:30 a.m., Madren Conference Center