Members Present: Deb Charles, Karen Countryman, Karen Erickson, Julie Jones, Julia Lusk, Angela Nixon, Carol Pike, Chris Sober, and Tina White

Members Absent: Reba Kay-Purdessy and Beth Newton

Guest: John Mueller

President Julia Lusk called the meeting to order.

1. Approval of Minutes: Karen Countryman moved to approve the minutes of the February 26, 2013 Staff Senate Executive Committee meetings as written. Tina White seconded the motion and the vote was unanimous. The minutes were approved.

2. President’s Reports
   A. Board of Trustees – The Spring Quarterly is April 11-12 in Clemson. A report was submitted on behalf of the Senate (Attachment A).
   B. President’s Cabinet - The Cabinet met on March 11. Minutes from the March meeting were distributed to the Executive Committee via email on March 25.
   C. Other:
      1. Administrative Council, John Mueller for Michelle Piekutowski. Council members are preparing for the April Board meeting.
      2. Human Resources, John Mueller. 1) Financial/Budgeting seminars and a webinar will be provided in April. These sessions should help employees needing assistance with the semi-monthly pay transition in June and July. 2) The SC Supreme Court has not ruled in the health care insurance premium increase lawsuit. 3) The group expressed concerns over the e-mail distributed regarding the Job Analysis Questionnaire (JAQ). There needs to be some clarification regarding the process. Several members had different experiences with the routing of the JAQ.
   3. Legislative Update, Deb Charles. The budget proposal by the House Ways & Means Committee does not include a cost of living adjustment for state employees. The budget proposal does fund increases in employee health insurance premiums, but has provisions that includes a 20% increase in co-pays.
      • Deductible to $420 a year from $350 for a single person and $840 a year from $700 for families
      • Physician co-pays to $12 per visit from $10
      • Emergency room co-pays to $150 per visit from $125
      • Outpatient hospital co-pays to $90 per visit from $75
      • Pharmacy co-pays to $36 from $30 for name-brand drugs and $60 from $50 for non-preferred drugs. Co-pays for generic drugs would remain unchanged at $9.

3. Financial Update, Karen Erickson. Vending $ 7,370.44, Other $1,702.38, Travel $161.72, and SDP $7,229.43.

4. Committees
   A. Standing
      1) Activities, Julie Jones. The food drive produced 1,087 pounds of food and $61. The donations benefited Golden Harvest Food Bank.
2) Communications, Angela Nixon and Reba Kay-Purdessy. The group is considering changing the newsletter to a more user-friendly format. Discussion continues.

3) Membership, Karen Countryman. All Senate seats were filled during the elections. Membership is shifting their focus to the orientation for new members.

4) Policy and Welfare, Chris Sober. P&W did not meet on March 12 due to the joint meeting with the Faculty Senate Executive Committee that morning. The meeting was rescheduled to March 28.

5) Scholarship, Beth Newton and Carol Pike. The tentative race date is November 9. The committee is working on ideas to get all Senators engaged in the 5K.

5. Unfinished Business
A. Awards Luncheon Update, group. Plans were finalized for the luncheon.

6. New Business
A. Attendance – The group discussed attendance for 2012-2013. The consensus is to enforce the attendance requirements for 2013-2014. This will be a topic for discussion during the retreat on April 30.

7. Announcements
A. Executive Retreat, Tuesday, April 30, 2013, Suite 430, Martin Inn, 8:00 a.m. – 4:30 p.m.

8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, April 30, 2013, 8:00 a.m., Suite 430, Martin Inn