CLEMSON UNIVERSITY STAFF SENATE  
October 8, 2013, 10:30 AM, Student Senate Chambers

Minutes

Members Present: Kay Bagwell, Roberta Balliet, Mac Bevill, Matt Bundrick, Deb Charles, Anne Cummings, Leslie Doss, Meredith Driver, Karen Erickson, Kim Fisher, Linda Galloway, Shelly Geer, Gail Gilbert, Deborah Goss, Shirley Hagood, Jessica Holbrooks, Wendy Howard, Adam Hunter, Julie Jones, Reba Kay-Purdessy, Julia Lusk, Rusty McDonald, Amanda Menefee, Angela Nixon, Dede Norungolo, Carol Pike, Sarah Reeves, Andy Riggins, Chris Sober, David Stancil, Kari Tankersley, Judy Tribble, Hagan Walker, Cathy Welton, Tina White, and Deveraux Williams

Members Absent: Brandie Bargeloh, Pam Barnhill, Laura Clay, Wilder Ferreira, Billy Hunt, Sharon Kimbell, Judy Pruitt, Meshelle Rabon, and Terri Vaughan

Guests Present: Josh Brown, John Mueller, and Tom Ward

President Angela Nixon welcomed guests and called the meeting to order.

1. Approval of Minutes: Tina White moved to approve the minutes of the September 10, 2013 Staff Senate meeting as written. Dede Norungolo seconded the motion and the vote was unanimous. The minutes were approved.

2. Open Commentary: None.

3. President’s Reports
   A. Board of Trustees – The Board meets October 17-18 in Clemson.
   B. Faculty Senate Budget Accountability – Budget Accountability met. Some of the items discussed were: ways to increase student involvement in budgets, CCIT land line charges, and questions regarding the financial results of outsourcing.
   C. Other:
      2. Human Resources, John Mueller. The phased roll-out of Kronos is moving along. Athletics has gone live. PSA and Advancement are the next budget centers scheduled to transition to the new timekeeping system.
         • Josh Brown, Recruitment. Brown gave a presentation on Clemson’s recruitment efforts. Through the use of social media and recruiting resources, Clemson has improved their ability to recruit top talent to Clemson. Flexible reporting tools allow HR to identify the best time and place to post ads and vacancies. New recruiting programs will be coming soon. Programs mentioned were: Employee Referral Program, Spousal/Partner Assistance Program, Skills Assessment Testing, Automated and Value Added Reference Checks, and Additional Job Board Contacts. Brown also encourages departments to contact Recruitment when preparing to fill a job vacancy. They can provide a variety of assistance.

4. Treasurer’s Report, Julie Jones. Funds remaining in the operating budget as of October 6 are: (a) Vending: $8,454.56; (b) Staff Senate funds: $3,201.68; (c) Travel: $9.68; (d) SDP: $11,190.17.

5. Committee Reports
A. Standing Committees
1. Activities, Julia Lusk. The group is working on the 5K and discussing a reception for the Staff Senate Scholarship recipients.
2. Communications, Anne Cummings and Reba Kay-Purdessy. Everyone was reminded about the Staff Senate booth at the Benefits Fair on October 10th.
5. Scholarship, Carol Pike. An update on the progress of the 5K was shared with the group. The deadline for sponsors to be included on promotional items is October 15th. Race registrants are only guaranteed a t-shirt if the registration is received by October 28th. Scholarship will meet on October 22nd and November 5th.

B. University Committees
1. Alcohol and Other Drugs Advisory Board, Adam Hunter and Angela Nixon. AODAB met. The Think Ahead program has an app called Be Safe. Information on the program and app can be found at http://www.clemson.edu/campus-life/campus-services/redfern/healthy-campus/think-ahead/index.html.
2. Athletic Council, Deb Charles. Athletic Council met. Committee assignments were discussed. There was no other business.
3. President’s Commission on the Status of Women, Karen Erickson and Tina White. Reviewing action items and plans for sub-committee work for the upcoming year.
4. Safety Council, Anne Cummings. Safety Council met 9/26/13. The October safety program is National Depression Screening Day. Please watch for available programs. The University is working on an opt-out option or the CU Safe Alert system. Keep an eye out for more information in the near future.

6. Unfinished Business
   A. Presidential Search: No report.

7. New Business: None.

8. Announcements
   A. Team Up for Clemson Regatta – The regatta was held Saturday, September 21. The Staff Senate team finished 4th in the College Team Division. Everyone had a lot of fun and raised money in the process for local charities.
   B. Benefits Fair – The Benefits Fair is scheduled for October 10, 2013, 9 a.m. until 1 p.m. at Fike Recreation Center.
   C. Reception and Endowment Honoring Dori Helms – An endowment has been created in Helms’ name to benefit Creative Inquiry and a reception is scheduled for October 17, 2013, 4:30 p.m. until 6:00 p.m., Owen Pavilion, Madren Conference Center.
   D. Professional Development Opportunity to Support Student Veterans - The Center for Career and Professional Development, the Gantt Center for Student Life, and the Chief Diversity Office have partnered to support the first ever Green Zone Training for Clemson University faculty, staff and students on Thursday, November 21st from 3-5 p.m. in the Student Senate Chambers. This training will be facilitated by Paul Millard who currently serves as the Coordinator of Transfer and Special Student Population Services in the Student Success Center at the University of South Carolina. Green Zone Training is designed to support and empower student veterans at Clemson University which are an underrepresented student population. Green Zone Training aims to provide a safe space for student veterans and active service members. The process of transitioning from the military to civilian life can pose challenges for all veterans. In order for faculty, staff, and peers to better serve this population of students, they all need to be aware of the potential challenges a student veteran might face when attending college. Faculty, staff, and peers also need to know what resources are available for this underrepresented population. Through this cross cultural learning opportunity, Green Zone Training will provide faculty, staff, and students with an understanding of the military experience of student veterans as they
transition from the military to campus life. This training opportunity will also bring awareness of
community resources available to student veterans on and off our campus. Attendees will leave
this training with an informational packet supplied with community resources and a Green Zone
sticker. The sticker will signify to student veterans that you have completed the training and are a
source of knowledge and resources. To register visit the following link:
http://career.clemson.edu/events/event_rsvp/greenzone_training.php. If you have any questions,
please contact Nick Paschvoss at paschvo@clemson.edu or 864-656-0284.

E. Clemson University Student Government Capital Improvement Funding – Attachment A.

F. Thursday Night Football Game – Athletics is providing t-shirts to staff employees and reduced
tickets to the November 14th game. Senators may be asked to help with the t-shirt distribution.
Look for additional information early in November.

9. **Adjournment:** There being no further business to discuss, the meeting adjourned.

**Next Meeting:** Tuesday, November 12, 2013, 10:30 a.m., Madren Conference Center