

**CLEMSON UNIVERSITY STAFF SENATE**  
**September 10, 2013, 10:30 AM, Ballroom B, Madren Conference Center**

**Minutes**

**Members Present:** Karen Arnold, Roberta Balliet, Brandie Bargeloh, Mac Bevill, Matt Bundrick, Deb Charles, Laura Clay, Anne Cummings, Karen Erickson, Kim Fisher, Shelly Geer, Gail Gilbert, Christopher Greggs, Jessica Holbrooks, Wendy Howard, Adam Hunter, Julie Jones, Julia Lusk, Rusty McDonald, Amanda Menefee, Angela Nixon, Carol Pike, Judy Pruitt, Sarah Reeves, Chris Sober, Kari Tankersley, Terri Vaughan, Hagan Walker, Cathy Welton, Tina White, and Deveraux Williams

**Members Absent:** Kay Bagwell, Pam Barnhill, Leslie Doss, Meredith Driver, Wilder Ferreira, Linda Galloway, Debra Goss, Shirley Hagood, Billy Hunt, Reba Kay-Purdessy, Sharon Kimbell, Dede Norungolo, Meshelle Rabon, Andy Riggins, David Stancil, and Judy Tribble

**Guests Present:** Kimberly Collins, Ami Hood, Krissy Kaylor, Kelly Smith, Jackie Todd, Tom Ward, and Hillary Winton

President Angela Nixon welcomed guests and called the meeting to order.

1. **Approval of Minutes:** Tina White moved to approve the minutes of the August 13, 2013 Staff Senate meeting as written. Wendy Howard seconded the motion and the vote was unanimous. The minutes were approved.
2. **Open Commentary:** None.
3. **President's Reports**
  - A. **Compensation Advisory** – Complete details on the FY 2013-2014 Compensation Plan can be found at [http://www.clemson.edu/employment/compensation/fy13\\_14\\_comp\\_plan/index.html](http://www.clemson.edu/employment/compensation/fy13_14_comp_plan/index.html).
  - B. **President's Cabinet** – The role of the Cabinet was discussed at the September 9 meeting.
  - C. **Other:**
    1. **Human Resources** – Krissy Kaylor introduced Hillary Winton. Winton works in Benefits and is helping to ensure Clemson is in compliance as the Affordable Care Act (ACA) is implemented. The law requires employers to notify employees regarding ACA no later than October 1 of each year. HR is currently reviewing the requirements on electronic notification versus hard copy. If electronic notification is used, special consideration will be given to employees with limited computer access. Additionally, Ami Hood gave a brief update on the phased roll-out of Kronos. President, BOT, and Finance budget centers transitioned to Kronos on September 1. Athletics is scheduled for September 16.
    2. **Legislative Update**, Julia Lusk. Weekly reports will resume when South Carolina's General Assembly reconvenes in January 2014.
4. **Treasurer's Report**, Julie Jones. Funds remaining in the operating budget as of September 9 are: (a) Vending: \$9,453.36; (b) Staff Senate funds: \$4,229.26; (c) Travel: \$9.68; (d) SDP: \$13,109.66. Julia Lusk moved to approve the report and Chris Greggs seconded the motion. The report was approved.
5. **Committee Reports**
  - A. **Standing Committees**
    1. **Activities**, Julia Lusk. Members continue to work on soliciting sponsors and participants for the 5K in November.
    2. **Communications**, Anne Cummings and Reba Kay-Purdessy. No report.

3. **Membership**, Christopher Greggs. Angela Nixon announced that Chris Greggs has accepted a position with another state entity and he will be leaving Clemson University. Chris was congratulated on his new position and thanked for his service to Clemson and to the Staff Senate. Chris thanked his committee members and the Senate. He also announced that Kay Bagwell and Shelly Geer will be co-chairing Membership for the remainder of the academic year.
  4. **Policy and Welfare**, Wendy Howard. The committee is working on parental benefits, tuition assistance for online programs, and scholarship opportunities.
  5. **Scholarship**, Carol Pike. Senators received an update on the 5K (sponsorships received, registrations, and call for volunteers).
- B. University Committees**
1. **Joint City/University Advisory Board**, Julia Lusk. JCUAB met September 9. Clemson will host the International Town & Gown Association conference in 2014.
  2. **President's Commission on the Status of Black Faculty and Staff**, Karon Donald. The Commission met on September 9. Committee reports were shared and goals were set for the upcoming year. The next meeting is October 7.
  3. **President's Commission on the Status of Women**, Karen Erickson and Tina White. The WC met. New members were welcomed and goals were discussed.
- 6. Unfinished Business**
- A. **Presidential Search** – Faculty Senate President Kelly Smith reported that the search committee is reviewing all information received and is narrowing the list of candidates.
  - B. **Update - Barker Recognition Event and Scholars Fund** – Angela Nixon presented President Barker and Marcia Barker with the framed resolution of appreciation and a basket of promotional items. Nixon also informed them of the donations Senators made to their scholarship endowment in their honor.
- 7. New Business**
- A. **Joint Meeting w/Faculty Senate** – The Executive Committees of the Faculty and Staff Senates met prior to the Senate meeting. Some of the agenda items discussed were participation in University governance, Faculty Senate Welfare Committee update regarding parental leave, new task forces, and the Patient Protection and Affordable Care Act (PPACA).
  - B. **Sexual Violence Task Force** – Sarah Reeves volunteered to serve as the Staff Senate representative.
  - C. **Student Conduct Code and Review Committee** – Deveraux Williams volunteered to serve as the Staff Senate representative.
- 8. Announcements**
- A. **Team Up for Clemson Regatta** – The regatta will be held Saturday, September 21, 2013, 9:00 am - 3:30 pm. The entry fee for spectators is a \$1 donation or 1 canned food item. The Staff Senate team is competing in the College Team Division at 9:00 a.m.
  - B. **Benefits Fair** – The Benefits Fair is scheduled for October 10, 2013, 9 a.m. until 1 p.m. at Fike Recreation Center.
  - C. **October Meeting** – The October meeting will be held in the Student Senate Chambers.
- 9. Adjournment:** There being no further business to discuss, the meeting adjourned.

**Next Meeting:** Tuesday, October 8, 2013, 10:30 a.m., Student Senate Chambers