Members Present: Deb Charles, Karen Erickson, Julie Jones, Beth Newton, Angela Nixon, Julia Lusk, Carol Pike, and Tina White

Members Absent: Karen Countryman, Reba Kay-Purdessy, and Chris Sober

Guest Present: John Mueller

President Julia Lusk called the meeting to order.

1. Approval of Minutes: Angela Nixon moved to approve the minutes of the September 25, 2012 Staff Senate Executive Committee meetings as written. Deb Charles seconded the motion and the vote was unanimous. The minutes were approved.

2. President’s Reports
   A. Academic Council – The Council met on October 29th. Some of the issues discussed were changing the name of the Office of International Affairs to the Office of Global Engagement, increasing the minimum hours required to receive a Ph.D., and when to make the changes to Latin Honors go into effect.
   B. Compensation Advisory – Rumame Samuels is working on the staff market comparison for review.
   C. President’s Cabinet – The next meeting is scheduled for November 12th.
   D. Other:
      1. Administrative Council, John Mueller for Michelle Piekutowski. Julia Lusk informed the group that the Council approved the 2013 holiday schedule and the Wednesday before Thanksgiving was awarded over a day during Fall Break. Initial information indicated the change was presented to the group as a staff request. Lusk will follow-up with the appropriate individuals to verify the information.
      2. Human Resources, John Mueller. 1) Approximately 800 faculty and staff attended the Benefits Fair and annual enrollment ends on October 31st. 2) HR staff members should be moving back to the Administrative Services Building soon. Furniture has arrived and an open house will be scheduled in the near future.
      3. Legislative Update, Deb Charles. The state’s data breach was discussed briefly. Everyone was reminded to review the information available to campus from CCIT on how to protect your identity. The information is available by visiting http://www.clemson.edu/ccit/help_support/safe_computing/SC%20State%20Data%20Breach%20Page.html.

3. Financial Update, Karen Erickson. No significant changes to report.

4. Committees
   A. Standing
      1) Activities, Julie Jones. Activities is assisting with the November 3rd 5K.
      2) Communications, Angela Nixon and Reba Kay-Purdessy. The monthly newsletter has successfully transitioned from Angela to Reba.
3) **Membership**, Karen Countryman. No report.
5) **Scholarship**, Beth Newton and Carol Pike. The group received an update on the Sprint for Success 5K. Everything is on schedule and everyone is excited that race day is finally here.

5. **Unfinished Business**
   A. **Regatta**, Angela Nixon. The regatta was a lot of fun, no one was injured, and our group finished last. The event raised $7,800 to support local charities.
   B. **Collaborative Event – November 13th**, Julia Lusk. This is an informal meeting. Lunch will be provided at noon in the Board Room.
   C. **Compensation Plan**, Group. Several issues regarding performance increases and bonuses were discussed. Communication and allocation inconsistencies were the root issues of most concerns. Julia and Angela will address through Compensation Advisory so the process can be improved for 2013.

6. **New Business**: None.

7. **Announcements**: None.

8. **Adjournment**: There being no further business to discuss, the meeting adjourned.

**Next Meeting**: Tuesday, November 27, 2012, 8:30 a.m., 801 University Union