

CLEMSON UNIVERSITY STAFF SENATE
Executive Committee

August 28, 2012, 8:30 AM, 801 University Union

Minutes

Members Present: Deb Charles, Karen Countryman, Karen Erickson, Julie Jones, Reba Kay-Purdessy, Julia Lusk, Carol Pike, and Tina White

Members Absent: Beth Newton, Angela Nixon, and Chris Sober

Guest Present: John Mueller

President Julia Lusk called the meeting to order.

1. President's Reports

A. Board of Trustees - Reports are due to the CFO no later than September 28, 2012 for the October meeting.

B. Compensation Advisory - Lusk shared some background information on the work of the group and asked for feedback. The advisory group meets August 29th and she will share some of the questions and concerns discussed with President Barker. The consensus of the committee is to ask President Barker if he will attend an Executive Board or Senate meeting to discuss compensation.

C. Other:

1. Administrative Council, John Mueller for Michelle Piekutowski. The AC is primarily working on compensation and compensation related issues.

2. Human Resources, John Mueller. The Benefits Fair is scheduled for October 9th at Littlejohn Coliseum and Mueller plans on updating Senators on the HR Service Center in October.

3. Legislative Update, Deb Charles. Charles briefly mentioned the increase to employees regarding health insurance premiums and the subsequent lawsuits. Charles is interested if the increase will go into effect for calendar year 2013. Mueller is going to do some research and report back to the group.

2. Financial Update, Karen Erickson. Vending \$ 9,522.21, Other \$3,576.22, Travel \$500.00, and SDP \$14,033.87.

3. Committees

A. Standing

1) Activities, Julie Jones. Activities is soliciting sponsorships and registrants for the November 5K. The committee will have a joint meeting with Scholarship on September 4th.

2) Communications, Angela Nixon and Reba Kay-Purdessy.

- **Benefits Fair** – The group submitted suggestions for the booth set-up. The preferred layout is scholarship information and then popcorn distribution. The shift is an effort to manage traffic flow.

3) Membership, Karen Countryman. Members discussed the 5K. The committee will soon begin reviewing Senate membership for potential vacancies.

4) Policy and Welfare - Parking issues were discussed at the August meeting. One of the committee members volunteered to compile concerns/questions from other P&W members and follow-up with Parking Services. An email was sent to the parking director. The Faculty

Senate has asked to collaborate with the Staff Senate on parking, specifically the LEV program, so the parking issue has temporarily been delayed to better organize our efforts.

- Moving Clemson towards a Four-Day Workweek - No report.

5) Scholarship, Beth Newton and Carol Pike.

- Sprint for Success 5K – A new course was selected for the race and we are currently in the process of seeking certification. Once the race route is confirmed, brochures will be updated, printed, and distributed. The committee is seeking lightweight tables for the promotional events scheduled across campus.

4. Unfinished Business

- A. Habitat House** - The house is complete and the family has moved in. A dedication ceremony is planned for September 9th at 4:00 p.m. Julia Lusk will participate on behalf of the Staff Senate.

5. New Business

- A. Collaborative Event – November 13th**, Julia Lusk. The Faculty Senate's Executive Board will join us for a lunch meeting on November 13th in the Board Room of the Madren Center. The purpose of the meeting is to seek opportunities for collaboration on common issues.
- B. Staff Tailgate**, Julia Lusk. Marvin Carmichael expressed a strong interest in providing a tailgate event for staff in the future. Tailgate plans fell through this year due to lack of funding and time to properly plan the event. Lusk asked the committee to think about ways to make this event possible for next year.
- C. Benefits Fair/October 9th Senate Meeting**, Group. The date and time of the Benefits Fair conflicts with the October 9th meeting. Several options were discussed, but none confirmed.
- Keep the October meeting on the 9th and run the Benefits Fair booth with a minimum amount of volunteers.
 - Reschedule the October meeting so it does not conflict with the Benefits Fair.
 - Participate in the Benefits Fair in lieu of an October meeting.

6. Announcements: None.

7. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, September 25, 2012, 8:30 a.m., 801 University Union