

CLEMSON UNIVERSITY STAFF SENATE
September 19, 2012, 2:30 PM, Self Auditorium, Strom Thurmond Institute

Minutes

Members Present: Kay Bagwell, Brandie Bargeloh, Pam Barnhill, Matt Bundrick, Deb Charles, Karen Countryman, Anne Cummings, Tim Drake, Kim Fisher, Shelly Geer, Gail Gilbert, Michael Gilstrap, Christopher Greggs, Shirley Hagood, Trudy Houston, Wendy Howard, Adam Hunter, Julie Jones, Reba Kay-Purdessy, Sharon Kimbell, Julia Lusk, Rusty McDonald, Amanda Menefee, Stella Moore, Beth Newton, Angela Nixon, Dede Norungolo, Carol Pike, Judy Pruitt, Meshelle Rabon, Sarah Reeves, Andy Riggins, Chris Sober, David Stancil, Judy Tribble, Cathy Welton, and Tina White

Members Absent: Karen Erickson, Wilder Ferreira, Linda Galloway, Debra Goss, Leslie Hasselbach, and Mandy Wright

Guests Present: Krissy Kaylor, John Mueller, Michelle Piekutowski, Rumame Samuels, Tom Ward, and Matt Watkins

President Julia Lusk welcomed guests and called the meeting to order.

1. **Approval of Minutes:** Tim Drake moved to approve the minutes of the August 14, 2012 Staff Senate meeting as written. Adam Hunter seconded the motion and the vote was unanimous. The minutes were approved.
2. **Open Commentary:** None.
3. **President's Reports**
 - A. **Academic Council** – The United Way campaign kickoff is October 30th and this year represents the 50th year of integration at Clemson. The 50th year celebration will be marked by various events. For a schedule, visit <http://www.clemson.edu/administration/diversityoffice/50-years/>.
 - B. **Board of Trustees** - Reports are due to the CFO no later than September 28, 2012 for the October meeting.
 - A. **President's Cabinet** - The Cabinet met on September 10th. The minutes will be distributed to the Senate via email upon receipt.
 - B. **Other:**
 1. **Administrative Council**, John Mueller for Michelle Piekutowski. The Council has been working on compensation and preparing for the October Board of Trustees meeting.
 2. **Human Resources**, John Mueller. 1) Renovations at the Administrative Services Building are progressing well and everyone is encouraged to attend the Benefit Fair on October 9th. 2) Krissy Kaylor informed the group that October is the designated time for annual enrollment for benefits. She briefly answered general insurance and retirement questions.
4. **Treasurer's Report**, Karen Erickson. The balances as of September 14th were as follows: (a) Vending: \$9,522.21; (b) Staff Senate funds: \$3,499.77; (c) Travel: \$500.00; (d) SDP: \$13,471.79. Tina White moved to approve the report and Chris Sober seconded the motion. The report was approved unanimously.
5. **Committee Reports**
 - A. **Standing Committees**
 1. **Activities and Scholarship**, Julie Jones, Beth Newton, and Carol Pike. Activities and Scholarship held a joint meeting on Tuesday, September 4th. We're focusing on the 5K fundraiser (sponsorships, promotions, and logistics) as well as the Benefits Fair.

2. **Communications**, Angela Nixon and Reba Kay-Purdessy. No report.
3. **Membership**, Karen Countryman. No report.
4. **Policy and Welfare**, Chris Sober. No report.

6. Unfinished Business

- A. The Staff Senate was seeking six (6) volunteers to serve a 3 year term on the Parking Review Board. Appointed staff members are:

Appointment	Name	Email	Phone	Role
Prior to 2007	Lydia Arneson	LYDIA	656-6712	Member
Prior to 2007	Bill Coburn	WCOBURN	656-2056	Member
Prior to 2007	Terri Vaughan	TERRIV	633-6707	Member
2007	Karen Countryman	KCOUNTR	656-1129	Member
2009	Lea Benson	BENSON	656-5853	Member
2010	Angela Nixon	ANIXON	656-0382	Member
2010	Tina White	TWHITE1	656-2695	Member
2012	Gail Gilbert	GAILG	656-5601	Member
2011	Christopher Greggs	GREGGS	656-5609	Alternate
2011	Ken Hellams	KHELLAMS	656-2602	Alternate
2011	Sarah Reeves	REEVES	656-4870	Alternate

7. New Business:

- A. **Discussion of Meeting w/President Barker** – The Senate discussed the university’s compensation plan that was announced on September 18th. President Barker and other members of the Compensation Committee met jointly with the Faculty and Staff Senates on September 19th prior to the Staff Senate meeting. Senators received an update on the work that went into developing this year’s plan and discussed some of the goals for next year. The Compensation Guidelines can be found at http://media.clemson.edu/humanres/fy12_13_comp_plan/plan.pdf.

8. Announcements

- A. **Benefits Fair/October 9th Senate Meeting** - The date and time of the Benefits Fair conflicts with the October 9th meeting. The October 9th Senate meeting was rescheduled to October 23rd so everyone can participate in the Benefits Fair and Senate meeting.
- B. **October Student Farm Tour**, Julia Lusk. The Faculty Senate has invited the Staff Senate to join them for a tour of the Student Organic Farm on Tuesday, October 2, 2012, 2:30 p.m.
- C. **Class of 1956 Academic Success Center, Faculty & Staff Open House** – Please mark your calendars to attend the open house on Friday, September 21, 2012, 1:30-3:00 p.m. The open house will include tours of the new building. Refreshments are being provided by the Staff Senate.

9. **Adjournment:** There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, October 23, 2012, 10:30 a.m., Madren Center