

**CLEMSON UNIVERSITY STAFF SENATE**  
**April 10, 2012, 10:30 AM, Madren Center**

**Minutes**

**Members Present:** Kay Bagwell, Pam Barnhill (conference call), Matt Bundrick, Deb Charles, Karen Countryman, Wade Culler, Rose Ellen Davis-Gross, Tim Drake, Karen Erickson, Kim Fisher, Julie Gambrell, Ellen Gideon, Michael Gilstrap, Christopher Greggs, Leslie Hasselbach, Trudy Houston, Adam Hunter, Reba Kay-Purdessy, Sharon Kimbell, Julia Lusk, Rusty McDonald, Stella Moore, Angela Nixon, Carol Pike, Meshelle Rabon, Sarah Reeves, Chris Sober, David Stancil, Scot Wardlaw, Tina White, Mandy Wright, and Jonathan Wylie

**Members Absent:** Negar Edwards, Reggie Hawthorne, Beth Newton, Dede Norungolo, and Diana Thrasher

**Guests Present:** John Mueller, Andy Riggins, and Tom Ward

President Deb Charles welcomed guests and called the meeting to order.

1. **Approval of Minutes:** Tina White moved to approve the minutes of the March 13, 2012 Staff Senate meeting as submitted. Tim Drake seconded the motion and the vote was unanimous. The minutes were approved.
2. **President's Reports**
  - A. **Academic Council** – The Council met March 29. Preparations for our SACS accreditation visit in 2013 are taking place. There are more requirements related to the process, and areas across the campus will be providing information.
  - B. **Board of Trustees** – The Spring Quarterly will be April 19-20 in Clemson. Deb Charles submitted a report on behalf of the Senate (Attachment).
  - C. **President's Cabinet** – The Cabinet met April 9. The group took a tour of the new Lee Hall renovation and addition. Incoming Staff Senate President, Julia Lusk, was introduced. The minutes from the March meeting were distributed via email to the Senate on April 9.
  - D. **Other:**
    1. **Administrative Council**, John Mueller for Michelle Piekutowski. The Council is preparing for next week's Board of Trustees meeting. They are also working on the guidelines for the FY13 performance pay.
    2. **Human Resources**, John Mueller. 1) The Administrative Services Building is scheduled for renovation. HR personnel will be displaced for approximately six months. Staff will be located on and off campus. Additional information will be forthcoming. 2) The HR service center is in the developmental stages. The center will provide customers with a one-stop experience. CCIT is helping with technical aspects of the project. 3) Huron is conducting a comprehensive compensation study. They have been conducting meeting across campus to gather information. 4) Clemson hired Rumame Samuels as the Director of Recruitment and Josh Brown as a Lead Recruiter. Samuels will assume her duties in May and Brown later this month.
3. **Treasurer's Report**, Karen Erickson. The balances as of March 27 are as follows: (a) Vending: \$6,578.43; (b) Staff Senate funds: \$2,328.36; (c) Travel: -\$43.92; and (d) Staff Development: \$8,174.53. Tim Drake moved to accept the report and Angela Nixon seconded the motion. The report was approved.

#### 4. Committee Reports

##### A. Standing Committees

1. **Activities**, Julie Gambrell. Activities held an email meeting on April 3. We're still diligently working on the Awards Luncheon and New Senator Orientation.
2. **Communications**, Angela Nixon. No report.
3. **Membership**, Karen Erickson. All elections are final. Welcome to our new Senators – hopefully we will meet all of you at our banquet today. Mandy Wright has been elected to the Staff Senate Ombudsman Evaluation Committee. And a reminder to all Senators – it is encouraged that you bring fellow staff with you to meetings; however, all guests need to sign in and be seated in the guest section.
4. **Policy and Welfare**, Tim Drake. Work continues on the concept of a tuition reciprocity agreement with other state colleges and/or universities.
5. **Scholarship**, Beth Newton and Carol Pike. Plans for the Staff Senate Sprint for Success 5K are underway. The group is working on selecting the certified course and planning an organized approach to soliciting prizes and sponsorships.

##### B. University Committees

1. **Accident Review Board**, Julia Lusk and Diana Thrasher. The Vehicle Board reviewed 7 cases and there is no business to report from the Worker's Compensation Board. Diana Thrasher has resigned from the Senate. We will be seeking a volunteer to fill Diana's position on the Board.
2. **Alcohol and Other Drugs Advisory**, Angela Nixon. The Board heard a presentation from two health science students who conducted surveys among their peers regarding prescription drug abuse. The two students feel that it is a problem on campus that is not often addressed. The Board agreed to look into the issue further.
3. **Clemson University Environmental**, Tim Drake. The CUEC met on April 5<sup>th</sup> at noon. New officers were elected for the 2012-13 term. Mr. Tom Jones will serve as Chair, and Dr. Terry Walker will serve as Vice-Chair for this period. An update on Athletic Department construction projects was given by Robert Ricketts. Many new facilities and upgrades to existing facilities are in progress at this time. Dave VanDeventer reported that Clemson's "Recyclemania" was very successful, and ends with an art exhibition today where students will compete for the best use of recycled materials in art. Clemson University is doing well in its recycling, with an overall rate of above 30 percent. The effort to develop a functional CUEC website is still in progress. The CUEC will meet with the President's Commission on Sustainability in the next two weeks to review the issue of carbon credits at the university. The Environmental Committee will adjourn for the summer, resuming its regular meetings in September.
4. **Joint City University Advisory**, Sarah Reeves. A rowing event is planned for the fall. The cost is \$300 per boat and rowing instruction will be provided. Hopefully, the Staff Senate will field a boat in the competition. It is a lot of fun, so look for addition information in the coming months.
5. **President's Commission on the Status of Black Faculty and Staff**, Karon Donald. The BFS is holding an open staff forum on April 27 at 10:00 a.m. The forum will be held in the Almeda Jacks Ballroom at the Hendrix Student Center.
6. **Recreation Advisory**, Tina White. The committee reviewing application for the Campus Recreation Director position is meeting Thursday, April 12.

#### 5. Unfinished Business

- A. **Habitat for Humanity House**, Karon Donald. No report.

#### 6. New Business: None.

**7. Announcements**

- A.** The April calendar of events for Seasons by the Lake was distributed to the Senate via email on April 9. Jazz on the Patio is back starting April 12 and there is a wine tasting on Friday April 27, plus Happy Hour specials each week at Joe's.
- B.** May Senate Meeting / Banner Implementation Presentation – In an effort to familiarize campus with the implementation of the new student system, iROAR, the Banner Implementation Team is reaching out to different organizations by meeting in small groups. These meetings provide the opportunity to discuss the progress and how the new system will impact the community.

**8. Adjournment:** There being no further business to discuss, the meeting adjourned.

**Next Meeting:** Tuesday, May 8, 2012, 10:30 a.m., Madren Center

Submitted by Deb Charles, President  
March 26, 2012



### **Membership Committee**

New officers were elected for 2012-13. Senator Angela Nixon (Advancement) was elected president-elect, Senator Tina White (PSA) was re-elected secretary; Senator Chris Sober (PSA) was re-elected parliamentarian; and Senator Karen Erickson (Student Affairs) was re-elected treasurer. Twelve budget centers had open senate seats, and elections were held to fill those seats.

### **Communications Committee**

The Communications Committee continues to publish the Staff Senate newsletter each month. The newsletter is available at <http://www.clemson.edu/faculty-staff/staff-senate/>. The committee has done a tremendous job this year as the Senate tries to share meaningful information with each staff member.

### **Scholarship Committee**

The committee is planning to hold a 5K run/walk on Saturday, November 3, to raise money and awareness for the Staff Senate Annual Scholarship Fund, which provides scholarships for the children of Clemson staff members.

### **Meet Todd Trotter - Scholarship Recipient**

Todd is a senior Environmental & Natural Resources Management major and will graduate in 2012. Todd grew up in Liberty, and graduated from Liberty High School. He has been a recipient of the Staff Senate Scholarship for 4 years. He loves the outdoors and plans to work with land management after graduation. In addition, he has worked as a student equipment manager, for both the indoor and outdoor men's and women's track teams, since his first semester of freshman year. He has met student athletes from many different countries and has the privilege of traveling with the team to assist them during track events. The travel schedule for the spring semester is intense, to say the least, and Todd learned the value of time management early at Clemson. The team has events scheduled every weekend from January through May with the National NCAA event in June. The team departs campus mostly on Thursday or Friday for the events, usually returning to campus in the early morning hours on Sunday. This schedule requires many nights of studying or completing homework projects on the bus, in an airport, or in a hotel room. However, even with the busy travel schedule, Todd has maintained an overall GPA of 3.18 and has made the Dean's List twice.

Todd's mom, Melanie is a contracts administrator in the Office of Sponsored Programs located in 300 Brackett Hall.

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March 26, 2012



### **Walk and Roll**

I participated in Walk and Roll which is sponsored by the Office of Student Disability Services. While it is easy to think of disability as something that someone is born with, that accounts for less of those with disabilities than you might think. In fact, any of us could succumb to a disability due to illness, accident or other causes.

As a participant in Walk and Roll, I was diagnosed with a severe communication disorder; I was unable to speak. As you may have realized by now, I sure can talk! Once I received my diagnosis, I wasn't to talk to anyone, but rather used a device to type my comments in, and the computer voice would read what I had written. For a person who was described recently as 'gregarious', it was an incredibly frustrating experience, to say the least. I felt very out of sync with the rest of my co-workers as we met for a staff meeting. By the time I typed my thoughts, the conversation had moved on, and I was left behind. I felt very isolated and alone although I was surrounded by people who were polite and patient. It was an incredible event, and I am thankful to have participated.

### **President's Summary**

I cannot express to you how humbling and rewarding it has been to represent CU Staff this past year. The journey has been much easier because of the wonderful Senators and Executive Staff members that I have worked with this year. I have had the opportunity to share information concerning CU Staff with President Barker, other members of the administration, and each of you over the last year. I have had an incredible view of this university that I love, and I hope I have represented the ideas, concerns and thanks of staff, as appropriate, to the appropriate individuals.

Staff Senate transitions officers on April 10<sup>th</sup>, and Julia Lusk will be the new president. I will continue to attend the BOT meetings as Past President in the coming year. Thanks to you all for your work, and let me know if I can be of service!